



TOWN OF  
**GREENWICH**

Old Greenwich School Building Committee  
 Tuesday, October 25, 2022  
 Old Greenwich School  
 7:00am  
 Virtual (Hybrid) Meeting

**Meeting Notes**

Committee Roster

	Present	Absent
<b>Voting Members</b>		
James Waters (Chair)	P	
Jackie Welsh (Vice Chair)	P	
Barbara O'Neill (Secretary)	P	
Cristina Dawson	P	
Leigh Erin Izzo	P	
Leander Krueger	P	
Stephen Selbst	P	
Michael Joseph Mercanti-Anthony	zoom	
<b>Ex Officio Members</b>		
Jennifer Bencivengo (Principal)	P	
Janet Stone McGuigan (BOS)	P	
Molly Saleeby (RTM)	P	
James Michel (DPW)		A
Peter Lowe (P&Z)	P	

Agenda Item	Topic	Description
2.00	Housekeeping	<ul style="list-style-type: none"> <li>• Mr. Waters called the meeting to order at 7:05 am.</li> <li>• A hardcopy of the agenda was distributed</li> <li>• BOS will interview a candidate for the committee</li> <li>• A master plan of due dates will be developed</li> </ul>
3.00	Reports deadlines, ADA Compliant	<ul style="list-style-type: none"> <li>• First RTM due date is January 18, 2022</li> <li>• Review compliance of OG ADA complaint</li> <li>• Research ADA requirements for a renovated building</li> <li>• A review of security requirements was suggested</li> </ul>
4.00	A motion to create 3 sub committees.	<ul style="list-style-type: none"> <li>• A unanimous vote created 3 subcommittees:</li> <li>• Finance, Consultant Selections, Public Relations</li> </ul>
5.00	Discussion of OGS Ed Specs and Facilities Master Plan	<ul style="list-style-type: none"> <li>• Review State and Town safety requirements</li> <li>• Suggestion have Tom Bobkowski, Schools Director of Safety and Security, meet with us.</li> <li>• Savings in revised Ed Specs were: millwork, roofing, and lighting.</li> <li>• 24.5m is a placeholder; use add deduct alternate in construction documents.</li> <li>• State reimbursement, check with Steve Meskers, State Representative.</li> <li>• State sq. ft guidelines are being used for class size.</li> <li>• Meet with Dan Watson to discuss flooding solutions and existing building construction documents.</li> <li>• Committee members to add comments to Ed Specs</li> </ul>
6.	Update on RFP Review	<ul style="list-style-type: none"> <li>• Eugene Watts Senior/Warehouse Contracts Supervisor does the RFPs. Arrange a meeting to discuss timing.</li> <li>• Procedural question, can email be used for RFP responses?</li> <li>• Construction Manager at risk is the preferred way to operate, to be discussed.</li> </ul>
7.	Discuss Target Milestones	<ul style="list-style-type: none"> <li>• Funding schedule is unknown</li> </ul>
8.	Adjourn, to be followed by tour of OG	<ul style="list-style-type: none"> <li>• Following adjournment at 8:05, Principal Bencivengo led of a tour of the sites to be renovated.</li> </ul>
<p>Respectfully Submitted: Barbara O'Neill</p>		