

MINUTES

Unionville Elementary PTO

9/8/22 6:18pm | Meeting called to order by Olivia Moore

In Attendance

Board Meeting

- 20 people in attendance, including Dr. Lafferty

Board Meeting

- Vote in New Board Members
 - Co-Presidents: Olivia Moore & Vanessa Thompson
 - Co-Treasurers: Caroline Cullen and *OPEN POSITION*
 - Assistant Treasurer: Amy Jackson
 - Secretary: Tina Carosella
 - Enrichments/Subsidies: Sarah Dye
 - Communications: Stacy Baumbaugh
 - Homeroom Parents: Kate Davenport
 - Committee Chairs: Meghan WorriLOW
 - Assemblies: Melissa Cornacchio & Marisa Oldman
 - Members at Large: Kay Ireland, Danica Everett, Sybille Wilkins, Heather Metzger, Michelle Nemeth, Liz Kim, Kristin Muzik & Beth Busam
 - Co-Treasurer
 - Position available. Any leads?
 - Motion made by Amy Jackson, second by Sybille Wilkins to approved board as noted above
 - Motion passed unanimously
- Budget Approval – VOTE
 - Treasurer, Caroline Cullen, to present for a vote
 - 2021-2022 goal was to spend down reserves in relation to enrichment, for the nurse for underprivileged kids, and teacher appreciation week & coffee/refreshments for meetings
 - For this year, will be more conservative in spending and fundraising
 - Will have a Fall Fest, Spring fest and the auction, but will be conservative in the expected amounts of fundraising

- Will spend around \$12,000 in order to even expenses and income, if fundraising and donations are higher than expected
 - The district has a funding cycle for playground equipment
 - UE is due in 2023/2024 for an upgrade, and the district will match up to \$35,000
 - Reserves will be held for the playground equipment
 - May have specific fundraising events for this purpose
 - Have about \$20,000 in reserve savings
 - Not planning on spending reserves
 - Attempting to settle at \$22,000 in reserve at the end of the year
 - Amount paid to the nurse is being increased
 - Will keep \$2,000 in the safe in the office for immediate need
 - Assemblies budget
 - Spend around \$5,800 on virtual, Joe Romano, and BMX
 - Historically, the budget has been around \$11,000
 - Will need to update this immediately
 - Motion made by Vanessa Thompson to approve the budget, seconded by Megan WorriLOW to approve the 2022-2023 budget in the amount of \$11,674
 - Motion passed unanimously to approve the 2022-2023 budget
- LEGO® Education SPIKETM Essential Robotics Kits
 - Meeting in May 2022 at Patton for those interested in Lego Robotics
 - Of those in attendance, we have built 3 teams.
 - Vote to purchase 2 starter kits for First Lego League Explore, Grades 2-4 (ages 6-10)
 - If there are additional kids interested, will consider purchasing more kits
 - ~\$280 each plus shipping & tax (budgeting ~\$600)
 - Can be reused year after year as students age out
 - Team registration is \$125 per year, paid by students
 - Looking to start immediately after the kits arrive
 - There is already a First Lego League Challenge Team (ages 9-14) that has been formed and a kit has been purchased out of pocket by those students. They will likely reuse this kit.
 - Motion made by Melissa Cornacchio to approve the budget, seconded by Stacey Baumbagh to approve purchasing 2 Lego Kits at \$600
 - Motion passed unanimously to spend \$600 to purchase 2 LEGO kits
- Mystery Science Program

- Interested use: 2nd Grade classes, 4th grade classes, gifted classes, however, purchase would include access to all lessons for all teachers at UE
- Add \$799 w/ a negotiated \$1,200 financial aid discount through 6/30/23
 - This may be approved by the district for purchase so will not request as a reoccurring line item
- Motion made by Michelle Neimth to approve the budget, seconded by Sarah Dye to approve
 - Motion passed unanimously to spend \$799 to purchase the Mystery Science Program
- Subsidies
 - Base Amount: \$5,700
 - New Teacher Amount: \$150
 - Teacher Experiences brought in \$2,551
 - Total Amount Offered: \$8,401
 - This may offset enrichment request amount
- Board & Volunteer Shoutouts:
 - Meghan Worrilow for her work on committees
 - Sybille Wilkins for her work on the yearbook
 - Stacey Baumbaugh and Kate Davenport for their work for the teacher welcome luncheon
 - Kate Davenport for her work on the homeroom parent sign-ups
 - Megan Cromer for her work on the kindergarten parent events
 - The families that ‘chalked the walk’ for the first day of school

In Attendance

Open Meeting

- 16 people in attendance, including Dr. Lafferty

Old Business

- Contact
 - Suggested downloading the remind app
 - The PTO has an Instagram and Facebook page
- The Co-Treasurer position is open to someone with an accounting background

Treasurer

Budget

- Was approved in the Board Meeting

Events

Recent events

- New Family Welcome
- Teacher welcome back breakfast
- Yahoo/Boo-Hoo event

Upcoming events

- Back to school night on 9/14
- Picture day moved to 10/12
- Fall Fest on 10/14 at 4:30pm
 - Budget is \$1,000
 - Expecting apple cider, mums, basic activities
- Halloween Parade at 10:15 on 10/31 followed by classroom parties
- School-wide coin drive
- Bookfair & Donut Days

Volunteer requests

- Fall Fest
 - Have 1 signed up, need 5 more
- Donut Days
 - Need several more volunteers
- Veteran's Day on 11/11

- No volunteers
- Volunteers are needed to coordinate, purchase, and arrange coffee for vets
- Coin Drive
 - Volunteers needed to count and sort coins with the Treasurer
- Wellness Day
 - Need 1 more volunteer
 - Date may be moved to the spring, as per the district

Clubs & Activities

French Language

- Fliers and Star news flyers were sent

Spanish Language

- May be happening later in the year

Chess Wizards, Young Rembrandts, & Science Explorers are available

- Flyer will be sent through PeachJar

Fundraisers

Nothing to report

Enrichments

Subsidies

- The money earned by teachers from the Springfest teacher donations
 - \$8,401 budgeted for this year
 - Letters will be sent next week to the teachers
- Enrichment budget is around \$5,000
 - This is lower than last year due to the higher amount of subsidies available
 - Expecting this to lead to lower amounts of request
 - Enrichment requests are due to be voted on at the November meeting

New Business

FOCUS

- DEI group to promote wellbeing for families through seminars, workshops, and posted resources
- First webinar is 10/12 from 7-8:30 on zoom. The topic is childhood trauma
- Topic suggestions are welcome

Guest Speaker, Joe Meyers, Director of Education at the Crime Victim's Association of Chester County

- Chester County's victim advocacy agency
- Discussed internet safety

Next Meeting

November 3, 2022, 7:15pm
Meeting adjourned at 8:16pm