

COUNSELOR LETTER OF RECOMMENDATION FORM

Fill in the information, and then give a copy of this completed form to the recommending teacher ***at least 2 weeks before your college application or scholarship deadline.*** Print clearly.

Student Name _____ Date Needed _____
Major _____ Grade _____
Student Email Address _____

List college(s) to which I am applying:

List scholarship(s) to which I am applying:

The more information that you can supply below, the better.

Please feel free to attach a separate piece of paper if you need more space to answer any of the following questions.

Do you have a specific memory or story from your school experience that you would like the counselor to reference?

Think of a time in your life where you were faced with obstacles or barriers that you had to overcome. How did this obstacle/barrier help you to grow and develop into the person that you are today?

Five years from now, where do you think that you will be and how will you get there? This description can be a mixture of career and personal goals and does not need to be exact.

What is special about you? Colleges will see hundreds of students with great grades and test scores. How are you different from everyone else?

What do you feel you got out of high school? What do you want to get out of college?

Please list work experience that you have accomplished which would help support your letter of recommendation:

Please list any awards and honors that you have accomplished which would help support your letter of recommendation:

Please list any community service/volunteering experiences that you have accomplished which would help support your letter of recommendation:

Please list any extra-curricular experiences (sports/clubs/organizations) that you have participated in, which would help support your letter of recommendation:

Please list any leadership trainings or experiences that you have participated in, which would help support your letter of recommendation:

What do you consider your strongest personal asset?

What three adjectives best describe you?

Name three teachers who know you well and would speak highly of you.

Is there anything else you would like someone writing a recommendation to know about you? (Hardships you have overcome; accomplishments that you are particularly proud of, etc.)
