

An Educational Service Agency

Chester County Intermediate Unit

APPENDIX E

2021-2022 IDEA-B ORIGINAL AND ARP ALLOCATIONS USE OF FUNDS AND INTERGOVERNMENTAL AGREEMENT

Sub-grant Agreement for Implementation of Individuals with Disabilities Act-Part B, by and between the Chester County Intermediate Unit, hereinafter called CCIU, and the Downingtown Area School District hereinafter called School District/Charter School, entered into for the project period July 1, 2021 through June 30, 2022.

I. THE SCHOOL DISTRICT/CHARTER SCHOOL HEREBY AGREES AND ENSURES THAT:

- A. All IDEA funds shall be used to supplement the provision of special education and related services for eligible school-age children, except as may be permitted by IDEA 2004.
- B. IDEA funds shall be used to supplement and, to the extent practicable, increase the level of state and local funds expended for providing special education and related services to children with disabilities, and may not be used to supplant those state and local funds. (See 20 U.S.C. §1413 and 34 CFR §300.202).
- C. The School District/Charter School will maintain complete cost records of all expenditures made in association with this agreement, as well as employee, program and statistical records, and supporting documents. These records are to be available for inspection by a representative and/or auditor of the CCIU, Pennsylvania Department of Education (PDE) or Office of Special Education Programs.
- D. Any and all audit citations or findings resulting from expenditures or activities performed by the School District/Charter School are the financial responsibility of the School District/Charter School. The CCIU agrees to cooperate with the School District/Charter School in resolving any proposed disallowances the auditors of the School District/Charter School recommend as a result of audits, or any final audit disallowances imposed by the appropriate authorities. The CCIU shall not be held liable for the School District/Charter School's disallowed costs.

- E. The School District/Charter School will have a single audit performed in accordance with all applicable regulations. Upon its completion, a copy of the audit will be forwarded to the CCIU Student Services Division.
- F. The School District/Charter School ensures that all obligations made in association with the agreement will occur within the project period stated above. No payments can be made for obligations made outside of the approved project period (i.e. prior to July 1, 2021 or after June 30, 2022).
- G. The School District/Charter School will submit budget and final expenditure reports to the CCIU, based on the schedule determined by the CCIU, as well as other reports determined by PDE to be required. Payment by the CCIU will be contingent upon receipt of funds from PDE and follow the schedule established by the CCIU. Payments will be made to the School District/Charter School by CCIU check. No interim requests for payments may be submitted either directly or as payment to vendors. The School District/Charter School's Final Summary Expenditure report must be submitted to CCIU on or before August 15, 2022. Budget revisions for budget transfers are due at the CCIU on or before April 30, 2022.
- H. All of the Maintenance of Fiscal Effort (MoE) relief that the School District/Charter School opts to take advantage of will only apply to fiscal year 2021-2022.
- I. The School District/Charter School agrees to only utilize any Local/State funds freed up under the MoE option for ESSA authorized activities.
- J. The School District/Charter School agrees to maintain detailed records of how it utilized any Local/State funds freed up under the MoE option as required by PDE.
- K. The School District/Charter School agrees to comply with all IDEA related reporting requirements established by PDE for purposes of accountability of IDEA expenditures.
- L. IDEA funds will be passed thru to the School District/Charter School on a reimbursement basis. When requesting reimbursement for expenses incurred, the School District/Charter School will accompany the reimbursement request with appropriate supporting documentation, such as copies of invoices, payroll records, etc.).
- M. The School District/Charter School agrees not to accumulate any interest on IDEA funds in compliance with federal mandates governing IDEA.
- N. The LEA agrees to comply with all regulation under Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance).

II. THE CCIU HEREBY AGREES AND ENSURES THAT:

- A. The development and execution of this agreement shall be in accordance with the following:
1. IDEA program guides issued by United States Department of Education (USDE);
 2. Guidelines and directives issued by PDE;
 3. The terms of this agreement;
 4. The provisions of the Commonwealth of Pennsylvania's IDEA plan applicable to the period of this agreement;
 5. All other pertinent federal and Pennsylvania State laws, regulations and standards, as outlined in the IDEA contract between the CCIU and PDE.
- B. Upon the School District/Charter School's submission of an initial budget, the CCIU agrees to make payment to the School District/Charter School for allowable expenditures.
- C. The CCIU agrees to make "pass-through" payments to the School District/Charter School, contingent upon receipt of funds from PDE, generally within 30 days of receipt of the reimbursement request from the School District/Charter School.
- D. The CCIU agrees to provide School District/Charter School all IDEA guidelines governing allowable and non-allowable IDEA expenses. (See Appendix B.)
- E. The CCIU will not accumulate earned interest on IDEA funds in compliance with federal guidelines governing IDEA.

III. THE EXECUTION OF THIS AGREEMENT IS CONTINGENT UPON:

- A. The Pennsylvania Department of Education's (PDE) approval of the services outlined in the agreement through the IU's application for IDEA funding; and,
- B. Receipt of the funds from PDE. Further, the School District/Charter School needs to comply with IDEA-B Use of Funds Agreement, budget, and final reporting submitted to CCIU Student Services Division.

PDE may, at any time, and within its sole discretion, withhold or redirect any of the funding awarded hereunder in order for PDE to fund any actual or anticipated special education or related services PDE determines are appropriate for any students of any grantee or subgrantee, including, without limitation, any entitlement to compensatory education ordered by a tribunal of competent jurisdiction or agreed to in any settlement agreement entered into by any subgrantee.

George Fiore, Ed.D.

Please Print/Type School District Superintendent

Signature of Executive Director

Signature of School District Superintendent

Date

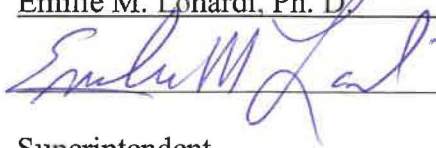
Date

Award # H027A200093
Project # 062-22-0024
CDFA # 84.027

APPENDIX D

CONSORTIUM PARTICIPATION

The Downingtown Area School District participates in a Consortium with other Public School Districts and Charter Schools (LEA) in Chester County to receive IDEA funds through the Chester County Intermediate Unit. As a member of the Consortium, the LEA is entitled to receive the services of the IU's Training and Consultative (TaC) specialists. TaC areas of specialty include MTSS academic, MTSS behavior, assistive technology, autism, inclusive practices, PDE initiatives, transition services, interagency services, and other staff development areas aligned with LEA needs.

Name (Printed):	<u>Emilie M. Lonardi, Ph. D.</u>
Signature:	<u></u>
Title:	<u>Superintendent</u>
Date:	<u>9/10/21</u>

611 Original ☐ American Rescue Plan **X** Revision ☐

Refer to fiscal guidelines and grants manual for explanation of budget categories. **ALL AMOUNTS MUST BE ROUNDED TO THE NEAREST DOLLAR. AN ACCOMPANYING DETAILED BUDGET MAY BE REQUIRED.**

Cost Function	Description of Functions	100 Salaries	200 Benefits	300 Professional & Technical Services	400 Purchased Property Services	500 Other Purchased Services	600 Supplies 800 Dues & Fees	700 Property	Total
1200	Special Education	\$341,913.97	\$93,488.79				\$7,706.84		\$443,109.60
1692	Tutor Training								
2100	Pupil Personnel Services								
2200	Staff Support Services								
2300	Administrative Support Services								
2400	Health Support Services								
2500	Business Support Services								
2600	Operation and Maintenance								
2700	Student Transportation								
2800	Central Support Services								
2900	Other Support Services								
3100	Food Services								
3300	Community Services								
Column Totals		\$341,913.97	\$93,488.79				\$7,706.84		\$443,109.60
Total									\$443,109.60

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Project 062-22-0024

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EXPENDITURES BY MINOR OBJECT☐ 611 ORIGINAL☒ AMERICAN RESCUE PLAN

COMMONWEALTH OF PENNSYLVANIA, DEPARTMENT OF EDUCATION

OBJECTS	FUNCTIONS									TOTAL
	1200	2100	2200	2300	2400	2500	2900	5400		
100 - PERSONNEL SERVICES - SALARIES										
110	\$ -	\$ -	\$ -	\$ -	\$ -				\$ -	\$ -
120	\$ 58,024.00	\$ -	\$ -	\$ -	\$ -				\$ -	\$ 58,024.00
130	\$ -	\$ -	\$ -	\$ -	\$ -				\$ -	\$ -
140	\$ -	\$ -	\$ -	\$ -	\$ -				\$ -	\$ -
150	\$ -	\$ -	\$ -	\$ -	\$ -				\$ -	\$ -
160	\$ -	\$ -	\$ -	\$ -	\$ -				\$ -	\$ -
170	\$ -	\$ -	\$ -	\$ -	\$ -				\$ -	\$ -
180	\$ -	\$ -	\$ -	\$ -	\$ -				\$ -	\$ -
190	\$ 283,889.97	\$ -	\$ -	\$ -	\$ -				\$ -	\$ 283,889.97
TOTAL	\$ 341,913.97	\$ -	\$ -	\$ -	\$ -				\$ -	\$ 341,913.97
200 - PERSONNEL SERVICES - EMPLOYEE BENEFITS										
210	\$ 206.84	\$ -	\$ -	\$ -	\$ -				\$ -	\$ 206.84
220	\$ 26,156.42	\$ -	\$ -	\$ -	\$ -				\$ -	\$ 26,156.42
230	\$ 59,732.37	\$ -	\$ -	\$ -	\$ -				\$ -	\$ 59,732.37
240	\$ -	\$ -	\$ -	\$ -	\$ -				\$ -	\$ -
250	\$ 273.53	\$ -	\$ -	\$ -	\$ -				\$ -	\$ 273.53
260	\$ -	\$ -	\$ -	\$ -	\$ -				\$ -	\$ -
270	\$ 7,326.47	\$ -	\$ -	\$ -	\$ -				\$ -	\$ 7,326.47
290	\$ -	\$ -	\$ -	\$ -	\$ -				\$ -	\$ -
TOTAL	\$ 93,695.63	\$ -	\$ -	\$ -	\$ -				\$ -	\$ 93,695.63
300 - PURCHASED PROFESSIONAL & TECHNICAL SERVICES										
320	\$ -	\$ -	\$ -	\$ -	\$ -				\$ -	\$ -
330	\$ -	\$ -	\$ -	\$ -	\$ -				\$ -	\$ -
340	\$ -	\$ -	\$ -	\$ -	\$ -				\$ -	\$ -
390	\$ -	\$ -	\$ -	\$ -	\$ -				\$ -	\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -					
400 - PURCHASED PROPERTY SERVICES										
410	\$ -	\$ -	\$ -	\$ -	\$ -				\$ -	\$ -
420	\$ -	\$ -	\$ -	\$ -	\$ -				\$ -	\$ -
430	\$ -	\$ -	\$ -	\$ -	\$ -				\$ -	\$ -
440	\$ -	\$ -	\$ -	\$ -	\$ -				\$ -	\$ -
490	\$ -	\$ -	\$ -	\$ -	\$ -				\$ -	\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -				\$ -	\$ -

CDFA # 84.027[illegible]

CFDA # 84.027

[illegible]

Award # H027A200093
Project # 062-22-0024
CFDA # 84.027

**IDEA, PART B, SECTION 611
SUPPLEMENTARY EXPENDITURE DETAIL**

611 ORIGINAL

X AMERICAN RESCUE PLAN

Purchased Services - Objects 300, 400 and 500

COMMONWEALTH OF PENNSYLVANIA, DEPARTMENT OF EDUCATION

See instructions or refer to Accounting Manual for a description of Function and Object Codes.

Report expenditures by the Minor Object codes shown on the PDE Supplementary Expenditure Detail - Expenditures by Minor Object form.

Subtotal expenditures by Function - Minor Object and report subtotal on the PDE Supplementary Expenditure Detail - Expenditures by Minor Object form.

[illegible]

IDEA, PART B, SECTION 611
SUPPLEMENTARY EXPENDITURE DETAIL

☐ 611 ORIGINAL

☒ AMERICAN RESCUE PLAN

Objects 600 - Supplies; 810 - Dues and Fees; 890 - Miscellaneous Exp.; 930 - Fund Transfers

COMMONWEALTH OF PENNSYLVANIA, DEPARTMENT OF EDUCATION

See instructions or refer to Accounting Manual for a description of Function and Object Codes.

Report expenditures by the Minor Object codes shown on the PDE Supplementary Expenditure Detail - Expenditures by Minor Object form.

Subtotal expenditures by Function - Minor Object and report subtotal on the PDE Supplementary Expenditure Detail - Expenditures by Minor Object form.

Object	Function	Amount	Provide Description - Show Cost Basis
610	1233	\$ 7,500.00	New Autistic Support Classroom Supplies

Our LEA will be using part of our IDEA allocation for Coordinated Early Intervening Services (CEIS):

☐ Yes ☒ No

If yes, please indicate the total amount of funding being allocated up to 15% of your allocation: _____

How many participating students will be affected by the CEIS funded intervention: _____

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APPENDIX C

NON-SUPPLANT VERIFICATION

CHESTER COUNTY INTERMEDIATE UNIT

Name of School District /Charter School: Downingtown Area School District

Please provide the total Non-Federal Costs for Special Education (State and Local Funds Utilized).

2020-2021	<u>\$32,871,005.06</u>
2021-2022	<u>\$33,730,761.76</u>

USE OF FUNDS AND TREATMENT OF FEDERAL FUNDS IN CERTAIN FISCAL YEARS

A. Use of Funds to Supplement and Not Supplant

Local educational agencies (LEA) must use IDEA funds to supplement and, to the extent practicable, increase the level of state and local funds expended for providing special education and related services to children with disabilities, and may not be used to supplant those state and local funds. (See 20 U.S.C. §1413 and 34 CFR §300.202).

B. Maintenance of Fiscal Effort

Funds provided to an LEA under Part B of IDEA may not be used to reduce the level of expenditures for the education of children with disabilities made by the LEA from local funds below the level of those expenditures for the preceding fiscal year. (See 20 U.S.C. §1413 and 34 CFR §300.203)