

## We are looking for:

### Cover Teachers in Primary and/or Secondary

**Starting:** Immediately

**Department:** Primary/Secondary

**Responsible to:** Principals

**Job Summary:** Responsible for covering for teachers in their absence

**Working Hours:** Monday – Friday 08:00 – 16:00 when school is in session

#### Salary Placement:

This is a cover position and you will only be called in to work, when required (on-demand). You will be paid on an hourly rate only for the days you work. In line with a Minijob contract you are eligible to earn up to €520 a month tax free.

#### Qualifications Required:

- Teaching degree with recognised (national) teaching qualification or degree in a recognised subject plus a nationally recognised teaching qualification or license.
- Fluent spoken English is essential. German would be an advantage.

#### Core Responsibilities:

- To teach classes as allocated by the Head of Operations and Students or School Principals.
- To teach lessons in accordance with the work left by the regular classroom teacher.
- To take attendance and record any issues for the regular classroom teachers.
- To actively engage with students at all times during lessons.
- To carry out duties throughout the school day as required.
- To encourage an atmosphere within the school which places responsibility on the student and where positive behaviour is encouraged and modelled.
- To adhere to the BIS Teaching Standards at all times and work in accordance with the school's mission statement and policies.
- To manage student learning in accordance with the learning policies of the school and the relevant IBO programme.
- To demonstrate flexibility and responsiveness in meeting the needs of a diverse multi-cultural community.
- To take a responsible and professional role, when required, in the internal moderation and debate of standards of achievement within the relevant IBO programmes.

Any other duties that may, from time to time, reasonably be required within the general level of responsibility of the post.

Are you interested? Please send your application, a full CV and copies of your qualifications to HR at [recruiting@bonn-is.de](mailto:recruiting@bonn-is.de).

If you have any further questions, you can contact our BIS HR-Team under 0228 – 308 54 220.

September 2022

#### Bonn International School e.V.

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