

**BURRELL SCHOOL DISTRICT
AGENDA MEETING MINUTES
JUNE 8, 2021**

- VIRTUAL and IN-PERSON -

CALL TO ORDER

The Burrell School District Board of Directors Agenda Meeting was held virtually/streamed live on YouTube and in-person in the High School Board Room and called to order at 7:01 PM by President Key.

PLEDGE OF ALLEGIANCE

Mrs. Key asked all present to participate in the Pledge of Allegiance.

ROLL CALL

The following responded to Roll Call: Dr. Rachel Linderman, Mrs. Genia Koziarski, Mr. Tom Deiseroth, Mrs. Gretchen Beveridge, Ms. Tricia Shank, Mrs. LeeAnn S. Guido, Mr. Rick Kaczor, Mr. Christopher S. Wojcik and Mrs. Pam Key. Also in attendance were: Dr. Shannon L. Wagner, Superintendent, Dr. Gregory Egnor, Director of Student Services, and Mrs. Jennifer S. Callahan, Business Administrator/Board Secretary.

EXECUTIVE SESSION-

JUNE 8, 2021 – IMMEDIATELY FOLLOWING MEETING – PERSONNEL AGENDA
JUNE 15, 2021 – 7:00 PM – PERSONNEL AGENDA

Mrs. Key announced the Board's Executive Sessions.

AGENDA REVIEW

The Board reviewed items scheduled for the regular meeting to be held on June 15, 2021.

APPROVAL OF MINUTES

Agenda Meeting – May 11, 2021

Regular Meeting – May 18, 2021

TREASURER'S REPORT – MAY 2021

FOOD SERVICE FUND REPORT – MAY 2021

STUDENT ACTIVITY FUND REPORTS - MAY 2021

NURSE'S REPORT – MAY 2021

COMMENTS FROM THE PUBLIC – AGENDA ONLY

There were no comments from the public.

REPORTS OF ADMINISTRATION AND STANDING COMMITTEES

SUPERINTENDENT – DR. WAGNER:

STUDENT STAFF RECOGNITION

Dr. Wagner asked Mr. D’Angelo to recognize state level awards winners for 2020-2021.

Mr. D’Angelo recognized the following:

Wrestling:

Wrestling Team – PIAA State Competition – 3rd place

Wrestling Individuals – PIAA State Competition:

- AJ Corrado – 1st place
- Ian Oswalt – 2nd place
- Cooper Hornack – 2nd place

Ian Oswalt – Awarded Judge Driscoll Westmoreland County Scholar Athlete-Male

Mr. D’Angelo added that AJ and Ian are going to Brown University to wrestle.

Track & Field:

PIAA State Competition: Boys 4 x 400 Meter Relay – 5th place

- Brayden Callahan, Jake Guerrini, Ryan Wurzer, Ian Smola

WPIAL Competition:

- Girls 4 x 800 Meter Relay – 4th place
- Boys 4 x 800 Meter Relay – 6th place
- Boys 4 x 400 Meter Relay – 2nd place
- Boys 4 x 100 Meter Relay – 4th place
- Girls 4 x 100 Meter Relay – 7th place
- 100 Meter Dash, Ava Rusiewicz – 8th place
- 200 Meter Dash, Ava Rusiewicz – 8th place
- 400 Meter Run, Jake Guerrini – 4th place
- 1600 Meter Run, Grace Nesko – 8th place
- 300 Meter Hurdles, Tessa Mathabel – 7th place

Mr. D’Angelo stated that this group of senior athletes will be missed. He is very proud of their growth and their accomplishments athletically and academically.

Mr. D'Angelo recognized the wrestling and track coaches for their work over the years with these athletes.

WELLNESS REPORT – INFORMATION

Mrs. Callahan stated the Wellness Report and the three-year assessment will be posted for next Tuesday.

GIFTS, GRANTS, DONATIONS REPORT – INFORMATION

Dr. Wagner reviewed the gifts, grants and donations received since last report including:

- Laura Wilson, \$80 donation for High School general support
- Anonymous, 8 Dell Laptops donated for general support
- United Way, \$6,000 grant for Pre-K Transition
- Hillcrest Country Club, \$275 donation for SEL and Safety
- Mr. and Mrs. Hoch, \$500 for Burrell Swim Team supplies
- PPG Foundation, \$999 grant for STEM supplies at Bon Air
- PPG Foundation, \$909 grant for STEM supplies at Stewart
- Courtney Kobelenske, \$200 for Special Education Cookbook
- Courtney Kobelenske, \$1,000 proceeds from Special Education Cookbook for High School and Middle School Life Skills classrooms
- PASR, \$250 grant for ROX Program for three students

SCHOOL SAFETY REPORT – INFORMATION

Dr. Wagner reported that Mrs. Roland will provide the report next week.

APPROVAL OF BURRELL SCHOOL DISTRICT ACT 93 AGREEMENT FOR PERIOD JULY 1, 2021 THROUGH JUNE 30, 2026

Dr. Wagner stated the Act 93 agreement is being discussed and negotiated in executive session.

APPROVAL OF ADDITION OF ANATOMY/PHYSIOLOGY COURSE TO HIGH SCHOOL CURRICULUM

Dr. Boylan stated that he is excited this course and is recommending the course be added.

Mr. Bryan Mike, Science Department chair, presented the recommended course:

- Reviewed job opportunities in the region in healthcare
- District does not currently have a course that prepares students in these areas
- He believes it is necessary and desires to implement the course

- Costs: No cost for textbooks because we are using online open stack-online textbook program - free; supplies and materials are estimated to be less than \$2000 per year to run the course

Mrs. Koziarski asked if free textbooks are going to be available indefinitely.

Ms. Shank added that many colleges are going to this type of textbook use.

General discussion ensued regarding textbooks and online resources.

Mr. Mike reviewed the educational trip to Allegheny General Hospital that his students take.

General discussion ensued regarding the medical program at NWCTC.

General discussion ensued regarding offering the course this coming year.

Mrs. Key offered to donate items to be used in the course.

Board members thanked Mr. Mike for working to implement the course.

APPROVAL OF MEMORANDUM OF AGREEMENT FOR INDIVIDUALIZED LEARNING COACHES

Dr. Wagner stated she is currently working with BEA to develop an MOA to pull teachers out of current schedules to assist with learning loss and PLC and individualized learning.

COVID-19 – INFORMATION

Dr. Wagner provided the following information:

- Academic approach committee has been doing some work to prepare for 2021-2022 school year
- District will need to approve a plan to meet instructional hours
- District anticipates offering 5 days virtual and 5 days face to face
 - o Preliminary survey indicates that only about 4% of student population is going to want a virtual option, which equates to approximately 72 students
 - o Discussion occurring for a plan to have “all virtual” instruction and/or to share seats with other school districts
 - o District is now 1 to 1 technology to student-will continue to provide to students
 - o District has developed standards for Google classroom use
 - o Instructional Technology Support position will continue
 - o Reviewed technologies and applications available
- Health and Safety Plan is required for the school year in order to accept ESSER funds – will be presented to Board members in August

General discussion ensued regarding bringing in committees/parents if needed for planning.

General discussion ensued regarding PDE and expectations for next year.

- Mask survey results show 94-96% would be comfortable in-person if masks are permitted but not required

Dr. Wagner stated that she will be adding the following items to the agenda for next week:

- Title I camp in July 2021
- Summer program (ESSER funded) K-5 student support
- Student teacher

DIRECTOR OF STUDENT SERVICES – DR. EGNOR:

APPROVAL OF DISCIPLINE GUIDELINES FOR BURRELL HIGH SCHOOL, HUSTON MIDDLE SCHOOL, STEWART ELEMENTARY SCHOOL AND BON AIR ELEMENTARY SCHOOL FOR THE 2021-2022 SCHOOL YEAR

Dr. Egnor stated that Board members are requested to review and approve the discipline guidelines for students.

APPOINTMENT OF KULTAR SHERGILL, MD AS SCHOOL PHYSICIAN FOR 2021-2022 SCHOOL YEAR

Dr. Wagner stated that she originally recommended that Board members consider a different physician for services. Since then, she spoke with Dr. Fisher and discussion ensued regarding separation of the two roles: school physician and school athletic physician. She stated that she is now recommending the appointments as listed.

Dr. Egnor stated that school physician responsibilities are outlined in the school code, which includes medical exams, athletic pre-participation physicals and special education needs.

APPOINTMENT OF MATTHEW FISHER, MD AS SCHOOL ATHLETIC PHYSICIAN FOR 2021-2022 SCHOOL YEAR

Dr. Egnor explained that the roles are outlined by what PIAA requires, home games/matches, consultation with athletic trainer, evaluate Burrell athletes and provide re-certifications as needed. He stated that he believes it is a comprehensive approach to have both physicians.

Mrs. Guido asked about the financial impact.

Dr. Wagner stated it is about a \$4,000 overall increase in costs.

APPOINTMENT OF MICHAEL A. CHAPMAN, DDS AS SCHOOL DENTIST FOR 2021-2022 SCHOOL YEAR

APPROVAL OF AGREEMENT WITH MERAKEY PENNSYLVANIA FOR EDUCATIONAL SERVICES TO STUDENTS FOR 2021-2022 SCHOOL YEAR

Dr. Egnor stated this agreement provides emotional support placements as needed in the District.

APPROVAL OF AGREEMENT WITH THE CHILDREN'S INSTITUTE OF PITTSBURGH FOR EXTENDED SCHOOL YEAR (ESY) FOR PERIOD JUNE 1, 2021 THROUGH AUGUST 6, 2021

Dr. Egnor stated this agreement is for ESY services this summer.

APPROVAL OF AGREEMENT WITH ST. ANTHONY SCHOOL PROGRAMS FOR STUDENT PLACEMENT SERVICES FOR 2021-2022 SCHOOL YEAR

Dr. Egnor stated this agreement is a post-secondary program at Duquesne University for students eligible through 21 years of age. He added this is a strong program to help the students meet their goals.

APPROVAL OF AGREEMENT WITH CLELIAN HEIGHTS, INC. FOR STUDENT PLACEMENT SERVICES FOR 2021-2022 SCHOOL YEAR

PERSONNEL – MS. SHANK

NORTHERN WESTMORELAND CAREER & TECHNOLOGY CENTER REPORT – MR. WOJCIK/MR. KACZOR

WESTMORELAND INTERMEDIATE UNIT REPORT – MRS. BEVERIDGE

Mrs. Beveridge reported the following:

- Health and safety plan update required
- IDEA funding for students with disabilities

PSBA LIAISON REPORT – MR. DEISEROTH

BUSINESS – MRS. CALLAHAN:

AUTHORIZE JENNIFER S. CALLAHAN TO MAKE ALL YEAR-END BUDGETARY TRANSFERS FOR FISCAL YEAR 2020-2021

APPROVAL OF PUPIL TRANSPORTATION AGREEMENT WITH W. L. ROENIGK, INC. FOR SCHOOL YEAR 2021-2022 THROUGH 2026-2027

Mrs. Callahan reported the following:

- Over the course of the past year, we have had numerous discussions about transportation and fuel costs as it relates to the Covid impact on our costs, our subsidy from the state, the fuel contract obligations and our transportation contractor and the impact on their business.
- We are currently beginning the final two years of the transportation contract
- W. L. Roenigk is seeking ways to maintain their business after what has been a substantial negative impact on their operations.
- W. L. Roenigk asked the District to consider approving an agreement early to secure additional years of business in an effort to sustain their business and to help recoup some of the loss incurred due to Covid and non-transport days.
- Dr. Wagner and I believe this agreement would also be beneficial for the District because information received from other districts indicates that our rates are relatively low. Also, W. L. Roenigk absorbs the full cost of fuel. These things make it a better financial deal for the District than other contracts.
- An additional contract helps to secure the much needed services that are a vital part of education for students.
- W. L. Roenigk recently reached a 5-year agreement with a neighboring district so this allows for further sharing of runs which also reduces our costs.

Mrs. Callahan explained that the agreement is similar to the prior contract in place: increases are based on CPI increases; fuel cost is 100% reimbursed by contractor; one new item indicates that if transportation is for less than 155 days in a school year due to a pandemic or national/state/local emergency, the District will pay up to 50% of the daily rate.

APPROVAL OF PROPOSAL OF TURNER DAIRY FARMS FOR FOOD SERVICE MILK AND DAIRY PRODUCTS FOR 2021-2022

Mrs. Callahan stated that Mr. Klipple has solicited proposals for milk and dairy products for next year and is recommending accepting Turner Dairy Farm proposal.

BREAKFAST AND LUNCH MEALS FREE FOR 2021-2022 – INFORMATION

Mrs. Callahan explained the National School Lunch Program has stated that all students will receive free school breakfast and lunch meals again in 2021-2022; therefore, there is no reason to change meal prices.

Mrs. Guido asked that the District communicates with parents to continue to complete free/reduced applications since it can impact other benefits as well.

APPROVAL OF RENEWAL OF THE FOLLOWING DISTRICT INSURANCE POLICIES FOR PERIOD JULY 1, 2021 THROUGH JUNE 30, 2022: PROPERTY, LIABILITY, CRIME, AUTO; EDUCATORS LEGAL LIABILITY; EXCESS LIABILITY; LAW ENFORCEMENT; CYBER LIABILITY; WORKERS COMPENSATION

Mrs. Callahan stated the renewals are with CM Regent again this year. She indicated there is a slight decrease from the current year of approximately \$2,000 overall.

Mrs. Guido asked if there is any concern that our employee health insurance is Allegheny Health Network but Workers Compensation is UPMC.

Mrs. Callahan replied no, this is not a conflict.

Mr. Kaczor asked if elevator upgrade would be covered under equipment.

Mrs. Callahan responded there is no coverage for normal wear and tear over time.

Mr. Kaczor stated that he believes there is insurance that can be purchased that will cover things like this.

Mrs. Callahan stated she is not aware of that but can speak to the insurance broker.

APPROVAL OF TAX SETTLEMENT AND EXONERATION OF UPPER AND LOWER BURRELL TAX COLLECTORS FROM PER CAPITA AND REAL ESTATE TAXES

Mrs. Callahan stated that each year the Board is asked to approve the tax settlement and exonerate the tax collectors. She reviewed the request for tax settlement and exoneration of local tax collectors. She added the collection rate is approximately 95%, which is typically same amount.

APPROVAL OF CAPITAL RESERVE FUND BUDGET 2021-2022

Mrs. Callahan reported that Mr. Ploskunak has provided the Capital Reserve Budget showing proposed expenditures that may begin before the end of 2021-2022 based on the priorities that Dr. Wagner discussed last month with Board members.

Mrs. Koziarski asked about track and field project completion.

Dr. Wagner replied that work is done, but there are a few punch list items outstanding.

Mr. Kaczor asked if there are discussions regarding outside groups use of facilities and the field/stadium.

Dr. Wagner replied yes, we intend to allow outside groups use of the facilities.

ADOPT FINAL GENERAL FUND BUDGET 2021-2022

Mrs. Callahan presented the details of Final General Fund Budget for 2021-2022 as follows:

- Budget process
- Covid-19 financial impact on prior year budget and the upcoming year
- Budget changes since Proposed Budget in May:
 - o Reduced deficit from May by over \$180,000
 - o Reviewed the changes including Emergency Connectivity Funds \$61,500; Health Insurance changes in elections and increased contributions; Payroll changes for additional retirements; Transportation costs reduced overall due to recent negotiated contracts with bus company allowing for sharing of runs; increase in Earned Income Tax Revenue; increase in Federal Title program allocations
- Summary:
 - o Revenue \$32,495,322 includes 3.5 mill tax increase, planned use of Fund Balance \$477,000, and estimated revenue decrease for pending commercial properties \$360,000;
 - o Expenditures \$32,709,013; resulting in deficit of \$213,691
 - o Reviewed major categories of expenditures and the increase/decrease in each: Salaries/Wages; Health Insurance, Retirement/Social Security; Instructional Building Budgets; Cyber charter school costs; other tuition and Special Education services; NWCTC; bond payments; transportation; facilities; athletics
- Reviewed local, state and federal revenue categories amounts, increase/decrease, and explanation
- Local Revenue total budget \$18,451,446
 - o Real Estate Tax: Reviewed impact on homeowner: 3.5 mill tax increase results in \$80 increase to average homestead property
 - o Reviewed real estate tax appeal issue: expecting substantial reduction on outstanding tax appeals for some of the largest property owners in the District; Budgeted approximately 65% reduction in tax revenue for these properties
- State Revenue total budget \$12,430,417 is slight decrease overall from prior year
- Federal Revenue total budget \$1,136,459; increase of \$681,521 mostly due to ESSER funds
 - o ESSER funds – allocated \$2,180,631 for use through 2023-2024; budgeted \$704,950 to use in 2021-2022
 - o Reviewed planned use of funds in each of the next three years: Offset revenue loss, special learning programs, social worker, licensed counselor, substitute teachers to offset instructional technology coach and PLC/individualized learning; professional development, substitute teacher for curriculum/remote learning; eAcademy cost increase, additional cleaning supplies, instructional technology
- Fund Balance – reviewed use of \$477,000 for instructional technology equipment, budgetary reserve (if needed) and transportation reimbursement reduction
- Estimated ending Fund Balance, including the deficit, shows \$1,864,360 which is 5.7% of expenditures

Mrs. Callahan asked for Board member questions or comments on the budget. There were none.

APPROVAL OF RESOLUTION AUTHORIZING 2021 LEVY OF TAXES

Mrs. Callahan stated that the levy of taxes is required each year and she will be asking for approval next week. She stated the resolution includes a real estate tax increase of 3.5 mills as discussed in the budget and all other taxes remain the same, including Per Capita Tax Act 511 at \$5; Per Capita Tax School Code 679 at \$5; Real Estate Transfer Tax at 0.5%; Earned Income Tax at 0.5% and Local Services Tax at \$5.

APPROVAL OF RESOLUTION AUTHORIZING 2021 HOMESTEAD AND FARMSTEAD EXCLUSION

Mrs. Callahan stated that the District will receive state funds of \$701,844 for distribution to 4,207 approved homestead and 8 approved farmsteads for 2021. This exclusion results in a \$166 reduction in property tax.

COMMUNICATIONS

There were no items of communication.

REQUESTS FOR USE OF BUILDINGS

PAYMENT OF BILLS

COMMENTS FROM THE PUBLIC

Nikki Watson, Burrell Resident

- Anatomy curriculum – supports idea
- First aid suggested for students
- Survey regarding masks – promising and telling information
- ESSERS funds and related requirements and being tied to CDC
- Masks
 - o 10 schools in PA removed mask mandates
 - o It is up to school districts to decide to end masks
 - o Recognized what is important for our district – not wait for state guidance
 - o Substantial support to remove mask mandate immediately
 - o Remain diligent moving forward
- Transparency – regarding Covid mandates
- IDEA and funding for students with disabilities

ADJOURNMENT

Mr. Kaczor made a motion, seconded by Mrs. Koziarski, that the Board adjourn the meeting at 8:38 PM.

Roll Call: All in Favor.

Motion carried.

Jennifer S. Callahan
Business Administrator/Board Secretary

JSC/lew

**BURRELL SCHOOL DISTRICT
BOARD MEETING MINUTES
JUNE 15, 2021**

- VIRTUAL and IN-PERSON -

The Burrell School District Board of Directors Agenda Meeting was held virtually/streamed live on YouTube and in-person in the High School Board Room and called to order at 7:37 PM by President Key.

PLEDGE OF ALLEGIANCE

Mrs. Key asked all present to participate in the Pledge of Allegiance.

ROLL CALL

The following responded to Roll Call: Dr. Rachel Linderman, Mr. Tom Deiseroth, Ms. Tricia Shank, Mrs. LeeAnn S. Guido, Mr. Rick Kaczor, Mr. Christopher S. Wojcik and Mrs. Pam Key. The following members were absent: Mrs. Genia Koziarski and Mrs. Gretchen Beveridge. Also in attendance were: Dr. Shannon L. Wagner, Superintendent, Dr. Gregory Egnor, Director of Student Services, and Mrs. Jennifer S. Callahan, Business Administrator/ Board Secretary, and Ms. Trish Andrews, Solicitor.

EXECUTIVE SESSION-
JUNE 8, 2021 – IMMEDIATELY FOLLOWING MEETING – PERSONNEL AGENDA
JUNE 15, 2021 – 7:00 PM – PERSONNEL AGENDA AND SAFETY REPORT

Mrs. Key announced the Board’s Executive Sessions.

COMMENTS FROM THE PUBLIC

There were no comments from the public.

APPROVAL OF MINUTES

Agenda Meeting – May 11, 2021

Regular Meeting – May 18, 2021

TREASURER’S REPORT – MAY 2021 (Attachment 6-1)

FOOD SERVICE FUND REPORT – MAY 2021 (Attachment 6-2)

STUDENT ACTIVITY FUND REPORT – MAY 2021 (Attachment 6-3)

NURSE’S REPORT – MAY 2021 (Attachment 6-4)

Motion by: Ms. Shank

Seconded by: Mr. Kaczor

Roll Call: All in Favor

Motion carried.

COMMENTS FROM THE PUBLIC – AGENDA ONLY

There were no comments from the public.

REPORTS OF ADMINISTRATION AND STANDING COMMITTEES

SUPERINTENDENT – DR. WAGNER:

STUDENT/STAFF RECOGNITION

Dr. Wagner recognized the following:

State Competition Future Business Leaders of America (FBLA) Students:

- Donovan Callahan – Computer Applications 1, 5th place
- Sydney Horvat, Jessie Kowalkowski, Jordyn Kowalkowski – Sports & Entertainment Management-Team 1, 2nd place
- Students presented a summary of their competition, the tests taken and the case study; they added that the sport selected for them was cricket

Lydia Flanagan – Girls Bowling team member

- Ranked 7th in state
- Lydia discussed her competitions at championships, regionals, and states
- Will be competing in a national competition this summer

Hanna Nix – Awarded Outstanding Academic Achievement Award in Culinary Arts at Greene County Career & Technical Center

Dr. Wagner shared thank you messages received from community members.

Dr. Wagner thanked Board members for caring about the students and making difficult decisions throughout this very difficult year. She provided Board members with a token of appreciation.

WELLNESS REPORT – INFORMATION

Dr. Wagner reported that Board members were provided the Wellness Report information at last week's meeting.

Mrs. Callahan commented that the state has extended the due date of the three-year assessment by one year, so it will be presented next year.

GIFTS, GRANTS, DONATIONS REPORT – INFORMATION (Attachment 6-5)

Dr. Wagner stated that the gifts, grants and donations were reported at last week’s meeting.

SCHOOL SAFETY REPORT – INFORMATION

Dr. Wagner reported that Board members heard school safety information in executive session.

APPROVAL OF BURRELL SCHOOL DISTRICT ACT 93 AGREEMENT FOR PERIOD JULY 1, 2021 THROUGH JUNE 30, 2026

Motion by: Mrs. Guido

Seconded by: Mr. Kaczor

Roll Call: All in Favor

Motion carried.

Ms. Speer thanked Board members on behalf of the Act 93 Administrator team.

APPROVAL OF ADDITION OF ANATOMY/PHYSIOLOGY COURSE TO HIGH SCHOOL CURRICULUM

Motion by: Mr. Kaczor

Seconded by: Dr. Linderman

Roll Call: All in Favor

Motion carried.

APPROVAL OF MEMORANDUM OF AGREEMENT FOR PERSONALIZED LEARNING COACHES

Motion by: Mr. Deiseroth

Seconded by: Mrs. Guido

Roll Call: All in Favor

Motion carried.

COVID-19 – INFORMATION

Dr. Wagner stated that information was provided last week; the District will continue efforts over the summer to plan for 2021-2022.

**PERMISSION TO PLACE ONE ELEMENTARY EDUCATION STUDENT
TEACHER FROM GRAND CANYON UNIVERSITY AT STEWART
ELEMENTARY SCHOOL FOR FALL SEMESTER 2021-2022**

Motion by: Ms. Shank

Seconded by: Dr. Linderman

Roll Call: All in Favor

Motion carried.

DIRECTOR OF STUDENT SERVICES – DR. EGNOR:

**APPROVAL OF DISCIPLINE GUIDELINES FOR BURRELL HIGH SCHOOL,
HUSTON MIDDLE SCHOOL, STEWART ELEMENTARY SCHOOL AND BON
AIR ELEMENTARY SCHOOL FOR THE 2021-2022 SCHOOL YEAR**

Dr. Egnor stated that a few words regarding transcript costs may be added if needed. The change was added per advice of the solicitor.

Motion by: Dr. Linderman

Seconded by: Ms. Shank

Roll Call: All in Favor

Motion carried.

**APPOINTMENT OF KULTAR SHERGILL, MD AS SCHOOL PHYSICIAN FOR
2021-2022 SCHOOL YEAR**

Motion by: Mr. Deiseroth

Seconded by: Mr. Kaczor

Roll Call: All in Favor

Motion carried.

**APPOINTMENT OF MATTHEW FISHER, MD AS SCHOOL ATHLETIC
PHYSICIAN FOR 2021-2022 SCHOOL YEAR**

Motion by: Mrs. Guido

Seconded by: Mr. Kaczor

Roll Call: All in Favor

Motion carried.

**APPOINTMENT OF MICHAEL A. CHAPMAN, DDS AS SCHOOL DENTIST FOR
2021-2022 SCHOOL YEAR**

Motion by: Mr. Kaczor

Seconded by: Dr. Linderman

Roll Call: All in Favor

Motion carried.

APPROVAL OF AGREEMENT WITH MERAKEY PENNSYLVANIA FOR EDUCATIONAL SERVICES TO STUDENTS FOR 2021-2022 SCHOOL YEAR (Attachment 6-6)

Motion by: Mr. Deiseroth

Seconded by: Mr. Wojcik

Roll Call: All in Favor

Motion carried.

APPROVAL OF AGREEMENT WITH THE CHILDREN'S INSTITUTE OF PITTSBURGH FOR EXTENDED SCHOOL YEAR (ESY) FOR PERIOD JUNE 1, 2021 THROUGH AUGUST 6, 2021 (Attachment 6-7)

Motion by: Dr. Linderman

Seconded by: Mrs. Guido

Roll Call: All in Favor

Motion carried.

APPROVAL OF AGREEMENT WITH ST. ANTHONY SCHOOL PROGRAMS FOR STUDENT PLACEMENT SERVICES FOR 2021-2022 SCHOOL YEAR

Motion by: Mr. Deiseroth

Seconded by: Ms. Shank

Roll Call: All in Favor

Motion carried.

APPROVAL OF AGREEMENT WITH CLELIAN HEIGHTS, INC. FOR STUDENT PLACEMENT SERVICES FOR 2021-2022 SCHOOL YEAR (Attachment 6-8)

Motion by: Mr. Kaczor

Seconded by: Mr. Deiseroth

Roll Call: All in Favor

Motion carried.

APPROVAL OF AGREEMENT WITH THE CHILDREN'S INSTITUTE OF PITTSBURGH FOR EDUCATIONAL SERVICES TO STUDENTS FOR 2021-2022 SCHOOL YEAR WITH EXTENDED SCHOOL YEAR (ESY) 2022 (Attachment 6-9)

Dr. Egnor explained that this agreement is for the upcoming school year and includes ESY for summer 2022.

Mr. Wojcik asked if students are enrolled in the schools listed.

Dr. Egnor replied that all schools listed here have students enrolled except for Merakey. That program is used for emotional support program, so having the agreement in place assists if students move in and/or need that support.

Motion by: Dr. Linderman

Seconded by: Ms. Shank

Roll Call: All in Favor

Motion carried.

PERMISSION TO CONDUCT TITLE I SUMMER READING PROGRAM JULY 2021

Dr. Egnor reported the program is scheduled for the weeks of July 19 and July 26.

Motion by: Mrs. Guido

Seconded by: Mr. Kaczor

Roll Call: All in Favor

Motion carried.

PERMISSION TO CONDUCT SUMMER ELEMENTARY PROGRAM JULY 2021

Dr. Egnor reported the program is for elementary students to assist with losses incurred this year and to get them ready for 2021-2022 school year. He stated the program is scheduled for July 12-29 and is open to all students.

Motion by: Mr. Deiseroth

Seconded by: Dr. Linderman

Roll Call: All in Favor

Motion carried.

PERSONNEL (Attachment 6-10)

Motion by: Mrs. Guido

Seconded by: Mr. Deiseroth

Roll Call: All in Favor

Motion carried.

NORTHERN WESTMORELAND CAREER & TECHNOLOGY CENTER REPORT – MR. WOJCIK/MR. KACZOR

Members received a summary of the May 20, 2021 meeting. Mr. Wojcik reported the following:

- Enrollment of 398, up 2 from prior year
- NOCTI exams complete – NWCTC was first to administer in the state; 100% participation; 76% pass rate which is a decrease from prior years, but likely indicative of the learning loss due to Covid and/or being virtual

- Mr. Kaczor added NOCTI was not required this year and very few schools chose to participate
- Recognized seniors
- GEER II Grant (Governor’s Emergency Education Relief Fund)
- Co-op program enrollment of 36 students

WESTMORELAND INTERMEDIATE UNIT REPORT – MRS. BEVERIDGE

Members received a summary of the May 25, 2021 meeting.

PSBA LIAISON REPORT – MR. DEISEROTH

Mr. Deiseroth reported the following:

- State budget due by end of month
- Proposed new state science standards for 2024-2025 school year

BUSINESS – MRS. CALLAHAN:

AUTHORIZE JENNIFER S. CALLAHAN TO MAKE ALL YEAR-END BUDGETARY TRANSFERS FOR FISCAL YEAR 2020-2021

Motion by: Mr. Kaczor

Seconded by: Mr. Deiseroth

Roll Call: All in Favor

Motion carried.

APPROVAL OF PUPIL TRANSPORTATION AGREEMENT WITH W. L. ROENIGK, INC. FOR SCHOOL YEAR 2021-2022 THROUGH 2026-2027 (Attachment 6-11)

Mrs. Callahan stated that last week she reviewed the history of the transportation agreement with W. L. Roenigk and the recommendation to approve a new agreement. The agreement provides the contractor with the longer-term stability of District business so that the company can recoup the operating loss that they have realized from days not transported in 2019-2020 and 2020-2021 due to Covid. It helps ensure that they can continue to provide transportation services to the District into the future. She added that it includes a new provision for payment of 50% of costs for days not transported below 155 days in the event of a pandemic or national emergency. She explained the agreement locks in low rates, minimal increases, and the continuation of the contactor reimbursing 100% of fuel costs over the life of the contract. It also gives the District the ability to share runs with other local districts at a reduced cost.

Motion by: Mr. Kaczor

Seconded by: Mr. Deiseroth

Roll Call: All in Favor

Motion carried.

ACCEPTANCE OF PROPOSAL OF TURNER DAIRY FARMS FOR FOOD SERVICE MILK AND DAIRY PRODUCTS FOR 2021-2022 (Attachment 6-12)

Motion by: Mr. Deiseroth

Seconded by: Dr. Linderman

Roll Call: All in Favor

Motion carried.

BREAKFAST AND LUNCH MEALS FREE FOR 2021-2022 – INFORMATION

Mrs. Callahan stated that breakfast and lunch meal prices for 2021-2022 remain the same as the prior year; there has been no increase since 2017-2018.

Mrs. Callahan reviewed the information discussed last week:

- National School Lunch Program is providing one free breakfast and lunch meal for all students for 2021-2022 school year so there is no reason to change meal prices
- Mrs. Guido raised concern last week about the free/reduced status being used for other funding and benefits to families and the district. The data shows that overall our figures are relatively similar to prior years - down by about 1%.
- Mr. Klipple indicated that he continues to encourage families to complete the applications and will continue this in the future as well.

APPROVAL OF RENEWAL OF THE FOLLOWING DISTRICT INSURANCE POLICIES FOR PERIOD JULY 1, 2021 THROUGH JUNE 30, 2022: PROPERTY, LIABILITY, CRIME, AUTO; EDUCATORS LEGAL LIABILITY; EXCESS LIABILITY; LAW ENFORCEMENT; CYBER LIABILITY; WORKERS COMPENSATION

Mrs. Callahan reviewed the information discussed last week and the insurance policy renewals are being recommended as indicated. She indicated that overall, the rates are less than the prior year and they provide the appropriate coverages needed for the school district mostly through CM Regent who is the largest carrier for PA school districts.

Motion by: Mr. Wojcik

Seconded by: Mr. Kaczor

Roll Call: All in Favor

Motion carried.

APPROVAL OF TAX SETTLEMENT AND EXONERATION OF UPPER AND LOWER BURRELL TAX COLLECTORS FROM PER CAPITA AND REAL ESTATE TAXES

Motion by: Mr. Kaczor

Seconded by: Mr. Deiseroth

Roll Call: All in Favor

Motion carried.

APPROVAL OF CAPITAL RESERVE FUND BUDGET 2021-2022

Mrs. Callahan explained last week that there are a handful of capital projects that will need addressed over the next year or two. The items included in this budget are elevators, phones and additional cameras.

Motion by: Mr. Wojcik

Seconded by: Dr. Linderman

Roll Call: All in Favor

Motion carried.

ADOPT FINAL GENERAL FUND BUDGET 2021-2022 (Attachment 6-13)

Mrs. Callahan stated that District finances and budget have been reviewed and discussed for several months. She has provided several presentations and we have had several discussions about the details of the General Fund Budget 2021-2022 being presented for Board approval this evening. She stated that she reviewed the details, the changes over the course of the last two months and hopefully provided a clear explanation of all of the revenues and expenditures amounts and what is included and needed. Last week she presented details on the Final General Fund Budget 2021-2022 that Board members are being asked to adopt.

Mrs. Callahan stated the Final Budget includes revenue totaling \$32,495,322, total expenditures of \$32,709,013, leaving a deficit of \$213,691 which will come out of the Fund Balance. The budget includes a Real Estate tax increase of 3.5 mills and planned use of Fund Balance of \$477,000.

Mrs. Callahan asked Board members if they have any questions or comments. There were none.

Mrs. Key thanked Mrs. Callahan for her work on the budget.

Mrs. Callahan stated that she tries to provide information and engage discussion a few times during the process so that Board members understand what they are being asked to approve when it comes to budget and finances. She added that she also believes it is important for transparency.

Motion by: Mr. Kaczor

Seconded by: Mr. Deiseroth

Roll Call: All in Favor

Motion carried.

APPROVAL OF RESOLUTION AUTHORIZING 2021 LEVY OF TAXES
(Attachment 6-14)

Mrs. Callahan stated that the levy of taxes is required each fiscal year and that the Resolution includes a real estate tax increase of 3.5 mills as discussed in the budget and all other taxes remain the same, including Per Capita Tax Act 511 at \$5; Per Capita Tax School Code 679 at \$5; Real Estate Transfer Tax at 0.5%; Earned Income Tax at 0.5% and Local Services Tax at \$5.

Motion by: Mrs. Guido

Seconded by: Mr. Deiseroth

Roll Call: All in Favor

Motion carried.

APPROVAL OF RESOLUTION AUTHORIZING 2021 HOMESTEAD AND FARMSTEAD EXCLUSION (Attachment 6-15)

Mrs. Callahan stated that the District will receive \$701,844 for distribution to 4,207 approved homestead and 8 approved farmsteads for 2021, which equates to \$166 per property in tax reduction.

Motion by: Mr. Kaczor

Seconded by: Mr. Deiseroth

Roll Call: All in Favor

Motion carried.

COMMUNICATIONS

There were no items of communication.

REQUESTS FOR USE OF BUILDINGS (Attachment 6-16)

Motion by: Mr. Wojcik

Seconded by: Mr. Deiseroth

Roll Call: All in Favor

Motion carried.

PAYMENT OF BILLS (Attachment 6-17)

Motion by: Mr. Deiseroth

Seconded by: Mrs. Guido

Roll Call: All in Favor

Motion carried.

COMMENTS FROM THE PUBLIC

Nikki Watson, Lower Burrell resident

- Congratulations on end of year
- State of emergency ended
- Mask mandate ends June 28
- Health and Safety Plan and ESSER funds
- Opposed to Mask Mandates
- Requests that Board consider sooner rather than later
- SB618 – vaccine passport bill
- Question about PSEA information put out regarding opposition to the bill
- Questions:
 - Did you say what you are going to spend rescue plan money on?
 - Mrs. Callahan stated that she just summarized the intended use of the ESSER funds when she asked Board members to approve the budget
 - Question about other federal funds, what are they and what are state funds?
 - Mrs. Callahan explained that the presentation done last week during meeting that she attended and the month prior listed each major federal and state funding source and the amounts of each
 - Mrs. Callahan briefly summarized the funding and the expenditure plans of ESSER funds over the next few years
 - Is the funding tied to anything?
 - Dr. Wagner replied that a Health and Safety Plan is required
 - Asked if plan is required by end of July
 - Dr. Wagner explained that a draft plan will be posted and it will be presented to Board members in August
 - General discussion if any strict requirements would be needed and if that will be communicated
 - Concern with mask mandate and immunizations

Dr. Wagner replied information will be communicated. She added that she hopes to be here without masks in the fall.

OTHER COMMENTS

Mrs. Key thanked the District for a wonderful graduation. She reported that her son struggled and that teachers and administration rallied around him and he graduated as an honor student and she is thankful that people cared about him to help him go further than he thought he could. She added that her daughter had some struggles the past two years so she thanked Dr. Boylan and Mr. Pounds for helping her through everything.

Mrs. Key announced the Farmers Market is Saturday near city hall.

Dr. Linderman commented that graduation was very nice. She stated that some of the bonds that her daughter developed were very special, such as with Mr. Reddick. She thanked the District for providing the opportunity to offer a non-typical senior year which permitted her to gain experience and grow. She also thanked Dr. Boylan for being an amazing High School principal.

ADJOURNMENT

Mr. Kaczor made a motion, seconded by Mr. Deiseroth, that the Board adjourn the meeting at 8:47 PM.

Roll Call: All in Favor.

Motion Carried.

Jennifer S. Callahan
Business Administrator/Board Secretary

JSC/lew