

**BURRELL SCHOOL DISTRICT
BOARD MEETING MINUTES
August 9, 2022**

Call to Order

The Burrell School District Board of Directors Board Meeting was held in the High School Board Room and was called to order at 7:12 PM by President Pam Key.

Pledge of Allegiance

Mrs. Key asked all present to participate in the Pledge of Allegiance.

Roll Call

Board Members Present: Mrs. Gretchen V. Beveridge, Ms. Tricia Shank, Mrs. Nikki Watson, Mrs. LeeAnn S. Guido, Mr. Rick Kaczor, Mr. Tom Deiseroth, Mrs. Jean Schager and Mrs. Pam Key

Board Members Absent: Mr. Timothy J. Vinkovich

Quorum present

Others Present: Dr. Shannon L. Wagner, Superintendent, Dr. Gregory Egnor, Director of Student Services, and Mrs. Jennifer S. Callahan, Business Administrator/Board Secretary

Student Representatives Present: None

Executive Sessions

August 9, 2022 – 6:30 PM and Immediately following meeting - Personnel Agenda
August 16, 2022 - 7:00 PM - Personnel Agenda

Approval of Minutes

Agenda Meeting – June 14, 2022; Regular Meeting – June 21, 2022

Approval of Monthly Financial Reports

- a. Treasurer's Report
- b. General Fund Report
- c. Capital Reports
- d. Food Service Reports
- e. Student Activity Reports

Comments from Public - Agenda Items Only

None

Reports of Administration and Standing Committees

SUPERINTENDENT - DR. WAGNER

Student/Staff Recognition and Reports

Annual review of Board Policy #918 – Title I Parent and Family Engagement – Information

Dr. Wagner stated per federal guidelines the Board is required to review the policy and plans and there are no changes this year.

Approval of GoFan Digital Ticketing Agreement with Huddle Tickets

Dr. Wagner asked Mr. D'Angelo to review recommendations to approve Digital Ticketing Format.

Mr. D'Angelo explained the GoFan Digital Ticketing Platform is used locally by WPIAL playoffs and NFHS. He would like to use a blended format of cash and cashless options to enter games. The platform would also offer season passes as well as onsite point of sale equipment which the vendor will provide 2 free with agreement. The platform can report numbers in attendance and give passes to students, etc. He stated that it also offers reserved seating and can also be used for performing arts with specific seating.

Mr. D'Angelo stated he looked at a few vendors and GoFan works best because it is used locally and includes an app and link on the website. He also stated that he can set up QR codes at entrances.

Mrs. Guido asked what scans the ticket.

Mr. D'Angelo explained there is no scanning of tickets. The attendee will redeem the ticket at entrance.

Mr. D'Angelo stated there will be No Charge on the free student tickets.

Mrs. Guido asked if the platform implements a service fee.

Mr. D'Angelo responded we could add a fee to the tickets or cover the cost of fee. Administration suggested to leave rate as is this year and then see reports on costs to determine if we need to add a fee next year. He stated most districts pass the cost on to the consumer.

Mrs. Watson stated she is not interested.

Mrs. Key asked if Mr. D'Angelo talked with Mr. Connolly.

Mr. D'Angelo responded he did talk with Mr. Connolly but he is not sure if it can be used with some of the legal rights.

Mrs. Watson stated she has concerns with cashless requirements and does not see the need for it.

Mrs. Guido asked if there is a base cost as well.

Mr. D'Angelo stated the fee structure document has been provided and explained it as follows: General Admission tickets that are \$10.00 or less will have a \$1.00 fee per ticket, General Admission tickets over \$10.00 will have a fee of 5% plus \$1.00 per ticket and Season or Full-Year tickets will have a fee of 5% plus \$2.00 per ticket or pass.

Mrs. Watson stated a season pass should also be able to be purchased with cash.

Mrs. Callahan added that the system would also assist with some of the required accounting for tickets and funds at games by offering a report of tickets purchased electronically.

Mr. Kaczor suggested to charge more for cash and less for digital to drive people to use the platform.

Mrs. Key stated that idea would be for this to be an option in addition to cash, there is a digital option.

Mrs. Beveridge asked is there tracking for each event/sport.

Mr. D'Angelo responded yes, tracking per event.

Mrs. Watson stated this is a slippery slope with data collection. She stated that since the District already has to collect the cash and report, this does not remove that work. She stated using this platform could be a step in the direction of track and trace.

Mrs. Key asked if a family does not want their child using an app can the student still use their student ID.

Mr. D'Angelo responded yes.

Mrs. Schager stated she likes the idea.

Ms. Shank stated it is offering consumer choice, which is what we have been trying to do in other areas.

Mrs. Watson asked if there is another company that could do this.

Mr. D'Angelo responded that he looked at Hometown Ticketing but the service fee is higher and it required scanning a ticket. He stated that his experience is that GoFan works simpler it is a little cheaper.

DIRECTOR OF STUDENT SERVICES - DR. EGNOR

Approval of Letter of Agreement with SPHS Behavioral Health for services for the period January 1, 2022 through December 31, 2023

Dr. Egnor explained that the Letter of Agreement is for when referrals are received and it allows to provide service in our spaces.

Approval of Memorandum of Agreement with SPHS Behavioral Health for Drug & Alcohol Case Management/Assessment Services for 2022-2023 school year

Dr. Egnor explained this agreement is specifically for drug and alcohol services that we utilize.

Approval of Outreach Services Contract Agreement with Western Pennsylvania School for Blind Children for vision services for 2022-2023 school year

Dr. Egnor explained the outreach provides services for students in the District and it is an annual renewal.

Approval of Service Agreement with Clelian Heights, Inc. for student placement educational services for 2022-2023 school year

Dr. Egnor explained this is a yearly agreement to provide Licensed Private Academic School Services for students with intellectual and developmental disabilities.

Approval of Master Service Agreement with Westmoreland Intermediate Unit for English as a Second Language (ESL) services for 2022-2023

Dr. Egnor explained this is a new process that WIU is using. We were previously billed per hour of service. The amount of service has increased so they will now be billing us on FTE basis (full-time equivalent) projecting that we will need 0.2 FTE. This process is slightly cheaper and the WIU will bill for the services for the year.

Mr. Kaczor asked if they will bill the following year.

Dr. Egnor explained they will adjust the billing during the year as needed based on FTE and reconcile at year end.

Approval of Athletic Trips and Field Trips 2022-2023

Dr. Egnor stated these are the athletic trips for the year.

Mrs. Guido asked if District funded means we pay for all costs such as hotel.

Dr. Egnor responded yes.

Dr. Wagner stated we pay for all state competitions.

PERSONNEL: Approval of Personnel Log – dated August 9, 2022 (ATTACHED)

MOTION: Motion by: Mrs. Guido Seconded by: Mr. Kaczor
VOTE: Roll Call: All in Favor Motion Carried

Northern Westmoreland Career & Technology Center Report - Mr. Kaczor/Mr. Vinkovich

No report

Westmoreland Intermediate Unit Report - Mrs. Watson

Mrs. Watson reported:

- Reviewed Director information.
- She stated that in January they had 82 students being serviced.
- WIU is offering a position for Marketing and Communications Specialist
- Curriculum team – to create science leadership teams and house content on platform
- Met with Burrell School District administrators/teachers regarding August in-service training for Math Department

Dr. Wagner added that they are working with Science Department and ELA as well.

Mrs. Watson asked who does the LETRS training.

Dr. Wagner responded Jason Stragand, Student Services Supervisor and Natalie Smith, Educational Consultant.

General discussion ensued regarding WIU training and LETRS training.

Mrs. Watson asked if teachers get certified to use the LETRS training.

Dr. Wagner stated yes.

Mrs. Watson asked which resources that staff from Burrell are using from WIU.

Dr. Wagner explained that the IU purpose is to be the intermediary between the state and school districts so they are providing us with various training.

Ms. Shank asked if she can be added to WIU Board as a representative.

Dr. Wagner stated no because the WIU only has one board representative per District per their guidelines.

Mrs. Watson stated it is a lot of information that comes from WIU and is a bit overwhelming. She added that it seems there is a lot of effort for not a lot of reward and by design it seems to be that way.

Mrs. Beveridge suggested, based on her experience, to pick and choose what is most important and do the best you can.

Mrs. Watson feels like it should not always be the same people making the decisions because it seems inefficient.

General discussion ensued regarding the WIU Board and the membership.

Mr. Kaczor thanked Mrs. Watson for the information provided.

Dr. Wagner suggested that Mrs. Watson talk with IU administration about providing virtual meeting options for her.

Mrs. Key added that it does seem like it would be very time consuming.

PSBA Liaison Report - Mr. Deiseroth

Mr. Deiseroth will report next week.

BUSINESS - MRS. CALLAHAN

Approval of bus routes for 2022-2023 school year

Mrs. Callahan explained per school code, Board members are required to approve the bus routes and bus drivers so the Board has been provided this information for approval. Mr. Croushore serves as Transportation Director and Mrs. Pruitt provides the support services for transportation for the District. They work directly with W.L. Roenigk to prepare and update transportation each year and as changes occur.

Mrs. Beveridge asked did we purchase a program and if so are they using it and is it working.

Dr. Wagner responded yes, the transportation software program is used for efficiency and it links to Skyward. She stated by using this program Administrators have immediate communication.

Mrs. Beveridge asked does it fluctuate bus runs because some look closer together in time.

General discussion ensued regarding the bus routes.

Mr. Kaczor asked does W. L. Roenigk approve this as well.

Dr. Wagner responded that we work with W. L. Roenigk to determine the routes.

Approval of bus drivers for 2022-2023 school year

Mrs. Key asked if drivers need clearances each year.

Dr. Wagner stated drivers are required to have clearances, and every 13 months they must get a physical, and every 3 years they retake driving test.

General discussion about CDL and requirements.

Permission to discard obsolete equipment

Mrs. Callahan explained according to Board policy, we are required to present equipment to the Board for discarding. The Technology Department has several pieces of equipment that are obsolete, broken, or outdated and are over 5 years old. With all of the new equipment purchased over the past few years, we have many pieces that are no longer useful as can be seen from the list. Ms. Speer and her department track equipment and repurpose equipment as much as they can. The last major tech equipment discard was done in 2019-20. Mrs. Callahan stated that we use a technology recycling company to ensure safe and secure destruction of item and recycling of all materials that can be recycled. CYBERCRUNCH is the company that the District used. The last time we discarded technology, the cost was about \$1790. We budgeted for this expenditure for this fiscal year as it is necessary since we are out of storage space.

Approve exoneration of current and delinquent taxes on Tax Parcel #17-05-03-0-030 for donation to City of Lower Burrell

Mrs. Callahan explained the Board has been provided a request for exoneration of taxes so that a property can be donated to the City of Lower Burrell. It is a small piece of property that has no house on it that is now part of an estate. The Executor of the property has chosen to donate the property to the City if all property taxes are exonerated. The amount due to the District is approximately \$845 for 2020, 2021 and 2022.

General discussion about the piece of property ensued.

Award bids through Westmoreland Intermediate Unit Joint Purchasing Consortium Board for gasoline and diesel fuel for 2022-2023 school year

Mrs. Callahan explained that we participate in bidding of fuel for buses to obtain the best prices for our contractor. Due to the volatility and increases in fuel costs, the consortium decided to bid for part of the year at this point and only two vendors submitted bids. She recommended awarding the bids to the lowest bidders of gasoline to Petroleum Traders and diesel fuel to Guttman Energy. It is possible that another bid will be requested mid-year or the fuel will be purchased at rack rate if more beneficial.

Communications

Requests for Use of Buildings

Payment of Bills

Additions to Agenda (Agenda Meeting only)

Mrs. Guido asked if we are applying for additional funds through grants that have been announced.

Dr. Wagner explained that the District has been allocated approximately \$126,000 for Physical Safety and \$126,000 for Mental Health. The Grant applications are due by the end of August so we are working to develop grants within the guidelines since there are specific requirements for expenditures.

General discussion ensued regarding grant applications and funds.

Ms. Shank asked what the plans are for covid and people getting sick this year.

Dr. Wagner replied that she is still attending pandemic coordinator meetings. There will be no contact tracing but quarantine will still apply. It is changing though. We are planning in-person school and those who want to wear masks, can. She stated she does not believe our District wants to consider anything other than that.

General discussion ensued about absences of students and/or staff.

Mrs. Watson asked about the pandemic coordinator meetings and who attends and who leads.

Dr. Wagner stated districts in the county attend and it is led by Mr. Joe Rice.

Mrs. Watson stated that an item on the agenda should include more depth about Health and Safety Plan. She suggested wording should include what we are doing with it.

Dr. Wagner stated we are required to review the Plan every 6 months.

Comments from Public

None

Adjournment at 8:38 PM

MOTION:
VOTE:

Motion by: Mr. Kaczor
Roll Call: All in Favor

Seconded by: Mr. Deiseroth
Motion Carried



Jennifer S. Callahan
Business Administrator/Board Secretary

JSC/mls

**BURRELL SCHOOL DISTRICT
BOARD MEETING MINUTES
August 16, 2022**

Call to Order

The Burrell School District Board of Directors Board Meeting was held in the High School Board Room and was called to order at 7:44 PM by President Pam Key.

Pledge of Allegiance

Mrs. Key asked all present to participate in the Pledge of Allegiance.

Roll Call

Board Members Present: Mrs. Gretchen V. Beveridge, Mr. Timothy J. Vinkovich, Mrs. Nikki Watson, Mrs. LeeAnn S. Guido, Mr. Rick Kaczor, Mr. Tom Deiseroth, Mrs. Jean Schager and Mrs. Pam Key

Board Members Absent: Ms. Tricia Shank

Quorum present

Others Present: Dr. Shannon L. Wagner, Superintendent, Dr. Gregory Egnor, Director of Student Services, Mrs. Jennifer S. Callahan, Business Administrator/Board Secretary and Solicitor Mr. Lee Price

Student Representatives Present: None

Executive Sessions

August 9, 2022 – 6:30 PM and Immediately following meeting - Personnel Agenda
August 16, 2022 - 7:00 PM - Personnel Agenda and Personnel Issues

Approval of Minutes

Agenda Meeting – June 14, 2022; Regular Meeting – June 21, 2022

MOTION: Motion by: Mr. Vinkovich Seconded by: Mrs. Schager
VOTE: Roll Call: All in Favor Motion Carried

Approval of Monthly Financial Reports

- a. Treasurer’s Report (Attachment 8-1)
- b. General Fund Report (Attachment 8-2)
- c. Capital Reports (Attachment 8-3)
- d. Food Service Reports (Attachment 8-4)
- e. Student Activity Reports (Attachment 8-5)

MOTION: Motion by: Mr. Vinkovich Seconded by: Mrs. Schager
VOTE: Roll Call: All in Favor Motion Carried

Comments from Public - Agenda Items Only

None

Reports of Administration and Standing Committees

SUPERINTENDENT - DR. WAGNER

Student/Staff Recognition and Reports

Dr. Wagner introduced some of the new hires in attendance: Caitlynn Hirak; Alexis Adams; Denise Tanilli; Brian Welsh; Janet Menhart; Hanna Sarvey; Rachelle Wiltrout; Ellie Carney; Morgan McClafferty

Board members thanked and welcomed new hires.

Annual review of Board Policy #918 – Title I Parent and Family Engagement – Information (Attachment 8-6)

Dr. Wagner stated that review is required each year. No changes to the policy have been made, just updated school plan school year date.

Approval of GoFan Digital Ticketing Agreement with Huddle Tickets

Dr. Wagner stated that Mr. D'Angelo reviewed agreement last week and is recommending approval.

MOTION: Motion by: Mrs. Guido Seconded by: Mrs. Schager

DISCUSSION:
Mr. Kaczor stated there is not enough time to research and discuss.

MOTION TO TABLE ITEM: Motion by: Mr. Kaczor Seconded by: Mrs. Watson

DISCUSSION:
Mrs. Guido asked if we do not approve this does it then need to wait a full year.
Mrs. Callahan responded that she believes the program can be implemented at any time.
Mr. Kaczor stated he thinks this is not a good plan in place since there are two entrances, etc. He agrees with the technology but thinks it needs more time and the Board should have started these discussions in June.
Mrs. Guido stated she wants a more solid plan and answers to all questions prior to voting.
Mrs. Beveridge asked what do you want the plan to be.
Mrs. Watson asked are we raising the price or charging people.
Solicitor Lee Price stated motion to table an item is not debatable and requires a vote.

VOTE - ROLL CALL: Beveridge, Kaczor, Vinkovich, Deiseroth, Watson, Guido: All voted "YES"
Schager, Key: All voted "NO"

Motion Carried

DIRECTOR OF STUDENT SERVICES - DR. EGNOR

Approval of Letter of Agreement with SPS Behavioral Health for services for the period January 1, 2022 through December 31, 2023

Dr. Egnor explained that Southwestern Pennsylvania Human Services is an agreement for future needs parent referral.

MOTION: Motion by: Mrs. Schager Seconded by: Mrs. Beveridge
VOTE: Roll Call: All in Favor Motion Carried

Approval of Memorandum of Agreement with SPS Behavioral Health for Drug & Alcohol Case Management/Assessment Services for 2022-2023 school year

Dr. Egnor explained this is for Drug and Alcohol Case Management/Assessment Services through SAP program.

MOTION: Motion by: Mrs. Schager Seconded by: Mrs. Beveridge
VOTE: Roll Call: All in Favor Motion Carried

Approval of Outreach Services Contract Agreement with Western Pennsylvania School for Blind Children for vision services for 2022-2023 school year (Attachment 8-7)

MOTION: Motion by: Mrs. Beveridge Seconded by: Mrs. Schager
VOTE: Roll Call: All in Favor Motion Carried

Approval of Service Agreement with Clelian Heights, Inc. for student placement educational services for 2022-2023 school year (Attachment 8-8)

MOTION: Motion by: Mr. Deiseroth Seconded by: Mr. Kaczor
VOTE: Roll Call: All in Favor Motion Carried

Approval of Master Service Agreement with Westmoreland Intermediate Unit for English as a Second Language (ESL) services for 2022-2023

MOTION: Motion by: Mr. Kaczor Seconded by: Mrs. Beveridge
VOTE: Roll Call: All in Favor Motion Carried

Approval of Athletic Trips and Field Trips 2022-2023

MOTION: Motion by: Mr. Deiseroth Seconded by: Mr. Kaczor
VOTE: Roll Call: All in Favor Motion Carried

PERSONNEL: Approval of Personnel Log – dated August 16, 2022 (ATTACHED)

MOTION: Motion by: Mrs. Guido Seconded by: Mr. Vinkovich
VOTE: Roll Call: All in Favor Motion Carried

Dr. Wagner introduced Morgan McClafferty.

Northern Westmoreland Career & Technology Center Report - Mr. Kaczor/Mr. Vinkovich

No report this week.

Westmoreland Intermediate Unit Report - Mrs. Watson

Mrs. Watson reported:

- Summary of meeting in board drive
- Summary of activities in August included HCD (Human Center Design) training held at Burrell

Mrs. Watson asked Dr. Wager to explain HCD.

Dr. Wagner stated it is a technique that is used to engage everyone in brainstorming and problem solving which allows everyone's voice to be heard in the room. Franklin Regional, Burrell, Kiski, New Kensington joined together and Consortium for Public Education came in to train and there was an extra seat so Dr. Conway attended. Each district paid for their seats. It was held on August 2nd here and on August 9th at Kiski and there will be one more in January. The Consortium for Public Education staff provide the training using their expertise. Is it different people each time.

Mrs. Watson asked about the titles of the people in Consortium Public Education.

General discussion about the CPE and the structure of the organization ensued.

Mrs. Watson asked about the contract with them.

Dr. Wagner explained that Board approved agreement with CPE in June.

General Discussion about CPE and what the District uses them for and how much professional development costs.

Mrs. Watson continued WIU Report:

- WIU - Becky Henderson's presentation accepted for October 2022 open education conference

PSBA Liaison Report - Mr. Deiseroth

Mr. Deiseroth reported:

- State budget passed, but on recess until later this week
- SB 1308 would direct all revenue from table games to be deposited in property tax relief fund

BUSINESS - MRS. CALLAHAN

Approval of bus routes for 2022-2023 school year

Mrs. Callahan stated that per school code, Board members are required to approve the bus routes and bus drivers.

MOTION: Motion by: Mr. Kaczor Seconded by: Mr. Deiseroth
VOTE: Roll Call: All in Favor Motion Carried

Approval of bus drivers for 2022-2023 school year

MOTION: Motion by: Mrs. Guido Seconded by: Mr. Kaczor
VOTE: Roll Call: All in Favor Motion Carried

Permission to discard obsolete equipment

Mrs. Callahan explained according to Board policy, the Board is required to approve equipment for discarding.

Mrs. Callahan stated last week that Board members asked some questions about the vendor that the District is planning to use to recycle technology equipment, Cybercrunch. She stated that the District actually did use them in 2019 but their name was Commonwealth Computer Recycling. They were recommended through Westmoreland County Tech Council.

MOTION: Motion by: Mr. Kaczor Seconded by: Mr. Deiseroth
VOTE: Roll Call: All in Favor Motion Carried

Approve motion to not object to City of Lower Burrell petition to exonerate all outstanding Real Estate Taxes for property Tax Parcel #17-05-03-0-030

Mrs. Callahan stated the Board has been provided a request for exoneration of taxes so that a property can be donated to the City of Lower Burrell. It is a small piece of property that has no house on it that is now part of an estate. The Executor of the property has chosen to donate the property to the City if all property taxes are exonerated. The amount due to the District is approximately \$845 for 2020 and 2021 and 2022.

Mrs. Callahan explained that based on advice of the solicitor, the wording of this item has been changed to reflect the actual scenario. The City of Lower Burrell has indicated that they intend to request that the court exonerate the outstanding taxes on a property that the executor of the will of the property owner intends to donate to the City and it will be approximately \$845.

MOTION: Motion by: Mrs. Guido Seconded by: Mr. Deiseroth

DISCUSSION:

Mrs. Guido asked what if we object.

Mr. Deiseroth responded he believes it goes up for sheriff sale.

Mr. Kaczor stated there is property that is buildable at bottom of Harvey and he sees an opportunity to build. He said it is a large amount of property with possible 2 or 3 buildable lots. He questioned why we would throw away potential tax money.

Mrs. Beveridge asked if property is in a flood plain.

Mr. Kaczor suggested the City offer to sell it.

General discussion about the property, the City, and the situation.

Solicitor Lee Price stated that he thinks the city is doing this in conjunction with executor if they are donating it. He stated they can do this in lieu of paying the taxes. The City of Lower Burrell is asking the District not to oppose.

Mrs. Guido clarified that the request came from the Solicitor of Lower Burrell. She feels like they are trying to make it easier for City of Lower Burrell and thinks we should continue a good relationship with the City.

Mr. Kaczor thinks the City of Lower Burrell is planning to keep as is to have ease of access to sewer line. He stated that there are kids who ride their motorcycles back there.

Solicitor Lee Price stated the District is not permitted to forgive taxes. The District can only agree not to oppose a taxing property seeking tax exoneration.

VOTE: Roll Call: All in Favor except Mr. Kaczor voted no. Motion Carried

Award bids through Westmoreland Intermediate Unit Joint Purchasing Consortium Board for gasoline and diesel fuel for 2022-2023 school year (Attachment 8-9)

Mrs. Callahan explained that the District participated in bidding of fuel for buses to obtain the best prices for our contractor. Due to the volatility and increases in fuel costs, the consortium decided to bid partial year at this point. There were only 2 vendors that submitted bids. She recommended awarding the bids to the lowest bidders of gasoline to Petroleum Traders and diesel fuel to Guttman Energy. She stated it is possible that another bid will be requested mid-year or the fuel will be purchased at rack rate if more beneficial.

MOTION: Motion by: Mrs. Guido Seconded by: Mr. Kaczor

DISCUSSION: Mr. Kaczor asked if the District should look for help with getting people to bid. He asked do we have an advisor on this.

General discussion ensued about purchasing fuel.

Mrs. Key called for vote.

VOTE: Roll Call: All in Favor Motion Carried

Communications

None

Requests for Use of Buildings (Attachment 8-10)

MOTION: Motion by: Mr. Kaczor Seconded by: Mr. Deiseroth

VOTE: Roll Call: All in Favor Motion Carried

Payment of Bills (Attachment 8-11)

MOTION: Motion by: Mr. Kaczor Seconded by: Mr. Deiseroth
VOTE: Roll Call: All in Favor Motion Carried

Additions to Agenda (Agenda Meeting only)

Comments from Public

None

Mrs. Watson provided a donation for the District of 150 pocket Constitutions from Chris Jarussi with anticipation to use them for Constitution Day. Mrs. Watson stated it is September 17th each year. She explained that constitutionday.com commemorates the signing and that it is also called Citizenship Day. United States Department of Education has on its website that each institution that receives federal funds is required to hold a constitution program. It is a federal law that on that day, you must do an education program. Although it is law, it may not be enforced, but is a great way to use these donated pocket Constitutions. She added that she believes it is important to teach kids about the Constitution.

Mrs. Key suggested that US History and Government classes could have the documents.

Mrs. Key commented on her own citizenship and having to earn it and to learn about it.

Adjournment at 8:48 PM

MOTION: Motion by: Mr. Kaczor Seconded by: Mr. Deiseroth
VOTE: Roll Call: All in Favor Motion Carried



Jennifer S. Callahan
Business Administrator/Board Secretary

JSC/mls