

Mt. Lebanon High School

PTSA General Meeting

September 20, 2022

Meeting called to order at 7:01pm by President Jean Thomas with Pledge of Allegiance

Student Activities report

Committee of Lily Connell, Sara Frew and Victoria Finizio from Student council presenting Activities Day will be Sept 23rd during lunch periods students will have a chance to visit our different club's tables and sign up , Great Alumni Luncheon will be held Sept 30 to honor 5 great Alumni that night is also Homecoming parade for HCO court, Homecoming dance is Oct 15 theme is outer Space tickets are \$15 and you need a dance agreement.

Treasurer's report

Allison Carey nothing much to report we are in good shape we will discuss the budget for the year later in the meeting

President's report

Jean Thomas Secondary Presidents meet with Dr Davis this week we are trying to hire to full capacity for all jobs posted especially aides, Seneca Valley Football game this week is Green Out for Mental Health and Suicide prevention there will be a fundraiser held at the game. HS Evacuation drill held today and went well

1st VP Report

Bonnie Dougherty Remember board members you need to make sure you join the PTSA

2nd VP

Lauren Ganoë nothing to report

3rd VP

Colleen Frank I'm in charge of getting volunteers we have put out a sign up genius but students are signing up to chaperone v parents. Will send out another blast for adults

4th VP

Dr Joel Thompson Introduce the new faculty***see report at end*

- Year is off to a good start we had extended Homerooms the first week for grade level assemblies to review rules.
- Had evacuation drill today. This is to practice evacuating the building in case of an incident like a gas leak not an active shooter drill we have Alice program in place for that. We moved approx. 1845 people to 4 locations it went very smoothly Dr Morin organized it. We had help from municipal police, fire, and EMS
- Wednesday Sept 21 is Financial Aid meeting with counseling office they will talk about test optional and how it relates to college admissions
- Thursday Sept 22 is Open house the students will be released at 2pm
- Sept 30 is Great alumni luncheon and MLFE tailgate from 5-7. It is also our homecoming game and crowning of the homecoming royalty.
- Oct 10 No School
- Oct 12 PSAT testing for 10 & 11 graders 9th graders will participate in link crew activity, 12th graders this is a good day to prep for college, Writing lab will be open for college essays. Dismissal will be at 12 for everyone. Oct 15 is Homecoming dance
- Oct 15 Homecoming dance

Secretary

Kelly Latona we need to approve both the April and May minutes. Both were emailed out. Changes to the April minutes include adding specifics on the Bylaw changes that were presented at the April meeting. The changes were read to the members in attendance. Motion

made by Bonnie D to accept minutes as amended, 2nd by Natalie K. The Ayes have it no objections. May minutes motion made by Bonnie to stand as presented. The ayes have it.

Historian

Natalie Kukla started a google drive to keep all the minutes, Standing Rules and Bylaws Board members at large Stephanie Fedro-Byrom and Elizabeth Schwertfuerer no report

Committee Reports

Blood drive

Colleen F. 2 cases of water and snacks have been delivered to nurse

SRO Report Officer Henley- none

Teacher Rep- April McCracken

Staff News-

- Mr. Kuhar Evening theatre and tech students will be performing Radium girls this fall Nov 9-12
- Mrs. Smith Librarian and Link Crew sponsor Link Crew freshman tailgate this Friday 5:30-7pm at pavilion 2 in main park, hotdogs, games and snacks will be available.
- Frau Meyers German students back after a 2 year hiatus 20 teens and 2 teachers will be visiting Sept 29-Oct 13 and staying with host families. We will get to go to Germany 2023.

Old Business

Budget discussion to clarify number of members and donations to finalize the budget. We had 531 members last year but 647 in 2018-19 which was the last normal year. Plan to keep membership number at 500 and \$4000 in donations. Open house budget line item of \$400 nixed it had been used to purchase cookies in the past for open house, we have not had for approx. 2 years due to Covid precautions. Motion made to delete open house budget line item by Bonnie and 2nd by Colleen. Ayes have it. The money from that item will be moved back into

line item for student use. Motion made to approve budget with noted amendments by Bonnie and 2nd by Colleen. Ayes have it. Budget passes. Revised copy will be emailed out. Copy will be attached to minutes.

New Business

Angel Fund

2 requests have been made by counselling office

- \$104 for Parkway uniform
- \$45 2 sets of ballet shoes

Motion made by Colleen 2nd by Natalie ayes have it, motion carries.

Audit report see report at end

Was completed by Bonnie D, Mary Roman and Lauren Ganoë we reviewed all checks and no gaps found, no recommendations at this time. Thank you to Jen Schubert for all her work as Treasurer and volunteering her time in this matter.

Announcements

- Soliciting requests for Wish List funds. Both Jean T and April M to send out emails to faculty about wish list and that it is a rolling request.
- Next meeting scheduled for Oct 26 at 1pm D205- some changes may need to be made to the current schedule of meeting dates due to some calendar conflicts.

Adjournment

Motion made at 7:50 by Colleen to adjourn, 2nd by Lauren G

Attacjments

New Faculty Bios

Audit Report

New Faculty Bios

- **Ms. Hanna Mincemoyer - Unit III Principal
(replaces Carlie McGinty)**

Ms. Hanna Mincemoyer is replacing Mrs. Carlie McGinty, who retired this month, as the Unit III Principal. Ms. Mincemoyer has a Bachelors of Science degree in Mathematics Education from Penn State University and a Masters in Educational Leadership from The University of Pittsburgh. She comes to us from North Hills High School, where she served as an Assistant Principal for the last three years. Before entering administration, Ms. Mincemoyer taught high school math at Seneca Valley and Sewickley Academy while coaching soccer. She is excited to continue to foster strong partnerships with the families here at Mt. Lebanon.

- **• Mrs. Rachel Jackson - School Counselor
(replacing Jerad Smith)**

Mrs. Rachel Jackson is replacing Mr. Jerad Smith as a School Counselor. Mrs. Jackson graduated from Duquesne University with a Master of Education in School Counseling and has a Bachelor of Business Administration from the University of Notre Dame with a double major in Marketing and Psychology. Mrs. Jackson is a Pennsylvania Certified School Counselor and National Certified Counselor. She has experience as a School Counselor during her time at Highlands, Fox Chapel and North Allegheny School Districts. Mrs. Jackson has a passion for working with students to help them achieve their full potential and prepare for postsecondary success.

- **• Ms. Stephanie Camarda - Social Studies
(replaces Mike Melnyk)**

Ms. Stephanie Camarda is replacing Mr. Mike Melnyk as a Social Studies teacher. She teaches World Cultures and Political Science this year. She received her BA in Political Science & History from the University of Pittsburgh and her MA in Teaching Social Studies from Teachers College, Columbia University. Ms. Camarda has eleven years of teaching experience in Northern Virginia, most recently in Alexandria City Public Schools. Ms. Camarda is also a graduate of Mt. Lebanon High School and is happy to be back in Lebo.

- **• Mrs. Breanne Unger - Math Teacher (replaces Tom Jackson)**

Mrs. Breanne Unger is replacing Mr. Tom Jackson who retired last school year. Mrs. Unger is our new Honors Algebra II and Algebra I teacher this year. She received her Bachelor of Science in Secondary Math Education from Duquesne University and her Master of Education in Secondary Mathematics with a STEM Concentration from Slippery Rock University. After graduation, Mrs. Unger spent one year teaching math and working as a gifted coordinator at North Allegheny Intermediate High School, and then the past 6 years teaching math and computer science at Canon-McMillan High School.

- **Mrs. Ashley Fronk - Math Teacher (replaces Joe Figura)**

Mrs. Ashley Fronk is replacing Mr. Joe Figura who retired last school year. Mrs. Fronk is our new Honors Algebra II and Academic Algebra II teacher this year. She received her Bachelor of Science in Mathematics from Allegheny College and her Master of Secondary Mathematics Education from University of Pittsburgh. After graduation, Mrs. Fronk spent one year teaching at Propel Pitcairn, five years teaching at Derry Area Middle School, and most recently, two years at Penn-Trafford High School teaching Honors Pre-Calculus and Algebra II.

- **Mrs. Beth Karambelkar - Math (replaces Todd Forsyth)**

Mrs. Beth Karambelkar is replacing Mr. Todd Forsyth who resigned last school year. Mrs. Karambelkar is our new Honors Geometry, Academic Geometry, and Personal Finance teacher this year. She received her Bachelor of Science in Materials Science and Engineering from Case Western Reserve University. Upon graduation, she spent four years as a mathematics teacher at The Providence Country Day School in Rhode Island. She then earned a Master of Arts in Mathematics Education from Teachers College, Columbia University. Subsequently, she spent one year teaching mathematics at The Bronx High School of Science in New York City, and four years teaching mathematics at Scarsdale High School in Scarsdale, NY. After relocating to Pittsburgh, she worked as a Mathematics Curriculum Developer at Carnegie Learning, and most recently as a long

term substitute mathematics teacher at Upper St Clair High School for the 2021-2022 school year.

- **Ms. Kristen Stash - Health and PE Teacher (replaces Jon Floss)**

Ms. Kristen Stash is replacing Mr. Jon Floss, who is now working at Mellon and Jefferson Middle Schools, as the Health teacher for 11th and 12th grade. Ms. Stash has a Bachelors of Science degree in Athletic Training and a Masters of Science degree in Exercise Science and Health Promotion from California University of PA. She received her Masters of Education in Health and Physical Education from Indiana University of PA. She comes to us from Mars Area High School, where she served as a Health and Physical Education teacher for the last three years. Ms. Stash also has teaching experience in the Frazier, Ringgold, Serra Catholic and Upper St. Clair school districts. Ms. Stash teaches the summer wellness program at Upper St. Clair High School, is a certified CPR Instructor and is the Junior Varsity girls basketball coach here at the high school. She started her career at Mt. Lebanon High School as a student teacher and long term substitute and is very excited to be back with the Mt. Lebanon Community.

- **Ms. Madeline Szewczyk- CSN (McGeough)**

Ms. Madeline Szewczyk is replacing Janet McGeough who is on a sabbatical for the 22-23 school year. Ms. Szewczyk has a Bachelors of Science degree in Nursing from Duquesne University. After graduation, Ms. Szewczyk worked as an adult ICU nurse while completing her Certified School Nurse certificate from Slippery Rock University. She was a support nurse in Mt. Lebanon School District for two years and moved into the role of Certified School Nurse during the second semester of the 21-22 school year. She is very excited to continue her career in Mt. Lebanon.

To: Jean Thomas, President Mt. Lebanon High School PTSA
From: Lauren Ganoë, Mary Roman, Bonnie Dougherty

Date: August, 2022

Re: Audit results for Mt. Lebanon High School PTSA for period 7/1/2021 through 6/30/2022

Summary of Procedures Performed:

- We performed the audit for the Mt. Lebanon High School PTSA in accordance with the Mt. Lebanon PTA Audit Procedures.
- We reviewed the bank statements that all checks had two signatures for the PTSA account and reviewed bank statements.
- Using the transaction report, we verified gaps in check sequence, examined every check and reviewed every deposit.

Findings and Recommendations:

- We found the records to be in excellent order - we have no recommendations or suggestions at this time
- We would like to thank Jennifer Schubert for her many years of service as treasurer throughout her years in the district and for serving as an auditor for other units.

Lauren Ganoë
Mary Roman
Bonnie Dougherty