



**JOINT OPERATING COMMITTEE MEETING**  
**7:00 P.M., Thursday, October 20, 2022**  
**LycoCTC Café AGENDA**

- 1. **CALL TO ORDER**-Mr. Mike Mamrak, President \_\_\_\_\_ TIME
- 2. **ROLL CALL** – Patricia Kepner, Board Secretary

| <u>MEMBER</u>                | <u>ALTERNATE</u>               | <u>DISTRICT</u> |
|------------------------------|--------------------------------|-----------------|
| _____ Mr. Michael Mamrak     | _____ Mrs. Tara Buebendorf     | East Lycoming   |
| _____ Dr. Carolyn Strickland | _____                          | Loyalsock       |
| _____ Mr. Dave Shimmel       | _____ Mr. Dale Ulmer           | Montoursville   |
| _____ Mr. David Messenger    | _____ Mr. Kim Walker           | Muncy           |
| _____ Mr. Douglas Whitmoyer  | _____ Mr. Daniel Truckenmiller | Warrior Run     |

**OTHERS**

- \_\_\_\_\_ Dr. Craig Skaluba, Superintendent of Record, Muncy School District
- \_\_\_\_\_ Mr. Nathan Minium, Executive Director, Lycoming Career & Technology Center
- \_\_\_\_\_ Mrs. Patricia Kepner, Board Secretary, Lycoming Career & Technology Center
- \_\_\_\_\_ Mrs. Heather Burke, Accounting Services, East Lycoming School District
- \_\_\_\_\_ Mr. Christopher H. Kenyon, McCormick Law Firm, Solicitor

**3. PRESENTATION**

September Rotary Student of the Month - Ryan Steele

Ryan, son of John and Sherry Steele of Unityville, PA, has received this honor based upon outstanding work ethic, attendance, behavior, community service, and the recommendation of his LycoCTC Culinary Arts instructor.

**4. MINUTES**

**A. Approval of minutes from the September 15, 2022 regularly scheduled public meeting.**

|             |                |                 |
|-------------|----------------|-----------------|
| _____ Moved | _____ Seconded | _____ Roll Call |
| _____ Ayes  | _____ Nays     | _____ Abstained |

**5. FINANCIAL REPORTS**

**A. Approval of financial reports for the period ending September 30, 2022 as presented.**

**B. Approval of bills from September 9, 2022 to October 13, 2022 in the amount of \$212,042.86 as presented.**

     Move         Seconded         Roll Call  
     Ayes         Nays                 Abstained

**6. FORMAL ACTION**

**A. Recommendation to approve the second reading of LycoCTC policies 218 and 805 as presented.**

**B. Recommendation to approve the first reading of LycoCTC policies 209.1, 247, 338.1 and 620 as presented.**

**C. Recommendation to approve the professional certification change for Cathy Farr from Vocational I to Vocational II with a salary increase to \$49,233.00 as presented.**

**D. Recommendation to approve Tobias Harrington as an Automotive Assistant, retroactive to October 11, 2022 at a pay rate of \$14.00 per hour as presented.**

**E. Recommendation to approve Aron Easton (Computer Systems), Charles Shoemaker (Criminal Justice), and Daniel Ford (Construction Technology) as members of the Occupational Advisory Committee, retroactive to October 17, 2022 as presented.**

**F. Recommendation to approve an increase to the daily substitute rate to \$125.**

**G. Recommendation to approve Nathan Minium to participate in the Pennsylvania Inspired Leadership course, New Director's Academy, sponsored by the PA Association of Career & Technology Administrators. The cost of the 30-hour course is \$300 which is waived as part of the Technical Assistance Program provided by the Bureau of Career & Technical Education.**

**H. Recommendation to approve Sara Wolfe and Anna Johnson, and Ellen Ryan as substitute nurses to accompany students on field trips, as needed, at the regular daily substitute rate.**

\_\_\_ Moved    \_\_\_ Seconded    \_\_\_ Roll Call  
\_\_\_ Aye    \_\_\_ Nays    \_\_\_ Abstained

**7. ADMINISTRATIVE REPORTS**

- 1. Facilities/Operations**
- 2. Curriculum / Programs / Enrollment (chart included)**
- 3. Instruction / Professional Development**
- 4. Communications / Public Relations**

**8. INFORMATION**

- **The next Joint Operating Committee Meeting is scheduled for Thursday, November 17, 2022 at the Lycoming Career & Technology Center Café at 7:00 p.m.**

**9. ADJOURNMENT**

\_\_\_ Moved                      \_\_\_ Seconded                      \_\_\_ Roll Call  
\_\_\_ Ayes                      \_\_\_ Nays                      \_\_\_ Abstained                      \_\_\_\_\_ Time