SRVCA Admissions Policy 2023/24

Applications will be processed in the order they are received when the application queue is opened. On January 31st, re-enrollment for current students and priority application status concludes. Beginning February 1, the applicant's priority status will be ranked according to the priority groups listed below. Applications received after February 1, will be part of a new group whose priority status will be determined once all the applicants from the previous year have been placed. Newly enrolled families will establish priority upon enrollment. Only under extenuating circumstances, will the School Board or Administration allow for enrollment outside the established policy.

San Ramon Valley Christian Academy (SRVCA) does not discriminate on the basis of race, color, nationality or ethnic origin. However, we do reserve the right to prioritize applicants based on any of the following:

Priority Group I

Children of SRVCA and CPC Staff

*Priority Group 2

A. Enrolled SRVCA Students

Siblings of enrolled** SRVCA Students

Siblings of students recently graduated from SRVCA

B. Students that did not prove readiness from the previous year.

C. Children of alumni

*special consideration will be given to students who were enrolled but withdrew due to extenuating circumstances. Preschool students must be enrolled at SRVCA the year prior to TK/K for priority status.

**current and re-enrolled students. Priority is recognized once the student is enrolled

Priority Group 3

Children of CPC Members (completed membership class and currently active)

Priority Group 4

All other qualified student applicants based on application submission date.

All applications within Priority I – III categories are sub-prioritized by submission date/time.

SRVCA Admissions Policy 2023/24

WAITLISTS

- The need for waitlists will be established following the re-enrollment/priority application deadline.

- When we reach capacity in a grade level, a waitlist will begin.

- Waitlists will be managed according to priority status and application qualifications.

- Students on the waitlist for the current school year will remain on the list until a space becomes available or until the conclusion of the existing school year.

- If something becomes available at any time during the school year and the offer is declined, that applicant is removed from the admissions queue and a new application will be required for future school years.

- Once waitlist capacity has been reached for a grade level, the application platform for that grade level will be deactivated and we will no longer receive applications.

- If space does not become available during the application school year, the admissions department will ask for your written permission to add that application to the following year's application queue (with no additional fee). Those applications will remain in the same priority level unless the applicant's status has changed.

- All application fees are non-refundable.