

Vacancy: Cover Teacher Assistant



We are looking for:

Cover Teaching Assistant in Primary

Starting: Immediately

Job Summary: Responsible for covering for TA in their absence

Working Hours: Monday – Friday 08:00 – 16:00 when school is in session

Salary Placement:

This is a cover position and you will only be called in to work, when required (on-demand). You will be paid on an hourly rate only for the days you work. In line with a Minijob contract you are eligible to earn up to €520 a month tax free.

Qualifications Required:

- Qualified Teacher Assistant Status and/or experiences as an Assistant Teacher or similar work with young children.
- Proficient English Speaker. German would be an advantage.

Core Responsibilities:

- To support the work of the class teacher as integral part of the teaching team.
- To be co-responsible for the educational and wellbeing of students.
- To assist the teacher in educational as well as organizational tasks.
- To plan collaboratively and evaluate collaboratively with the teacher.

Support in the Classroom:

- Assisting individual students or small groups of students in learning activities designed by the teacher, also including independent instruction and its preparation.
- Contributing to and assisting the teacher in the selection and preparation of resources suitable for the student's interests and abilities.
- Assisting the teacher in the planning and preparation of learning activities.
- Understanding the learning objectives, content and intended outcome for the learning activities in which they are involved.
- Preparing home reading books in accordance with the teacher's Literacy programme.
- Carrying out behaviour and learning modifications under the teacher's guidance.
- Assisting in making and preparing materials, displays, making copies, filing students' work
- Supporting the teacher in keeping the classroom tidy and organized.
- Preparing snacks (Early Learning) and joining snack time when appropriate.
- Adding learning documentation to the e-Portfolios and digital assessment tools.
- Supporting the teacher in ensuring a calm, respectful classroom environment.

- Are you interested? Please send your application, a full CV, copies of your qualifications and contact details of three references to HR at recruiting@bonn-is.de.
- If you have any further questions, you can contact our BIS HR-Team under 0228 – 308 54 220.

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Bonn International School e.V.

Board Chair: Dr. Sandhya Balasubrahmanyam, Director: Dr. Robert Sims

Martin-Luther-King-Str. 14 • D-53175 Bonn, Germany

T: +49 (0) 228 30854 0, F: +49 (0) 228 30854 350, info@bonn-is.de, www.bonn-is.de

German Association Number: 4862, USt-ID: DE268823417

Bank Name: Commerzbank, IBAN: DE15 380400070386444400, SWIFT-BIC: COBA DE FF XXX

