

## EPC Executive Committee Meeting Minutes

Friday, 20 May 2022, 9:32 a.m. to 10:14 a.m.

### Attendees:

- Tiffany Sparks-Keeney      President
- Subha Krishnan              Vice President
- Janani Arvind                Treasurer
- Nina Helms                    Secretary
- Monica Maling                Invited Guest (Director of Development (EPC liaison))
- Janice Zhang                 Pre-elementary Coordinator
- Jia Li                            Lower Elementary Coordinator
- Karen Yeh                     Upper Elementary Coordinator
- Kristin Wyatt                 Middle School Coordinator
- Maggie Wang                 Invited Guest
- Akshara                        Invited Guest

1. Call to order Tiffany
  - Motion to approve – General meeting minutes unanimously approved after no objections or changes
  
2. Finalize Year End Picnic Monica
  - Monica : Picnic at Marymoor on 15 June from 11:45 a.m. to 2:00 p.m.
  - Tiffany : Need volunteers for clipping Otter Pops
  - Monica : Historically haven't had need for cleanup volunteers
  - **Tasks**
    - Monica : Getting sports equipment, trash bags, and hand sanitizer
    - Monica : Put in newsletter with time and place
    - Nina: Put in EPC Newsletter
    - Karen : Buy and freeze otter pops
    - Tiffany : Cooler and scissors
    - Kristin : Balloons to mark area
  - **Day of**
    - Karen : drop off Otter Pops in the morning; put in 2<sup>nd</sup> floor freezers and teacher breakroom if needed
  
    - Subha : Meet at Casa at 11:15 to get sports equipment, cooler, and otter pops; arrive Marymoor ~11:30
    - Janice : Meet at Casa at 11:15 to help load; arrive Marymoor ~ 11:30 a.m.
    - Janice : Bring back sports equipment and remaining pops

3. Discussion of Previous Coffee and Upcoming Coffee

Tiffany

- First choice for the location for the upcoming coffee is the Sports Court, second choice is outside of Casa. The patio area outside of Main was too compact and everything echoed off the building.
- Monica will let Nina know the location to add to the EPC newsletter.

4. Other Business

- Game day recap; Uncle's showed up very early, but Monica was there to help get everything set.
- Biggest concern was kids playing on the playground after an hour of game playing. Monica reported that nobody at Uncle's was upset that kids were playing on the playground. Also, have all volunteers check in with the Volunteer Coordinator to make sure they have a task.
- Kristin reported that Game Day was well attended by the middle schoolers and proposed we have more than one game night to keep them involved.
- More of the children from Mezzo were able to attend due to the early start time.
- Members agreed to discuss an additional game day, (potentially in November) at our first EPC meeting next year. Subha will reach out to Uncle's Games and ask if they are willing to come to Eton twice next year.
- Subha reported that Evan from Uncle's Games asked for feedback; Members reported that the helper didn't float around enough and to ask Evan to bring a staff member who is more knowledgeable about the games.
- Members discussed how helpful it was that EPC members wore their lanyards.

5. Meeting adjourned 10:14 a.m.

After the meeting was adjourned: 65 boxes assembled and filled for Staff Appreciation, poem printed, but not added to boxes

Next EPC Executive Committee Meeting: August 2022