

**ROCKFORD BOARD OF EDUCATION
ROCKFORD, ILLINOIS
Meeting Minutes**

**Rockford Public Schools, District 205
501 7th Street
Third Floor Board Room
Rockford, IL 61104
Saturday, October 1, 2022**

The Board Member Retreat was called to order at 8:3 a.m.

Present: President Jude Scrivano, Vice President Tim Rollins (via Zoom), Secretary June Stanford, Ms. Denise Pearson, David Seigel Mr. Michael Connor

Absent: None

Administration: Superintendent Dr. Ehren Jarrett, Chief Human Resources Officer Matthew Zediker, Chief Information Officer Jason Barthel, Chief Communications Officer Earl Dotson, Jr., Chief Financial Officer Dr. Gregory Brown, Chief Equity, Diversity, and Inclusion Officer Dr. Antoine Reed, Executive Director of Academics Mrs. Heidi Dettman, Chief of Schools Mr. Morgan Gallagher, Chief Operations Office Mr. Michael Phillips, General Counsel Atty. Lori Hoadley, Board Coordinator Ms. Laura Fromm

1. Back to School Operational Report

- A. Review Back to School Performance by the 8 Standards of Service
- B. Plus/Delta on each Standard Service
- C. Objective: Evaluate District effectiveness and support the start of the 22-23 school year based on the standards of service

Each standard was separately presented and discussed by Administration and Board members.

The presentation began with the Standards of Service, beginning with Standard 1, The District follows established processes, timelines, and systems so that teachers, support staff, and students have the resources and materials they need, when they need them. Mr. Gallagher introduced to the Schools' Team Quadrants: A new model for school support. Services and supports are organized by quadrant. Each team member is responsible for all grade levels in their quadrant, which provides more opportunity for collaboration on equity and community partnership. Mr. Barthel reviewed system uptime, device ticket trends, and devices. Mrs. Dettman and Mr. Dotson, Jr., each reviewed the summer programs. Summer opportunities included reFresh, 6-11 Newcomer Summer School, K-5 TBE Reading Summer School, S'More Summer Fun, Extended School Year, and credit recovery at Roosevelt. Athletic summer camps were provided by Rockford Park District at East, Guilford, and UW Health Sports Factory. Live, Learn, Play Summer programs were also provided. Total students serviced were 1,000. Mr. Phillips reviewed Nutrition Services including the implementation of TITAN. This portal allows menu planning, inventory management, purchasing, and point of service information. Transportation was reviewed with the current bus driver count at 182, Sunrise, 131, and Everdriven (formerly ALC) at 45. Mr. Zediker reviewed the historical summary of health insurance costs and spoke to the factors contributing to the higher cost trend. Cost savings initiatives for 2022-2023 include continue wellness initiatives, pharmacy management programs, continue virtual visits through Tel-a-Doc, virtual mental health visits, and RX contract marketing. Dr. Brown presented aligned resources. School budgets were finalized for spring/summer purchasing, and a plan was devised a plan to assist principals with targeting resources to needs. Sample discretionary school budgets were reviewed as well as multi-year spending plans. The tax levy, Evidence-Based Fund, and CCPRT was discussed.

Standard 2. Faculty and staff have defined roles in the District's Multi-Tiered Systems of Support plan connected to the success of the Whole Child and in alignment with the District's universal goals. The presentation included FY22 actual budget spends, staff supports in MTSS, and monitoring MTSS. Standard 3; our schools are clean and well-maintained with all work orders addressed in a timely manner. Summer cleaning, work orders, school maintenance, and design and construction information was reviewed as well as summer technology work.

Standard 4: Professional Learning is available for all staff who support students, aligned to the Universal Goals and Standards of Practice, and accessible and easy to navigate. An overview of summer professional aligned to the Standards of Practice was reviewed. Certified and non-certified data was presented. Included was the Assistant Principal development plan.

Standard 5: Surveys and other data collection tools drive both customer service improvement and school improvement. Employee engagement school quality action plans were reviewed.

Standard 6: Access to high quality and diverse staff members throughout the district but with special attention to schools and classrooms. Vacancies for the first day were presented and the progress towards increasing teacher diversity. The NIU LEAP Program, building partnerships with HBCY, and goal setting was discussed.

Standard 7: Accurate, timely, and relevant reports, dashboards, and corresponding systems will be delivered to all schools and meet the needs of end users. This is supported by the Data Integrity Team, the Data Governance Committees, various administrative sub-groups and external developers the focus is on the Systemwide Framework, Panorama, and reports that support Universal Goals. Fall enrollment for K-12, schools above, at, and below capacity was presented.

Standard 8: Three times per year, the central office learns about and responds to the needs of each school during School Improvement Cycles to target deficit or high priority items aligned to the universal goals. School improve cycles are grouping principals into learning cohorts depending upon their area of focus.

Please click on this link to view the presentation: [Board Retreat Presentation](#).

- 2.** Departmental Support/Extra Service for Red Schools
 - A. How is the District Supporting all Schools
 - B. What additional supports can we provide to red schools?
 - C. Objective: Finalized draft of extra supports to bring to principals

Due to time constraints, Departmental Support/Extra Service for Red Schools will take place at a future meeting.

- 3.** Board On-Boarding
 - A. Overview of the Document
 - B. Review Appendix A: Checklist for On-Boarding New Board Members, Orientation to District by cabinet member
 - C. Onboarding is scheduled for a day long (8:30-4:30) retreat on April 29, 2023
 - D. Review the Document and share changes with Lori and Jude by October 25th
 - E. Objective: Finalized the draft to Board on board for November COW meetings

Mrs. Makulec discussed the vacancy in Sub District C, and the Special Board meeting will be held October 18, 2022.

Consensus was reached to have applications due October 10, 2022. Onboarding was discussed. Mrs. Makulec requested members to email their onboarding new board members suggestions to her. Any changes to the onboarding document are to be emailed to her and Attorney Hoadley by October 25, 2022. To view the document, please click on this link: [School Board Member Guide](#).

- 4.** Petitions & Communications (Limited to 30 minutes)

There were no speakers.
- 5.** Adjournment

Motion by Mr. Connor seconded by Ms. Pearson to adjourn.
- 6.** Adjournment: 12:51 p.m.

Approved: 10-25-2022