

MINUTES

Unionville Elementary PTO

11/3/22 6:24pm | Meeting called to order by Olivia Moore

In Attendance

Board Meeting

- 10 people in attendance

Board Meeting

- Budget/Treasurer Updates
 - Current Balance
 - Tax Statuses
 - Subsidies
 - Total amount offered: \$8,401
 - Reimbursement to date to 5 teachers: \$922.67
 - Direct Amazon payments: \$2,068
 - Examples of purchases: reward prizes, seat sacks, file folders
 - Tax-exempt status was revoked
 - Pending update from Treasurer
 - Considering obtaining insurance for the PTO
 - A refund check was received from the Yearbook company
 - Need to determine what the check is in reference to
 - \$4,200 ahead of budget due to profits from bookfair and donations
- Assemblies Updates
 - Joe Romano: 11/2/22
 - Hands on House: 12/15 & 5/15, for K-1
 - John Pizzi: 1/13/23 for 2 shows, all grades
 - Cosmic Adventures: 2/8/22, 4 shows for 3-5 grades
 - Magical Math Tour: 3/23, 2-3 grades
 - Earth Dome: 12/2, k-3 grades
 - Pending
 - Hip Hop assembly

- Philly Circus, potentially May
 - PECO Power: targeted for the late winter, free
 - Not selected
 - Ball & House for 5th grade only as cost-prohibitive and only 1 grade
- New member position
 - Vote for Julie Buchanan for Social Media Chair
 - Motion made by Kate Davenport, seconded by Sybille Wilkins
 - Made by unanimously
- Program Updates
 - Lego Robotics Club
 - PTO purchased the kits
 - Lego kits can be reused
 - Mystery Science
 - Made by as an enrichment initially by Mrs. Brunner, but it has been used extensively throughout the school
 - The district is researching to provide this district-wide
 - Pumpkins
 - Donated by the PTO to decorate as a competition
 - Invoice is pending
- Volunteers for conferences
 - Coffee & baked goods will be provided on Monday & Tuesday
 - Will purchase coffee/tea from Farmer & Co and Costco
 - Kate Davenport will assist with setup on 11/20
 - Stacey Baumbaugh, Sybille Wilkins will assist with breakdown on 11/21
- Spirit Wear Pop Up Shop
 - Will order more for the holidays
 - Sweatshirts, larger sizes in limited sizes
 - Volunteers will be needed for pop-up shops
 - Dismissal in advance of the holidays
 - Holiday concert
 - Bingo night

In Attendance

- 11 people in attendance

New Business

- Board Introductions
- Stay in Touch
 - Download the Remind App
 - Choose option to “Join an Existing Class” and enter class code @UEPTO
 - Provides updates and reminders
 - Facebook / Instagram
- Clubs
 - French
- FOCUS
 - Mission is to provide information to parents and the community
 - Webinar scheduled for 11/30/22 from 7pm-8:30pm concerning Executive Function Skills with guest speaker Perk Mussachio

Old Business

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Treasurer

Budget

- Field trip funds
 - Will need to consider including field trips as a budget line-item

Events

Completed events

- Direct donation drive
 - \$7,833.82 collected
 - Less \$138.18 in PayPal fees
- Fallfest
 - \$4,373 gross profit, budgeted \$1,500
- Bookfair

- \$9,849.24 in sales
- \$2,000 cash profit value
- Fun Run
 - Went well
- Donut Days
 - Will start to start earlier

Upcoming events

- Coin Drive – in progress, but lacking in donations
- Veteran’s Day breakfast, assembly, and luncheon on 11/11
- Conference Coffee & Sweets for teachers
- Pop-Up Spirit Wear Shop

Volunteer requests

- Bingo Night
 - In need of volunteers
- Coin Counting
 - In need of volunteers

Clubs & Activities

- French Language, Spanish Language, Young Rembrandts, & Science Explorers are all in progress
- Early Bird PE completed

Fundraisers

Nothing to report

Enrichments

- Subsidies & Enrichments
 - Subsidy total for 22/23: \$8,401
 - \$922.67 reimbursed so far
 - Direct Amazon payments
 - Introduce enrichments
 - \$10,000 budgtd
 - Teacher’s submission dates 10/17-10/31
- Sarah Dye presentation
 - Key themes
 - Engage students
 - Alternative seating options

- Enhancing STEM education
- 14 requests
 - 1/3 benefit all grades (specials, special ed)
- \$7,000 total in requests
 - Mr. Barrett
 - Qball & lockboxes (available for use by all 2nd grade teachers)
 - Voted to approve \$430.94
 - Motion made by Amy Jackson, seconded by Olivia Moore to approve
 - Motion passed unanimously
 - Mr. D'Esposito
 - 2 additional 65" TVs for the gym to display videos and provide instructions to benefit all grades
 - Voted to approve \$1,195
 - Motion made by Amy Jackson, seconded by Olivia Moore to approve
 - Motion passed unanimously
 - Mrs. Smith
 - Voted to approve \$229.95 for craft journals to benefit all grades
 - Motion made by Amy Jackson, seconded by Olivia Moore to approve
 - Motion passed unanimously
 - Mrs. Clark
 - Voted to approve \$298.75 for RTII/ESL supplies to benefit all grades RTII/ESL students
 - Motion made by Amy Jackson, seconded by Olivia Moore to approve
 - Motion passed unanimously
 - Mrs. Turk
 - Voted \$357 for 7 small desk cycles for a table in her classroom
 - Motion made by Amy Jackson, seconded by Olivia Moore to approve
 - Motion passed unanimously
 - Ms. Crowley
 - Voted to approve \$375.33 for a standing desk in the 2/3 grade special ed classroom
 - Motion made by Amy Jackson, seconded by Olivia Moore to approve
 - Motion passed unanimously
 - Third grade teachers

- Voted to tentatively approve \$810.60 for 3 incubators for embryology instruction, to be used yearly and \$270 program fee for this year
- Need more information concerning rationale for locating less expensive brand
- Tabled pending additional information
 - Will vote via email once information received
- Mr. Barrett/Mrs. Skinner/Mrs. Langdon
 - Voted to tentatively approve \$420 for a STEAM Station green screen set up to record videos across the curriculum
 - Questions concerning how the pictures will be taken and stored
 - Motion made by Amy Jackson, seconded by Olivia Moore to approve the concept, but options may change
 - Motion passed unanimously
- Mr. Peirce
 - Voted to approve \$299.99 for a standing desk for his classroom for students
 - Motion made by Amy Jackson, seconded by Olivia Moore to approve
 - Motion passed unanimously
- Mrs. Feinstein
 - Voted to approve \$248.90 for Wedge Wiggle cushions for her classroom chairs
 - Motion made by Amy Jackson, seconded by Olivia Moore to approve
 - Motion passed unanimously
- Mrs. Johnson
 - Voted to approve \$179.88 for swivel stools for alternative seating arrangements
 - Motion made by Amy Jackson, seconded by Olivia Moore to approve
 - Motion passed unanimously
- Mrs. Knight
 - Voted to approve \$249.95 for an individual healthcare plan book and associated software to write healthcare plans to manage conditions in the school
 - Motion approved Amy Jackson, seconded by Olivia Moore to approve
 - Motion passed unanimously
- Mrs. Stair
 - Voted to approve \$1,964.30 for collaborative seating arrangement tables to offer alternative seating arrangements in lieu of desks
 - Approved by Dr. Lafferty
 - Motion approved Amy Jackson, seconded by Olivia Moore to approve

- Motion passed unanimously
- Fourth grade teachers
 - Costs are TBD for 3 trips, including one outside the county, to subsidize increased transportation costs to remove burden from the families
 - Will need more information concerning the trips and the associated costs prior to approving the request

Next Meeting

Meeting adjourned at 8:14pm