**BOARD OF EDUCATION**
**NORTH BRANCH EDUCATIONAL SERVICES CENTER**
**6655 JEFFERSON, PO BOX 3620**
**NORTH BRANCH, MICHIGAN 48461-3620**

The regular meeting of the North Branch Board of Education was held 7:00 p.m. on Monday, January 23, 2017 in the board room located in the North Branch Educational Services Center, 6655 Jefferson, North Branch, Michigan.

President Mabery called the meeting to order at 7:04 p.m.

Roll Call indicated the following Board members present:

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| Members Present: | Cory Mabery, President |
| | Daniel Deshetsky, Vice President – arrived at 7:35 pm |
| | Cheryl Howell, Treasurer |
| | Melissa Schank, Secretary |
| | Tom Nellenbach, Trustee |
| | Lori Lane, Trustee |
| | Brenden Miller, Trustee |

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| Others Present: | James D. Fish | Superintendent |
| | Cheryl Bruff | Business Manager |
| | Mark Hiltunen | High School Principal |
| | Greg Matheson | Elementary Principal |
| | Dane Terauds | Elementary Assistant Principal |
| | Amber White | Director of Curriculum |
| | Jeff Drayton | Director of Operations & Technology |
| | Rhoda Lucia | Recording Secretary |

Community Members - 15

Moved by Howell, support by Schank the Board of Education approve the agenda as presented. Roll Call Vote: Lane aye, Schank aye, Howell aye, Nellenbach aye, Mabery aye, Miller aye 6 aye, 0 nay, 1 absent - Motion Carried

**Presentations:**
**DSA** – Mrs. Brusie explained just a few ways that the NB Lions Club is involved with North Branch Schools – Old Fashioned Family Christmas, Eye Glasses repair or purchase new, coats, boots, snow pants just to name a few. She recognized the entire NB Lions Club, Larry and Jane Fricke and accepted certificates for them that she will be presenting to them at the upcoming NB Lions Club meeting due to their absence.

Mrs. Mitchell shared a note from the Orr/Mitchell family thanking everyone for their support with the passing of her father Preston Orr.

**Space Camp Update-** Cindy Mitchell gave an update on the 14th annual Old Fashioned Family Christmas. They earned over $14,000 which will pay tuition and airfare for 8 students. She also

shared that Noah Manthei is fundraising to attend camp for his 3rd and final year. The Space Camp Committee decided to offer to pay his airfare. Mrs. Mitchell also thanked the board for their support.

**STEM Update** - Mr. Hiltunen explained the opportunities the high school students have with our traditional middle college. He also shared that next year we will be offering a CTE blend Early College Model. Mitchell Bonner & Emily Sutton shared their experience with the middle college experience since last year when they started the program.

**Student Support System** – Mr. Matheson and Mr. Terauds gave a brief update on all of the programs that the Elementary building has to support students and entertained questions from the board:

- Pathways to Potential (P2P)
- Families Together Building Solutions (FTBS)
- Core Essentials – Character Education Program
- Blessings in a Backpack
- Terrific Kids – Student recognition program sponsored by Kiwanis
- Mentor for Kids – Comparable to Big Brothers/Big Sisters
- Coming Soon – Core Essential Lunch Crew

**Communications**
**Principal Reports –**
Mr. Hiltunen, High School Principal – Informed the board of the upcoming One Act Plays that are put on by our drama students, that the Business Professionals of America group are having a spaghetti dinner fundraiser to cover costs for their trip to states and reviewed the CAP report.

Mr. Matheson, Elementary Principal – Thanked the board for adding the new 4 hour secretarial position and discussed ways of informing the public of the upcoming BK/K Round up.

**Superintendent Report –**
Mr. Fish, Superintendent – Informed the board of the following

- Purchase of the new special education bus – information given by Jeff Drayton
- Cost Analysis of LED light bulbs – information given by Jeff Drayton
- Shared a Veterans Day Communication
- Drama Department received a $12,500 grant from the Lapeer Community Foundation that they will be using to purchase new curtains.
- TVC Expansion News
- Table Top Crisis Meeting was rescheduled for Feb 14 at 4pm due to icy roads
- Mrs. Bruff, Mrs. White and Mr. Fish are having staff meeting at the building levels to discuss 2016-17 amended budget, 2017 BOE Shared goals and title funding & professional development
- Paul Rogers from the Knights of Columbus is hosting a free throw competition tonight 7 – 8pm
- Viewing stats from the Bronco E-Magazine
- Gift and letter from Virtual Academy in honor of Board Appreciation Month
- Lapeer County Community Foundation donation letter
- Bus Issue on Friday, January 20, 2017

- Will be attending the Mid-Winter Superintendent Conference in Grand Rapids on Wednesday and Friday
- Village of North Branch notice
- School Equity Caucus Article and other information

**Finance Committee Meeting** – Mrs. Howell mentioned that they did have a finance committee meeting but that will be discussed with Mrs. Bruff's presentation tonight.

**Public Comment:** none

**Consent Agenda**
Moved by Howell, supported by Miller the Board of Education has received and reviewed information for the consent agenda including the Approval of Minutes from the January 9, 2017 organizational meeting, Approval of the amended minutes from the January 9, 2017 regular meeting, and acknowledge the resignation of Steve Verburg with regret and best wishes.
Roll Call Vote: Miller aye, Deshetsky aye, Mabery aye, Howell aye, Schank aye, Nellenbach aye, Lane aye
7 aye, 0 nay – Motion Carried

**Items for Discussion**
Mrs Bruff presented the General Appropriations Budget Amendment to the Board and entertained questions.

Moved by Howell, supported by Miller the Board of Education approve the general appropriations budget amendment of North Branch Area Schools for the fiscal year 2016-2017 as presented and attached.
Roll Call Vote: Mabery aye, Deshetsky aye, Nellenbach aye, Lane aye, Miller aye, Howell aye, Schank aye
7 aye, 0 nay – Motion Carried

**Items for Future Discussion/Action**
a. 5 year plan – Technology, Facilities, Curriculum, Textbooks

**Other Business** – None

**Comments from the Public** - None

**Comments from Board Members** – The board members made comments.

Moved by Schank, support by Lane that the Board of Education adjourn the meeting at 9:34 p.m.
Roll Call Vote: Schank aye, Lane aye, Miller aye, Mabery aye, Howell aye, Deshetsky aye, Nellenbach aye
7 aye, 0 nay - Motion Carried

Melissa Schank

Melissa Schank, Secretary

**NORTH BRANCH AREA SCHOOLS**

# A RESOLUTION TO AMEND THE GENERAL APPROPRIATIONS BUDGET FOR THE FISCAL YEAR 2016-2017

Moved By: Howell, Supported By: Miller

**Be it resolved**, that this resolution shall approve the general appropriations budget amendment of North Branch Area Schools for the fiscal year 2016-2017 to make appropriations; to provide for the expenditure of the appropriations; and to provide for the disposition of all income received by the North Branch Area Schools.

**Be it further resolved**, that the total revenues and unappropriated fund balance estimated to be available for appropriations in the debt retirement, community service and the food service of North Branch Area Schools for the fiscal year 2016-2017 are as attached.

**Be it further resolved**, that in accordance with the truth in budgeting act, the Board of Education will levy .178866 mills of ad valorem property tax on non-homestead property for the purpose of funding general operations.

**Be it further resolved**, that no Board of Education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the Board of Education. Any changes in the amount appropriated by the Board shall require approval of the Board.

**Be it further resolved**, that the Superintendent of Schools is hereby charged with the supervision and execution of the budget adopted by the Board.

Roll Call Vote:

Ayes: Cory Mabery, Daniel Deshetsky, Tom Nellenbach, Lori Lane, Brenden Miller, Cheryl Howell, Melissa Schank

Nays: None

Resolution Adopted

Melissa Schank

Melissa Schank
Board of Education Secretary

January 23, 2017