

SENECA FALLS CENTRAL SCHOOL DISTRICT
October 20, 2022 Board of Education Meeting
Robert McKeveny Board/Training Room
6:00 PM

Deborah Corsner Anthony Ferrara, Cara Lajewski, Matthew Lando, Denise Lorenzetti, Joseph McNamara

BOE Members Absent

Michael Mirras, Joell Murney-Karsten, Heather Zellers

Others Present

Dr. Michelle Reed. James Bruni, Sgt. Michael Poole and Jacqueline Brown

Joseph McNamara called the meeting to order at 6:00 pm. A quorum of the Board of Education was present; the Pledge of Allegiance was said.

Approval of Agenda

Joseph McNamara asked for a motion to approve the agenda as listed.

Cara Lajewski made the motion, seconded by Matthew Lando.

Yes 6 No 0 Abstain 0 Motion carried

Approve or Amend

Board of Education Minutes

Joseph McNamara asked for a motion to approve the Board of Education Minutes dated October 6, 2022

Anthony Ferrara made the motion, seconded by Cara Lajewski.

Yes 6 No 0 Abstain 0 Motion carried

Treasurer's Report

None at this time.

Extra-Curricular Treasurer's Report

None at this time.

Recognitions, Celebrations and Presentations.

Board of Education Recognition-School Board Recognition Week (Oct. 17-Oct. 21, 2022)

Dr. Reed recognized the Board of education for School board Recognition Week. Dr. Reed read the proclamation issued by Governor Hochul. Dr. Reed also pointed out the various letters, cards, and posters provided by different grades levels. A brief recess was taken for the members to enjoy the treats provided by Frank Knight School (doughnuts), Elizabeth Cady Stanton (candy poster) and district administrators (cookies).

Homeschool Presentation-Jacqueline Brown

Jacqueline Brown was present to share the home schooling process and information to the Board.

Jacqueline handles all homeschooling students and is the liaison between the school district and the families.

Homeschooling Process

- Letter of Intent is submitted to the District Office.
- The letter of intent is reviewed and approved by the Superintendent
- Notification of approval is sent to the family along with the NYS Dept. of Education Regulations (CR 100.10), Seneca Falls Central School District Policy, and other paperwork.
- The IHIP– or Individualized Home Instruction Plan developed by the family is submitted to the District Office.
- The Superintendent reviews the IHIP and if approved, notification is sent to the family. If not approved, family is notified and asked to re-submit.
- Quarterly reports are due on November 15th, January 30th, April 15th and June 30th.
- Families can drop off, mail, or e-mail quarterly reports. Once received, they are date stamped and given to the Superintendent for review.
- Once reviewed by the Superintendent, Quarterly reports are then sent to the respective grade principal for review and sign-off.
- This assessment can be turned in in one of three ways
 - Reports are then recorded and filed and individual student files.
 - Also due on June 30th is the End of Year Assessment.
 - Written Narrative– for grades 1—3
 - Grades 4—8 Commercially published norm-referenced achievement tests (for example The Iowa Test of Basic Skills, The California Achievement or CAT test or the Stanford Achievement Test) OR A written narrative. This can be done every other for these grades.
 - Grades 9-12 commercially published achievement Tests and/or Regents tests (depending on student's curriculum).
- End of Year Assessments are date stamped and reviewed by the Superintendent. Once reviewed they are sent to the grade equivalent principal for review, then recorded and filed in the student's folder.
- The year starts all over again in early July/August when families begin to turn in their letters of intent for the next school year.

Public Comment

There was no public comment

The Seneca Falls Board of Education welcomes public comment. Speakers may comment on matters related to agenda items specifically or district matters generally. No speaker will be permitted to speak for longer than three (3) minutes. All speakers and observers are to conduct themselves in a civil manner. Obscene language, defamatory statements, threats of violence, statements advocating racial, religious, or other forms of prejudice will not be tolerated. In the unlikely event the meeting becomes unruly, the board will recess the meeting and return once order has been restored.

The Board will not permit any discussion involving specific, individual district personnel or students. Persons wishing to discuss matters involving individual district personnel or students should follow the community chain of contact.

Persons making comments during public comment period at a Board meeting will address remarks to the President and may direct questions or comments to Board members or other district officials only upon the approval of the President but commenters should not expect to engage in discussion with the Board.

Questions and comments from the public concerning matters which are not on the agenda will be taken under consideration and referred to the Superintendent for appropriate action. Persons wishing to have matters included on the agenda shall contact the Superintendent in accordance with Policy 2342, Agenda Preparation.

Committee Reports
Facilities Committee

Cara Lajewski reported for Michael Mirras, Facilities Committee Chairperson, who had asked her to update the Board in his absence. The Facilities Committee held interviews with potential architecture firms. The interviews were held October 20th. The committee narrowed the pool down to four. The notes will be made available to the Board when they are completed.

Safety Committee

Cara Lajewski reported that the Safety Committee met on Oct. 19th. Sergeant Poole, SRO presented on safety. Sergeant Poole commended the staff and students on their increased awareness and attention this school year. Training is ongoing with staff.

Audit Committee

Deborah Corsner reported that the committee had met prior to the board meeting. Michael DeBadts from Mengel, Metzger, Barr & Co. LLP was present to review the External Audit with the Board.

Information
Warrants

09/01/2022- 09/30/2022

| | |
|----------------|--------------|
| Warrant #18(A) | \$ 46,215.11 |
| Warrant #19(A) | \$ 31,313.51 |
| Warrant #21(A) | \$ 26,750.24 |
| Warrant #23(A) | \$639,005.90 |
| Warrant #8 (C) | \$ 200.00 |
| Warrant #9 (C) | \$ 19,345.34 |
| Warrant #10(C) | \$ 1,267.95 |
| Warrant #5 (F) | \$ 12,375.00 |
| Warrant #6 (F) | \$ 75.00 |
| Warrant #4 (H) | \$ 81,366.00 |

Business Administrator

James Bruni reported that the acceptance of the management letter was on the agenda. He, along with the Audit Committee, will answer with a corrective action plan.

The 2022-2023 Financial Reserve fund is on the agenda to be approved by the Board. If the Board members have any questions regarding the plan, he would answer them.

The district is currently undergoing a data and privacy security audit. The district will be scored at the end of the audit and a corrective action plan would be created. It should take about two months to complete.

Superintendent Report

Dr. Reed discussed the district's plan to create a "Reunification Plan" to deal with students and families after a critical crisis situation. A checklist will be created so everyone knows what is expected and what to do. It is a massive undertaking but the process has started.

Dr. Reed also stated that Chief Peenstra is retiring after the end of the year. She stated that it has been a pleasure working with him the last few months. Dr. Reed looks forward to continue to collaborate with the new Chief of Police in January.

BOE Member Comments

Deborah Corsner stated that Michael Mirras had asked to pass along the following message. The "Dig Pink" fundraiser by the MA volleyball team raised \$1,500 for the Side-Out Foundation.

Anthony Ferrara reported that the Mynderse Academy Athletic Hall of Fame induction ceremony was held the past weekend. It was a great turn out. He wanted to thank the Board and school district for all the support they give to the program. The District has

Important Dates to Remember

Oct. 26-Chorus Concert (Gr. 6-12)
Oct. 27-29-NYSSBA Annual Convention
Nov. 3-Board of Ed. meeting

Consent Agenda
Retirements/Resignations
SFEA-None at this time.
SFSSA

Upon the recommendation of the Superintendent, the Board of Education does hereby accept the following resignation:

Name: Molly Norsen
Civil Service Position: Assistant Mechanic Helper
Effective Date: 10/03/2022

Appointments
Professional Appointments
None at this time

Winter Coaching Appointments

Upon the recommendation of the Superintendent, the Board of Education approve the following coaching positions:

| Sport/Position | Employee | Stipend |
|---|------------------|------------|
| Girls Basketball -Varsity Coach | Matt Verkey | \$4,852.92 |
| Girls Basketball -JV Coach | Corey Foster | \$3,402.24 |
| Girls Basketball -Modified Coach | Ashley Leederman | \$2,190.09 |
| Girls Basketball –Non-Paid Modified Assistant | Jessica Lambert | Non-Paid |
| Boys Basketball -Varsity Coach | Pat Prayne | \$4,852.92 |
| Boys Basketball -8 th Gr. Coach | Jason Hunt | \$2,190.09 |
| Boys Basketball -7 th Gr. Coach | William Page | \$2,190.09 |
| Boys Basketball –Non-Paid JV Assistant | David Baker | Non-Paid |
| Wrestling-Varsity Coach | Bob Plate | \$4,852.92 |
| Wrestling-Paid Assistant | Andrew Giannino | \$2,000.00 |
| Indoor Track Varsity Coach | Scott Redding | \$3,633.46 |
| Indoor Track Modified Coach | Marnie Impastato | \$2,190.09 |
| Indoor Track Non-Paid Varsity Assistant | Don Densmore | Non-Paid |
| Indoor Track Non-Paid Varsity Assistant | Scott Porter | Non-Paid |
| Cheer –Varsity Coach (Non-Competitive) | VACANT | |

Civil Service Appointments
None at this time

Substitute Appointments

Upon the recommendation of the Superintendent, the Board of Education approves the following substitute position(s) *(All appointments are conditional until paperwork is completed and fingerprints are cleared)*.

Name: Joseph Ponzi
Civil Service Position: Per Diem Building Substitute Teacher (MA)
NYS Certification: Uncertified
Effective: 10/07/2022

Name: Erica Cieri
Civil Service Position: Substitute Teacher
NYS Certification: Uncertified
Effective: 10/07/2022

Name: Morgan Doane
Civil Service Position: Substitute Teacher
NYS Certification: Uncertified
Effective: 10/07/2022

Name: Natalie Cross
Civil Service Position: Substitute Teacher
Substitute Teaching Assistant
NYS Certification: Uncertified
Effective: 10/07/2022

Name: Keara Filoso
Civil Service Position: Substitute School Monitor
Effective: 10/07/2022

Name: Laura Jacuzzo
Civil Service Position: Substitute Teacher Aide
Effective: 10/07/2022

Probationary to Permanent
None at this time

CSE Minutes

Upon the recommendation of the Superintendent, the Board of Education approves the following CSE Minutes:
08/29/2022, 09/06/2022 (1), 09/06/2022 (2), 09/19/2022, 09/20/2022, 09/21/2022, 09/22/2022,
09/23/2022 (1), 09/23/2022 (2), 09/27/2022, 09/29/2022 (1), 09/29/2022 (2), 10/03/2022, 10/04/2022

Gifts and Donations

Be it resolved upon the recommendation of the Superintendent, the Board of Education accepts the following gifts or donations

| Donor or Gift | Amount/Item | Account | To be used for: |
|---|-------------|---------|---|
| Reynolds Battery L. 1 st NYS Light Artillery | \$250 | A2705 | Offset expenses incurred on the 8 th Grade field trip to Rosehill Mansion Civil War Day. |

Student Transportation Requests

None at this time

Outside Group Transportation Requests

The Board of Education approves the following outside group's use of school buses as presented:

| Outside Group | Date(s) | Purpose |
|-------------------------|-----------------------------|--|
| It's A Wonderful Run 5K | Saturday- December 10, 2022 | Transport 5K runners from Mynderse Academy student parking lot to the Gould Hotel, downtown Seneca Falls |

Establish a Bank Account for the Class of 2029

Establish an account for the current 6th grade class (Class of 2029) as requested by Nicole Spitzer, 6th Grade Advisor.

Approval of Consent Agenda

Joseph McNamara asked for a motion to approve the consent agenda as listed.
Cara Lajewski made the motion, seconded by Denise Lorenzetti.
Yes 6 No 0 Abstain 0 Motion carried

Old Business

Correction to Hourly Rate

Joseph McNamara asked for a motion to correct the following hourly rate approved at the September 15, 2022 Board of Education meeting:

Name: Ashley Helmicki
Civil Service Position: Cashier/FSH
Effective Date: 09/19/2022
Probationary period: 09/19/2022 through 09/18/2023
Hourly Rate: ~~\$14.89~~ **\$15.64**
Hours per day: 3.75

Matthew Lando made the motion, seconded by Cara Lajewski.
Yes 6 No 0 Abstain 0 Motion carried

New Business

2022-2023 Reserve Fund Narrative Plan

Joseph McNamara asked for a motion to approve the Seneca Falls Central School District Financial Reserve Fund Narrative Plan for the fiscal year July 1, 2022 - June 30, 2023 as presented.
Matthew Lando made the motion, seconded by Cara Lajewski.
Yes 6 No 0 Abstain 0 Motion carried

External Audit

Joseph McNamara asked for a motion to accept the External Audit Report and Management Letter of the Seneca Falls Central School District's Basic Financial Statements for the fiscal year ended June 30, 2022 completed by Mengel, Metzger, Barr & Co. LLP and that the Business Administrator, in conjunction with the Audit Committee, respond to such audit.
Matthew Lando made the motion, seconded by Denise Lorenzetti.
Yes 6 No 0 Abstain 0 Motion carried

Memorandum of Agreement

Joseph McNamara asked for a motion that upon the recommendation of the Superintendent, the Board of Education approves the following Memorandum of Agreement between the Seneca Falls Central School District and Jack Rowles, Facilities Director II.
Cara Lajewski made the motion, seconded by Matthew Lando.
Yes 6 No 0 Abstain 0 Motion carried

Overnight Conference(s)

NYS AHPERD 84th Annual Conference.

Joseph McNamara asked for a motion to approve Kim Hendy, William Page, and Marshall Wasman, Physical Education teachers, attend the 84th Annual NYS Association for Health, Physical Education, Recreation and Dance Conference in Verona, NY on Nov. 16-17, 2022 per the SFEA contract and Policy 9700-Staff Development.
Deborah Corsner made the motion, seconded by Anthony Ferrara.
Yes 6 No 0 Abstain 0 Motion carried

Surplus-Food Service

Joseph McNamara asked for a motion to dispose of following items as listed through sale, donation, disposal or auction according to Board Policy #6900.
Hobart Commercial Meat Slicer (District Tag# 20080565)
Various Food Service Pots and Pans
Matthew Lando made the motion, seconded by Anthony Ferrara.
Yes 6 No 0 Abstain 0 Motion carried

Executive Session

None at this time

Adjourn

Joseph McNamara asked for a motion to adjourn the meeting at 7:50 pm.
Cara Lajewski made the motion, seconded by Matthew Lando.
Yes 6 No 0 Abstain 0 Motion carried