

# Rockcastle County Board of Education

Angela Stallsworth-Mink, Chairman ♦ Anna Stevens-Goff, Vice Chairman  
Matt Chaliff ♦ Misty Lakes ♦ Angela Parsons-Woods

## REGULAR BOARD MEETING AGENDA

Rockcastle Teaching & Learning Center ♦ 250 Richmond Street, Mt. Vernon, KY 40456

**September 13, 2022 - 6:00 PM**

### 1. CALL TO ORDER:

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#### A. Silent Prayer

Chairperson Mink called the meeting to order at 6:00 p.m. and asked the room to participate in a moment of silent prayer.

#### B. Roll Call

All board members were present.

#### C. Reading of Board Team Commitments

Chairperson Mink read the Board Team Commitments aloud.

### 2. ADOPT AGENDA/ACTION

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Chairperson Mink requested that the board amend the agenda to add an item: 5C. Review/Approve an emergency request to enter into Competitive Negotiations for Central Office brick and mortar repairs (KRS 45A.370(1)(a-c)). A motion was made by Matt Chaliff to approve the amended agenda. Misty Lakes seconded the motion. All members present agreed.

### 3. SCHOOL & COMMUNITY SHOWCASE:

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DECO Architects-Rockcastle County Middle School Project Presentation: A representative from DECO architect firm presented to the board an update on the evolving specifications of the project. The video presentation focused on the main floor and the new spaces needed for mechanical operations. The addition of these spaces did not create any loss of programming and meets the goal square footage for the project. The board also received information on proposed bus/car traffic changes to the new middle school. Drone footage showed current issues with intersections between bus and car traffic, especially in the afternoon. The proposed site plan aims to reduce the number of intersections during parent and bus pick-up/drop-off times. Next month, the board will see an upgraded video presentation, and in November, DECO will ask for Design Development Approval. Board member Matt Chaliff asked about any discussions with "phasing" during the construction of the new middle school. The rep shared with the board that initially, there were 12 phases in the planning process, but those had been reduced to 3. Chairperson Mink thanked DECO for the presentation and information.

### 4. OPERATIONS/ACTIONS:

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- A. Approve Minutes of the August 9th, 2022 Regular Board Meeting
- B. Approve Minutes of the August 31st, 2022 Special Board Meeting
- C. Approve Bills for Payment
- D. Approve School Trips
- E. Approve Fundraisers
- F. Approve Superior Dental Contract Renewal for SY 2022-2023
- G. Approve Partnership Agreement with KCEOC Child Development Program
- H. Approve Head Start Full Utilization Agreement
- I. Approve Local Head Start MOA
- J. Approve MOA between The Office of Vocational Rehabilitation, Education and Labor Cabinet, and Rockcastle County Schools (CWTP program)
- K. Approve 2022-2023 Certified Evaluation Plan
- L. Approve MOA between Rockcastle County Schools and the Rockcastle County High School FFA Chapter for Lettuce (APP Harvest)
- M. Approve Family Medical Leave Requests
- N. Approve Shortened School Day Request
- O. Approve Memorandum of Agreement between Partners for Rural Impact and Rockcastle County Board of Education
- P. Approve Resolution for Selling Surplus School Buses

Chairperson Mink asked about 4H-I. Superintendent Ballinger stated that we have an agreement with Head Start to operate in our county. Because Head Start is operating at a location in the county, we are required to have this agreement on file. Anna Goff made a motion to approve Operations/Actions. Matt Chaliff seconded the motion. All members present agreed.

**5. DISCUSSION/ACTION:**

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**A. Review/Approve 2022-2023 Working Budget (Mrs. Sweet)**

Finance Officer Jenny Sweet shared a presentation with the board which showed how the working budget for the district supports the 7 pillars of the District's Strategic Plan. She reminded the board that the working budget must be submitted to KDE by October 1st. She shared the Financial Goals of the district from Fund 1, including Efficiency, Partnerships, Growth and Sustainability. She provided an analysis of the Budget, including Revenues/Expenditures and Contingency information. She also discussed the Cash Flow Management plan, giving an overview of district funds for 2023, including Capital Outlay Funds, Building Funds, Construction Funds, Debt Service, etc. She also shared the Fund 2 budget and shared the percentages of the budget to be spent on Instruction, Student Transportation, Plant Operations and Maintenance, School Administrative Support and Contingency. She closed with a review of the FY 2023 Budget Highlights and how that budget supports every aspect of the District Strategic Plan. Matt Chaliff commented on the new textbooks that had been purchased for this school year and asked whether or not there might be a need for a rotation schedule for textbooks in order to continue to purchase those materials when they become outdated or worn. Motion to approve the 2022-2023 Working Budget was made by Anna Goff. Matt Chaliff seconded the motion. All members present agreed.

**B. Review/Approve Monthly Financial Reports (Mrs. Sweet)**

- 1. Month Ending Balance Sheet**
- 2. Revenue & Expenditures for the Month by Fund**

Motion to approve the Monthly Financial Reports was made by Angie Woods. Matt Chaliff seconded the motion. All members present agreed.

**C. Review/Approve an emergency request to enter into Competitive Negotiations for Central Office brick and mortar repairs (KRS 45A.370(1)(a-c)).**

Trent Clark, Facilities Director, shared with the board the need for the request and the situation with the brick and mortar at the Central Office that is in desperate need of repair. He stated that the mortar is crumbling and is falling apart and visible in nearly every office in the building. He has 3 estimates for the repairs, which need to begin as soon as possible. Motion to approve was made by Matt Chaliff. Anna Goff seconded the motion. All members present agreed.

**6. DISCUSSION/REVIEW:**

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**A. Review Superintendent's Personnel Action Report (Mrs. Ballinger)**

The board reviewed the Personnel Action Report and Superintendent Ballinger shared with the board the current open positions in the district.

**7. DEPARTMENT REPORTS**

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Chairperson Mink stated that department reports had been uploaded into the shared drive for board members to view.

**8. SUPERINTENDENT COMMUNICATION**

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Superintendent Ballinger discussed the new Save the Children grant and the goal to target those students who may be in the Apprentice range moving to Proficient. With this grant, students at every level of achievement will receive targeted instructional support in literacy.

**9. BOARD COMMENTS**

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Matt Chaliff commented on the great, smooth start to the beginning of the school year.  
Angie Woods agreed with Mr. Chaliff, adding her belief that everything we do is always for the kids.  
Misty Lakes agreed with both board members.  
Anna Goff thanked everyone in the district and noted that next month, new amounts would be added to all P-EBT cards.  
Chairperson Mink shared her appreciation for the efforts and hard work of the district staff.

**10. ADJOURNMENT**

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Anna Goff made a motion to adjourn the meeting. Matt Chaliff seconded the motion. Meeting adjourned at 7:15 p.m.