

## Dear Parent/Guardian,

In accordance with the updated guidelines from USDA and the Ohio Department of Education, the district will be returning to free/reduced meal applications for the 22/23 school year. <u>Breakfast and lunch reimbursable meals will no longer be free for all students.</u> Of course, we <u>highly encourage all families to complete the free/reduced application</u> since you may be eligible for either free or reduced meals for your child.

- 1. Every household will be receiving a free/reduced meal application for the 2022/2023 school year. The application may also be found online under the food services tab. We ask that you fill this application out and return it to your student's building office to see if they qualify for free/reduced meals. You will receive notification via the mail with your updated meal status within 1 week of sending your letter to the office. \*\*Note\*\*If you were free/reduced status in the previous school year you still MUST fill out a new application for this current school year. If you don't fill out a new application from years prior, the meal status will automatically go to full paid.
- 2. You may load money onto your student's account either online through PayForlt, or by cash/check to the school. PLEASE mark your student's name on the outside of the envelope along with the word "Cafeteria" so the building offices know where to send it. Checks may be made out to: South Range Cafeteria.

\*\*To load funds online please go to the district's website under departments-food services-payforit.net- to register your student's ID number and download funds to their lunch account online. You have access to your child's account 24/7 and may check account balances, as well see detailed reports on when and what your student is charging to their account. PayForlt accepts credit card prepayments 24hrs. a day with an automated update to South Range's QSP-Point of Sales System. Please note: some payments may take up to 24 hours to go through to the school's cash register system.

## Other Notes for the Year:

❖ Each student has their own individual lunch account number that represents their account. Lunch accounts MUST be prepaid. The account is NOT to be used as a charge account; rather, similar to a checking account. If your student's lunch account had a negative balance from last school year, it has been carried over to this school year. We ask that you please pay any negative balances off immediately.

- ❖ If you do NOT want your student purchasing any "extra" food or drink items for the 2022/23 school year, please notify food service director, Kaitlyn Pierce, via email at Kpierce@southrange.org or office phone (330) 549-4070.
- Students will be allowed to ONLY charge 5 lunches (up to \$15.00) on their lunch account. Students who have a negative balance will NOT be permitted to purchase any a la carte snack or beverage items. Parents/Guardians will be notified via phone call or letter when their child's lunch account reaches a charge of more than \$15.00. You may check your student's lunch account at any time by setting up a PayForlt account online OR by typing in their ID number under the "account lookup" under the food services tab on the school website. If you need your student's lunch ID# please contact Kaitlyn Pierce, Food Service Director at (330) 549-4070 or by email Kpierce@southrange.org.
- ❖ Every other Thursday the cafeteria will be offering Pizza Hut pizza for our K-12 students. They will have an option between cheese and pepperoni. We are super excited to partner again with Pizza Hut for this school year and hope the students will be looking forward to it as well!
  - \*\*Note that a Pizza Hut complete reimbursable lunch will be priced at \$3.50 for middle/high school students who are full pay status & \$3.25 for elementary students. Other lunch options will be available for the normal lunch price if a student does not want Pizza Hut. If you are free or reduced status your price level will remain at the same lunch price as it is every day.

If you have any questions please feel free to reach out to me at (330) 549-4070 or <a href="mailto:Kpierce@southrange.org">Kpierce@southrange.org</a>.

Thank you,
Kaitlyn Pierce, South Range School Food Service Director