

DIRECT DEPOSIT

FOR PAYROLL USE ONLY:

Bank Code # _____

Date: _____

Employee # _____

Name: _____
(Please Print)

SSN: _____

I authorize the Payroll Department of the Selma City Schools to deposit my payroll check in the bank listed below:

Bank Name: _____ Bank Account Number: _____

Deposit will be made into checking account unless savings account is indicated. Savings Account

ATTACH A COPY OF A VOIDED CHECK BELOW

CHANGE BANK

I authorize the Payroll Department of the Selma City Schools to change my direct deposit as listed below:

FROM

TO

Bank Name: _____

Bank Name: _____

Bank Account Number: _____

Bank Account Number: _____

BANK VERIFICATION

I have verified the account number shown above. The number is:

Correct

Not Correct - the number should be: _____

Bank Name: _____

Date Verified: _____

Verified By: _____

Submit to Payroll, Central Office Building.

Employee Signature

Date