



ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

2930 Gay Avenue, San José, CA 95127 · Phone: 408-928-6800 · Fax: 408-928-6416 · www.arusd.org

DELAC Minutes

October 17th, 2022

Agenda:

Call to Order- Roll Call - Meeting called to order: 5:20pm

Attendance:

Sandra Garcia-Director, State & Federal Programs
Lupe Ruvalcaba-Coordinator, State & Federal Programs
Carmelina Bautista-Spanish Interpreter
Anna Padilla-Lopez-Ren@Fischer
Rosa Sanchez-Hubbard
Stephanie Ibañez-Adelante
Lucia Soto-L.U.C.H.A-Mathson
Maria Chavez-San Antonio/Mathson
[Jacqueline Hernandez](#)- Adelante
Jacqueline Perez-Guest; student from SJSU
Linda Quezada-Dorsa
Alecia Kelly-Principal atCassell
Marisol Lopez-Ryan
Araceli Ortiz-Joseph George (DELAC Chair)
Leydes Velasquez-San Antonio/Mathson
Rosa Velasquez-L.U.C.H.A. / Mathson
Migdali Beltran-Linda Vista
Brenda Andrade-Aptitud
Sandra Ayala-Meyer

Approval of Agenda - All

Sandra welcomed all and was excited to see a great turnout.

District priorities for 2022-2023 School Year

1. Whole Child & Whole Family Development
2. Early & Expanded Learning
3. Multicultural & Multilingual Education

LCAP Goals

Provide a rigorous, challenging, and innovative instructional program

Hilaria Bauer, Ph.D., Superintendent

Board of Trustees: Andrés Quintero, President · Minh Pham Vice-President
Corina Herrera-Loera, Clerk · Ernesto Bejarano, Member · Linda Chavez, Member

Provide additional support for English Learners

Provide students and families a safe, welcoming and caring environment

Engage stakeholders in meaningful ways

Roles & Responsibilities

Sandra thanked everyone for their attendance and reminded everyone about the importance of making a commitment every month to represent the school.

Requirements: Each California public school district with 51 or more English learners must form a District English Learner Advisory Committee (DELAC) unless the district designates for this purpose a subcommittee of an existing districtwide advisory committee.

The DELAC shall advise on at least the following tasks:

Development of a district plan for education programs and services for English learners. The district master plan will take into consideration the school site master plans.

Conducting of a district wide needs assessment on a school-by-school basis.

Establishment of district program, goals, and objectives for programs and services for English learners.

Review and comment on the school district reclassification procedures.

Review and comment on the written notifications required to be sent to parents and guardians.

The DELAC shall also review and comment on the development or annual update of the Local Control and Accountability Plan (LCAP).

Future DELAC meetings:

Ideally they are scheduled for the 3rd Monday of each month, with some exceptions due to holiday breaks.

November 14, 2022

December 5, 2022 (Combined with DAC mtg)

NO Meeting in January

February 13, 2023

March 20, 2023

April 17, 2023

May 15, 2023

June 5, 2023 (Combined with DAC mtg)

Review DELAC Bylaws

Sandra shared that the DELAC held a set of Bylaws. She informed the group if there needed to be any Discussion and or any clarification. If there are changes to consider – need to review, discuss and

Hilaria Bauer, Ph.D., Superintendent

Board of Trustees: Andrés Quintero, President · Minh Pham Vice-President
Corina Herrera-Loera, Clerk · Ernesto Bejarano, Member · Linda Chavez, Member

approve at next meeting.

Review DELAC Election Process

Sandra shared that at the next meeting we needed to Elect officers. She shared with all the Election process along with the roles each of these officers would entail. Currently there is a Chairperson-Araceli Ortiz from Joseph George.
VACACANT- Vice-Chairperson
VACANT- Secretary

We will be Nominating individuals throughout the month of October. If interested you can self nominate yourself and email Sandra Garcia at Sandra.garcia@arUSD.org & Voting at the November meeting

Training – Robert's Rules of Order

Sandra shared a video: "5 things to know-Roberts Rule"

<https://www.youtube.com/watch?v=5fc7hEqTPGE&list=RD5fc7hEqTPGE>

An extremely detailed guide on parliamentary procedure.

- 1) By Laws; a blueprint for how to particular parent group is set up
- 2) Quorum: the minimum number of members so you can vote on issues
- 3) Motions: how topics at a meeting are opened to the group for discussion or vote
- 4) Voting: a motion passes if the number of members who support it is bigger than the number of members who don't
- 5) Adjournment: how to formally end a meeting-make a motion to adjourn

Announcements:

Parent University: held on Saturday, October 9th at Sheppard Middle school

9am-1pm: Register: <https://arUSD.k12oms.org/1981-226631>

Adjourn

Brenda Andrade-Aptitud made a motion to adjourn the meeting. Anna Padilla Lopez-Fischer made a second motion to adjourn the meeting.

Everyone agreed to adjourn the meeting at 6:24pm.

Next meeting: November 14th at 5pm-6:30pm-Virtual.

Hilaria Bauer, Ph.D., Superintendent

Board of Trustees: Andrés Quintero, President ·, Minh Pham Vice-President
Corina Herrera-Loera, Clerk · Ernesto Bejarano, Member · Linda Chavez, Member