

FOR PARENT(S)

My child, named below, has applied for admission to Concordia International School Hanoi. I would appreciate your assistance in completing this confidential recommendation. I give express permission for you to provide the information requested, and I waive any right to read the completed document.

Child's Name: _____ Grade Applying For: _____

TO TEACHER, COUNSELOR OR PRINCIPAL

The student listed below is applying for admission to Concordia International School Hanoi. Your candid and thoughtful evaluation is helpful to our admissions process, and we thank you for taking the time to complete this **confidential** reference form. Please return this form directly to Concordia's Admissions Office by fax (+84 24 3795 8879) or email a scanned copy (admissions@concordiahanoi.org). Please be assured that this information will not be shared with the applicant or his/her family.

Name of Applicant: _____ Current Grade Level: _____

How long have you known this student? _____

In what capacity? Counselor Principal Classroom Teacher Other, please specify _____

PERSONAL QUALITIES (For each item, please check which in your opinion best applies to the applicant)

	Outstanding	Age-Appropriate	Below Age-Appropriate	Area of Concern
Honesty				
Respect toward teachers				
Respect toward peers				
Leadership				
Creativity				
Attention span				
Ability to accept consequences				
Organization				
Sense of Humor				
Motivation to succeed				
Self-discipline				
Overall academic ability				

ACADEMIC QUALITIES (Check the box each area that BEST DESCRIBES this student)

- Independent math performance** Above Grade level On Grade Level Below Grade Level
Independent reading performance Above Grade level On Grade Level Below Grade Level
Independent writing performance Above Grade level On Grade Level Below Grade Level

What support services, if any, has the applicant received? Check if previously or presently participating in any programs or services listed below.

- Behavior Management Gifted and Talented Program Occupational Therapy
 Speech/Language Therapy Individual Education Plan (IEP) – Please attach
 Remedial/Tutorial Program ESOL/ESL/EAL (English as an Additional Language)
 Other: _____

Describe any of the programs checked above (attach a separate sheet if necessary). Indicate if any comprehensive educational assessments have been conducted or completed for this child. If so, give the date and describe the type of assessment. This assists Concordia to understand the complete learning needs of the student.

Is the student in good standing and eligible to re-enroll in your school in the next grade level? Yes No

Please tell us anything else you can about the student or the family which will help us to understand him/her better, include strengths and/or areas of concern (Attach a separate sheet if necessary).

Considering all of the above, I recommend this applicant for admission to Concordia International School Hanoi

- With great enthusiasm With confidence With reservation

Name: _____ Dr. Mr. Mrs. Ms.

Position: _____ Email: _____

School Name: _____

School Address: _____

School Website: _____

Telephone: _____ Fax: _____ Skype: _____

Signature: _____ Date: _____

Thank you for taking the time to complete this confidential reference.



Please FAX or SCAN and E-MAIL directly to: Director of Advancement, Concordia International School Hanoi,
Phone: (+84) 24 3795 8878 Fax: (+84) 24 3795 8879 Email: admissions@concordiahanoi.org Website: www.concordiahanoi.org