



**JOINT OPERATING COMMITTEE MEETING  
7:00 P.M., Thursday, July 21 2022  
LycoCTC Café AGENDA**

- 1. **CALL TO ORDER**-Mr. Mike Mamrak, President \_\_\_\_\_ TIME
- 2. **ROLL CALL** – Patricia Kepner, Board Secretary

<u>MEMBER</u>	<u>ALTERNATE</u>	<u>DISTRICT</u>
_____ Mr. Michael Mamrak	_____ Mrs. Tara Buebendorf	East Lycoming
_____ Mrs. Valerie Komarnicki	_____ Dr. Carolyn Strickland	Loyalsock
_____ Mr. Dave Shimmel	_____ Mr. Dale Ulmer	Montoursville
_____ Mr. David Messenger	_____ Mr. Kim Walker	Muncy
_____ Mr. Douglas Whitmoyer	_____ Mr. Daniel Truckenmiller	Warrior Run

**OTHERS**

- \_\_\_\_\_ Dr. Craig Skaluba, Superintendent of Record, Muncy School District
- \_\_\_\_\_ Mr. Nathan Minium, Executive Director, Lycoming Career & Technology Center
- \_\_\_\_\_ Mrs. Patricia Kepner, Board Secretary, Lycoming Career & Technology Center
- \_\_\_\_\_ Mrs. Heather Burke, Accounting Services, East Lycoming School District
- \_\_\_\_\_ Mr. Christopher H. Kenyon, McCormick Law Firm, Solicitor

3. **MINUTES**

**A. Approval of minutes from the June 16, 2022 regularly scheduled public meeting.**

\_\_\_\_\_ Moved      \_\_\_\_\_ Seconded      \_\_\_\_\_ Roll Call  
 \_\_\_\_\_ Ayes          \_\_\_\_\_ Nays              \_\_\_\_\_ Abstained

4. **FINANCIAL REPORTS**

**A. Approval of financial reports for the period ending June 30, 2022 as presented.**

**B. Approval of bills from June 10, 2022 to June 30, 2022 to in the amount of \$514,252.27 as presented.**

C. Approval of bills from July 1, 2022 to July 14, 2022 to in the amount of \$158,295.60 as presented.

\_\_\_ Move    \_\_\_ Seconded    \_\_\_ Roll Call  
\_\_\_ Ayes    \_\_\_ Nays    \_\_\_ Abstained

5. FORMAL ACTION

A. Recommendation to approve the second reading of LycoCTC policies 336, 337, 338, 339, 340, and 827 as presented.

B. Recommendation to approve the Memorandum of Understanding between LycoCTC and The Bureau of Career and Technical Education (BCTE) for the 2022-2023 school year as presented.

C. Recommendation to approve the local audit from July 1, 2020 to June 30, 2021 as presented.

D. Recommendation to approve a salary increase of 3 % for Nathan Minium, Executive Director for the 2022-2023 school year, retroactive to July 1, 2022.

E. Recommendation to approve Phillip Aiken for the position of Construction Trades Instructor, pending clearances, beginning with the 2022-2023 school year, at step one emergency certificate, salary of \$38,500.00 with an additional flex period at \$4700.00 for the 22-23 school year as presented.

F. Recommendation to approve Brian Anstadt as a mentor teacher to Phillip Aiken for the 22-23 school year at a stipend of \$800.00.

**G. Recommendation to approve the resignation of Jackie Harer, paraprofessional as of July 14, 2022 as presented.**

**H. Recommendation to approve the resignation of William Way, Construction Technology Instructor, effective August 12, 2022 as presented.**

**I. Recommendation to approve the job description for the Office Secretary as presented.**

**J. Recommendation to approve the 2022-2023 Student Handbook as presented.**

\_\_\_ Move      \_\_\_ Seconded      \_\_\_ Roll Call  
\_\_\_ Ayes      \_\_\_ Nays      \_\_\_ Abstained

**6. ADMINISTRATIVE REPORTS**

1. Facilities/Operations
2. Curriculum / Programs / Enrollment (chart included)
3. Instruction / Professional Development
4. Communications / Public Relations

**7. INFORMATION**

- **The next Joint Operating Committee Meeting is scheduled for Thursday, August 18, 2022 at the Lycoming Career & Technology Center Café at 7:00 p.m.**

**8. ADJOURNMENT**

\_\_\_ Moved      \_\_\_ Seconded      \_\_\_ Roll Call  
\_\_\_ Ayes      \_\_\_ Nays      \_\_\_ Abstained      \_\_\_\_\_ Time