



Elkhart Lake - Glenbeulah School District
ACP Multi-Year Strategic Action Plan



This multi-year action plan illustrates the district’s efforts to strategically implement the ACP process and product, including the requirements of PI 26 education for employment with ACP. There are three stages of implementation; *initiating* (IN), *implementing* (IM), and *institutionalized* (IS). It is the goal of the district ACP Core Team to reach institutionalization in each component of ACP.

ACP Component	Implementation Stage		Action Steps Activities	Timeline		Shared Responsibility (Contact Person & Staff Involved)	Evidence of Progress & Completion	Resources Needed
	Current	Targeted		2016-2017	2017-2018			
Area: Infrastructure								
Leadership & Culture	IN	IS	1. Develop core team 2. Complete self-assessment process 3. Develop an ACP district message 4. Inform Board with updates on progress/steps with ACP 5. Schedule ACP core team work time	1. Sept. 2. Sept./Oct. 3. Jan. 20 4. Monthly starting in January 5. February		1. ACP Core Team Ryan Faris Jim DeVries Beth Roehl Mel Bunyea John Ostermann Michelle Arbuckle Marlyne Coulter Chris Petrie Sam Hofacker Lori Meyer Debbie Hamman Ann Buechel-Haack	2. Completed self-assessment 3. Have notes on ratings for needs 4. Messaging has been drafted, vetted, and refined 5. Board is kept informed	5. Time
Policy & Planning	IN	IS	1. Develop long-range ACP plan -- dev. what needs to be done, by whom, and by when 2. Review graduation requirements in relation to ACP product	1. Draft by March 29 1. Plan completed by May	Implement plan/ assess/ refine and revise	ACP Core Team with input from ALL staff Principals and bldg. ACP members keep staff updated via staff meetings	Strategic 2-year plan is completed ACP is included in weekly updates from principals--possibly create a google classroom	



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			<ol style="list-style-type: none"> 3. Review roles and responsibilities of staff ACP 4. Create a scope and sequence for the ACP service delivery 	4. June				
Professional Development	IN	IM	<ol style="list-style-type: none"> 1. All staff ACP overview and breakout sessions 2. Additional staff ACP training 3. Training of the high school staff in Career Cruising, Career Clusters, and completing the activity chart. 	<ol style="list-style-type: none"> 1. Oct. 24 March 29th Faculty meetings 		ACP Core team and staff	Data collection regarding ACP activities at grade levels and course content	
Family Engagement	IM	IS	<ol style="list-style-type: none"> 1. Develop ACP communication plan for parents 	1. Aug		1. ACP Core Team		
Individualized ACP Support			<ol style="list-style-type: none"> 1. Use Career Cruising to develop an ACP Plan for each individual student 2. Provide individual student support through the ACP scope and sequence 		<ol style="list-style-type: none"> 1. Sept - June 2. Sept - June 	All Staff	Student artifacts	
Community Partnerships	IN		<ol style="list-style-type: none"> 1. Survey staff 2. Document community partnerships on scope and sequence document 3. Create a list of community volunteers that is available to all staff 	1-3. Spring 2017 - Faculty Meeting	Update regularly and make available to staff	All staff	ACP Website Documentation	Inspire Sheboygan County CTE Advisory Board
Access for ALL Students	IN		<ol style="list-style-type: none"> 1. Identify time in schedule for students to work on ACP 	1. Discuss options - Spring 2017	1. Implement modified Wednesda	All Staff	1. Updated schedule, topic calendar, staff meeting agenda	1. Staff meeting time, topic calendar,



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					y Schedule Sept. 1 2017			scripts for ACP time
Area: Know								
Self-Awareness MS	IM		1. Develop Scope and Sequence 2. Develop Common Language around SMART Goals 3. Review Character Development Program 4. Determine Artifacts	1. March 29, 2017	2. Sept. 1, 2017	ACP Core Team		
Self-Awareness HS			1. Develop Scope and Sequence 2. Implement the pilot program	1. March 29, 2017	2. Sept. 1, 2017			
Financial Knowledge MS	IM		1. Develop Scope and Sequence for Financial Align Financial Literacy (16-17) 2. Standards to Scope and Sequence 3. Determine Artifacts (17-18)	1. March 29, 2017	2. Sep. 1, 2017			
Financial Knowledge HS			1. Develop Scope and Sequence 2. Implement the pilot program	1. March 29, 2017	2. Sept. 1, 2017	Classes identified in scope and sequence ACP Time	Class syllabus, ACP Topic Calendar	Time, Class syllabus, ACP Topic Calendar
Academic & Career Preparation MS	IM		1. Develop Scope and Sequence (16-17) 2. Determine Grade Level Study Skill Focus (17-18)	1. March 29, 2017	2. Sept. 1, 2017			
Academic & Career Preparation HS			1. Develop Scope and Sequence 2. Implement the pilot program	1. March 29, 2017	2. Sept. 1, 2017	Classes identified in scope and sequence ACP Time	Class syllabus, ACP Topic Calendar	Time, Class syllabus, ACP Topic Calendar



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Area: Explore								
Career Exploration MS	IM		1. Develop Scope and Sequence (16-17) 2. Develop common language around career clusters (17- 18) 3. Develop Career Artifacts (17-18)	1. March 29, 2017	2. Sept. 29, 2017			
Career Exploration HS			1. Develop Scope and Sequence 2. Implement the pilot program	1. March 29, 2017	2. Sept. 1, 2017	Classes identified in scope and sequence ACP Time	Class syllabus, ACP Topic Calendar	Time, Class syllabus, ACP Topic Calendar
World of Work & Labor Market			1. Review labor links from Michelle	1. Spring 2017	Publish on website	ACP Core Team	On website by Sept. 1, 2017	Work force data
Post-Secondary Education & Training Options			1. Develop Scope and Sequence 2. Implement the pilot program	1. March 29, 2017	2. Sept. 1, 2017	Classes identified in scope and sequence ACP Time	Class syllabus, ACP Topic Calendar	Time, Class syllabus, ACP Topic Calendar
Area: Plan								
Planning Skills MS	IM		1. Develop Scope and Sequence (16- 17) 2. Identify Portfolio Artifacts for 4th- 8th grade (17-18)	1. March 29, 2017	2. Sept. 1, 2017			
Planning Skills HS			1. Develop Scope and Sequence 2. Implement the pilot program	1. March 29, 2017	2. Sept. 1, 2017	Classes identified in scope and sequence ACP Time	Class syllabus, ACP Topic Calendar	Time, Class syllabus, ACP Topic Calendar
The Plan MS	IM		1. Develop portfolio requirements for 8th exit criteria	1. March 29, 2017	2. Sept. 1, 2017			
The Plan HS			1. Develop ACP Topic Calendar 2. Implement the ACP Topic Calendar	1. August 31, 2017	2. Sept. 1, 2017	1. ACP Core Team 2. All Staff	ACP Topic Calendar, Student Portfolios	ACP Time
Area: Go								



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Execution of Plan MS	IS	IS	1. Determine Artifact	1. April 19, 2017	2. Sept. 1, 2017	ACP Core Team, All Staff	Updated plan	Staff Meeting, Google Docs
Execution of Plan HS			1. Prepare, implement, review and update	Spring/Summer 2017	Entire school year	ACP Core Team, All Staff	Updated plan	Google Classroom, Staff Meeting
Plan Review & Revision MS	IM		1. Determine Yearly Review Team & Process	Summer/Fall 2017	Entire school year	ACP Core Team, All Staff	Updated plan	Staff Meeting, Google Docs
Plan Review & Revision HS			1. Prepare, implement, review and update	Spring/Summer 2017	Entire school year	ACP Core Team, All Staff	Updated plan	Google Classroom, Staff Meeting
ACP Conferencing MS	IM		1. SPEC Conference 4th and 8th Grade 1. Common SMART Goal form, structure, and conference twice a year	Entire school year	Entire school year	ACP Core Team, All Staff School Counselor	Updated plan	Staff Meeting
ACP Conferencing HS			1. Prepare, implement, review and update	Spring/Summer 2017	Entire school year	ACP Core Team, All Staff	Updated plan	Google Classroom, Staff Meeting
Transitions MS	IM		1. Explore options to help connect students to high school and post-secondary	Spring/Summer 2017	Entire school year	ACP Core Team, All Staff	Updated plan	Staff Meeting, Google Docs
Transitions HS			1. Exit interview with students about portfolio and graduation requirements		1. June 2018	All Staff, Students	Student portfolios, student interviews	ACP Time