

**Minutes of the Site and Facilities Committee Meeting of  
Hawthorn Community Consolidated District #73, Lake County, Illinois  
841 West End Ct, Vernon Hills, IL 60061  
5:30 pm on the 9th day of August 2022**

Board Members Present: LeeAnn Taylor, Asst. Supt. of Finance and Business Operations, Joel Finfer, Board Member and Sonali Patil, Board Member

Other Present: Jennifer Ezop, Administrative Assistant, Mike Labbe, Director of Facilities, Katie Waggoner, Elementary North Principal, Kristen Eastman, Legat Architects, Scott Parker , Legat Architects and Greg Bohlin, Lamp Construction.

1.1 Meeting called to order at 5:32pm

1.2 Roll Call: Joel Finfer and Sonali Patil present

1.3 Public Comment: None

2.1 Motion to approve Site and Facilities Committee meeting minutes May 17, 2022 made by Sonali Patil seconded by Joel Finfer

2.2 Design and Development of EN

Stakeholders from the district met to review plans for the remodel of Elementary North. Engineering team were all together to discuss details and accuracy of the plans in regards to mechanical, electrical and plumbing. Katie Waggoner expressed her appreciation for being included in the discussions. Kristen Eastman reviewed the slides that will be presented to the Board on August 11, 2022. There has been a reprioritization of the scope based on current needs of the building.

Project will go out to bid early due to material lead times. Bidding is scheduled for the end of September and construction to start June 23, 2022. Construction at Elementary North will be phased in during the duration of the school year and summer months. Anticipated completion is the end of summer of 24' with a duration of 14 months. The committee will discuss a possible spring open house to introduce the construction project to the community.

2.3 Summer Project Update

Mike Labbe reported the punch list for Elementary South is being wrapped up. The school will be fully functional for the start of the school year. Aspen has temporary heating units until materials arrive in November. Middle South stem rooms are completed. The music room is the last area to be completed in this project. He also reported the Townline/Dual Language parking lot is completed. Finally, the playground at Elementary South is near completion.

#### 2.4 Security Updates

LeeAnn Taylor gave a high overview security update that will be presented to the Board Thursday, September 22, 2022. Physical security is a priority and will include colored identification lanyards, a visitor plan includes secured outer doors with a camera for visitor identification and check-in kiosk in the secured vestibule. All staff will be instructed to enter through the front entrance of each building.

Next meeting is scheduled for September 20, 2022 at 5:30pm.

Motion to adjourn the meeting made by Sonali Patil seconded by Joel Finfer.

Meeting adjourned at 6:27pm

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Respectfully submitted,  
Jennifer Ezop

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LeeAnn Taylor, Asst Superintendent  
Of Finance and Business Operations

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Joel Finfer, Board Member

Date Minutes Approved: \_\_\_\_\_