

NORTHWEST LEADERSHIP FORUM
February 25, 2022

The Northwest Leadership Forum met on Friday, February 25, 2022 at 1:00 p.m. Room 102 of the Haraway Center:

Dr. Michael Heindl, President

Mr. Jeff Horton	Dr. Andrew Dale
Dr. Tonyalle Rush	Dr. Matthew Domas
Dr. Stephanie Mullins	Mr. Dwayne Casey
Dr. Keith Reed	Ms. Patti Gordon
Mrs. Phyllis Johnson	Dr. Don Jones
Dr. Carolyn Wiley	

Dr. Bart Allen	Mary Ayers	Tamer Bahloul	Rachelle Bayles
Blake Bostick	Joel Boyles	Katie Broadway	Ed Carroll
Jennifer Casey	Mark Crockett	Kristin Davis	Chief Zabe Davis
Angela Dortch		Brie Corlew	Doug Freeze
Kerry Goff	Darlene Greenlee	Josh Guest	Leelee Haraway
Jere Herrington	Lekeisha Hibbler	Dr. Nici Hill	Jenny Hurt
Dr. Jeremy Isome	Dr. Parker Jones	Amy Latham	Todd Latham
Steven Means	Kayleigh Mitchell	Lillian Morris-Hilson	Liesl Mote
Angel Nickens		Dr. Laquita Parker	Robin Robinson
Meg Ross	Lt. Mark Sansom	Matt Sellers	Dr. Larry Shaffer
Erika Stanford	Jeff Triplett	Dr. T.J. Walker	Dr. Carolyn Wiley
Jennifer Williams	Denise Willis	Dr. Melissa Wright	

Leslie Legendre, Executive Assistant to the President

I. CALL TO ORDER/REVIEW OF AGENDA

Dr. Heindl called the meeting to order.

II. APPROVAL OF NORTHWEST LEADERSHIP FORUM MINUTES

Dr. Carolyn Wiley made a motion that the minutes of the Northwest Leadership Forum meeting dated January 28, 2022 be approved. The motion was seconded by Dr. Tonyalle Rush and carried unanimously.

III. AGENDA ITEMS – Dr. Michael Heindl, President

Dr. Heindl shared a Craig Groeschel Leadership PodCast, “Breaking Bad Leadership Habits”, Episode 106.

“Hopes don’t change your leadership. Habits change your leadership.” Craig Groeschel

The following highlights the podcast presented:

- Based on who you want to become, what is the one habit you need to start?
 - This episode asks; Based on who you want to become as a leader, what bad habit do you need to break?
 - “Maybe you need to stop”
 - Procrastinating at work
 - Interrupting the people around you.
 - Avoiding difficult conversations.
 - Eating too many sweets or too much fast food.
 - Wasting time on social media or video games.
- What is one bad habit you need to break?
 - The more you rise in leadership, the harder you need to work in identifying and fighting your weakness and bad habits.
 - “you are not able to change what you are willing to tolerate.”
 - “just because you can do something, doesn’t mean you should.”
 - Leaders need to empower others.
 - “Importance isn’t a reflection of what we do, but who we empower.” Craig Groeschel
- Good habits are hard to start, because the payoff is in the future.
 - Bad habits have an immediate perceived benefit.
- Two steps help break bad habit loops:
 - Remove the trigger.
 - 5 common triggers:
 - Place
 - Time
 - Mood
 - Moment
 - People
 - Interrupt the action.
 - Why resist a temptation tomorrow when you have the power to eliminate it today?
- Why does this matter?
 - The habits you have today will shape who you become tomorrow.
 - Do you have any “used-to stories”?
 - When you begin to practice the right habits and stop the bad one, you’re collecting more evidence that you are the leader you want to become.
 - Leadership is influence- Positively impact someone.

IV. AGENDA ITEMS – Ms. Lekeisha Hibbler, Director of Financial Aid

Ms. Hibbler shared her update from the Financial Aid:

- OnBase Imaging
 - Financial Aid
 - Admission & Records
 - Recruiting
 - This will allow all student documents to be stored and uploaded by students.
- Oracle (SFP)
 - Students will be able to see the progress of application, scholarships, and Federal Aid on their account.
- State Grants

- Governor's Emergency Education Relief Fund (GEERF)
 - Summer Grant for students who qualify.
 - Deadline is April 30, 2022 First come basis
 - Eligibility:
 - Complete the GEERF application online
 - Complete a 2022-2023 FAFSA
 - GPA 2.0
 - Mississippi Resident
 - Enrolled in 12 college credit hours Fall 2021
 - Enrolled in 3 hours in Career Certificate or Associate Degree Program during Summer 2022
- Upcoming Changes
 - December 22, 2021 the US Department of Education extended the student loan payment pause through May 1, 2022.
 - Verification starts back for the 22/23 Award Year.
 - Loan request form changes starting Summer 2022.
- FAFSA Workshops
 - Past:
 - 2/14 Calhoun City High School
 - 2/15 Wyatte Baptist Learning Center
 - 2/22 Coldwater High School
 - Friday FAFSA-Senatobia
 - Upcoming:
 - 3/7 Bruce High School
 - FAFSA Saturday
 - FAFSA Friday (Senatobia)
 - Future Fridays at Desoto Campus through April includes campus tours and Financial visits.
- Additional Information:
 - All State Grants and Institutional Scholarships require students to be in 15 credit hours.
 - The PELL grant amount for 22/23 has not changed (\$6,495)
 - Enrollment and Student Services team collaboration. (Letters to parents/Students)
- Important Dates:
 - FAFSA Priority Deadlines:
 - Fall July 1
 - Spring November 1
 - Summer April 1
 - SAP Deadlines:
 - Fall August 1
 - Spring December 1
 - Summer May 1
- State Grants
 - HELP- Higher Education Legislative Plan
 - Application dates-October 1-March 31
 - Supporting Documents: April 30
 - MTAG-Mississippi Tuition Assistance Grant
 - Application Dates-October 1-September 15

- Supporting Documents: October 15
- MESG- Mississippi Eminent Scholars Grant
 - Application Dates-October 1-September 15
 - Supporting Documents: October 15
- LAW-Mississippi Law Enforcement Officers & Firemen Scholarship
 - Application Dates-October 1-September 15
- NISS-Nissan Scholarship
 - Application dates-October 1-March 1
 - Supporting Documents: March 1
- FERPA
 - The Family Educational Rights and Privacy Act (FERPA) is a federal law that affords parents the right to have access to their children’s education records, the right to seek to have the records amended, and the right to have some control over the disclosure of personally identifiable information from the education records. When a student turns 18 years old, or enters a postsecondary institution at any age, the rights under FERPA transfer from the parents to the student (“eligible student”). The FERPA statute is found at 20 U.S.C. § 1232g and the FERPA regulations are found at 34 CFR Part 99.

V. AGENDA ITEMS- Dr. Stephanie Mullins, Dean School of Health Sciences

Dr. Mullins reported on School of Health Sciences highlighting the following information:

- School of Health Sciences offers 9 programs under its umbrella.
 - Dr. Mullins asked the instructors, “What is your root system?”
 - Faith
 - Family
 - Students/Profession
 - Instructional Success
 - Physical Therapist Assistant Program Completion of site visit by PT Commission on Accreditation and waiting final Approval
 - RN Program- retention rates improved significantly.
 - Phlebotomy- Winter session 100% certification completion.
 - Bert Foster- Commitment for CPR instruction congruent with SHS student requirements.
 - 100% Fall retention in:
 - CVT freshman and Senior class
 - FST Spring start class
 - HCA Oxford
 - Paramedic
 - PN Desoto E/W, Senatobia Spring, Oxford E/W
 - PTA
 - Surgical Tech Oxford
 - Community Success
 - MSBON granting temporary license for new graduates.
 - New Clinical sites requesting students.
 - Employers seeking new hires.
 - Institutional Success
 - Governance- Development of SHS
 - Human Capital

- Technical Infrastructure
- Environment- SHS Simulation Hospital Project
- Fiscal Strength
- Lacey Gentry, RN, MSN, MS Board of Nursing faculty representative.
- Personal Success
 - Job placement for students
 - RN & LPN internships
 - Respiratory shortage allowed students internship with pay.
- Threats to SHS
 - Sign on BONUS
 - Interns not completing for early employment
 - COVID- Vaccination status with Clinical sites.
 - Fatigue in Health Care Industry
- Water your roots:
 - Workload policy
 - Learn new skills
 - Take care of Mental Health, leave work on time.

VI. AGENDA ITEMS- Dr. Matthew Domas, Vice-President for Instruction & Dr. Carolyn Wiley, AVP of Academic Instruction and Institutional Effectiveness

Dr. Domas and Dr. Wiley reported on the SACSCOC Accreditation 5-year report and highlighted the following information:

Purpose:

- SACSCOC Accreditation ensures the integrity of the institution.
- Qualifies the institution to receive federal funds (Pell grants, etc.)
- Aids in the transferability of credit from one institution to the next
- Opportunity for peer reviewers to learn best practices from one another and return those to their own institution

Principles:

- SACSCOC accredits degree-granting higher education institutions and entities based on requirements in The Principles of Accreditation: Foundations for Quality Enhancement.
- These requirements apply to all institutional programs and services, wherever located or however delivered. This includes programs offered through distance and correspondence education, off-campus sites, and branch campuses.
- 14 standards of accreditation (many that include multiple subparts)

Institutional Accreditation vs Program Accreditation:

- SACSCOC does NOT accredit programs, only the institution as a whole.
- Some programs are accredited by their professional accrediting bodies, like Respiratory Therapy, Funeral Service Technology, Nursing, etc.
- However, we cannot start a new program without multiple approvals, from our Board of Trustees, MCCB, and SACSCOC.

Accreditation Cycle:

- 2015-2016: Compliance Certification/Self-Study
- 2016-2017: On-site Visit/10-year reaffirmation
- 2017-2018
- 2018-2019
- 2019-2020

- 2020-2021
- 2021-2022: 5th year Interim Report; QEP Impact Report
- 2022-2023
- 2023-2024
- 2024-2025
- 2025-2026: Compliance Certification/Self-Study
- 2026-2027: On-site Visit/10-year reaffirmation

Standards Reviewed for 5th year:

Standards Reviewed:

1.	5.4	Qualified administrative/academic officers
2.	CR 6.1	Full-time faculty
3.	6.2.b.	Program faculty
4.	6.2.c.	Program coordination
5.	CR 8.1	Student Achievement
6.	8.2.a.	Student outcomes: educational programs
7.	CR 9.1	Program Content
8.	CR 9.2	Program length
9.	10.2	Public information
10.	10.3	Archived information
11.	10.5	Admissions policies and practices
12.	10.6	Distance and correspondence education
13.	10.7	Policies for awarding credit
14.	10.9	Cooperative academic arrangements
15.	CR 12.1	Student support services
16.	12.4	Student complaints
17.	13.6	Federal and state responsibilities
18.	13.7	Physical resources
19.	13.8	Institutional environment
20.	14.1	Publication of accreditation status
21.	14.3	Comprehensive institutional reviews
22.	14.4	Representation to other agencies

Standards:

- | | |
|--------------------------|-----------------------|
| Communication | Dr. Dale |
| Finance & Administration | Mr. Horton |
| Student Services | Dr. Rush |
| Instructional | Dr. Domas & Dr. Wiley |

Steps Moving Forward:

- Meeting with the SACSCOC Leadership Team to discuss details and timelines – March 1
- Each SACSCOC Leadership Team member will select their working groups for writing the narrative for specific standards.
- Many, if not all, of you will be on these teams.
- Drafts will be sent back to the SACSCOC Leadership Team by the timelines agreed upon on March 1.

Submission Date:

September 15, 2022

Submission Evaluation:

- Reviewed by a committee of peers from the areas of finance, institutional effectiveness, student services, and instruction
- Options of the Evaluators:
 - (1) No referral or
 - (2) referral to a C & R Committee
- Options of C & R following referral at the designated meeting:
 - (1) No additional report requested,
 - (2) Request a monitoring report (which starts the two-year limited monitoring period),

- (3) Recommend placing the institution on a sanction, with a monitoring report, and with or without a Special Committee visit to the campus, or
- (4) Recommend removal from membership.

VII. ADJOURNMENT

There being no further business to consider, Dr. Heindl adjourned the meeting.