

WEST HARTFORD PUBLIC LIBRARY BOARD MINUTES
Monday, October 24, 2022 6:30 p.m.
VIRTUAL MEETING

1. CALL TO ORDER

Chair Eileen Daly called the Library Board to order at 6:40 p.m. Present, via Town of West Hartford WebEx were Board members Kim Cohen, Eileen Daly, Gail Crockett, Dr. Natalia Menjivar and Jill Spear, Library Director Laura Irscher, and Janet Valencis, recorder. No one from the public was present.

2. PUBLIC COMMENT - none

3. APPROVAL OF THE CONSENT AGENDA (Items 4 & 8a i, 8a ii, 8a iii.)

MOTION: On a motion made by Gail Crockett and seconded by Kim Cohen, the Board unanimously approved the Consent Agenda.

4. THE MEETING MINUTES of September 29, 2022 were approved as part of the consent agenda.

5. CHAIR'S REPORT - none

6. OLD BUSINESS:

a. New Community Center & Library Project – Jill Spear & Laura Irscher

The feasibility study is coming to a close and presentations will be made this week.

7. NEW BUSINESS

a. Library Board 2023 Meeting Dates – tabled to November

b. 2022-2023 Holiday and Sunday Schedule – Laura Irscher

MOTION: On a motion made by Kim Cohen and seconded by Jill Spear, the Board unanimously approved the Library calendar as presented.

c. Policy Review Calendar – Laura Irscher

Laura presented a proposed calendar which schedules the review of all library policies over a three year period.

8. DIRECTOR'S REPORT

a. October Report, submitted:

- i. Library Administrative Report
- ii. Budget Report
- iii. Circulation Statistics (issued quarterly)

b. Current Month Briefing.

- i. The 6th annual Kindness Project, which collects toiletries for the Food Pantry, will kick off soon.
- ii. The Mayor's Youth Council will collect items for the Kindness Project at the schools.
- iii. Library staff have done outreach to The Court of St James, Charter Oak Family Resource Center and WHAASCO.
- iv. The yearlong Celebrate All of Us initiative, which is funded by a Kilfoil grant, has kicked off with programs on dance and religion. This initiative celebrates cultures around the world.

9. ADJOURNMENT

MOTION: The Library Board Meeting was unanimously adjourned at 7:15 pm. The next scheduled Board Meeting is November 28, 2022.

Respectfully submitted,

Kim Cohen
Board Secretary