

Activity Plan and Budget for PAGES 2022-2023
Drafted May 24, 2022

Welcome Picnic	Budget \$800
<ul style="list-style-type: none">Picnic for new families, to comprise coffee with pastries for parents/guardians only. Gluten-free options. (-\$1800) Attended by PAGES exec committee, Room Reps, volunteers	
Learning Events	Budget \$2000
<ul style="list-style-type: none">Up to 3 learning events throughout the yearAt least 1 external guest speakerDinner, refreshments, and childcare provided	
PAGES Coffee	Budget \$200
<ul style="list-style-type: none">Coffee/Tea paid for by Eton, Monica to arrangeEdibles (optional) provided by PAGES Exec committee. Made edibles optional and lowered budget from last year. Moving \$\$ to Ice Skating party. (-\$200)Held on 1st Friday of each month	
Kraken Skating Party	Budget \$4500
<ul style="list-style-type: none">Venue, instructor, and skate rental (\$7/skater) 200 skatersLight snacks. (+\$2500) for Kraken	
Family Game Night	Budget \$0
<ul style="list-style-type: none">No snacks (-\$150)	
Parents' Night Out	Budget \$350
<ul style="list-style-type: none">Supports Annual FundBudget for pizza, popcorn, applesEton pays for 2 clubhouse staff, PAGES does the remainder of staffing	
Annual Meeting	Budget \$75
<ul style="list-style-type: none">Light refreshments	
Staff Appreciation Luncheon	Budget \$1250
<ul style="list-style-type: none">Tokens of appreciation for staff and simple decorationsBoxed lunch and beverages for staff. (+\$150) – EOY thank you gift	
End of Year Picnic	Budget \$600
<ul style="list-style-type: none">Brown bag lunch at local park shelter (park reservation: \$550)PAGES pays for popsicles/drinks (\$50)(+140) for park reservation	

TOTAL BUDGET \$9775

(2021-2022 Budget \$9135)

PAGES will continue to support the Director of Development in organizing and staff school events, such as Una Voce, Cultural Fair, Open Houses, and Grandparents' Day, and any other events that arise.

Notes & Questions on 2022-2023 Budget

Welcome Picnic

- *We are going to have the coffee cart and pastries instead of picnic. New families will drop off their children and then come to the Casa corner for coffee and to meet each other, PAGES exec team, and administrators. The budget has been decreased and \$1800 moved to support Ice-Skating event. Coffee cart + pastries= \$650 + \$150 = \$800*

Learning Events

- At this point it is unknown if these will be online, in person or hybrid, however I have budgeted for in person options. Need to coordinate timings based on DEIB events.
 - *September 2022 Learning Event in-person – Russell’s “State of the School” is a possibility*
 - *January/April – one guest speaker, one volunteer appreciation event w/o guest speaker*
- The in-person option is for a simple meal like pizza. If we need to provide individual options, then the cost will increase. Keeping the budget \$2000 as before.

PAGES Coffee

- It is unknown if we will be able to have in person coffees, but we are hopefully, particularly if we can have them outside. We've been getting the coffee cart and not having any food. The money was to reimburse PAGES members who brought munchies. Lowering the budget by \$200 to allow for edibles on an optional basis. Moving the \$200 to Ice Skating event.

Ice Skating Party

- This is an estimate on the cost of the renting the venue. price per skater is \$7. *Kraken Ice Plex is really very nice, and people are easy to work with, but it is expensive. Some money from Welcome Picnic, PAGES Coffee could go to ice skating. \$4500 for 200 skaters.*

Family Game Night

- This event has traditionally been held in November. We had it in May on a weekend this year and extremely happy with the turn out. We didn't provide snacks, and nobody seemed to miss it.

Annual Meeting

- This is not the traditional evening meeting, so light refreshments are budgeted.

Staff Appreciation Luncheon

- This is currently budgeted for a collective meal. If we need to provide individual boxed lunches, it will increase cost. This year (2021-22) we did kudos board and goody bags as end of the year thank you gifts. We will likely do the same next year. Added \$150 to allow for that.

Parents' Night Out

- This is added to the budget due to its popularity; We haven't done this for the last 2 years. We should probably do this as it supports the annual fund. If this would be a part of the development budget, then we can remove it from PAGES budget.

End of the year picnic

- Redmond/Bellevue parks reservation has been challenging because of various rules and restrictions around parking & number of attendees. This year (2021-22) we are doing it in Marymoor Park which worked out well. But the reservation cost is higher. \$550 + \$50 (otter pops).