

**BURRELL SCHOOL DISTRICT
BOARD MEETING MINUTES
JUNE 14, 2022**

Call to Order

The Burrell School District Board of Directors Board Meeting was held in the High School Board Room and was called to order at 7:03 PM by President Pam Key.

Pledge of Allegiance

Mrs. Key asked all present to participate in the Pledge of Allegiance.

Roll Call

Board Members Present: Mrs. Gretchen V. Beveridge, Mr. Timothy J. Vinkovich, Ms. Tricia Shank, Mrs. LeeAnn S. Guido, Mr. Rick Kaczor, Mr. Tom Deiseroth, Mrs. Jean Schager (arrived at 7:15 PM) and Mrs. Pam Key

Board Members Absent: Mrs. Nikki Watson

Quorum present

Others Present: Dr. Shannon L. Wagner, Superintendent, Dr. Gregory Egnor, Director of Student Services, and Mrs. Jennifer S. Callahan, Business Administrator/Board Secretary

Student Representatives Present: None

Executive Sessions

June 14, 2022 - Immediately following meeting - Personnel Agenda

June 21, 2022 - 7:00 PM - Personnel Agenda

Mrs. Key announced the Board's Executive Sessions.

Approval of Minutes

Agenda Meeting – May 10, 2022; Regular Meeting - May 17, 2022

Approval of Monthly Financial Reports

Monthly Financial Reports:

- a. Treasurer's Report
- b. General Fund Report
- c. Capital Reports
- d. Food Service Reports
- e. Student Activity Reports

Comments from Public - Agenda Items Only

None

Reports of Administration and Standing Committees

SUPERINTENDENT - DR. WAGNER

Student/Staff Recognition and Reports

Dr. Wagner provided school shirts to Board members as a thank you for their contributions.

Westmoreland Intermediate Unit overview/update – Dr. Jason Conway

Dr. Conway, Executive Director at WIU, provided an overview/update from WIU including:

- Thanked: Mrs. Beveridge for her years of service on WIU Board; Mrs. Watson for her service on WIU Board; Board for continued support of the WIU and its general operating budget
- Local, state related and all about serving the districts in the county as an intermediary between Department of Education and districts
- Summarized WIU role during the pandemic and the coordination of the county and providing the vaccination clinic for employees
- Discussed the services and education opportunities that are provided by WIU and each department (executive, student, curriculum, technical, financial)

Dr. Wagner further discussed the superintendent meetings and the professional development that the WIU has been able to provide.

Gifts, Grants, Donations Report

Dr. Wagner reviewed the list of over \$13,000 in grants, gifts, and donations received.

Wellness Report

Dr. Wagner stated that Mr. Klipple provided the written Wellness Report for 2021-2022 as he is the Chair of the Wellness Committee that is required to operate in the District.

School Safety Report

Dr. Wagner stated that school safety will be reviewed in Executive Session as permitted for safety but asked Mrs. Carla Roland to provide an overall safety report for public.

Mrs. Roland reviewed the following information regarding safety including:

- Trainings with Trauma informed approach
- ALICE training
- SRO Rob Acquaviva and thanked Lower Burrell Police Department for their support
- MTSS/Pupil services, emotional competency building and part of the overall safety
- Consulting provided through WIU by OneStar and Joe Rice
- Emergency Operation Plan – needs revised by August; working toward county wide template for EOP to assist each other as needed in an emergency situation
- Reinstating safety reviews at Project Discover next year including police and SRO
- Continue working on building emotional competencies of the students and adults – so that they have the power to regulate and manage situations and communicate their emotions

Mrs. Roland introduced Marissa Ameris, since she is so knowledgeable about behavior management which plays a part in overall safety.

Mr. Kaczor stated that the SEL program is working because he has seen some signs of it in his children.

Mrs. Beveridge asked Mrs. Ameris about the caseload during the school year and how it carries over into the summer because she is concerned that the work done during the year may be lost over the summer.

Mrs. Ameris explained that the team met at the end of the year to determine who needed continued services. For academic support, those were mostly wrapped up and will get picked up next year. For behavior support, the social worker has maintained contact with families. Many of the students are being offered services outside of the school as well, so she is comfortable that they are staying up on the support that are in place for them over the summer.

Dr. Egnor added that throughout the year, the team reviews cases to do the best it can to connect students and families with supports needed.

Comprehensive Plan Overview

Dr. Wagner provided a review of the Act 48 plan for the Board. It includes focusing on continuous improvement of instruction through Google certifications, MTSS (Multi-tiered system of supports) program, PLC (Professional Learning Communities) work, and curriculum alignment.

Dr. Turk provided an overview of the Professional Development Plan including:

- Needs analysis that identified 4 main focus areas: PLC, MTSS, Mental Health Needs, Google/Technology for learning
- Written curriculum
- Personalized Learning and book study - Habit of Mind to focus on the whole child and all kids
- To create consistency, various consultants will be working with different educational departments vertically on Professional Learning Focus including: LETRS training, Consortium for Public Education, Arts Education Collaborative, ABC Create, Lexia Learning

Dr. Turk indicated that administration is excited about this - although it is a lot of work, it is an investment in some trainings, and it is investment in our people.

Ms. Shank asked Dr. Turk to explain the 339 plan and why it is important.

Dr. Turk stated that it summarizes and puts it in one place documentation that shows we are actually doing what is required.

Dr. Wagner stated that the Consortium for Public Education agreement was received so it will be added to the agenda next week.

Approval of Emergency Instructional Time Template for 2022-2023 school year

Dr. Wagner stated that she will ask Board to approve the document that gives the District the right to shut down school if something happens like the pandemic so that it is in place if needed. She added that without it approved, the District cannot go virtual with all students.

Mr. Kaczor asked if it can be used for any other reason.

Dr. Wagner responded we are not allowed to use it for anything other than Covid. She stated flexible instruction days and 5 snow days are approved through next year, but that is different.

Ms. Shank asked about the section regarding hours.

Dr. Wagner responded it is school code and this gives the permission to alter the number of hours.

Mrs. Key stated she does not want to see in-person school shut down again for the kids.

Dr. Wagner agreed.

Mr. Kaczor agreed.

Mr. Vinkovich agreed.

Dr. Wagner stated she received the WCCC Articulation Agreement for College Credit and would like to add that to the agenda next week as well.

Mrs. Key agreed.

DIRECTOR OF STUDENT SERVICES - DR. EGNOR

Approval of Special Education Plan 2022-2025

Dr. Egnor stated the Special Education Plan is required every 3 years. He stated that it ensures our program is effective and appropriate and it gets reviewed by Pennsylvania Department of Education. He explained that the plan looks at how students are qualified, looks at least restrictive environment and compliance with law/IDEA. He stated the plan was posted on District website for over a month.

Mrs. Guido asked if he receives the information from the Audit.

Dr. Egnor responded no, there is a special education profile and other information in the plan.

Mrs. Guido asked how are the areas determined.

Dr. Egnor responded it is decided by the input of team members and professional development programs.

Ms. Shank noted that a section references the behavior specialist.

Dr. Egnor explained that "indicator not flagged" comment shows that the state monitors indicators to see if we are meeting goals set by the state.

Approval of Tuition Agreement with New Story, LLC for Extended School Year Services (ESY) beginning June 20, 2022 through July 28, 2022

Dr. Egnor explained that this is for ESY agreements for students who qualify.

Approval of Agreement with The Children's Institute of Pittsburgh for educational services for 2022-2023 school year with Extended School Year (ESY) 2023

Dr. Egnor explained that this is for ESY agreements for students who qualify.

Approval of Agreement with Merakey Pennsylvania for educational services for 2022-2023 school year

Dr. Egnor stated this agreement permits specialized placements for students that may need services.

Approval of Agreement with Adelphoi Education, Inc. for educational services for 2022-2023 school year

Dr. Egnor stated Adelphoi Education Inc. is utilized for placement for various reasons, court order, discipline, etc.

Approval of Allegheny Intermediate Unit Services Agreement and Special Education Addendum for 2022-2023 school year

Dr. Egnor stated that this agreement covers services at Sunrise school that some students attend for special education.

Mr. Kaczor asked about the school.

Dr. Egnor stated it is a school in Monroeville that provides support for severe autism and life skills.

Mr. Kaczor asked why they are not in a Westmoreland county school.

Dr. Egnor explained that the Westmoreland school, Clairview was potentially going to close few years back so students were moved to Sunrise and they have remained there. He explained that it is sensitive that students have the right to continue to go to those schools if students have been there. Clairview has since been able to continue to operate.

Mrs. Beveridge added that the location may also be an issue for parents.

Mrs. Guido stated that not all programs are equal so it is important to consider what is best for each individual student.

Dr. Egnor stated that we developed the Life Skills program within our District to reduce the number of outside placements for students that can be served in our District. We try to work with each family to determine the best placement for each student.

Approval of Agreement with MHY Family Services for special education services for 2022-2023 school year

Dr. Egnor explained that this is for services as needed.

Approval of Agreement with St. Anthony School Programs for student placement services for 2022-2023 school year

Dr. Egnor stated this agreement for the school located at Duquesne, permits specialized education for students age 18-21 who need to continue their education for vocational training.

Mrs. Key stated it is a very good program.

Approval of Agreement with Westmoreland Casemanagement & Supports, Inc for Student Assistance Program for 2022-2023 school year

Dr. Egnor stated this is related to our SAP program and outlines services and liaison provided at no cost.

Mrs. Guido asked if dedicated liaison would cost the District if selected.

Dr. Egnor stated yes, \$25,000. He believes that with our pupil service program, it is not needed and we are able to provide services needed.

Approval of Agreement with Grade Point Resources for Prevention Specialists for 2022-2023 school year

Dr. Egnor explained this new program would add Prevention Specialists to address student behavior in schools using MTSS and positive behavior intervention. He explained the goal is to have one at each building so that principals can focus on their instructional leadership responsibility. He stated we are seeing impact now from pandemic. He added that ESSER funds will be used to cover the cost.

Mrs. Beveridge asked how do we pay for it after ESSERS.

Dr. Egnor responded that we are looking at it to enhance the process.

Dr. Wagner stated that we would hope that in time, we would not need these positions.

Mrs. Beveridge asked how many are we funding that we would need to find money for.

Dr. Wagner responded these are not items that we would intend to continue after ESSERS funding expires. She stated she hope that students would not need the intensive support that we are doing right now. She stated this is something that we look at staffing and what is needed at any time.

Mrs. Callahan added that these are not additional positions funded with ESSERS, rather it is replacing other positions that were funded with ESSERS this past year.

Dr. Wagner added that we are already reallocating what was done with ESSERS funds this past year.

Mrs. Beveridge stated she is concerned with overextending finances.

Mr. Kaczor asked if there has been any word of extension of ESSERS funding.

Dr. Wagner stated no. She stated that ESSERS funding has enabled the District to do some things that have been needed and we will get to where we need to be so that we can fund what needs to continue and will no longer need other things.

Mrs. Guido stated the special education report shows "significant disproportionality not flagged". She asked would it be worth noting that student behavior and discipline has increased overall and that we have a plan in place to address it. Could it be documented that we are doing something about it.

Dr. Egnor stated that he can add to the plan and is able to make changes.

Dr. Wagner stated that she will review with Dr. Egnor.

Ms. Shank asked if there will be one Prevention Specialist at each school.

Dr. Egnor stated this agreement is for 3 consultants – one for each Elementary School and High School.

Dr. Wagner stated a different resource is expected to be reallocated to provide similar service at the Middle School. One of the instructional coaches can assist with this process at the Middle School.

Approval of Discipline Guidelines for Burrell High School, Huston Middle School, Stewart Elementary School and Bon Air Elementary School for 2022-2023 school year

Dr. Egnor stated that guidelines are provided for review. There are no changes from prior year.

PERSONNEL: Approval of Personnel Log

Northern Westmoreland Career & Technology Center Report - Mr. Kaczor/Mr. Vinkovich

Westmoreland Intermediate Unit Report - Mrs. Watson

PSBA Liaison Report - Mr. Deiseroth

BUSINESS - MRS. CALLAHAN

Authorize Jennifer S. Callahan to make all year-end budgetary transfers for fiscal year 2021-2022

Approval of Request to Establish Student Activity Account – Bookaneers Reading Team

Mrs. Callahan stated per Board Policy, any new student activity accounts must obtain Board approval and follow guidelines in place regarding financial management.

Permission to discard obsolete equipment

Mrs. Callahan stated that items that are not usable have been listed for approval to discard.

Approval of Extension of Turner Dairy Farms for Food Service Milk and Dairy products for 2022-2023 school year

Mrs. Callahan stated last year, Mr. Klipple received proposals for dairy products and included an optional one year extension. Mr. Klipple is recommending to exercise that option.

Breakfast and Lunch Meal Price Information

Mrs. Callahan stated that it has been announced that free meals for all students will no longer be funded through the NSLP program. Students who do not qualify for free or reduced funded meals will be required to pay the school meal price. She provided meal pricing information for the Board's review. She stated there is no recommended change to the pricing that was set in previous years.

Mrs. Guido asked is there a plan to solicit families to complete applications.

Mrs. Callahan responded that anyone who had applied and qualified in the past few years will automatically have a continuation for the first 30 days and notification will be made to encourage applications. Direct certification is another method that families qualify for meals. She stated reminders and notifications will be made so that families know they have to apply.

Mrs. Guido asked can they apply online or is it hand written.

Mrs. Callahan responded that families are provided paper applications and instructions at the beginning of the school year and the application is available online as well.

Mr. Kaczor asked if it is paper mail or electronic.

Mrs. Callahan responded that we use both. She added that she and Mr. Klipple, Food Service Director will seek other methods to communicate with families and are open to suggestions.

Approve transfer \$16,340 from General Fund to Food Service Fund for bad debt

Mrs. Callahan stated that as a result of the pandemic at the end of the 2019-2020 year and the recent few years of free meals for all students, it is requested that the Board authorize the transfer to the Food Service Fund for student bad debt that accumulated due to the pandemic. The account procedures and NSLP require that Food Service funds are not used for this offset so it requires a transfer.

Mrs. Guido asked if this will wipe out all student debt.

Mrs. Callahan responded yes. She added that it is important to remember that the District must follow strict requirements including not addressing student balances with students, allowing them to take food on their tray if it is not prepackaged, and not stigmatizing students. During the pandemic, the District felt it was not appropriate to address school meal accounts that had been previously accumulated with families as they may have been struggling financially. Even though meals were free, students who select entrees that are not part of the school meal have also accumulated balances.

Mrs. Guido stated it does not make sense that we can't use food service money to pay for debt.

Mrs. Callahan stated that because we expect a larger fund balance than budgeted, it is suggested to offset the debt, start fresh moving forward and require families to address any balances incurred.

Approval of renewal of the following District insurance policies for period July 1, 2022 through June 30, 2023:

- **Property, Liability, Crime, Auto**
- **Educators Legal Liability**
- **Excess Liability**
- **Law Enforcement**
- **Cyber Liability**
- **Workers Compensation**

Mrs. Callahan stated the District's broker marked out District insurance policies for 2022-2023 and the recommendation for best pricing and coverage is UPMC for Workers Compensation and CM Regent (PSBA endorsed insurance company) for all other coverage types.

Mrs. Callahan stated there was an increase in property insurance costs as expected due to general increases in coverage and the increase in District values that include the completed stadium and other purchases and improvements. We knew the cyber premium was going to increase due to market trend. Workers compensation has decreased slightly due to good experience mod recently. She added that the District receives 5% discount on that for maintaining required safety committee.

Approval of tax settlement and exoneration of Upper and Lower Burrell Tax Collectors from Per Capita and Real Estate taxes

Approval of Capital Reserve Fund Budget 2022-2023

Mrs. Callahan reviewed the Capital Reserve Budget recommended. She stated the items are listed that have been requested, are expected to come up and/or need done within the next year. She explained it also includes a transfer from the General Fund of \$650,000 through fund balance use.

Adopt Final General Fund Budget 2022-2023

Mrs. Callahan reviewed the final budget presented for Board approval this month as follows:

- Total Revenue and Expenditures \$34,778,499
- Budget details have been reviewed several times, so the changes since proposed budget were explained as follows:
 - Deficit was \$233,415 in May; Since then expenditures increased a total of \$92,870 mainly due to increase in technology equipment and facilities and technology upgrades using ESSERS funds; Revenues have increased \$326,285 since May mainly due to increase in Basic Ed and Special Ed Subsidy based on most recent data and expected state budget results. The total changes eliminate the budget deficit.
- Total Real Estate Tax increase is 3 mills. Proposed budget included 3.5 mills, but based on other revenue increases, a decrease in the tax increase is recommended. Several commercial property tax appeals resulted in substantial revenue loss to the District of approximately \$615,000 which equates to 4 mills of property tax. This is the main factor causing the tax increase this year.
- Total use of Fund Balance is \$1,243,000 for transfer to Capital Reserve Fund, technology equipment, Tax Appeal credit owed, and Budgetary Reserve if needed.

Mrs. Beveridge asked if are we getting more state funds than previously discussed.

Mrs. Callahan responded that we won't know until after we pass our budget but based on past experience and input from state groups such as PSBA and PASBO, she believes this is a good recommendation. She stated this basically offsets the deficit. She stated she looked at revenues and expenditures and it makes sense to reduce the tax increase.

Mrs. Beveridge indicated she is pleased with the recommendation.

Mrs. Guido stated it has been several years since we had a balanced budget.

Mrs. Callahan responded it is a direct result of the state having extra funds.

Mr. Kaczor asked Mrs. Callahan if she had the prevention specialist number included.

Mrs. Callahan responded she just received the exact figure today and an estimate is included.

Approval of Resolution Authorizing 2022 Levy of Taxes

Mrs. Callahan explained the annual resolution required to authorize the tax levy. She stated the only change is the Real Estate Tax rate increase of 3 mills from 104 to 107 mills. It includes no increase in Per Capita \$5 under Act 511 and \$5 under School Code 679, Real Estate Transfer Tax of 0.5%, Earned Income Tax of 0.5% and Local Service Tax of \$5 per individual.

Approval of Resolution Authorizing 2022 Homestead and Farmstead Exclusion

Mrs. Callahan explained that the Homestead/Farmstead Exclusion is required by law. She stated the District will receive \$884,218.90 which is a substantial increase over all of the prior years for the first time since inception. The calculation has been done to allocate the funds to the approved 4,161 Homestead/Farmstead properties. It results in an exclusion in the amount of \$1,988 assessed value which equals \$212.66 in real estate tax reduction. The reduction is included on the tax bills as required by law.

Communications

Requests for Use of Buildings

Payment of Bills

Additions to Agenda (Agenda Meeting only)

Comments from Public

None

Adjournment at 9:15 PM

MOTION: Motion by: Mr. Kaczor
VOTE: Roll Call: All in Favor

Seconded by: Mr. Vinkovich
Motion Carried



Jennifer S. Callahan
Business Administrator/Board Secretary

JSC/mls

**BURRELL SCHOOL DISTRICT
BOARD MEETING MINUTES
June 21, 2022**

Call to Order

The Burrell School District Board of Directors Board Meeting was held in the High School Board Room and was called to order at 7:35 PM by President Pam Key.

Pledge of Allegiance

Mrs. Key asked all present to participate in the Pledge of Allegiance.

Roll Call

Board Members Present: Mrs. Gretchen V. Beveridge, Mr. Timothy J. Vinkovich, Mrs. Nikki Watson, Mrs. LeeAnn S. Guido, Mr. Rick Kaczor, Mr. Tom Deiseroth, and Mrs. Pam Key

Board Members Absent: Ms. Tricia Shank and Mrs. Jean Schager

Quorum present

Others Present: Dr. Shannon L. Wagner, Superintendent, Dr. Gregory Egnor, Director of Student Services, Mrs. Jennifer S. Callahan, Business Administrator/Board Secretary and Solicitor Lee Price

Student Representatives Present: None

Executive Sessions

June 14, 2022 - Immediately following meeting - Personnel Agenda

June 21, 2022 - 7:00 PM - Personnel Agenda and Litigation

Mrs. Key announced the Board's Executive Sessions.

Approval of Minutes

Agenda Meeting – May 10, 2022; Regular Meeting - May 17, 2022

| | | |
|----------------|-------------------------|----------------------------|
| <u>MOTION:</u> | Motion by: Mr. Kaczor | Seconded by: Mr. Deiseroth |
| <u>VOTE:</u> | Roll Call: All in Favor | Motion Carried |

Approval of Monthly Financial Reports

- a. Treasurer's Report (Attachment 6-1)
- b. General Fund Report (Attachment 6-2)
- c. Capital Reports (Attachment 6-3)
- d. Food Service Reports (Attachment 6-4)
- e. Student Activity Reports (Attachment 6-5)

Comments from Public - Agenda Items Only

None

Reports of Administration and Standing Committees

SUPERINTENDENT - DR. WAGNER

Student/Staff Recognition and Reports

Dr. Wagner publicly thanked parents, student and staff for great school year. In August she will report on softball and track for their fabulous seasons.

Westmoreland Intermediate Unit overview/update – Dr. Jason Conway

Dr. Wagner stated that Dr. Conway provided the WIU overview/update at the agenda meeting.

Gifts, Grants, Donations Report (Attachment 6-6)

Dr. Wagner stated over \$13,000 in donations were discussed during agenda meeting.

Wellness Report

Dr. Wagner reviewed the written Wellness Report provided by Mr. Klipple last week. **(Attachment 6-7)**

School Safety Report

Dr. Wagner stated Mrs. Roland provided a school safety report last week.

Comprehensive Plan Overview

Dr. Wagner stated Dr. Turk provided an overview last week.

Approval of Emergency Instructional Time Template for 2022-2023 school year

MOTION: Motion by: Mrs. Beveridge Seconded by: Mr. Kaczor
VOTE: Roll Call: All in Favor Motion Carried

Approval of Introduction to Project-Based Learning Training Agreement with Consortium for Public Education for 2022-2023 (Attachment 6-8)

Dr. Wagner explained the agreement for training for Social Studies and Work Language Departments in the fall.

MOTION: Motion by: Mr. Vinkovich Seconded by: Mrs. Beveridge
VOTE: Roll Call: All in Favor Motion Carried

Approval of College in High School Agreement with Westmoreland County Community College for August 1, 2022 – July 31, 2025 (Attachment 6-9)

Dr. Wagner stated that this agreement is to permit the high school to offer courses for students to gain college credit.

MOTION: Motion by: Mr. Deiseroth Seconded by: Mr. Kaczor
VOTE: Roll Call: All in Favor Motion Carried

DIRECTOR OF STUDENT SERVICES - DR. EGNOR

Approval of Special Education Plan 2022-2025

Dr. Egnor stated that last week the report was reviewed and discussion occurred about including things that we currently do. Dr. Egnor researched the way to adjust the report to include comments about things that are done in relation to the areas referenced and has included those comments.

MOTION: Motion by: Mr. Kaczor Seconded by: Mrs. Beveridge

DISCUSSION:
Mrs. Guido thanked Dr. Egnor for making the additions/adjustments.

VOTE: Roll Call: All in Favor Motion Carried

Approval of Tuition Agreement with New Story, LLC for Extended School Year Services (ESY) beginning June 20, 2022 through July 28, 2022

MOTION: Motion by: Mrs. Guido Seconded by: Mr. Deiseroth

VOTE: Roll Call: All in Favor Motion Carried

Approval of Agreement with The Children's Institute of Pittsburgh for educational services for 2022-2023 school year with Extended School Year (ESY) 2023 (Attachment 6-10)

MOTION: Motion by: Mr. Vinkovich Seconded by: Mrs. Guido

VOTE: Roll Call: All in Favor Motion Carried

Approval of Agreement with Merakey Pennsylvania for educational services for 2022-2023 school year (Attachment 6-11)

MOTION: Motion by: Mrs. Beveridge Seconded by: Mr. Deiseroth

VOTE: Roll Call: All in Favor Motion Carried

Approval of Agreement with Adelphoi Education, Inc. for educational services for 2022-2023 school year (Attachment 6-12)

MOTION: Motion by: Mrs. Guido Seconded by: Mr. Kaczor

VOTE: Roll Call: All in Favor Motion Carried

Approval of Allegheny Intermediate Unit Services Agreement and Special Education Addendum for 2022-2023 school year (Attachment 6-13)

MOTION: Motion by: Mr. Deiseroth Seconded by: Mr. Vinkovich

VOTE: Roll Call: All in Favor except Mr. Kaczor voted "No" Motion Carried

Approval of Agreement with MHY Family Services for special education services for 2022-2023 school year (Attachment 6-14)

MOTION: Motion by: Mrs. Beveridge Seconded by: Mr. Deiseroth
VOTE: Roll Call: All in Favor Motion Carried

Approval of Agreement with St. Anthony School Programs for student placement services for 2022-2023 school year

MOTION: Motion by: Mrs. Beveridge Seconded by: Mr. Vinkovich
VOTE: Roll Call: All in Favor Motion Carried

Approval of Agreement with Westmoreland Casemanagement & Supports, Inc for Student Assistance Program for 2022-2023 school year (Attachment 6-15)

MOTION: Motion by: Mr. Vinkovich Seconded by: Mr. Kaczor
VOTE: Roll Call: All in Favor Motion Carried

Approval of Agreement with Grade Point Resources for Prevention Specialists for 2022-2023 school year (Attachment 6-16)

Dr. Egnor stated that he solicited 3 proposals and Grade Point Resources is the preferred proposal.

MOTION: Motion by: Mr. Kaczor Seconded by: Mr. Vinkovich
VOTE: Roll Call: All in Favor Motion Carried

Approval of Discipline Guidelines for Burrell High School, Huston Middle School, Stewart Elementary School and Bon Air Elementary School for 2022-2023 school year

MOTION: Motion by: Mr. Kaczor Seconded by: Mr. Deiseroth
VOTE: Roll Call: All in Favor Motion Carried

PERSONNEL: Approval of Personnel Log (Attached)

MOTION: Motion by: Mr. Kaczor Seconded by: Mr. Vinkovich
VOTE: Roll Call: All in Favor except Mr. Kaczor abstained from Classified #6 due to immediate family relative and Mrs. Key abstained from Classified #7 due to immediate family relative
Motion Carried

Dr. Wagner introduced new hire: Dan Rowe.

Board welcomed and thanked Mr. Rowe.

Northern Westmoreland Career & Technology Center Report - Mr. Kaczor/Mr. Vinkovich

Mr. Kaczor stated written reports are provided and summarize recent activity.

- Reviewed enrollment numbers: 407 at end of school year; enrollment for next year currently increased to 523 for next year

Dr. Wagner added that the CTC hired an additional teacher to assist cohorts to study theory which allows for more students to enroll in some of the heavily populated shops.

Mr. Kaczor added that the CTC is attempting to work with the sending districts in regards to math and other courses that are required.

Dr. Wagner stated there is a professional coming in to assist the CTC teachers with curriculum work.

Mr. Vinkovich stated no meeting is scheduled for July.

Westmoreland Intermediate Unit Report - Mrs. Watson

Mrs. Watson reported that the next meeting is next week.

Dr. Conway provided the summary report of the agenda items. The flyer regarding youth mental health trainings is being provided for all schools to be held at WIU for educators, parents, and caregivers. He stated he will share the information.

Mrs. Guido stated it is a good training and asked if it is free of charge.

Mrs. Watson stated there is no charge.

Dr. Wagner stated that WIU wrote a PCCD Safety grant that is allowing them to use the funds to offer this.

Mrs. Guido suggested our Student Services and Health Department participate in something similar.

Dr. Egnor stated that the Student Services team was actually more advanced than the training previously offered, but he intends to revisit this.

Mrs. Guido added that maybe other teachers could benefit.

PSBA Liaison Report - Mr. Deiseroth

Mr. Deiseroth reported:

- Legislators still working on budget.

Mrs. Guido commented that a critical alert came out about voucher bill being potentially moving forward. She asked if it impacts our District.

Dr. Wagner responded we are not in the lowest performing 15% of schools in the state so that bill does not affect us in that way.

Board Members had general discussion regarding the ability to take state funds and going toward private schools without the accountability.

Mrs. Watson asked about the interpretation of the bill.

Solicitor Lee Price responded it is to give parents choice to be able to afford private school.

Mrs. Watson questioned if that is a valid intention.

Mrs. Guido stated it cuts more money from districts who are already having difficulty.

Mrs. Watson stated it is creating another problem.

General discussion ensued regarding tuition vouchers.

Dr. Wagner stated public schools are not permitted to accept the funds and students under this bill.

Mrs. Key stated private schools could deny the child to the school and could deny services that students may need.

Mrs. Watson commented that a small private school may not have as much access and ability as larger schools.

Mrs. Watson suggested an Education Week subscription.

BUSINESS - MRS. CALLAHAN

Authorize Jennifer S. Callahan to make all year-end budgetary transfers for fiscal year 2021-2022

MOTION: Motion by: Mr. Kaczor Seconded by: Mr. Deiseroth
VOTE: Roll Call: All in Favor Motion Carried

Approval of Request to Establish Student Activity Account – Bookaneers Reading Team

MOTION: Motion by: Mr. Kaczor Seconded by: Mrs. Beveridge
VOTE: Roll Call: All in Favor Motion Carried

Permission to discard obsolete equipment

MOTION: Motion by: Mr. Deiseroth Seconded by: Mr. Vinkovich
VOTE: Roll Call: All in Favor Motion Carried

Approval of Extension of Turner Dairy Farms for Food Service Milk and Dairy products for 2022-2023 school year (Attachment 6-17)

MOTION: Motion by: Mr. Kaczor Seconded by: Mrs. Beveridge
DISCUSSION:

Mrs. Key asked if there are options for students who are lactose intolerant.

Dr. Wagner responded yes.

VOTE: Roll Call: All in Favor Motion Carried

Breakfast and Lunch Meal Price Information

Mrs. Callahan stated that the NSLP free meals for all students is not continuing for 2022-2023. She added that the recommendation is that the breakfast and lunch meal prices remain the same as previously as listed on the meal price document. It will be posted on the District website and communicated to families at the beginning of the school year.

Mrs. Callahan stated that last week we also discussed the need to increase communication regarding families needing to apply for free and reduced meals. She stated she had discussed this matter with Mr. Klipple who will work on ways to attempt to get the message to all families.

Approve transfer \$16,340 from General Fund to Food Service Fund for bad debt

MOTION: Motion by: Mr. Vinkovich Seconded by: Mr. Deiseroth
VOTE: Roll Call: All in Favor Motion Carried

Approval of renewal of the following District insurance policies for period July 1, 2022 through June 30, 2023:

**Property, Liability, Crime, Auto
Educators Legal Liability
Excess Liability
Law Enforcement
Cyber Liability
Workers Compensation**

MOTION: Motion by: Mr. Kaczor Seconded by: Mrs. Guido
VOTE: Roll Call: All in Favor Motion Carried

Approval of tax settlement and exoneration of Upper and Lower Burrell Tax Collectors from Per Capita and Real Estate Taxes

MOTION: Motion by: Mr. Kaczor Seconded by: Mr. Deiseroth
VOTE: Roll Call: All in Favor Motion Carried

Approval of Capital Reserve Fund Budget 2022-2023 (Attachment 6-18)

MOTION: Motion by: Mrs. Guido Seconded by: Mr. Vinkovich
VOTE: Roll Call: All in Favor Motion Carried

Adopt Final General Fund Budget 2022-2023 (Attachment 6-19)

Mrs. Callahan stated that the Final General Fund Budget for 2022-2023 was reviewed last week and includes a total of \$34,778,499 revenues and expenditures, use of fund balance for planned expenditures \$1,243,000 and increased Real Estate Taxes of 3 mills.

MOTION: Motion by: Mr. Deiseroth Seconded by: Mrs. Guido
VOTE: Roll Call: All in Favor Motion Carried

Approval of Resolution Authorizing 2022 Levy of Taxes (Attachment 6-20)

MOTION: Motion by: Mr. Vinkovich Seconded by: Mr. Deiseroth
VOTE: Roll Call: All in Favor, except Mrs. Watson voted "No" Motion Carried

Approval of Resolution Authorizing 2022 Homestead and Farmstead Exclusion (Attachment 6-21)

MOTION: Motion by: Mr. Deiseroth Seconded by: Mrs. Beveridge

DISCUSSION: Mrs. Watson asked why the District needs to approve.

Solicitor Lee Price stated money passes through the state to the District.

Mrs. Callahan stated that the process per law several years ago is that the state provides funds to the District which must be used as exclusion on tax bills issued for approved properties. The funds are budgeted as state revenue and deducted from local tax revenue.

VOTE: Roll Call: All in Favor Motion Carried

Communications

Mrs. Callahan stated that a thank note has been provided as an item of communication.

Requests for Use of Buildings (Attachment 6-22)

MOTION: Motion by: Mrs. Guido Seconded by: Mr. Deiseroth
VOTE: Roll Call: All in Favor Motion Carried

Payment of Bills (Attachment 6-23)

MOTION: Motion by: Mr. Kaczor Seconded by: Mr. Vinkovich
VOTE: Roll Call: All in Favor Motion Carried

Additions to Agenda (Agenda Meeting only)

Comments from Public

None

Mrs. Key stated the Farmers Market is held on Saturdays from 9:00 AM - 1:00 PM at City Hall. She stated they had participation from elementary school kids and there was an art show and so many of the kids came. She stated pictures were taken so she asked for them to be put in a newsletter or something.

Mrs. Key announced that it will be "Christmas in July" at the Farmers Market on July 23rd and there will be artisans there to display and sell Christmas items.

Mrs. Beveridge asked Mr. Pagnotta if he is going to try to do BAM for arts and music again.

Mr. Pagnotta replied yes, he is requesting that this event be held again.

Adjournment at 8:23 PM

MOTION: Motion by: Mr. Kaczor Seconded by: Mrs. Beveridge
VOTE: Roll Call: All in Favor Motion Carried



Jennifer S. Callahan
Business Administrator/Board Secretary

JSC/mls