

**Minutes of the Site and Facilities Committee Meeting of
Hawthorn Community Consolidated District #73, Lake County, Illinois
841 West End Ct, Vernon Hills, IL 60061
5:30 pm on the 20th day of September 2022**

Board Members Present: LeeAnn Taylor, Asst. Supt. of Finance and Business Operations, Joel Finfer, Board Member and Sonali Patil, Board Member

Other Present: Jennifer Ezop, Administrative Assistant, Mike Labbe, Director of Facilities, Jennifer Akin, Business Office and Payroll Supervisor, Dave Hunwick, Technology Integration Administrator and Luke Bruschuk, Technology Support Supervisor.

1.1 Meeting called to order at 5:32pm

1.2 Roll Call: Joel Finfer and Sonali Patil present

1.3 Public Comment: None

2.1 Summer Project Updates

Mike Labbe reported the playground at Elementary South is complete. Elementary South library furniture is scheduled to be delivered by the end of the week. One of the temporary AC units will be replaced with a new unit during the week of September 26th. The only cost to the district will be the cost of the crane rental. Everything but the floor is completed at Middle South.

2.2 Phone Project Update

Luke Bruschuk and Dave Hunwick were present to give an update on the phone installation that has been delayed due to some of the buildings needing some infrastructure and coaxial cable fixes that will allow the project to move forward in December.

2.3 Five Year Capital Plan (revised)

LeeAnn Taylor presented a working document that will be presented to the Board after the bids come back for Elementary North. Ms. Taylor presented a high overview of the Phase 5 construction plan. Actual, tentative and items being held off were discussed among the committee. Estimated budget for Elementary North is currently at \$11 million with some numbers being inflated due to material and labor costs. Scope of work for Townline/Dual Language and District Office are on hold until Elementary North bids come back. Committee members were in agreement to cancel the next meeting October 18, 2022. Representatives from Lamp and Legat will attend the next scheduled Site and Facilities meeting to present the bid results. LeeAnn Taylor will present the bid result and updated Five Year Capital Plan to the Board November 15, 2022.

Next meeting is scheduled for November 1st, 2022 at 5:30pm.

Motion to adjourn the meeting made by Sonali Patil seconded by Joel Finfer.

Meeting adjourned at 6:22pm

Respectfully submitted,
Jennifer Ezop

LeeAnn Taylor, Asst Superintendent
Of Finance and Business Operations

Joel Finfer, Board Member

Date Minutes Approved: _____