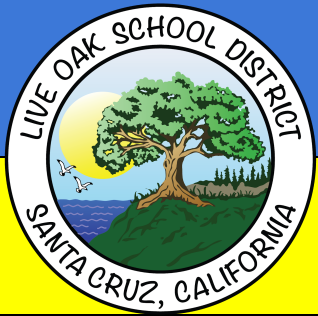


Live Oak School District Distance Learning Plan



Connection, Communication and Continuity of Instruction

With the closure of Live Oak District Schools due to COVID-19, our areas of focus have been **connecting** with students and families, enhancing **communication** within the Live Oak community, and providing our students with **continuity of instruction** through distance learning.



“Distance learning” is defined as a means of instruction in which the student and instructor are in different locations. This may include interacting through the use of computer and communications technology, as well as delivering instruction and check-in time with their teacher through various methods. Distance learning may

include video or audio instruction in which the primary mode of communication between the student and instructor is on-line live interaction, video recorded lessons, phone communication, text messaging, or other instruction that relies on computer or communications technology, and it may also include the use of print materials incorporating assignments such as paper learning modules (or packets).

It is the expectation of the District that online instruction be the **primary form** of distance learning and that any use of paper learning modules be seen as a complement or supplement to online instruction once students are provided with devices and support for online access as needed.

Distance Learning Phase I-- Prior to Spring Break

TK-5th grade teachers provided standards-based instruction through the use of paper packets and reaching out to students and families electronically and providing online resources. 4th-8th grade teachers provided standards-based instruction online utilizing Chromebooks and Google Classroom (to deliver district curriculum, online resources and virtual meetings).

Distance Learning Phase II- After Spring Break

TK-5th teachers continue to provide standards-based instruction through the use of paper packets to supplement online instruction from 1st-5th grade. All teachers TK-8 use district curriculum and online resources and have a choice of platforms: Google Classroom, SeeSaw, Class Dojo, Bloomz, etc. All classes engage in virtual meetings. Teachers deliver both live & videotaped lessons to deliver new content to students.

Summer School Distance Learning (Kindergarten -7th Grade)

Math Focus with daily Language Arts practice

- **Student Days:**
 - SPED - Student days: June 11-July 9th (Holiday July 3rd)
 - Reg ED- Student days: June 15-July 9th (Holiday July 3rd)

- **Summer School Online Instruction:**
 - 9-10am Virtual Classroom meeting
 - 10-10:30am break (At home P.E activity /snack break)
 - 10:30-11:00am individual online work individualized help during this time
 - 11:00am-11:30am class review, closure,

Professional Learning and Collaboration

Through weekly grade level, department and staff meetings, teachers will be provided with the tools, information and resources to provide distance learning activities, e.g.:

- [LOSD Sample Schedules TK-8th and online resources.](#)
- [Virtual Classroom Setup < PreK-5 < Educator](#)

Live Oak School District and Santa Cruz County Office of Education will also offer coaching and optional professional learning opportunities to help support staff in distance learning: [SCCOE Distance Learning Resources for Teachers](#)

Grade Level and Department Meetings

Purpose: To build community with colleagues and facilitate grade level collaboration in order to foster social-emotional connections with students as we provide for their academic needs through a coordinated program of distance-learning. To ensure that our students continue to make progress on grade level standards using all relevant resources available.

Daily Academic Activities

The following are recommended times that students should be expected to engage with distance learning lessons each week. These recommended times *include screen time, paper packets, reading, and other academic activities per grade level.*

Transitional Kindergarten (TK)	1 hour per day
Kindergarten	1-1 ½ hours per day
First and Second Grade	1 ½ to 2 hours per day
Third Grade	2- 2 ½ hours per day
Fourth Grade	2 ½-3 hours per day
Fifth Grade	3 hours per day
6th-8th Grade	Approximately 3-4 hours per day (Includes 90 minute maximum of independent work per class, per week)

Students in SDC classrooms and RSP classes *may have adjusted hours based on their disability, developmental level and IEP needs.*

We understand that the same distance learning methods provided to general education students may not always be effective for special education students. As such, the appropriate distance learning method for special education students will be determined by the student's IEP team, if applicable, and in accordance with federal and state guidelines.

Summer School and ESY for Special Education will follow the guidelines for distance learning as determined by LOETA, the District and the State.

Counselors and School Psychologists will provide virtual or telephone appointments to students for academic and social emotional counseling, monitoring, and guidance. These appointments or conversations may be conducted via email, telephone, or other virtual tools, as appropriate.

Communication with Students and Families

As a means of contact and providing distance learning, teachers and support staff will maintain communication with students, families, and administration while in-person classes are suspended. Voluntary training will be provided for those teachers and instructional aides needing assistance in communication, software and distance learning platforms.

Teachers will hold 3-5 class virtual meetings (Zoom) per week. These can vary in length based on grade level. They can also be recorded or delivered in small groups. In addition, teachers may record and post lessons, and provide individual and small group support.

The **purpose** of class meetings may be to introduce new content, provide guidance on the weeks/days assignments and check-ins with the class to monitor progress and to see if they need further guidance. Small group and individual support is also provided to assist students in accessing content.

Elementary teachers shall be available for family and/or student consultation in addition to live communication, via audio or visual tools, email or telephone. Advisory Teachers will be available to consult with their students from their advisory group and/or with their families.

**Student Attendance and Participation. (plus GRAPHIC and office assistance)-
Referrals to the Office. Resources to Families. Weekly Communications.**

Grading and Assessment

Our district is committed to implementing grading policies designed not to penalize students as a result of the COVID-19 crisis. Superintendents in the county are working with stakeholders to develop appropriate protocols in relation to grades, graduation criteria, and planning commencement celebrations. These policies will be communicated to families as soon as they are available. The district is developing a means to measure student progress through relevant, reliable local assessments.

•Middle School-- Hold Harmless Grading Policy with the 4th quarter grade equal to or higher than the 3rd quarter grade. Second Semester grades will be Pass/No Pass.

•Elementary-- A Narrative to

... Based on Participation and Assignments completed: 1-2-3 (Outstanding, Sat., NI) AND Assessments? Reading (AR/fluency), Writing (Assignments/Cold Write) and Math (Interim Assessments/ IXL/ Khan Academy).

Content Instruction and Delivery

In order to provide continuity in instruction, ...

Elementary Grades TK-5

Subject	District Adopted Curriculum and Resources	How Much time per subject area/What does it look like
Math	<ul style="list-style-type: none"> •Eureka Math •IXL Math 	<ul style="list-style-type: none"> •Direct Instruction through Eureka Math or teacher developed videos or Zoom lessons •Individualized instruction assigned reviewed by teacher.
Reading	<ul style="list-style-type: none"> •LC Units of Study (K-5) •Being a Reader (K-1) •ReadLive, RazKids, Epic, NewsELA •Read aloud, Online Storytime •Scholastic News 	<ul style="list-style-type: none"> •Direct instruction, mini lesson - zoom or video •Small reading group, zoom lesson •Online reading resources, can be assigned by reading level •Reading can be done live, video or using online resource •Direct instruction or video using hard copy and online resources
Writing	<ul style="list-style-type: none"> •LC Units of Study (K-5) 	<ul style="list-style-type: none"> •Direct instruction, mini lesson - zoom or video •Small reading group, zoom lesson

Science	<ul style="list-style-type: none"> •FOSS •Mystery Science 	<ul style="list-style-type: none"> •Direct instruction, mini lesson - zoom or video •Small reading group, zoom lesson •Individualized instruction assigned reviewed by teacher.
SEL	<ul style="list-style-type: none"> •Second Step •Google Classroom 	<ul style="list-style-type: none"> •Direct instruction, mini lesson - zoom or video •Liz Fohs
Art/Music/PE Mindfulness	<ul style="list-style-type: none"> •Standards based 	<ul style="list-style-type: none"> •Video lessons created by enrichment teachers and posted on the Live Oak Enrichment Site. • Google Classrooms with resources, videos and links
Assessment ??	AR	<ul style="list-style-type: none"> •Assessment and accountability, online resource

Preschool Program:
Teachers and Staff have created packets for thematic learning and kindergarten readiness skills. Teachers will do parent conferences based on DRDP profiles via phone /zoom meetings. Teachers are contacting families via phone, text or zoom meetings weekly.

After School Program

Our KidCare and ASES staff are supporting students through Regular Day Google classrooms, Class Dojo and Zoom meetings and Bloomz App. Staff are calling families and checking in with students and families and providing resources for food distributions weekly within Live Oak.

Middle School

All instruction is provided by the subject area teacher:
Teachers share two lessons per week through Google Classroom

Office Hours, daily.

Google Classrooms are utilized for communicating the assignments for all classes (ELA, Math, Science, Social Studies, P.E., & Electives).

Every student is enrolled in an Advisory Class for student connection.

Second Step lessons taught by the PE teacher.

Individualized Instruction: Includes 90 minute maximum of independent work per class, per week