



**Minutes from the Regular Meeting of the Board of Directors  
Monday, October 24, 2022**

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The Board of Directors held a Regular Board Meeting on Monday, October 24, 2022. This meeting was held in-person and virtually via a Zoom link posted on the Mead School District website. Directors Denholm, Olson, Cannon and Gray were present. Director Burchard was excused. Also attending were Superintendent Shawn Woodward, Chief Financial Officer Heather Ellingson and Assistant Superintendents Heather Havens and Jared Hoadley.

**I. Pledge of Allegiance**

The meeting began with Vice-President Denholm asking all to rise for the Pledge of Allegiance.

**II. Approval of Agenda**

Director Olson made a motion to approve the meeting agenda, as presented. Director Gray seconded the motion. The motion carried unanimously.

**III. Approval of Minutes**

Director Cannon made a motion to approve the minutes of the October 10, 2022, Regular Board Meeting, as presented. Director Gray seconded the motion. The motion carried unanimously.

**IV. Remarks for the Good of the Schools – Public Comment**

Noting there were no community members/individuals present who signed-up to speak on agenda topics, Vice-President Denholm opened the floor for board/staff comments.

*Board/Staff Comments*

Director Gray expressed her appreciation for the upcoming (November 10<sup>th</sup>) Special Education Information Night where families will have the opportunity to ask questions and learn more about services available in the Mead School District.

Director Olson shared it is a big week for high school athletics noting in particular the *Cat Fight* volleyball match (Mt. Spokane High School at Mead High School) on Thursday and *Battle of the Bell* on Friday at Union Stadium.

Darren Nelson, Director of Secondary Education, shared the following upcoming, and recently completed, events/contests for high school and middle school athletics and activities:

**Football** – *Battle of the Bell*, Friday, October 28, 7 pm @ Union Stadium

Mt. Spokane High School is undefeated. Mead High School has only one loss. Winner will be the GSL Champion and #1 3A seed to State.

**Volleyball** – *Cat Fight*, Thursday, October 27, 7 pm @ Mead High School

Both Mt. Spokane and Mead High are undefeated. Winner will be the GSL Champion and #1 seed heading into postseason.

**Girls Soccer**

Both Mt. Spokane and Mead High have qualified for Districts. Mead High is the #2 seed and will play Cheney at Union Stadium on October 25 @ 5 pm. Mt. Spokane is the #6 seed and will travel to Walla Walla for a 3:30 pm game on October 25.

### **Boys & Girls Cross-Country**

Mead High Girls and Mt. Spokane Boys are GSL Champions. Districts takes place in Walla Walla on Saturday, October 29.

### **Slowpitch Softball**

Mt. Spokane is the #2 seed and Mead High is the #7 seed heading into the State tournament taking place Friday (October 28) and Saturday (October 29) in Yakima.

### **Marching Band**

Mt. Spokane wrapped up their season earning a 3<sup>rd</sup> place overall finish, and the *Best Music* Caption Award, at the recent Puget Sound Festival of Bands. Mead High will wrap up their season by traveling to Hillsboro, Oregon, to compete on October 29 at the Liberty Marching Arts Challenge. Mead High placed 3<sup>rd</sup> overall at the recent Washington State University Marching Band Championships.

### **Fall Theatre Productions**

After Veterans Day, the Mt. Spokane High School Theatre Arts Department will perform *A Christmas Carol*. Prior to Veterans Day, the Mead High School Theatre Arts Department is performing *Leaving Iowa*.

### **Choir**

Northwood, Highland and Mt. Spokane each had concerts the week of October 17. Mead High School will host a concert on October 25, 7 pm. Mountainside will host a concert at Mt. Spokane on October 27, 7 pm.

### **Orchestra**

*Spooktacular* takes place this evening (October 24) at Mead High School. Mt. Spokane and Mountainside are taking part in a combined concert this evening (October 24) at Mt. Spokane.

### **Band**

All three middle schools are holding band concerts at their respective locations on October 26, 7 pm.

Vice-President Denholm thanked Mr. Nelson for this update, noting he likes hearing about the many athletic contests, music events and drama productions taking place throughout the district. It is his hope this sort of report will be presented at board meetings on a regular basis.

## **V. Continuing Business - none**

### **VI. Public Hearing – Proposed/Updated Director District Boundaries**

Chief Financial Officer Heather Ellingson, in accordance with state law, presented proposed new Director District Boundaries for public comment. This is a process that takes place every ten years following receipt of new/updated census data.

The population of the Mead School District, using 2020 US Census data, is 61,433, an increase of 10,514 since 2010. With growth of approximately 20% there are significant enough variances between the population in current director districts to warrant reconfiguring boundaries to, as nearly as possible, have an equal number of individuals residing in each director district.

In her presentation Ms. Ellingson shared the redistricting criteria, guidance and process used by Sammamish Data Systems (outside organization contracted to do this work) to redraw boundaries. The ideal population for each director district, based on a total population of 61,433, is 12,287. The presented boundary proposal ranges from a high of 12,336 (district #3) to a low

of 12,226 (district #1). It was noted that in drafting boundaries adjustments can only be made by moving entire census blocks. It is not permissible to move individual homes.

Ms. Ellingson noted that in preparing the proposed new boundaries Sammamish Data Systems was provided with board member residential addresses to assure that each board member is living within the director district boundary they represent. Ms. Ellingson noted, in comparing current boundaries to proposed boundaries, that there is very little change between the two.

There are no changes to the procedures involved in running for office or who votes for each open position. To run for office an individual must live within the boundary of the director position they wish to represent and the entire Mead community votes for all positions.

Proposed boundaries are posted on the Mead School District homepage and, as noted by Director Cannon, by zooming in street names are visible. Approval of the new director district boundaries will be brought forward as an action item at the November 7, 2022, board meeting.

There were no public comments on the presented proposed/updated Director District Boundaries.

**VII. New Business**  
**A. Policy 1105 Revision**  
**Director District Boundaries**

Chief Financial Officer Heather Ellingson presented a revision to Policy 1105, Director District Boundaries, for board consideration. This policy, that replaced Policy 1230 was adopted on January 29, 2007. The policy notes it is the responsibility of the Board of Directors to establish Director District Boundaries and to redistrict within eight months under a number of circumstances including receipt of new federal census data.

The presented revision, reducing the days from 45 to 15 for a registered voter in the district to challenge adoption of new Director District Boundaries, brings the policy into compliance with a recent change to RCW 29A.76.010. A copy of this RCW was provided to board members.

Director Cannon made a motion to approve the revision to Policy 1105, Director District Boundaries, as presented. Director Olson seconded the motion. The motion carried unanimously.

**B. Consent Agenda**

Noting it is good to see the hiring of so many bus drivers, Director Cannon made a motion to approve the Consent Agenda, as presented. Director Gray seconded the motion. The motion carried. Director Olson abstained. (An Extra-Curricular stipend included as a part of the Consent Agenda is being paid to a relative of Director Olson.)

**Consent Agenda**

**1. Hired Certificated Personnel:**

Holly Chase	Highland	Cert	.2 FTE Continuing teacher in addition to .6 FTE Continuing effective 8/30/22
Michael Caraballo	Shiloh Hills	Cert	1.0 FTE Continuing Transitional K teacher effective 9/26/22
Susanna Stutzman	Highland	Cert	.6 FTE Continuing English teacher effective 9/30/22
Allison Moyer	Evergreen	Cert	.4 FTE Leave Replacement Combo Support teacher 22/23 school year effective 10/3/22
Emily Moman	Midway	Cert	.2 FTE Leave Replacement Combo Support teacher 22/23 school year effective 10/11/22

**2. Hired Classified Personnel:**

Shelia Jalbert	Mead HS	Class	5.75 hrs/day Para Ed effective 9/20/22
Stephanie Butler	Technology	Class	8 hrs/day CTE//Tech Support Specialist (no longer at Mt. Spokane) effective 10/18/22
Edward West	Custodial	Class	8 hrs/day Custodian II effective 9/30/22
Kyle King	Custodial	Class	8 hrs/day Custodian II effective 10/5/22

Shawn Phillips	Special Services	Class	6 hrs/day Para Ed (leave replacement) 22/23 school year effective 9/19/22
Jillian Madsen	Transportation	Class	8 hrs/day Bookkeeper effective 10/3/22
Tamara Korth	Shiloh Hills	Class	8 hrs/day SOAR Program Director (1 year position . . . 10/10/22 – 6/30/23)
James Kramer	Transportation	Class	5.25 hrs/day Bus Driver effective 9/6/22
John Gillis	Transportation	Class	5.25 hrs/day Bus Driver effective 9/6/22
Wayne Kuntz	Transportation	Class	4.0 hrs/day Bus Driver effective 10/3/22
Wayne Turner	Transportation	Class	4.0 hrs/day Bus Driver effective 10/4/22
Kristopher McKethen	Transportation	Class	4.0 hrs/day Bus Driver effective 10/3/22
Joseph Randall	Transportation	Class	4.0 hrs/day Bus Driver effective 10/5/22
Monique Palm	District Office	Class	4.0 hrs/day Public Records Specialist effective 10/5/22
Loree Swegle	Business Services	Class	8 hrs/day Accounting Specialist effective 10/24/22 (no longer working as an HR Specialist)

**3. Hired Certificated Substitutes:**

Sara Ferris	Christine Ulmer	Dana Batt	Betty Todd
Brittany Anderson	Summer Smith		

**4. Hired Classified Substitutes:**

Anna Downs	Suzanna Canwell	Samuel Wygren	Brianna Busch
Tasha Marchand	Lindsey Bench	Heidi Hogan	Georga Clark

**5. Approved AP Vouchers for General Fund, Capitol Projects, Private Purpose Trust & ASB.**

Vouchers audited and certified by auditing officers as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the Board. As of this day, **October 24, 2022**, the Board, by a unanimous vote does approve for payment the vouchers included in the above referenced list and further described as **Warrant Numbers 108367 to 108582** in the following amounts:

<u>Fund</u>	<u>Amount</u>
General Fund - AP	\$ 711,276.64
General Fund - PR	173,490.73
ASB Fund	143,433.26
Capital Projects Fund	14,700.00

**6. Approved Extra-Curricular, Supplemental & Co-Curricular Contracts.**

**7. Accepted the Following Donation:**

\$1,000 from Emily Hatcher to Mead High School Cybe Security Club

**8. Approved Requests for Retirement/Resignation:**

Jessica Maxwell	Highland	Cert	Resignation effective 12/2/22 (teacher)
Ena O'Connor	Nutrition Services	Class	Resignation effective 10/19/22 (Cook III . . . remains employed as a Bus Assistant)
Michelle Pilimai	Prairie View	Class	Resignation effective 10/21/22 (Para Ed)
Tonya Riggan	Shiloh Hills	Class	Resignation effective 10/28/22 (Para Ed)

**9. Approved Request for Unpaid Leave (i.e., parenting, medical Good of the District, etc.):**

Alexandrea Hunt	Mountainside	Class	1.5 hrs M/T/Th/F through 6/16/23 (employed as a 6.15 hrs/day Para Educator)
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**C. Student Travel Proposal  
Mead High School Yearbook**

Darren Nelson, Director of Secondary Education, presented for board consideration a travel request from the Mead High School Yearbook staff (eight members) and advisor Makena Busch, plus one additional chaperone, to travel to St. Louis, Missouri, November 10-13, 2022, to attend the JEA Journalism National Convention. This is an opportunity for students to attend convention sessions on various journalism and yearbook topics, compete in national competitions, bond with fellow Mead High School Yearbook students and meet professionals in the journalism and publishing community.

This trip is very similar to the trip approved at the October 10, 2022, board meeting for the Mt. Spokane High School Yearbook staff. Like the Mt. Spokane trip, the estimated per student cost is \$660 with fundraising opportunities available. The remaining costs associated with the trip will be covered by the Mead High School Yearbook ASB budget. Mr. Nelson additionally noted

the proposal takes into consideration House Bill 1660 and that money will not be an attendance issue for any student who qualifies under the provisions of this bill.

Students will miss one day of school (November 10) and Ms. Busch will need a substitute teacher for that day.

In response to a question from Vice-President Denholm, Mr. Nelson assured students are chaperoned at all times and are not permitted to be out alone in the evenings.

Director Cannon made a motion to approve the request from Mead High School Yearbook to travel to St. Louis, Missouri, November 10-13, 2022, to attend the JEA Journalism National Convention, as presented. Director Olson seconded the motion. The motion carried unanimously.

## **VIII. Reports**

### **A. Superintendent's Report**

Topics covered in Superintendent Woodward's report included the following:

#1 - In providing an update on the new Transitional Kindergarten program at Shiloh Hills Elementary School, Superintendent Woodward shared that if you are "feeling stressed out" visiting a Transitional Kindergarten classroom will relieve that stress. Shiloh Hills started the year with one classroom and, because of demand, a second classroom has been added. There are currently 33 students enrolled in Transitional Kindergarten at Shiloh Hills. This program serves students who do not have access to other pre-K programs. The district is confident being enrolled will make a big difference for these students moving forward. Based on need, plans include expanding the program to other schools next year. For any board member wishing to visit a Transitional Kindergarten classroom, Superintendent Woodward asked that they let him know so he can make arrangements.

#2 - Superintendent Woodward referenced the upcoming (October 25<sup>th</sup>) Priority Spokane meeting invitation he forwarded to board members noting he will be in attendance at the event. Working collaboratively with a variety of stakeholders, including school districts, the organization's current priority is to reduce the harmful impact of trauma and violence on children and families across Spokane County.

#3 - Following up on the webpage updates designed to provide parents with easy access to resources/information on what children are learning in schools, that was shared at the last board meeting, Superintendent Woodward noted lots of progress has been made in the past two weeks. Within the next two weeks a link to 5<sup>th</sup> grade sex ed curriculum will be available with other grade levels to follow.

#4 - Superintendent Woodward shared the possibility of the entire board scheduling formal school visits. Three visits, one to an elementary school, middle school and high school, could be arranged with the first visit taking place in January. Each visit, that would be considered an official board meeting, would begin with a meeting in the library with building administration, next would be visits to 4-5 classrooms, followed by reconvening in the library where the board would have the opportunity to ask questions. It is anticipated each school visit would last approximately two hours. All board members expressed interest in participating in this type of official school board event.

**IX. Adjourn**

The meeting was adjourned at 6:30 pm.

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**President**

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**Secretary**