



**JOINT OPERATING COMMITTEE MEETING
7:00 P.M., Thursday, August 18, 2022
LycoCTC Café AGENDA**

- 1. **CALL TO ORDER**-Mr. Mike Mamrak, President _____ TIME
- 2. **ROLL CALL** – Patricia Kepner, Board Secretary

<u>MEMBER</u>	<u>ALTERNATE</u>	<u>DISTRICT</u>
_____ Mr. Michael Mamrak	_____ Mrs. Tara Buebendorf	East Lycoming
_____ Mrs. Valerie Komarnicki	_____ Dr. Carolyn Strickland	Loyalsock
_____ Mr. Dave Shimmel	_____ Mr. Dale Ulmer	Montoursville
_____ Mr. David Messenger	_____ Mr. Kim Walker	Muncy
_____ Mr. Douglas Whitmoyer	_____ Mr. Daniel Truckenmiller	Warrior Run

OTHERS

- _____ Dr. Craig Skaluba, Superintendent of Record, Muncy School District
- _____ Mr. Nathan Minium, Executive Director, Lycoming Career & Technology Center
- _____ Mrs. Patricia Kepner, Board Secretary, Lycoming Career & Technology Center
- _____ Mrs. Heather Burke, Accounting Services, East Lycoming School District
- _____ Mr. Christopher H. Kenyon, McCormick Law Firm, Solicitor

3. **MINUTES**

A. Approval of minutes from the July 21, 2022 regularly scheduled public meeting.

Moved Seconded Roll Call
 Ayes Nays Abstained

4. **FINANCIAL REPORTS**

A. Approval of financial reports for the period ending July 31, 2022 as presented.

B. Approval of bills from July 15, 2022 to August 11, 2022 to in the amount of \$185,660.48 as presented.

Move Seconded Roll Call
 Ayes Nays Abstained

5. **FORMAL ACTION**

- A. **Recommendation to approve the LycoCTC goals for the 2022-2023 school year as presented.**
- B. **Approval of minutes from the July 21, 2022 Local Advisory Committee meeting as presented.**
- C. **Recommendation to approve the first reading of LycoCTC policies 237, 351, 704, and 716 as presented.**
- D. **Recommendation to approve the Operational Handbook for the 2022- 2023 school year as presented.**
- E. **Recommendation to approve the Program Offerings/Daily Time sessions for the 2022-2023 school year as presented.**
- F. **Recommendation to approve the LycoCTC daily substitute list for the 2022-2023 school year as presented.**
- G. **Recommendation to approve the LycoCTC Emergency Instructional time Plan for the 2022-2023 school year as presented.**
- H. **Recommendation to approve the LycoCTC Health and Safety Plan for 2022-2023 school year as presented.**
- I. **Recommendation to approve job description for the Construction Trades Instructor as presented.**
- J. **Recommendation to approve the Memorandum of Understanding between the Lycoming Career and Technology Center Joint Operating Committee and the Lycoming Career and Technology Center Education Association as presented.**

- K. Recommendation to approve enrollment in college courses for all LycoCTC instructors for the 2022-2023 school year per instructional staff contract.
- L. Recommendation to approve Susquehanna Transit, Murray Transportation and Loysock Township School District as bus contractors for LycoCTC field trips for the 2022-2023 school year as presented.
- M. Recommendation to approve the following salary rates effective August 22, 2022: Mark Nance, paraprofessional, \$12.00 per hour, Martha David, paraprofessional, \$ 12.55 per hour, Kelli Finck, Office Secretary, \$ 13.69 per hour.
- N. Recommendation to approve Nathan Minium, Executive Director, to serve as the school safety and security coordinator and the agency open records officer for Lycoming Career and Technology Center.

___ Move ___ Seconded ___ Roll Call
 ___ Ayes ___ Nays ___ Abstained

6. ADMINISTRATIVE REPORTS

1. Facilities/Operations
2. Curriculum / Programs / Enrollment (chart included)
3. Instruction / Professional Development
4. Communications / Public Relations

7. INFORMATION

- **The next Joint Operating Committee Meeting is scheduled for Thursday, September 15, 2022 at the Lycoming Career & Technology Center Café at 7:00 p.m.**

8. ADJOURNMENT

___ Moved ___ Seconded ___ Roll Call
 ___ Ayes ___ Nays ___ Abstained _____ Time