

FOR PARENT(S)

My child, named below, has applied for admission to Concordia International School Hanoi. I would appreciate your assistance in completing this confidential recommendation. I give express permission for you to provide the information requested, and I waive any right to read the completed document.

Child's Name: _____ Grade Applying For: _____
Parent/Guardian: _____ Date: _____

TO TEACHER, COUNSELOR OR PRINCIPAL

The student listed below is applying for admission to Concordia International School Hanoi. Your candid and thoughtful evaluation is helpful to our admissions process, and we thank you for taking the time to complete this **confidential** reference form. Please return this form directly to Concordia's Admissions Office by fax (+84 24 3795 8879) or email a scanned copy (admissions@concordiahanoi.org). Please be assured that this information will not be shared with the applicant or his/her family.

Name of Applicant: _____ Current Grade Level: _____
How long have you known this student? _____
In what capacity? Counselor Principal Classroom Teacher Other, please specify _____

PERSONAL & ACADEMIC QUALITIES (Check the box each area that BEST DESCRIBES this student)

<p>Maturity</p> <input type="checkbox"/> Very mature for age <input type="checkbox"/> Age appropriate <input type="checkbox"/> Somewhat immature <input type="checkbox"/> Very immature <input type="checkbox"/> No basis for judgment	<p>Integrity</p> <input type="checkbox"/> Very trustworthy <input type="checkbox"/> Usually trustworthy <input type="checkbox"/> Occasionally trustworthy <input type="checkbox"/> Untrustworthy <input type="checkbox"/> No basis for judgment	<p>Self Confidence</p> <input type="checkbox"/> Appears overly confident <input type="checkbox"/> Has healthy self-image <input type="checkbox"/> Needs some support <input type="checkbox"/> Needs much reassurance <input type="checkbox"/> No basis for judgment
<p>Conduct</p> <input type="checkbox"/> Well-behaved <input type="checkbox"/> Usually obeys rules <input type="checkbox"/> Occasionally misbehaves <input type="checkbox"/> Frequently misbehaves <input type="checkbox"/> No basis for judgment	<p>Sense of Humor</p> <input type="checkbox"/> Delightful <input type="checkbox"/> Good <input type="checkbox"/> Inappropriate <input type="checkbox"/> Humorless <input type="checkbox"/> No basis for judgment	<p>Concentration</p> <input type="checkbox"/> Exceptional <input type="checkbox"/> Usually good <input type="checkbox"/> Occasionally distracted <input type="checkbox"/> Easily distracted <input type="checkbox"/> No basis for judgment
<p>Seeks Help</p> <input type="checkbox"/> Always <input type="checkbox"/> Usually <input type="checkbox"/> Sometimes <input type="checkbox"/> Rarely <input type="checkbox"/> No basis for judgment	<p>Uses Suggestions</p> <input type="checkbox"/> Always <input type="checkbox"/> Usually <input type="checkbox"/> Sometimes <input type="checkbox"/> Rarely <input type="checkbox"/> No basis for judgment	<p>Participation</p> <input type="checkbox"/> Wants to dominate <input type="checkbox"/> Actively/appropriately participates <input type="checkbox"/> Only when called on <input type="checkbox"/> Rarely contributes <input type="checkbox"/> No basis for judgment

ACADEMIC QUALITIES AND APPROACHES TO LEARNING
(Check the box in each area that BEST DESCRIBES this student)

Academic Achievement <input type="checkbox"/> Far above expectations <input type="checkbox"/> Better than expected <input type="checkbox"/> As expected <input type="checkbox"/> Below expectations <input type="checkbox"/> No basis for judgment	Ability to Work Independently <input type="checkbox"/> Always works well done <input type="checkbox"/> Needs help occasionally <input type="checkbox"/> Needs help frequently <input type="checkbox"/> Requires supervision <input type="checkbox"/> No basis for judgment	Intellectual Curiosity <input type="checkbox"/> Strong and varied <input type="checkbox"/> Good <input type="checkbox"/> An occasional spark <input type="checkbox"/> Limited <input type="checkbox"/> No basis for judgment
Written Expression of Ideas <input type="checkbox"/> Ideas and mechanics excellent <input type="checkbox"/> Ideas and mechanics good <input type="checkbox"/> Ideas and mechanics fair <input type="checkbox"/> Ideas and mechanics poor <input type="checkbox"/> No basis for judgment	Oral Expression of Ideas <input type="checkbox"/> Exceptional <input type="checkbox"/> Good <input type="checkbox"/> Average <input type="checkbox"/> Poor/underdeveloped <input type="checkbox"/> No basis for judgment	Social Adjustment with Peers <input type="checkbox"/> Healthy relationships <input type="checkbox"/> Occasional minor problems <input type="checkbox"/> Frequent minor problems <input type="checkbox"/> Relates poorly <input type="checkbox"/> No basis for judgment
Ability to Work With Others <input type="checkbox"/> Always works well in a group <input type="checkbox"/> Usually effective <input type="checkbox"/> Sometimes unable to cope <input type="checkbox"/> Has great difficulty in a group <input type="checkbox"/> No basis for judgment	Study Habits <input type="checkbox"/> Excellent <input type="checkbox"/> Good <input type="checkbox"/> Satisfactory <input type="checkbox"/> Limited <input type="checkbox"/> No basis for judgment	Extra Involvement at School in <input type="checkbox"/> Art <input type="checkbox"/> Band/Choir/Strings <input type="checkbox"/> Drama/Dance <input type="checkbox"/> Sports <input type="checkbox"/> No basis for judgment
Attitude of Parents <input type="checkbox"/> Cooperative <input type="checkbox"/> Uninvolved <input type="checkbox"/> Overly protective <input type="checkbox"/> Antagonistic <input type="checkbox"/> No basis for judgment	Comments on any of these areas: 	

1. How would you compare applicant's potential to others whom you have observed in similar circumstance?

- One of the top few I have encountered in my career
 Outstanding Average Fair Below average

2. Is the student in good standing and eligible to enroll in your school in the next grade level Yes No

3. Does this applicant have any outstanding abilities or significant limitations that affect school performance

- Yes No

If "Yes", explain: _____

4. Is the student currently enrolled in an EAL (English as an Additional Language) program? Yes No

5. Please comment on this student's reading and writing skills. Consider reading comprehension, vocabulary, grammar, mechanics and creativity.

6. What math course is this student enrolled in? _____
Course level: Remedial Regular Advanced/Honors Mixed Ability
What is the suggested math placement for next school year? _____

7. Has the student missed more than 10 days of school during any school year? Yes No

8. Has additional learning or behavioral support been provided to this student? Or, is this student likely to need additional learning or behavioral support to be successful? Yes No

If "Yes", explain: _____

9. Does this student have any known assessments/evaluations (psycho-educational, psychological, etc.) or are there plans to support him/her at school (IEP or equivalent, behavioral plan)? Yes No

If "Yes", explain: _____

10. Has any disciplinary action been taken with this student? Yes No

11. Have any of these actions resulted in probation, suspension, or expulsion from your school? Yes No

12. Additional comments about this child's academic strengths and weakness, learning style, social skills and/or personal qualities would be greatly appreciated.

PERSONALITY TRAITS (Check the Top 4 qualities that BEST DESCRIBE this student)

<input type="checkbox"/> Aggressive	<input type="checkbox"/> Disobedient	<input type="checkbox"/> Manipulative	<input type="checkbox"/> Responsible
<input type="checkbox"/> Anxious	<input type="checkbox"/> Follower	<input type="checkbox"/> Motivated	<input type="checkbox"/> Self-centered
<input type="checkbox"/> Articulate	<input type="checkbox"/> Easily Discouraged	<input type="checkbox"/> Negative Leader	<input type="checkbox"/> Shy
<input type="checkbox"/> Assertive	<input type="checkbox"/> Helpful	<input type="checkbox"/> Over Protected	<input type="checkbox"/> Self-disciplined
<input type="checkbox"/> Cheerful	<input type="checkbox"/> Honest	<input type="checkbox"/> Perfectionist	<input type="checkbox"/> Sociable
<input type="checkbox"/> Confident	<input type="checkbox"/> Influential	<input type="checkbox"/> Passive Aggressive	<input type="checkbox"/> Vivacious
<input type="checkbox"/> Conscientious	<input type="checkbox"/> Irritable	<input type="checkbox"/> Positive Leader	<input type="checkbox"/> Well Liked

Is there anything else you think is important to share regarding this applicant or family:

Considering all of the above, I recommend this applicant for admission to the Concordia International School Hanoi

With great enthusiasm

With confidence

With reservation

Name: _____

Dr. Mr. Mrs. Ms.

Position: _____

Email: _____

School Name: _____

School Address: _____

School Website: _____

Telephone: _____

Fax: _____

Signature: _____

Date: _____

Thank you for taking the time to complete this confidential reference.



CONCORDIA
INTERNATIONAL SCHOOL HANOI