

**VICTOR CENTRAL SCHOOL
BOARD OF EDUCATION**
Approved Minutes of the Regular Meeting of September 8, 2022
Early Childhood School Boardroom
953 High Street
Victor, New York 14564

- CALL TO ORDER** President Tim DeLucia called the meeting to order at 5:39 PM.
- Members Present** Tim DeLucia, Kristin Elliott, Elizabeth Mitchell, Christopher Parks
Debbie Palumbo-Sanders (arrived at 5:56 PM), Trisha Turner (arrived at
5:44 PM)
- Member Absent** Lisa Kostecki
- ENTER EXECUTIVE SESSION** A motion was made by K. Elliott, seconded by E. Mitchell, to enter executive session at 5:39 PM to discuss the employment history specific individuals. The motion was carried. 4 yes 0 no
- REGULAR SESSION and ADJOURN** A motion was made by C. Parks, seconded by T. Turner, to return to regular session and adjourn the meeting at 6:30 PM. The motion was carried. 6 yes 0 no
- CALL TO ORDER** President Tim DeLucia called the meeting to order at 7:15 PM.
- APPROVE AGENDA** A motion was made by C. Parks, seconded by D. Palumbo-Sanders, to approve the agenda for the meeting. The motion was carried. 6 yes 0 no
- SUPERINTENDENT'S UPDATE** Superintendent Terranova spoke about the fantastic start to the school year. He recognized the leadership staff along with the faculty and staff for the incredible job they did. They also spent three conference days before the students came to prepare and be ready for the opening of school. Dr. Terranova also thanked the families who do so much behind the scenes to get their kids ready for school whether they are going into kindergarten or high school. He reminded everyone to utilize the District website to access general information about the opening as well as specific building information. Superintendent Terranova thanked the PTSA who do so many things behind the scenes to support students and staff. He encouraged everyone to join the Victor PTSA by going to their website at victorptsa.membershiptoolkit.com. Finally, Dr. Terranova said Sunday is 9/11, Patriot Day. This is to commemorate the lives of those lost on September 11, 2001, during the terrorist attacks. This day will never be forgotten.
- PRESENTATIONS / RECOGNITIONS** Board President Tim DeLucia thanked Dr. Terranova, the administrative staff, teachers and all the additional staff who have done a terrific job. Mr. DeLucia then read a statement from Victor Teacher's Association President Mike Modleski. Mr. Modleski wrote, "I don't want it to go unsaid that we had a terrific start to the school year. It is crystal clear how much time and energy our district leadership put into a smooth and inspiring start. I continue to be so excited about the direction that our district is headed."

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Mr. DeLucia said so no matter what the role is that you play in the District, thank you for your efforts and for getting us off to a great start.

**PUBLIC
PARTICIPATION**

None at this time.

CONSENT ITEMS

A motion was made by D. Palumbo-Sanders, seconded by C. Parks, to approve, upon recommendation of the Superintendent, the following consent items:

MINUTES

Minutes of the regular meeting of August 18, 2022;

**FINANCIAL
STATEMENTS**

Treasurer's Report for the month ending July 31, 2022;

PERSONNEL

The following personnel items:

All appointments on these pages are made in compliance with New York State Education Law relating to criminal history background clearances for new employees. Conditional clearances under that law have been requested for all new employees.

**Instructional
Probationary
Appointments:**

The probationary appointment of **Kevin Nau**, who has certifications in Students with Disabilities Grades 7-12 and Biology Grades 7-12, to a probationary position as a Special Education Teacher, effective September 1, 2022, at an annual salary of \$46,600, leading towards tenure in Special Education.

The probationary appointment of **Amie Maloney**, who has certifications in Special Education and Nursery, Kindergarten, and Grades 1-6, to a probationary position as a Special Education Teacher, effective September 19, 2022, at an annual salary of \$75,081, leading towards tenure in Special Education.

The probationary appointment of **Jennifer Case**, who has certifications in English Grades 7-12 and English Grades 5-6 and as a School Building Leader and School District Leader, to a probationary position as a Humanities Coach, effective September 1, 2022, at an annual salary of \$65,619, leading towards tenure in English Education.

The probationary appointment of **Lauren Santella**, who has certifications in English To Speakers of Other Languages, Childhood Education 1-6 and Students with Disabilities 1-6, to a probationary position as an ELL teacher, effective September 26, 2022, at an annual salary of \$50,600, leading towards tenure in ELL Education.

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The probationary appointment of **Alex Boucher**, who has certification in Music, to a probationary position as a Music Teacher, effective September 1, 2022, at an annual salary of \$43,077, leading towards tenure in Music Education.

The appointment of **Lindsey Oliver**, who is a Board Certified Music Therapist, to a probationary period as a Music Therapist, effective September 12, 2022, at an annual salary of \$57,397.

The probationary appointment of **Laura Westerman**, who has certifications as a School Building Leader and School District Leader, and in Biology Grades 7-12, General Science Grades 7-12, and Literacy Grades 5-12, to a probationary position as the Junior High School Assistant Principal, effective October 11, 2022, at an annual salary of \$78,000, leading towards tenure as the Junior High School Assistant Principal.

**Long Term
Substitute
Appointments:**

The appointment of **Eva FitzSimmons**, who has certifications in Students with Disabilities Grades 1-6 and Childhood Education Grades 1-6, to a long term substitute position as an Elementary Teacher, effective September 1, 2022, and ending March 5, 2023, at an annual salary of \$43,077, which will be prorated based on the length of the assignment.

The appointment of **Timothy DiSanto**, who has certifications in Special Education, PreKindergarten, Kindergarten, and Grades 1-6 and as a School District Administrator, to a long term substitute position as a Special Education Teacher, effective September 1, 2022, and ending March 31, 2023, at an annual salary of \$78,730, which will be prorated based on the length of the assignment.

The appointment of **Samantha Jansen**, who has certifications in Early Childhood Education Birth-Grade 2, Students with Disabilities Birth-Grade 2, Childhood Education Grades 1-6, Students with Disabilities Grades 1-6, and Literacy Birth-Grade 6, to a long term substitute position as a Building Substitute Teacher, effective September 1, 2022, and ending June 30, 2023, at an annual salary of \$45,297.

The appointment of **Samantha Dwello**, who has certification as a Teacher Assistant Level II, to a long term substitute position as a Teacher Assistant, effective September 1, 2022, and end June 30, 2023, at an annual salary of \$29,242.

The appointment of **Michael Heberger**, who has pending certification as a Teacher Assistant Level I, to a long term substitute position as a Teacher Assistant, effective September 6, 2022, and end June 30, 2023, at an annual salary of \$32,342.

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Resignations: The resignation of **Angelica Coudriet**, Music Therapist, effective September 15, 2022.

The resignation of **Kyli Knickerbocker**, Math Teacher, effective September 16, 2022.

The resignation of **Adam Chandler**, Music Teacher, effective October 1, 2022.

Co-Curriculars:	<u>Music</u>	<u>Name</u>	<u>Group</u>
	Jr High Musical Assistant	Shari Bischooping	2

Per Diem Substitutes:	<u>Candidate</u>	<u>Area of Certification</u>
	Mary Ellen Capineri	English
	Sophia Ruddock	Special Education
	Michael Chamberlain	Physical Education/ Health
	Rebecca Morrill	Uncertified
	Ian Yates	Uncertified
	Brendan Gordona	Music
	Christopher Olix	Social Studies
	Laura Ringwood	Uncertified

**Non-Instructional
Appointments:**

The appointment of **Chelsea Huff**, from Part Time Teacher Aide to Full Time Teacher Aide, effective August 30, 2022.

The appointment of **Michelle Michaels**, from Teacher Aide Substitute to Full Time Teacher Aide, effective August 30, 2022, at an hourly rate of \$14.17.

The appointment of **Dana Gardner**, Cleaner, effective August 22, 2022, at an hourly rate of \$14.65.

The promotional appointment of **Michele Loffredo**, from Typist to Building Secretary, effective September 6, 2022, at an hourly rate of \$19.06.

The appointment of **Karri Steinorth**, Food Service Helper, effective September 6, 2022, at an hourly rate of \$14.17.

The appointment of **Samantha VanDeMortel**, Typist, effective September 6, 2022, at an hourly rate of \$16.29.

The appointment of **MacKenzie Connors**, Full Time Teacher Aide, effective August 30, 2022, at an hourly rate of \$14.17.

The appointment of **Kandy De Nardo**, Food Service Helper, effective September 6, 2022, at an hourly rate of \$14.17.

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The appointment of **Jill Pavlock**, Part Time Teacher Aide, effective August 30, 2022, at an hourly rate of \$15.28.

The appointment of **Jayde Hicks**, Full Time Teacher Aide, effective September 6, 2022, at an hourly rate of \$14.67.

The appointment of **Javiangelis Roman Miranda**, Part Time Cleaner, effective August 31, 2022, at an hourly rate of \$14.65.

The appointment of **Andrea Burney**, from Part Time Teacher Aide to Full Time Teacher Aide, effective August 30, 2022.

The appointment of **Erin O’Hanlon**, Full Time Teacher Aide, effective August 30, 2022, at an hourly rate of \$15.28.

The appointment of **Michelle Palazzo**, Part Time Teacher Aide, effective September 7, 2022, at an hourly rate of \$14.17.

The appointment of **Shauna Schond**, Full Time Teacher Aide, effective September 7, 2022, at an hourly rate of \$14.57.

The appointment of **Jane-Helen Heim**, Food Service Helper, effective September 7, 2022, at an hourly rate of \$14.17.

The appointment of **Stacey King**, School Bus Monitor, effective September 6, 2022, at an hourly rate of \$14.17.

The appointment of **Katelyn DeMeyers**, Cleaner, effective September 8, 2022, at an hourly rate of \$14.65.

The appointment of **Righteous Bolorin**, Full Time Teacher Aide, effective September 7, 2022, at an hourly rate of \$14.17.

The appointment of **Alondra Serrano Guzman**, Full Time Teacher Aide, effective September 7, 2022, at an hourly rate of \$14.17.

Resignations:

The resignation of **Elisabeth Ausbrooks**, Full Time Teacher Aide, effective August 29, 2022.

The resignation of **Rachel Atwell**, Full Time Teacher Aide, effective August 30, 2022.

The resignation of **Anita Young**, Part Time Teacher Aide, effective August 23, 2022.

The resignation of **Deborah Bugbee**, Part Time Teacher Aide, effective August 25, 2022.

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The resignation of **Hannah Miller**, Full Time Teacher Aide, effective August 30, 2022.

The resignation of **Priscilla Vargas Rodriguez**, Food Service Helper, effective August 28, 2022.

The resignation of **Juliet McKenzie**, Full Time Teacher Aide, effective September 6, 2022.

The resignation of **Steven Thull**, Full Time Teacher Aide, effective August 29, 2022.

Per Diem and Substitute Positions:	<u>Candidate</u>	<u>Position</u>
	Douglas Wyman	Messenger
	Timothy Cedar	School Bus Driver Trainee
	Carter Fries	Lifeguard
	Peggy Kuhn	School Bus Driver Trainee
	Ryan Clune	School Bus Driver Trainee
	Debra Blanding	Teacher Aide

CSE/CPSE RECOMMENDATIONS Recommendations of the Committee on Special Education from the meetings of May 16, 17, 24, 27, 2022, July 26, 2022, August 4, 15, 16, 19, 24, 25, 26, 29, 30, 2022, September 2, 6, 7, 8, 2022 and from the Committee on Preschool Special Education from the meetings of August 15, 16, 17, 19, 2022;

CONFERENCE ATTENDANCE Board of Education members to attend the following conferences:

- Tim DeLucia, Debbie Palumbo-Sanders, and Christopher Parks to attend the Monroe County School Boards Association Law Conference on 9/22/2022 in Rochester, NY;
- Tim DeLucia and Christopher Parks to attend the New York State School Boards Association Board Officers Academy in Rochester, NY on 9/23/22;

GRADUATES OF DISTINCTION Appoint Bryan Kavanaugh from the Class of 2009 and Brian Chapman from the Class of 2008 as members of the Graduates of Distinction Committee for two-year terms 2022-2023 and 2023-2024; and

ELECTION INSPECTORS Election inspectors for the October 7, 2022 vote on the Purchase of 200 S. High Street, Victor.

The motion to accept the foregoing consent items was carried.
6 yes 0 no 0 abstentions (*end of consent items*)

CAMPUS NEWS VCS administrators summarized campus news and events.

VICTOR CENTRAL SCHOOL BOARD OF EDUCATION

MANAGEMENT PLAN OVERVIEW

Dr. Terranova provided an overview of the 2022-2023 Management Plan and the relationship between the Management Plan and what the District is trying to do everyday. Superintendent Terranova said when he talked to staff last spring the quote that stood out to him was “we just want a seat at the table and be invested in the decisions and be involved in the decision making”. That statement also came from the community, the parents, and the students. He said it starts with a “why”. The “why” is the vision of the Victor Central School District that was created years ago. Our students will emerge as creative, collaborative, critical thinkers who can communicate effectively and persevere in a continuously and rapidly changing world while simultaneously developing character and citizenship. The Management Plan is the “what” we need are going to do to get to the “why”. How we are going to do it are some of the same skills that are talked about constantly which is listening, communication, empathy, effective decision making, and relationships. The “who” is the amazing faculty and staff who drive the kids on where they need to be. Dr. Terranova said the Management Plan cannot be a document that sits on a shelf. It has to be thread through individual work by the faculty and staff and that starts with the Strategic Plan. He talked about the three pillars of the Strategic/Management Plan, and they are culture, learning and instruction, and student supports and opportunities. He then provided the Board with examples.

200 SOUTH HIGH STREET POTENTIAL PURCHASE

Superintendent Tim Terranova and Assistant Superintendent for Business Derek Vallese presented on the next steps to potentially purchase 200 South High Street, Victor. Dr. Terranova said the concept is to purchase the property at 200 South High Street for \$425,000 through a school district vote in October of 2022. This building would add necessary facility space as well as fully enclose our campus with school district buildings. The space is a natural extension of the campus and this purchase and the subsequent renovation would have no impact on future taxes. He then reviewed the timeline of events and why the District is interested in purchasing the building. The District is near full capacity on campus. Homes are being built in the Town of Farmington in the Victor School District and there is a potential for increased enrollment over the next several years. The District is landlocked and almost all of the campus is developed or is not suitable to be built on. Dr. Terranova said the District needs more instructional space for kids and professional development space. It can also be used for technology and security. By purchasing this property it closes the campus off to outside agencies, which increases security. It also saves the District money. If we had to build a new space it would cost almost \$4.5 million as opposed to the \$425,000 to purchase it and the additional money, which will be between \$1 - \$2 million to renovate it. The money is in the Capital Reserve fund to pay for this with no impact on future taxes. There will also be enough money in the Capital Reserve for the next capital project to renovate it appropriately to serve the students and staff without any impact on future taxes. Assistant

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**200 SOUTH HIGH
STREET POTENTIAL
PURCHASE
Continued**

Superintendent for Business Derek Vallese said part of the Reserve Funding Plan has been focusing on using unused budgetary funds from prior year budgets to fund the Capital Reserve. We are looking to utilize these funds to purchase 200 South High Street for \$425,000. This is money we already have set aside so there will be no impact on future taxes. There is \$10 million in the reserve the District is looking to use \$425,000 for the acquisition. Renovations of the building would be included in the next capital project. Between now and next summer a list will be generated for the next capital project and that will include the renovations for 200 South High Street. The District will continue to fund the Capital Reserve so all renovations, along with the next capital project will have no impact on future taxes. Mr. Vallese then provided a list of the locations, dates and times where Dr. Terranova will be presenting on this purchase. The vote will take place on Friday, October 7, 2022 from Noon – 8 PM in the Primary School Gymnasium. Mrs. Mitchell asked if someone is going to be away is there an absentee ballot available? District Clerk Maureen Goodberlet said they can reach out to her. She has the application for the ballot and the ballot itself. The ballot must be in the District Clerk’s office by 5:00 PM the day of the vote.

**SEQR REVIEW OF
PROPOSED
ACQUISITION**

Mr. Vallese spent time reviewing the State Environmental Quality Review (SEQR) for the proposed acquisition of 200 South High Street. He said as of 2021 any municipality has to have a discussion about the environmental impact on any project they are looking to do. As part of the process the District has to determine whether the proposed acquisition will have an environmental impact. If it does not the District can make a negative declination, which basically states there will be no environmental impact and if it is determined that there is the District is required to complete an environmental impact statement. Mr. Vallese said for the purpose of this conversation they are only talking about the acquisition of the building and not any renovations. Board President Tim DeLucia said this is a normal process for any building that any municipality does. He said for the District’s purpose there is a resolution to be considered related to the proposed acquisition of the property. The District is named as the Lead Agency and because it is an unlisted action, as defined under SEQR, it will not have a potential significant adverse environmental impact by purchasing this property.

SEQR RESOLUTION

A motion was made by E. Mitchell, seconded by T. Turner, to accept the following resolution:

WHEREAS, a school board of a central school district, such as the Victor Central School District (the “*District*”), may obtain real property by gift, grant, devise or purchase as authorized by Education Law §404; and,
WHEREAS, New York State Education Law §1804 authorizes central school districts such as the District, to purchase property as may be necessary for school purposes, contingent upon voter approval following a district meeting; and,

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**SEQR RESOLUTION
Continued**

WHEREAS, by resolution dated August 18, 2022, the Board of Education for the District (the “*Board*”) authorized the negotiation and execution of a purchase and sale agreement for the acquisition of certain real property located at 200 South High Street, Victor, New York, Tax Account No. 16.13-1-7.100 (the “*Premises*”) (the proposed acquisition of the Premises is hereinafter referred to as the “*Acquisition*”); and,

WHEREAS, the Acquisition is subject to Article 8 of the New York State Environmental Conservation Law, including 6 NYCRR Section 617.1 et seq. known as the New York State Environmental Quality Review Act (“*SEQR*”); and,

WHEREAS, in accordance with applicable law, the District assumed the role of lead agency and undertook an uncoordinated review of the Acquisition pursuant to SEQR in order to determine what impact the Acquisition may have on the environment in accordance with SEQR's requirements and;

WHEREAS, the District considered the impact on the environment of the Acquisition by undertaking a thorough review of the conditions and issues associated with the acquisition of the Premises as well as reviewing same in light of applicable law under SEQR.

NOW, THEREFORE, THE VICTOR CENTRAL SCHOOL DISTRICT BOARD OF EDUCATION HEREBY RESOLVES AS FOLLOWS:

1. The Acquisition involves an “Unlisted Action” as said term is defined pursuant to SEQR and as codified under 6 N.Y.C.R.R. Section 617.2(al) of the SEQR regulations. The District has conducted an uncoordinated review of the Acquisition as described herein pursuant to 6 N.Y.C.R.R. Section 617.6(b)(4)(i) and hereby finds that the acquisition as described herein will not have a potential significant adverse environmental impact warranting the preparation of an environmental impact statement. The District thus issues a “negative declaration” as that term is defined pursuant 6 N.Y.C.R.R. Section 617.2(z).
2. Any and all actions heretofore taken or authorized by the District and/or its officers, employees and agents with respect to this resolution are hereby ratified, approved and confirmed in all aspects.
3. This resolution shall be effective immediately and shall remain in full force and effect until a copy of a subsequent resolution revoking or amending them, duly certified by the proper officers of the Board, shall be made by the Board.

The motion was carried. 6 yes 0 no 0 abstentions

APPROVE TRIPS

A motion was made by E. Mitchell, seconded by D. Palumbo-Sanders, to approve the following trips:

- 12th grade student to attend the NafMe All-National Honor Ensemble in National Harbor, MD from 11/3/22 – 11/6/22;
- DECA – Grades 9-12 to Rochester, NY from 3/8/23 – 3/10/23 to participate in the NYS DECA Career Conference;
- 8th Grade Trip to Quebec City, Canada from 5/18/23 – 5/21/23

The motion was carried. 6 yes 0 no 0 abstentions

VICTOR CENTRAL SCHOOL BOARD OF EDUCATION

POLICY REVIEW Second and Final

A motion was made by C. Parks, seconded by K. Elliott to adopt the following policies:

- Homeless Children; Policy 5151
- Code of Conduct; Policy 5300

The motion was carried. 6 yes 0 no 0 abstentions

MEETING REPORTS Monroe County School Boards Association

Mr. DeLucia attended the Legislative Committee Meeting on September 7th. He said they talked about the process for trips to Albany and visits with legislators. Over the last couple of years the meetings were done through Zoom and they worked out well, however they talked about the importance of the personal visits. There are a couple of items on their schedule, one being the Law Conference which some Board members are going to on September 22nd. February 4th will be the Annual Legislative Breakfast. The committee would like each Board to consider legislative priorities that are important to them. Board President DeLucia asked the Board to think about the District's priorities and with some help from Dr. Terranova, Mr. DeLucia will report back to the Legislative Committee. The priorities will be worked into the position papers by Monroe County School Boards Association. The current position papers are on the Monroe County School Boards Association website. A discussion took place among the committee about having the local representatives visit the Districts to initiate and build a relationship.

Dr. Parks attended the Monroe County School Boards Association Board Leadership Meeting on September 7th. He said they talked about School Boards being more actively involved and to take advantage of the website and the blogs so more information can be shared across districts.

Standing Committee Updates

Dr. Parks talked about the Facilities Committee meeting he attended. They discussed the current project and instructional work and the potential uses of 200 South High Street as well as the footprint for that property.

Dr. Parks said as part of the Athletic Hall of Fame Committee they have chosen the inductees. The induction ceremony will take place on Wednesday, October 5th at Ravenwood.

UPCOMING EVENTS Community Vote on October 7, 2022

The community vote on the potential purchase of 200 South High Street, Victor will take place on Friday, October 7, 2022, from Noon – 8:00 PM in the Primary School Gymnasium.

Regular Board Meeting

The next Regular Board Meeting will take place on Wednesday, October 12, 2022 at 7:15 PM in the Early Childhood School Boardroom. This is a change from the typical 2nd Thursday of the month.

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ADJOURN

A motion was made by T. Turner, seconded by E. Mitchell, to adjourn the meeting at 8:11 PM. The motion was carried. 6 yes 0 no

Respectfully submitted,

Maureen A. Goodberlet
District Clerk