

From: [Cartledge, Wendy B](#)
To: ben@sheltonlawsc.com
Subject: RE: Freedom of Information Act (FOIA) Request Form
Date: Tuesday, January 25, 2022 5:17:10 PM

Dear Mr. Shelton:

Thank you for talking with me on January 19, 2022 concerning your FOIA request. I look forward to receiving the signed FERPA release I sent you on January 19, 2022.

Student education records are not public documents are excluded from FOIA release per The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99) and South Carolina Freedom of Information Act (FOIA) SECTION 30-4-40 (4).

If you are representing the child's family and would like us file an insurance claim on your client's behalf, please send a letter of representation to:

Jennifer Staton, MS, CSP
Director of Risk Management
Beaufort County School District
843-322-2355 | Fax: 843-322-2389

From: Jotform <noreply@jotform.com>
Sent: Wednesday, January 19, 2022 8:47 AM
To: Bruder-Brasseur, Candace L <Candace.Bruder-Brasseur@beaufort.k12.sc.us>; Cartledge, Wendy B <Wendy.Cartledge@beaufort.k12.sc.us>
Subject: Re: Freedom of Information Act (FOIA) Request Form

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Freedom of Information Act (FOIA) Request Form	
Name:	Benjamin Shelton
Organization (if applicable):	Shelton Law Firm, LLC
Address:	Street Address: P.O. Box 21069 City: Hilton Head Island State: South Carolina Zip Code: 29925 Country: United States
Home Phone Number:	(843) 802-0087

E-mail Address:

ben@sheltonlawsc.com

Public Records
Requested
(Description of
Documents or
Information
Requested):

The entire case file, including but not limited documents (whether original or copies in paper, electronic, or any other form), incident reports, police reports, medical notes, notes, letters, emails, written communication (including text messages, social media posts or messaging, emails, or any other written form of communication), pictures, images, journal entries, phone data, policies and/or procedures; cell phones; video surveillance; computers; logs (e.g. the work schedule or other schedule(s) that identifies those persons who were assigned to work at the gymnasium at the time of the incident); any and all documents that pertain to any person who was not employed by you who came to your gymnasium to provide care for minor M.C.; any and all documents that pertain to any person who was not employed by you who came to the gymnasium to provide maintenance, or installed the curtain in question; vendors who selected and recommended the curtain in question; all records of care or treatment of M.C. or any other material available under the SCFOIA related to the incident that occurred on or about November 15, 2021 involving minor, M.C., in the gymnasium at River Ridge Academy, 3050 River Ridge Dr., Bluffton, SC 29910. A HIPAA release for any applicable information may be furnished upon request.

You can [edit this submission](#) and [view all your submissions](#) easily.