



RECORDS REQUEST

PARENT/GUARDIAN (Please fill out top portion and submit to child's current school)

Student's Full Name: _____	Date of Birth: _____	
Current School: _____	Current Grade _____	School Phone: _____

I hereby grant permission for the proper school authorities to release a copy of his/her school records to the Office of Admissions at Father Ryan High School. Please include the following:

- 1st quarter report card or most current report card with teacher comments
- Previous year report card
- Results of Standardized Testing
- Official Administrative Record (name, address, date of birth, attendance)
- Disciplinary Records (including records of behavior as well as records relating to withdrawal and/or dismissal)

Signature of Parent/Guardian

Print Name

Date

Immunization Records

Immunization Records, while not required as part of the application, will be required at the time of enrollment. If you would like for a copy of your student's Immunization Records to be sent to Father Ryan High School from your student's current school at this time, please check this box.

INSTRUCTIONS FOR CURRENT SCHOOL—SENDING RECORDS:

8th Grade Students:

- Please submit a copy of the student's 8th grade report card (1st quarter report card or most current), 7th grade report card, and most recent standardized test scores.
- Please include a copy of the Official Administrative Record and the Disciplinary Records, if applicable.

9th-11th Grade Students:

- Please submit a copy of the student's report card through 1st quarter, as well as the most recently completed semester transcript denoting credits earned, and most recent standardized test scores.
- Please include a copy of the Official Administrative Record and the Disciplinary Records, if applicable.