

**Sunset Elementary  
Community Council  
September 12, 2018, 5:00pm  
Minutes (taken by Katie Ann Stirling)**

**Attendance:** Victoria Warr, Katie Ann Stirling, Jodi Rees –Principal, and Sheila Stark

**Agenda discussed:**

**Membership**

Make one more push to invite members (we already sent out a school wide email) using a letter discussing what the Community Council does. On the back of the letter put an application.

- Send letter out Sept. 18, needs to be returned by the 21<sup>st</sup> of September.
- We currently have 2 spots we need to fill.
- If needs be, we can do elections during SEP Oct. 3<sup>rd</sup> and 4<sup>th</sup> or via email.

**Annual Responsibilities:**

**SNAP**

Viewed and discussed map of routes students may take to get to and from school safely.

- We feel the school zones should be better marked, hopefully require a slower speed.
- Ms. Rees will talk with the city about possible cones in cross walks, maybe crossing guards, better lights, etc to ensure the safety of our students and families.

**Staff Professional Development Plan and Reading Achievement Plan**

Both are discussed and covered in the approved School Improvement Plan for this current school year. A large amount of the LAND Trust funds go to paying tutors helping with reading, DIBELs testing, etc.

**Safe Technology and Digital Citizenship**

We'd like to give the students a bit more training here.

- Ideas: McGuffey booklets.
- Netsmart training through the Attorney General
- Combining with the PTA's ribbon week in October to cover internet safety

**Fundraising**

Any fundraising will be going towards a digital marquee for the school.

- We are going to put a donation form on the school's website so families can donate.
- We may also look into a Service or Fun Run fundraiser through apexleadershipco.com.

**Meeting Schedule**

Our next meeting will be Oct. 10<sup>th</sup>, at 5:00pm. We will revisit SNAP, Safe Technology and Fundraising.

**New Concerns**

- Jodi Rees will send out a Community Council training Power Point via email to Community Council members.
- Additional training is available through the district. The next one is Oct. 24<sup>th</sup>.
- We need to check on how many Family Nights are happening. PTA has some but we can also do more such as a talent show, Patriotic Program or a Christmas Program.

**Meeting adjourned 6:30 pm**