

Parent and Community Leadership Alliance Bylaws

Adopted September 21, 2021

Representation:

The PCLA represents the community as advocates for the betterment of our schools.

The PCLA makes decisions with no political bias or affiliation.

The PCLA will strive to incorporate the voice, culture, and perspectives of the communities that reflect the demographics of North Clackamas School's students and families.

The PCLA, as an organization, will not represent or endorse candidates for any elected position.

The steering team will strive to include parents and community members from all cultures and communities in the North Clackamas School District.

The steering team will consist of parents and community members from each high school feeder system. No one feeder system will maintain more than 4 members on the Steering Team unless the additional member's focus is representation of a diverse community within the North Clackamas School District.

All members of the North Clackamas Schools community will be welcome and encouraged to take part in PCLA activities regardless of political affiliation, religious beliefs, race, ethnicity, culture, socioeconomic status, linguistic background, age, sexual orientation, gender, or gender identity.

Work Groups:

Work group leads are responsible for seeking out and engaging stakeholders (students, parents, educators, and community members) that share in the goals(s) of each work group. Stakeholders are necessary for sustainability.

Each work group will identify common needs and goals among stakeholders. The purpose of the work groups will be to support and host learning exchanges through speakers, discussion groups, and networking. Each work group will organize at least one community forum per school year.

Work groups are responsible for the main bulk of the work and action the PCLA completes over the course of the year. Work group leads will report progress and plans to the Steering Team at Steering Team Meetings.

Work groups are defined based on community input and may change from year to year.

Steering Team:

The Steering Team is the governing board of the PCLA and makes decisions which affect the PCLA at large.

The Steering Team is responsible for reporting to the Superintendent issues and concerns from the community and updates from the work groups.

Steering team members ensure that each Work Group has the support they need to be successful with their goals and ability to complete their action items.

Steering team members are responsible for serving on one Work Group but can participate in other Work Group activities as they feel appropriate.

The Steering Team is responsible for engaging the community in the “What Counts” forum at minimum every other year. This forum informs the makeup of the Work Groups.

A vote will be held with no less than 50% + 1 of the Steering Team membership participating. Decisions that involve district resources, including staff time, will be made in consultation with the Superintendent or District liaison.

Executive Team:

The Executive Team is the PCLA Chair, Vice Chair and Secretary as well as a designated leader of each Work Group. The Executive Team will meet on an as needed basis. These meetings will not be open to the public nor include other Steering Team members. These meetings will include North Clackamas School District representation as needed. The Executive Team will not meet or exceed the Steering Team quorum, and does not vote without inclusion of the whole Steering Team.

Selection of Leadership:

Each work group has 1-2 leads who are selected by the Steering Team every year.

The Steering Team will elect a chair and vice-chair that serve one year terms, and no more than three consecutive terms. Elections will be held during the June meeting and terms will begin July 1st.

Steering Team members should rotate on and off the Steering Team as needed according to personal schedules and in accordance with identifying new community members and PCLA members who may want to take on a role in the Steering Team.

Steering Team members will be approved by vote of the Executive Team.

Community Engagement and Connection:

All Steering Team and Work Group meetings are open to the public.

Community members who attend Steering Team meetings can give input and ask questions during appropriate times according to the agenda but may not participate in any votes for action items.

Community members who attend Steering Team meetings and Work Group meetings will provide their contact information via google form. This allows the PCLA to capture their audience participation and grow.

Work Group leads will be responsible for emailing meeting dates to all individuals in the PCLA database who have stated interest in the specific work group.

Steering Team and Work Group leads are responsible for updating the PCLA Calendar with dates and times of their meetings and forums. [PCLA 2021-22 Calendar.docx](#)