



WEST HARTFORD HISTORIC DISTRICT COMMISSION
Town Hall - Room 312
Monday, September 26, 2022 at 7:30 p.m.
Regular Meeting - Minutes

Commissioners Present:

Mitch Lewis, Chair
Cynthia Cormier, Member
Karl Fransson, Alternate
Robert Garry, Alternate
Pam Howard, Vice-Chair
Andrei Tarutin, Member

Commissioners Not Present:

Julie Harris, Alternate
Sherri Schwartz, Alternate

Mr. Lewis called the West Hartford Historic District Commission (“WHHDC”) to Order at 7:31 p.m. Mr. Lewis then introduced the Board Commissioners to those in attendance and explained the WHHDC meeting procedures.

NEW APPLICATIONS

1. Mr. Lewis introduced the Karwan Certificate of Appropriateness Application (“COA”). **Amy Karwan, owner of 7 West Hill Drive**, came before the WHHDC to discuss her COA for replacement garage doors in keeping with a sixteen panel style of steel and polystyrene construction preferably in a smooth finish if available. The owner informed the Commission that wood was not an option unless it was in a Carriage Style.
Motion to approve the COA was made (Garry).
Seated: Lewis, Howard, Cormier, Fransson, and Tarutin.
Vote: The vote was unanimous to approve.
The **motion carried** and Commissioner Lewis will inform the Building Department at the next earliest convenience.
2. Mr. Lewis introduced the Boland McPherson COA. **Jim McPherson, owner of 112 Mountain Road**, came before the WHHDC to discuss his COA to replace their front entry and side windows to a more modern style in fiberglass. The owner has not made any apparent effort to preserve the existing entrance which is common to houses within the Districts even for his 1958 constructed home. A skilled carpenter could restore this tasteful period entryway back to it’s original condition.
Motion to approve the COA was made (Howard).

Seated: Lewis, Howard, Cormier, Fransson, and Tarutin.

Vote: The vote was unanimous to decline.

The **motion failed** and Commissioner Lewis advised Mr. McPherson.

3. Mr. Lewis introduced the Neumann Kershaw COAs. **Tracy Neumann and Peter Kershaw, owners of 1563 Boulevard**, came before WHHDC to discuss their two COAs to:

a) Replace several chipped transite shingles on the house & garage with fiber-cement siding shingles.

Motion to approve the COA was made Cormier.

Seated: Lewis, Howard, Cormier, Fransson and Tarutin.

Vote: The vote was unanimous to approve.

The **motion carried** and Commissioner Lewis will inform the Building Department at the next earliest convenience.

b) Install a mini-split heat pump to the southwest corner of the house and with conduit tubing through the house exterior,

Motion to approve the COA was made Cormier.

Seated: Lewis, Howard, Cormier, Fransson, and Tarutin.

Vote: The vote was unanimous to approve.

The **motion carried** and Commissioner Lewis will inform the Building Department at the next earliest convenience.

4. Mr. Lewis introduced the Tarutin two-part COA. **Andrei Tarutin, owner 1597 Boulevard**, came before the WHHDC to discuss his COA to: construct a dormer to the western rear and in keeping with the rest of the house and build a lean-to shed to the east side of the garage all materials to match those existing, the new shed in a vertical and carriage door style tastefully apart from the main garage. **Motion to approve the COA was made Fransson.**

Seated: Lewis, Howard, Cormier, Fransson and Garry. (Tarutin recused himself).

Vote: The vote was unanimous to approve.

The **motion carried** and Commissioner Lewis will inform the Building Department at the next earliest convenience.

5. Mr. Lewis introduced the Stachelek COA. **Roxanne Stachelek, Executive Director of the West Hartford Art League, Tim Venora Contractor, and Yashika Singh Architect, located at 87 Mountain Road**, came before the WHHDC to discuss their COA for site improvement work to install a new pole-supported light fixture to the parking lot. Being a residential neighborhood, the WHHDC stipulated that the parking lot light approval be on the condition that the light fixture be programmed to turn off after 10:00pm; well after classes have ended (~9:00pm) and students have exited the building and gone to their cars (~9:30pm). **Motion to approve the COA was made Tarutin.**

Seated: Lewis, Howard, Cormier, Fransson, and Tarutin.

Vote: The vote was Lewis, Howard, Cormier Fransson to approve, and Tarutin abstaining.

The **motion carried** and Commissioner Lewis will inform the Building Department at the next earliest convenience.

ADMINISTRATIVE MATTERS

1. **WHHDC Meeting Minutes:** The WHHDC Commissioners reviewed the Regular Meeting Draft Minutes of: July 22nd 2022 and, August 25th 2022.

WHHDC Meeting Minutes July 22nd 2022

Motion to approve the Meeting Minutes, was made and seconded.

Seated: Cormier, Howard, and Lewis.

Vote: Unanimously approved

The **motion carried** and Commissioner Lewis will inform the Town Clerk's Office.

WHHDC Meeting Minutes August 25th 2022

Motion to approve the Meeting Minutes, was made and seconded.

Seated: Howard, Lewis, and Tarutin.

Vote: Unanimously approved

The **motion carried** and Commissioner Lewis will inform the Town Clerk's Office.

2. **Commissioners' Concerns and Comments:**

The WHHDC is continuing to look for a new Commissioner. Julie Harris has expressed interest in dropping off the Commission.

3. **Adjournment: Motion to adjourn the meeting was made Tarutin. The vote was unanimous to approve. The Meeting adjourned at 8:31 p.m.**



Mitch Lewis Historic District Commission Chair/Secretary