

Regularly Scheduled Board Meeting

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Brandywine Elementary, 413 East 400 South, Greenfield, IN 46140

Monday, October 3, 2022

6:30pm

Present: Mr. Brian McKinney, Board Member; Mr. Robert Yoder, Assistant Superintendent; Dr. Lisa Lantrip, Superintendent; Dr. Matt Ackerman, Board Secretary; Mr. Dan Walker, Board President; Mr. Miles Hercamp, Director of Instructional Services; Ms. Amber Rush, Executive Administrative Assistant; Mr. Wes Anderson, Director of School and Community Relations; Mrs. Laura Haeberle, Board Vice President; Mr. Jon Hooker, Board Member; Mrs. Katy Eastes, Director of Student Services; Sarah Gizzi, Assisted Business Manager

1 Welcome/Call to Order/Pledge

Mr. Dan Walker, Board President

Minutes:

Mr. Walker called the meeting to order and led the Pledge of Allegiance.

2 Approval of Agenda

Mr. Dan Walker, Board President

Board approval is requested at this time.

Minutes:

Mr. Walker asked for a motion to approve the October 3, 2022 agenda. Mr. McKinney motioned to approve the agenda as presented. Dr. Ackerman seconded the motion. The vote passed 5-0.

Result: Approved

Motioned: Mr. Brian McKinney

Seconded: Dr. Matt Ackerman

3 Public Meeting Master Contract (Pre-Ratification) Tentative Agreement

Mr. Robert Yoder, Assistant Superintendent

Mr. Yoder will review the Master Contract Tentative Agreement. No action is needed at this time.

Minutes:

Mr. Walker paused the regular meeting for the Public Meeting of the Master Contract (Pre-Ratification) Tentative Agreement. Mr. Walker opened the floor for comments and questions. There were no comments or questions on this matter. No action required at this time. The regular meeting resumed.

Attachments:

[Draft Master Contract Pre-Ratification Tentative Agreement.pdf](#)

4 Citizens Comments on Agenda Items

Mr. Dan Walker, Board President

Persons wishing to address the Board on an agenda item shall register by completing the Comments on

Agenda Items Form and submitting the form to the Secretary of the Board prior to the start of the meeting. The registration form will include the name of the person(s) providing comment, the organization represented (if any), and identify the agenda item to be addressed. The agenda will be posted at the administration office and at each of the school buildings at least five (5) days (including Saturday and Sunday) prior to the meeting (i.e. by Wednesday before a Monday meeting). Copies of the agenda will also be available at the scheduled Board meeting. Comments on agenda items will be heard at the start of the board meeting.

Minutes:

No Citizens Comments on Agenda Items

5 Consideration of Routine Business

Mr. Dan Walker, Board President

5.1 Approval of Minutes

Mr. Dan Walker, Board President

a. Regular Meeting Minutes dated September 26, 2022.

Board approval is requested at this time.

Minutes:

Mr. Walker asked for a motion to approve Regular Meeting Minutes dated September 26, 2022. Mr. Hooker moved to approve the Minutes as presented. Mrs. Haeberle seconded the motion. The vote passed 5-0.

Result: Approved

Motioned: Mr. Jon Hooker

Seconded: Mrs. Laura Haeberle

Attachments:

[Minutes dated Sept 26 2022.pdf](#)

5.2 Personnel Report

Mr. Dan Walker, Board President

a. Personnel Report dated through October 3,2022.

Board approval is requested at this time.

Minutes:

Mr. Walker asked for a motion to approve the Personnel Report dated October 3, 2022. Dr. Ackerman moved to approve the Personnel Report as presented. Mr. McKinney seconded the motion. The vote passed 5-0.

Result: Approved

Motioned: Dr. Matt Ackerman

Seconded: Mr. Brian McKinney

Attachments:

[Personnel Report dated Oct 3 2022.pdf](#)

[Leave Report dated Oct 3 2022.pdf](#)

5.3 Donations

Mr. Robert Yoder, Assistant Superintendent

a. Mr. Dean Folkening has given \$300.00 cash to NPHS. He would like to donate the cash to the NPHS Boy Golf program.

b. Service Engineering, Inc. has issued a check in the amount \$500.00. The sponsorship is for the NPHS Robotics Fund.

Board approval is requested at this time.

Minutes:

Mr. Walker asked for a motion to approve Donations. Mrs. Haeberle moved to approve Donations as presented. Mr. Hooker seconded the motion. The vote passed 5-0.

Result: Approved.

Motioned: Mrs. Laura Haeberle

Seconded: Mr. Jon Hooker

6 Unfinished Business

Mr. Dan Walker, Board President

6.1 Second Reading of Policies

Mrs. Laura Haeberle, Board Vice President

a. B175 Functions

b. B200 Membership

c. B225 Board Meetings

d. C225 Parental Access to Instructional Materials and Surveys- Approval of C225 will approve the deletion of Neola policies: 2416

e. C300 Programs for Students with Disabilities and Least Restrictive Environment- Approval of C300 will approve the deletion of Neola policies: 2460.02

f. C475 School-Sponsored Publications and Productions- Approval of C475 will approve the deletion of Neola policies: 5722

g. C500 School Trips and Privately Sponsored Activities Involving School Corporation Employees and Students- Approval of C500 will approve the deletion of Neola policies: 2340 and 8640.

h. C575 Homework- Approval of C575 will approve the deletion of Neola policies: 2330

i. C600 Withdrawal from School- Approval of C600 will approve the deletion of Neola policies: 5130

j. D100 Corporation Organization- Approval of D100 will approve the deletion of Neola policies: 1100

k. G100 Facility and Transportation Safety- Approval of G100 will approve the deletion of Neola policies: 7440 and 8400.

l. G125 Criminal Organizations and Criminal Organization Activity- Approval of G125 will approve the deletion of Neola policies: 5840

m. G150 Registered Sex or Violent Offenders

n. G275 Animals on School Property- Approval of G275 will approve the deletion of Neola policies: 8390

o. G300 Latch-Key Programs- Approval of G300 will approve the deletion of Neola policies: 2262

Board approval is requested at this time.

Minutes:

Mr. Walker asked for a motion to approve the second reading of the attached policies. Mr. McKinney motioned to approve the policies as presented. Mr. Hooker seconded the motion. The vote passed 5-0.

Result: Approved

Motioned: Mr. Brian McKinney

Seconded: Mr. Jon Hooker

Attachments:

[B175 - Functions.docx - Google Docs.pdf](#)

[B200 - Membership.docx - Google Docs.pdf](#)

[B225 - Board Meetings.docx - Google Docs.pdf](#)

[C225 - Parental Access to Instructional Materials and Surveys.docx - Google Docs.pdf](#)

[C300 - Programs for Students with Disabilities and Least Restrictive Environment.docx - Google Docs.pdf](#)

[C475 - School-Sponsored Publications and Productions.docx - Google Docs.pdf](#)

[C500 - School Trips and Privately Sponsored Activities Involving School Corporation Employees and Students.docx - Google Docs.pdf](#)

[C575 - Homework.docx - Google Docs.pdf](#)

[C600 - Withdrawal from School.docx - Google Docs.pdf](#)

[D100 - Corporation Organization.docx - Google Docs.pdf](#)

[G100 - Facility and Transportation Safety.docx - Google Docs.pdf](#)

[G125 - Criminal Organizations and Criminal Organization Activity.docx - Google Docs.pdf](#)

[G150 - Registered Sex or Violent Offenders.docx - Google Docs.pdf](#)

[G275 - Animals on School Property.docx - Google Docs.pdf](#)

[G300 - Latch-Key Programs.docx - Google Docs.pdf](#)

7 New Business

Mr. Dan Walker, Board President

7.1 2023 Board Meeting Dates

Dr. Lisa Lantrip, Superintendent

Dr. Lantrip is seeking approval of the 2023 Board Dates.

Board approval is requested at this time.

Minutes:

Dr. Lantrip requested approval of the 2023 Board Meeting Dates. Mr. Walker motioned to approve the meeting dates as presented. Mr. McKinney seconded the motion. The vote passed 5-0.

Result: Approved

Motioned: Mr. Dan Walker

Seconded: Mr. Brian McKinney

Attachments:

7.2 2023 Budget Approval

Mr. Robert Yoder, Assistant Superintendent

Approval of the 2023 Budget, as reviewed on August 15, 2022 is requested at this time. The budget has been advertised in alignment with the state guidelines and a hearing was held on September 26, 2022.

Board approval is requested at this time.

Minutes:

Mr. Yoder requested approval of the 2023 Budget. Mr. Walker asked for a motion to approve the Budget as presented. Mr. McKinney moved to approve the 2023 Budget. Dr. Ackerman seconded the motion. The vote passed 5-0.

Result: Approved

Motioned: Mr. Brian McKinney

Seconded: Dr. Matt Ackerman

Attachments:

[7.2 Ordinance or Resolution for Appropriations and Tax Rates.pdf](#)

7.3 Local Income Tax Distribution

Mr. Robert Yoder, Assistant Superintendent

Mr. Yoder is requesting approval of the attached distribution of the County Adjusted Gross Income Tax (CAGIT) for the 2023 Budget.

Board approval is requested at this time.

Minutes:

Mr. Yoder requested approval of the distribution of the County Adjusted Gross Income Tax (CAGIT) for the 2023 Budget. Mr. Walker moved to approve the distribution of the CAGIT for the 2023 Budget as presented. Dr. Ackerman seconded the motion. The vote passed 5-0.

Result: Approved

Motioned: Mr. Dan Walker

Seconded: Dr. Matt Ackerman

Attachments:

[7.3 Local Income Tax Distribution for 2023.pdf](#)

7.4 Appropriation Reduction Resolution

Mr. Robert Yoder, Assistant Superintendent

Mr. Yoder is requesting approval of the attached resolution to reduce the 2023 Budget Appropriations as necessary.

Board approval is requested at time.

Minutes:

Mr. Yoder requested approval of the resolution to reduce the 2023 Budget Appropriations as necessary. Mr. Walker asked for a motion to approve the the resolution as presented. Mrs. Haeberle moved to

approve the resolution. Mr. Hooker seconded the motion. The vote passed 5-0.

Result: Approved

Motioned: Mrs. Laura Haerberle

Seconded: Mr. Jon Hooker

Attachments:

[7.4 Approving 2023 Budget Appropriation Reductions.pdf](#)

7.5 Resolution to Transfer Amounts Between the Education Fund and the Operations Fund

Mr. Robert Yoder, Assistant Superintendent

Mr. Yoder is requesting approval of the attached Resolution to Transfer Amounts Between the Education Fund and the Operations Fund.

Board approval is requested at this time.

Minutes:

Mr. Yoder requested approval of the Resolution to Transfer Amounts Between the Education Fund and the Operations Fund. Mr. Walker asked for a motion to approve the resolution. Mr. Hooker moved to approve the resolution as presented. Mr. McKinney seconded the motion. The vote passed 5-0.

Result: Approved

Motioned: Mr. Jon Hooker

Seconded: Mr. Brian McKinney

Attachments:

[7.5 Resolution to Transfer Amounts Between the Education Fund and the Operations Fund.pdf](#)

7.6 First Reading of Policies

Mrs. Laura Haerberle, Board Vice President

- a. B100 Powers & Philosophy
- b. B125 Duties of the Board of School Trustees (OLD 171.1)-Approval of B125 will approve the deletion of Neola policies: 171.1
- c. B150 Organization (OLD 151)-Approval of B150 will approve the deletion of Neola policies: 151
- d. C275 Test Security Provisions for Statewide Assessments (OLD 2623.01)-Approval of C275 will approve the deletion of Neola policies: 2623.01
- e. D275 Drug-Free Workplace (OLD 3122.01)-Approval of D275 will approve the deletion of Neola policies: 3122.01, 3170, 4122.01, and 4170.
- g. D350 Fitness for Duty Leaves and Examinations (OLD 3160)-Approval of D350 will approve the deletion of Neola policies: 3160, 3161, 4160, and 4161.
- h. D375 Employee Discipline (OLD 3139)-Approval of D375 will approve the deletion of Neola policies: 3139
- i. D400 Family & Medical Leave Act ("FMLA") (OLD 3430.01)-Approval of D400 will approve the deletion of Neola policies: 3430.01, 4430, and 4430.01.
- j. D425 Employee Benefits

k. D450 Resignation (OLD 3140)-Approval of D450 will approve the deletion of Neola policies: 3140 and 4140.

l. E100 Adoption of Curricular Materials (OLD 2510)-Approval of E100 will approve the deletion of Neola policies: 2510

m. E125 Promotion, Placement and Retention of Students (5410)-Approval of E125 will approve the deletion of Neola policies: 5410

n. E150 Programs for High Ability (OLD 2464)-Approval of E150 will approve the deletion of Neola policies: 2464

o. E175 Student Records (OLD 8330)-Approval of E175 will approve the deletion of Neola policies: 8330

No action required at this time.

Minutes:

First reading of policies. No action required.

Attachments:

[B100 - Board Authority and Philosophy.DOCX - Google Docs.pdf](#)

[B125 - Duties of the Board of School Trustees.DOCX - Google Docs.pdf](#)

[B150 - ORGANIZATIONAL MEETING BOARD OF FINANCE AND COMMITTEES.DOCX - Google Docs.pdf](#)

[C275 - TEST SECURITY PROVISIONS FOR STATEWIDE ASSESSMENTS.DOCX - Google Docs.pdf](#)

[D275 - Drug-Free Workplace.DOCX - Google Docs.pdf](#)

[D350 - Fitness for Duty Leaves and Examinations.DOCX - Google Docs.pdf](#)

[D375 - Employee Discipline.DOCX - Google Docs.pdf](#)

[D400 - FMLA.DOCX - Google Docs.pdf](#)

[D425 - Employee Benefits.DOCX - Google Docs.pdf](#)

[D450 - Resignation.DOCX - Google Docs.pdf](#)

[E100 - Adoption of Curricular Materials.DOCX - Google Docs.pdf](#)

[E125 - PROMOTION PLACEMENT AND RETENTION OF STUDENTS.DOCX - Google Docs.pdf](#)

[E150 - PROGRAMS FOR HIGH ABILITY STUDENTS.DOCX - Google Docs.pdf](#)

[E175 - Student Records.DOCX - Google Docs.pdf](#)

8 Reports

Mr. Dan Walker, Board President

8.1 Innovation Report

Mr. Vincent Meo, NPI Principal and Mr. Randall Stant, NPI Teacher

Mr. Meo and Mr. Stant will present a report on Innovation.

Minutes:

Mr. Stant presented his Innovation Report to the Board.

Attachments:

[NPI Innovation Pres for School Board 10 3.pdf](#)

9 Informal Comments

Mr. Dan Walker, Board President

The Board President may call for additional informal public comment at this time, if, in his/her judgement, time permits and more comment is warranted. The time limit for such comments will be set by the President, who may also permit the administration or Board to respond to these public comments at his/her discretion.

An informal comment form must be completed on the evening of the board meeting and submitted to the Secretary of the Board prior to the start of the meeting.

Minutes:

No Comments

10 Board Member Comments

Mr. Dan Walker, Board President

Minutes:

Mrs. Haeberle thanked Mr. Yoder and Mr. Hercamp for providing safe transportation to and from the Indiana School Board Association Fall Conference. Dr. Ackerman thanked the administration team for starting their week early and joining the Board at the ISBA Fall Conference. He understands the long hours put in by administration and appreciates their time. Mr. McKinney thanked Brandywine for hosting the meeting and appreciated the work that went into preparing for the meeting. Mr. McKinney also commented on the success of our fall teams, noting our undefeated football team and our girls golf team going to regionals. Mr. Walker also thanked Mr. Theobald and Brandywine Elementary for hosting the meeting. Mr. Walker thanked his fellow Board members for the many hours they give. He understands it is a big commitment and appreciates all they do.

11 Adjournment

Mr. Dan Walker, Board President

Board approval is requested at this time.

Minutes:

Mr. Walker moved to adjourn the meeting. Mr. McKinney seconded the motion. The vote passed 5-0.

Result: Approved

Motioned: Mr. Dan Walker

Seconded: Mr. Brian McKinney

