

# TOWN OF VERNON WATER POLLUTION CONTROL AUTHORITY



OFFICE OF THE  
WATER POLLUTION  
CONTROL  
AUTHORITY

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## MINUTES WATER POLLUTION CONTROL AUTHORITY WASTEWATER TREATMENT FACILITY 100 WINDSORVILLE ROAD

August 25, 2022

7:30 p.m.

### Attendees:

Ken Boynton (via telephone), Ray Weaver and Andrew Tedford. Also present: Robert I. Grasis, Director, Water Pollution Control; Steve Boske, Assistant Director, Water Pollution Control; Heathersyn Leduke, Financial Analyst; Mike Becker, Tighe & Bond; and Kimberly Masiuk, BL Companies

### CALL TO ORDER

The meeting was called to order by Chairman Tedford at 7:30 p.m.

### PUBLIC COMMENT

None.

### MINUTES OF THE WPCA REGULAR MEETING HELD ON JULY 28, 2022

Mr. Weaver, seconded by Mr. Boynton made a motion that the Water Pollution Control Authority accepts the minutes of the July 28, 2022 Regular Meeting as presented. The motion passed unanimously (3-0-0).

Agenda Item #6 was moved to Agenda Item #4.

### DISCUSSION OF WAIVER REQUEST FOR 129 TALCOTTVILLE ROAD

Kimberly Masiuk, P.E., BL Companies reviewed a site utilities plan that was distributed to Authority members for a proposed three-story self-storage building located at 129 Talcottville Road. Ms. Masiuk said that she is seeking a waiver for the connection fee based on the total square footage of the structure. She answered questions and discussion took place. It was the consensus of the Authority to have staff research previous connection fees/waivers for storage facilities in town. No action was taken on this item.

### UPDATE ON TREATMENT FACILITY UPGRADE

Mr. Becker updated the Authority regarding progress of work since the last meeting. Major tasks included work on the preliminary treatment building, chemical building, aeration tanks, blower building, RAS building, both the secondary sludge tunnel and building, solids building, and central storage building. He reviewed planned work for next month that will include the carbon reduction period. The project schedule is 73% complete by time to the current expected final completion date and Methuen's updated schedule for August is expected next week he said. The substantial completion date is August 2, 2023 and the final completion date is October 27, 2023. Payment application #37 was processed this week Mr. Becker said,

which brings Methuen to approximately 82% complete. Mr. Grasis updated the Authority regarding the disc filters, the aeration blowers and the generator primary transformer issue. Discussion took place relative to equipment warranties and the #3 disc filter back wash pump.

#### ESTABLISHMENT OF SEWER USER RATES

Mr. Weaver, seconded by Mr. Boynton made a motion that the Water Pollution Control Authority adopts a schedule of sewer user charges as heard at a Public Hearing held on August 25, 2022 for the usage period of January 1, 2022 to June 30, 2022 payable October 1, 2022, and for the usage period of July 1, 2022 to December 31, 2022 payable April 1, 2023. The motion passed unanimously (3-0-0).

#### DISCUSSION OF EXITS 66 & 67 SEWER AREA

Mr. Grasis reviewed an email from Lori Carriero of Tighe & Bond regarding the status of the ongoing collection system projects: sewer lining, sewer rehabilitation and replacement. Discussion took place. Mr. Grasis said that he has a meeting scheduled next week with Administration and the Finance Officer to discuss the financing of these projects.

#### EXECUTIVE SESSION TO DISCUSS EXITS 66 & 67 SEWER AREA

The Authority did not enter in to Executive Session.

#### ACTION ON EXECUTIVE SESSION

None.

#### DISCUSSION/ACTION FOR THE REPLACEMENT OF THE HVAC CONTROLS FOR THE PROCESS CONTROL BUILDING

Mr. Grasis reviewed three quotes for the replacement of the HVAC controls for the Process Control Building and discussion took place. Mr. Weaver, seconded by Mr. Boynton made a motion to accept the bid from Charter Oak in order to do the HVAC work in the Process Control Building in the amount of \$41,950. The motion passed unanimously (3-0-0).

#### PLANT SUMMARY

Mr. Boske reported that the water quality is excellent and UV disinfection is working well. He answered questions from the Authority. Mr. Grasis reported that a Notice of Violation was received from DEEP relative to exceeding phosphorous limits during the months of April, May and June. He is preparing a response to include that phosphorous exceedance was discussed with the DEEP representative before the April report was submitted. Current activities as reported by Mr. Grasis included: the flow meter for the Talcottville Pump Station was received; the summer hour pilot program is still in place; HACH-WIMS training took place this week; a second operator in training started; maintenance flushing continues; Tower Generator performed inspections at various pump stations; Erin Bartlett has started as the new Assistant Tax Collector; and Morgan Strong, retired Collection System technician passed away last week. Mr. Grasis said that at next Monday's meeting with Administration he will discuss power issues and Mr. Weaver recommended installing line reactors. Discussion took place regarding screenings disposal.

#### BUSINESS OFFICE REPORT

Ms. Leduke reviewed a spreadsheet that was distributed to the Authority regarding last fiscal year's original budget figures compared to actual expenditures. Discussion took place. She reported that the Business Office is preparing for the October billing. Discussion took place relative to deduct meters and billing dates.

ANY ADDITIONAL MATTERS

None.

ADJOURN

Mr. Boynton, seconded by Mr. Weaver made a motion to adjourn. The motion passed unanimously and the meeting was adjourned at 8:56 p.m.

Respectfully submitted,



Lisa B. Yost  
Secretary, Water Pollution Control