

**BURRELL SCHOOL DISTRICT
AGENDA MEETING MINUTES
FEBRUARY 12, 2019**

CALL TO ORDER

The Burrell School District Board of Directors Agenda Meeting was held in the High School Board Room and called to order at 7:03 PM by President Shank.

PLEDGE OF ALLEGIANCE

Ms. Shank asked all present to participate in the Pledge of Allegiance.

ROLL CALL

The following responded to Roll Call: Dr. Rachel Linderman, Mr. James D. Kunkle, Mrs. Gretchen Beveridge, Mr. Rick Kaczor, Mrs. Pam Key, Mrs. Genia Koziarski, Mr. Christopher S. Wojcik and Ms. Tricia Shank. The following member was absent: Mrs. Jane A. Kinter. Also in attendance were: Dr. Shannon L. Wagner, Superintendent, Dr. Gregory Egnor, Director of Student Services, and Mrs. Jennifer S. Callahan, Business Administrator/Board Secretary.

EXECUTIVE SESSION

**FEBRUARY 12, 2019 – IMMEDIATELY FOLLOWING MEETING – PERSONNEL
AGENDA**

FEBRUARY 19, 2019 – 7:00 PM – PERSONNEL AGENDA

Ms. Shank announced the Board's Executive Sessions.

AGENDA REVIEW

The Board reviewed items scheduled for the regular meeting to be held on February 19, 2019.

APPROVAL OF MINUTES

Agenda Meeting – January 8, 2019

Regular Meeting – January 15, 2019

TREASURER'S REPORT – JANUARY 2019

SCHOOL LUNCH REPORT – JANUARY 2019

STUDENT ACTIVITY FUND REPORTS - JANUARY 2019

NURSES' REPORT – JANUARY 2019

COMMENTS FROM THE PUBLIC – AGENDA ONLY

There were no comments from the public.

REPORTS OF ADMINISTRATION AND STANDING COMMITTEES:

SUPERINTENDENT – DR. WAGNER:

STUDENT/STAFF RECOGNITION

WESTMORELAND INTERMEDIATE UNIT PRESENTATION: DR. JASON A. CONWAY, EXECUTIVE DIRECTOR – INFORMATION

Dr. Conway, Westmoreland Intermediate Unit Executive Director, provided IU information for Board members. He reported that the Westmoreland County Committee on Legislative Action (COLA) is being established to provide school districts with a forum for review, analysis, and comment on state and federal legislation and regulations affecting education in Westmoreland County and across the Commonwealth. The committee will identify, study, and discuss legislative and policy issues regarding public education, and will speak with one voice to advocate for high quality education for all students. Dr. Conway and Dr. Christine Oldham, Ligonier Valley School District Superintendent, will co-chair the committee. The first meeting is April 11, 2019. The goals of the committee include:

- Become more informed and involved with issues that impact our students' lives.
- Work closely with all stakeholders to understand our educational system and how we can improve it.
- Increase awareness and educate the community on how laws affect public education in Westmoreland County.
- Provide guidance on how to address education policies and those issues facing our students and educators.
- Advocate for policies that increase student opportunities and well-being in Westmoreland County.

Dr. Conway stated that each school board will be asked to designate one Board member and alternate to the committee along with the Superintendent and Business Manager.

Mr. Kaczor asked if there are any other COLA committees in Pennsylvania, and, if so, does it work.

Dr. Conway stated yes and this organization was modeled after an IU in the eastern part of Pennsylvania. He added that it is working well.

Dr. Conway reported on the STEP-UP Westmoreland program which provides a countywide best practice network of mental health services focused on school safety and security through the collaboration of schools, families and communities.

Their goals include:

- Increase access to mental health supports
- Promote early identification/intervention
- Create a supportive environment
- Improve student self-advocacy
- Reduce risk of school violence
- Establish a countywide network of collaboration and best practices with education and behavioral health stakeholders

Dr. Conway explained the STEP-UP Westmoreland website will be a hub for information that serves as the access point for the program. He stated that school boards will be asked to approve a resolution to support the program. He added that Westmoreland County provided \$25,000 funds for the program to start.

Mrs. Key asked how mental health professionals are chosen for the program.

Dr. Conway stated we rely on the county and their leadership as well as districts' experiences and the IU with providers. All services are vetted through a committee to analyze the resource.

Mrs. Shank asked when training educators will start.

Dr. Conway replied immediately.

PERMISSION FOR MICHAEL PAGNOTTA TO CHAPERONE THREE HIGH SCHOOL STUDENTS ON OVERNIGHT TRIP: PMEA REGION 1 BAND FESTIVAL, NEW CASTLE, PA, MARCH 7-9, 2019

PERMISSION TO ADVERTISE FOR BIDS FOR THE FOLLOWING PROJECT: BON AIR RE-PAVING AND SOFTBALL FIELD RENOVATIONS

Dr. Wagner stated that Board members are being asked to permit bids to be advertised and received. She explained they are not committing to the project and/or amounts until the bid is actually awarded. She stated the architects are finalizing bid specs and some alternates on the bid. She added that she and the Facilities Director, Dave Ploskunak, will be meeting on Monday with the architects.

Mr. Kaczor asked where the bids will be advertised.

Dr. Wagner explained that bids are advertised in newspapers as required by law.

Dr. Wagner added the 2019-2020 calendar is being worked on and will be on the March agenda for approval.

APPROVAL OF MEMORANDUM OF AGREEMENT WITH BURRELL EDUCATION ASSOCIATION REGARDING CREDIT RECOVERY PROGRAM 2019

Dr. Wagner summarized the MOA and the Credit Recovery Program.

APPROVAL OF MEMORANDUM OF AGREEMENT WITH BURRELL EDUCATION ASSOCIATION REGARDING DISTANCE LEARNING DEVELOPMENT AND IMPLEMENTATION 2019-2020

Dr. Wagner summarized the MOA and Distance Learning Development and Implementation.

APPROVAL OF AGREEMENT WITH SOLUTION TREE, INC. FOR ONSITE PROFESSIONAL DEVELOPMENT

Dr. Wagner explained the agreement for professional development for 2019-2020 with Solution Tree. She discussed the need for Professional Learning Communities work and system implementation. The agreement is for two days work with a professional. Dr. Wagner explained the funds will come from a large portion of staff development budget for next year.

DIRECTOR OF STUDENT SERVICES – DR. EGNOR:

APPROVAL OF AGREEMENT WITH GRADE POINT RESOURCES FOR SOCIAL/EMOTIONAL LEARNING SERVICES THROUGH JUNE 30, 2019 (Attachment 2-1A)

Dr. Egnor stated that the District received \$25,000 grant funds to implement Social/Emotional Learning Services to support staff and students to support the Safe School climate. He stated he has received four proposals for the service and is recommending the Board accept the proposal from Grade Point Resources tonight so that District can begin working with them through end of school year.

Mr. Wojcik asked if anyone uses this organization.

Dr. Egnor stated yes, several districts use them for various services.

Dr. Wagner added that our district uses their services for consultation for autism behavioral support and she is very confident to work with them in this new capacity.

Mr. Kaczor asked if this has been done before and how issues will be addressed.

Dr. Egnor stated there is a clause in the proposal and agreement to address any issues and also a specific program that will be implemented.

Mr. Kaczor asked if they don't perform, and we pay them, would they agree to bring someone in next year.

Dr. Wagner stated there will be checkpoints and before payment of each invoice we will ensure the program is working. She added they will be working hand in hand with Dr. Egnor and Mrs. Roland.

Mr. Wojcik asked how administration will determine if it is successful.

Dr. Wagner stated the grant has measures in it that we need to use including student assistance referrals and discipline referrals.

Ms. Shank stated that if the person is training teachers, the effects will continue.

Dr. Wagner agreed and added that our demographics are changing and we need to train staff on how to be prepared for the social and emotional needs of students. She stated she believes the needs are substantial.

Mrs. Key asked if this will be addressed with all teachers.

Dr. Wagner stated that since we only have three months, we will start with K-8. She indicated we need to at least get the program started.

Mrs. Koziarski asked if there is a written plan.

Dr. Wagner stated that there is a written plan. She indicated Mrs. Roland's previous experience with a school traumatic situation has led to her recommendation to help with social/emotional needs and be better equipped as a district/team.

Mrs. Key stated she believes it is definitely the right direction and a good plan.

Dr. Wagner stated she is planning to budget for a person in 2019-2020 for these needs.

Mr. Kaczor asked if there is an option to hire a person from Grade Point Resources if we want or need going forward.

Dr. Wagner stated yes.

Mr. Kaczor asked if teachers and administration are supportive of the program.

Dr. Wagner stated that administration is and that the next step is to get teachers ready.

Mrs. Roland stated we need to "plant the seed" so we may not see immediate results, but that we will be equipping staff and students. She stated that this social/emotional learning might be the most important instruction they will get. She added that there are parent portals to the program as well.

Mrs. Koziarski asked if Detective Marhefka will be involved.

Dr. Egnor stated yes.

Mrs. Roland stated it is important that we have someone dedicated to the program and this agreement with Grade Point Resources provides that person.

Motion by: Mrs. Key

Seconded by: Mr. Kaczor

Roll Call: All in Favor

Motion carried.

STUDENT ASSISTANCE PROGRAM – INFORMATION

Dr. Egnor explained the Student Assistance Program (SAP) and how it helps schools identify students who are experiencing behavioral and/or academic difficulties that are posing a barrier to their learning and their success in school. SAP offers support to these students and their families. He stated that when a referral is made, we partner with the Westmoreland County SAP team. The Sap Liaisons gather information to determine if the situation warrants further evaluation. They assess and provide services and referrals for services needed.

Mr. Wojcik asked if Dr. Egnor reviewed the numbers from this year to determine if they are similar each year and/or if there are trends.

Dr. Egnor stated yes, there are certain trends for referrals and declines. He indicated he has looked at last year compared to this year. It changes each year as to what building most referrals are coming from. He added that we will continue to review data and trends.

PERSONNEL – MS. SHANK

NORTHERN WESTMORELAND CAREER & TECHNOLOGY CENTER REPORT – MR. WOJCIK/DR. LINDERMAN

WESTMORELAND INTERMEDIATE UNIT REPORT – MRS. BEVERIDGE

Mrs. Beveridge reported the following:

- Audit - no deficiencies
- Step Up Program funding
- Budget presentation
- Dr. Conway, Executive Director - 4 year agreement
- IU Representative named to attend Burrell Board meetings
- Governor Wolf Budget proposal
- Clairview enrollment
- eAcademy enrollment
- Teachers in the workplace
- Comprehensive Plan Workshop
- Act 44 Part B competitive grant submitted

PSBA LIAISON – MRS. KEY

BUSINESS – MRS. CALLAHAN:

APPROVAL OF BUDGETARY TRANSFERS

AWARD BIDS THROUGH WESTMORELAND INTERMEDIATE UNIT JOINT PURCHASING CONSORTIUM BOARD FOR GASOLINE AND DIESEL FUEL FOR 2019-2020 SCHOOL YEAR

APPROVAL OF CONTRACT WITH WESTMORELAND INTERMEDIATE UNIT FOR INTERNET ACCESS FOR PERIOD JULY 1, 2019 THROUGH JUNE 30, 2022

Mrs. Callahan stated that the following four agenda items are expenditures for which the District can obtain E-rate funding to provide a discount of approximately 50% of the cost. She discussed the strict guidelines and requirements for obtaining the funding including posting services, accepting bids, reviewing bids, and awarding agreements within a specific timeframe.

Mrs. Callahan stated that the District received four proposals for internet service with the WIU being the most cost effective and recommended vendor.

APPROVAL OF CONTRACT WITH CROWN CASTLE FIBER FOR LEASED LIT FIBER TRANSMISSION SERVICE FOR PERIOD JULY 1, 2019 THROUGH JUNE 30, 2024

Mrs. Callahan explained the need for leased lit fiber service from the High School to the two elementary schools. She stated that the District owns the fiber from the High School to Middle School so leasing is not necessary for that school. The District received three proposals and Crown Castle provided a substantially lower rate than other vendors. The five-year agreement allows for an increase from 1G to 10G within the contract, which will likely be needed in a year or two. Mrs. Callahan added that Crown Castle is the current provider and is also the recommended provider for the NRC fiber.

APPROVAL OF CONTRACT WITH EPLUS TECHNOLOGY INC. FOR CISCO SWITCH MAINTENANCE FOR PERIOD JULY 1, 2019 THROUGH JUNE 30, 2020

ACCEPTANCE OF PROPOSAL OF CROWN CASTLE FIBER FOR NORTHERN REGION CONSORTIUM (NRC) FOR FIBER CONNECTION SERVICES EFFECTIVE JULY 1, 2019 FOR FIVE-YEAR TERM

Mrs. Callahan explained the Northern Region Consortium which includes the NWCTC and four sending districts. It provides the fiber to our High School and we pay 1/5 of the cost of the total service as agreed by the members. The rate proposed by Crown Castle is a substantial decrease from prior year cost with an increased bandwidth, and it is being recommended for approval.

PERMISSION TO ADVERTISE FOR BIDS FOR PURCHASE OF EMERGENCY DOOR SECURITY DEVICES

ACCEPTANCE OF MANAGEMENT’S DISCUSSION AND ANALYSIS FOR FISCAL YEAR ENDED JUNE 30, 2018

Mrs. Callahan stated that at the November 2018 Board meeting she reviewed the District 2017-2018 fiscal year financial information in detail when she explained the District’s Annual Financial Report (AFR). The Management’s Discussion and Analysis or MD&A and Audit Report relate to that same fiscal year and have recently been completed. She added that all of the financial data in the MD&A and Audit Report remain the same as reported to the Board with the AFR in November.

Mrs. Callahan stated that the MD&A for fiscal year ended June 30, 2018 is the written summary that she prepares as required by GASB to explain the financial reports and accounting practices of the District which gets included in the audit report and has specific requirements for information. Mrs. Callahan briefly highlighted parts of the report including the financial highlight section with net position and District fund balances. She reported the District’s fund balances at June 30, 2018 as follows: General Fund Unassigned Fund Balance \$2,923,376; Committed Fund Balance \$1,949,000; Capital Reserve Fund Balance \$621,703 and Capital Projects Fund Balance \$70,340. She reviewed the Basic Financial Statements section which explains the government-wide financial statements and fund financial statements. She reviewed the Statement of Net Position, section on individual funds, proprietary funds which is the Food Service Fund, and the fiduciary funds which are the student activity funds. She discussed the significant variances in the budget as previously discussed with the Annual Financial Report review at the November Board meeting. She highlighted the Capital Assets and Long Term Debt as well as the Comparative Analysis.

ACCEPTANCE OF INDEPENDENT AUDIT REPORT OF HOSACK, SPECHT, MUETZEL AND WOOD, LLP FOR FISCAL YEAR ENDED JUNE 30, 2018

Mrs. Callahan reviewed the Independent Audit Report form Hosack, Specht, Muetzel and Wood, LLP for fiscal year ended June 30, 2018. She stated that the District is required to have an independent CPA firm perform an audit each year. They review fiscal transactions, accounting practices, and financial reporting. The letter on pages 1-3 of the report summarizes their audit and communicates their opinion to the Board that the District’s financial statements fairly represent the financial position of the District.

Mrs. Callahan reviewed the government-wide statements and figures including the Statement of Net Position and Statement of Activities. She reviewed the Fund Financial Statements beginning with the Balance Sheet showing Assets, Liabilities, and Fund Balances of the General Fund, Capital Project Fund, and Capital Reserve Fund. She reviewed the Proprietary Fund (Food Service) Statements, showing net position and change in net position. She reminded Board members that the Food Service Fund reported an increase in net position of \$158,215 which is a substantial increase of revenues over expenses from prior years as discussed at the November board meeting. Mrs. Callahan reviewed the General Fund Schedule

of Revenues, Expenditures and Changes in Fund Balance Report which shows actual revenue and expenditures and the variance from budgeted amounts.

Mrs. Callahan referenced the letters from the auditors which indicate no deficiencies in internal controls and no instances of non-compliance. She concluded with the report of no material weaknesses, no significant deficiencies, and no findings reported.

BUDGET 2019-2020 WORKSHOP MEETING – INFORMATION

Mrs. Callahan indicated that she proposes the Board hold a Public Board Meeting – Budget Workshop on Tuesday, April 2, 2019 at 6:00 PM specifically for the 2019-2020 budget presentation and Board discussion.

COMMUNICATIONS

Mrs. Callahan stated that one item of communication is presented for review.

REQUESTS FOR USE OF BUILDINGS

PAYMENT OF BILLS

COMMENTS FROM THE PUBLIC

There were no comments from the public.

ADJOURNMENT

Mr. Kunkle made a motion, seconded by Mrs. Key, that the Board adjourn the meeting at 8:36 PM.

Roll Call: All in Favor

Motion carried.

Jennifer S. Callahan
Business Administrator/Board Secretary

JSC/lew

**BURRELL SCHOOL DISTRICT
BOARD MEETING MINUTES
FEBRUARY 19, 2019**

CALL TO ORDER

The Burrell School District Board of Directors Meeting was held in the High School Board Room and was called to order at 7:34 PM by President Shank.

PLEDGE OF ALLEGIANCE

Ms. Shank asked all present to participate in the Pledge of Allegiance.

ROLL CALL

The following responded to Roll Call: Dr. Rachel Linderman, Mr. James D. Kunkle, Mrs. Gretchen Beveridge, Mr. Rick Kaczor, Mrs. Genia Koziarski, Mr. Christopher S. Wojcik and Ms. Tricia Shank. The following members were absent: Mrs. Jane A. Kinter and Mrs. Pam Key. Also in attendance were: Dr. Shannon L. Wagner, Superintendent, Dr. Gregory Egnor, Director of Student Services, Mrs. Jennifer S. Callahan, Business Administrator/Board Secretary and Mr. Lee Price, Solicitor.

EXECUTIVE SESSION

FEBRUARY 12, 2019 – IMMEDIATELY FOLLOWING MEETING – PERSONNEL AGENDA

FEBRUARY 19, 2019 – 7:00 PM – PERSONNEL AGENDA

Ms. Shank announced the Board's Executive Sessions.

APPROVAL OF MINUTES

Agenda Meeting – January 8, 2019

Regular Meeting – January 15, 2019

TREASURER'S REPORT – JANUARY 2019 (Attachment 2-1)

FOOD SERVICE FUND REPORT – JANUARY 2019 (Attachment 2-2)

STUDENT ACTIVITY FUND REPORTS – JANUARY 2019 (Attachment 2-3)

NURSES' REPORT – JANUARY 2019 (Attachment 2-4)

Motion by: Mrs. Koziarski

Seconded by: Mr. Kaczor

Roll Call: All in Favor

Motion carried.

COMMENTS FROM THE PUBLIC – AGENDA ONLY

There were no comments from the public.

REPORTS OF ADMINISTRATION AND STANDING COMMITTEES:

SUPERINTENDENT – DR. WAGNER:

STUDENT/STAFF RECOGNITION

Dr. Wagner recognized the following:

Angela Dastolfo – School Nurse Excellence Award

WESTMORELAND INTERMEDIATE UNIT PRESENTATION: DR. JASON A. CONWAY, EXECUTIVE DIRECTOR – INFORMATION

Dr. Wagner stated Dr. Conway, Westmoreland Intermediate Unit Executive Director, presented information last week.

Dr. Egnor introduced Mr. Jason Stragand, Student Services Director, who will now be the WIU representative for Burrell meetings.

PERMISSION FOR MICHAEL PAGNOTTA TO CHAPERONE THREE HIGH SCHOOL STUDENTS ON OVERNIGHT TRIP: PMEA REGION 1 BAND FESTIVAL, NEW CASTLE, PA, MARCH 7-9, 2019

Motion by: Mrs. Koziarski

Seconded by: Mr. Wojcik

Roll Call: All in Favor

Motion carried.

PERMISSION TO ADVERTISE FOR BIDS FOR THE FOLLOWING PROJECT: BON AIR RE-PAVING AND SOFTBALL FIELD RENOVATIONS

Dr. Wagner stated she is asking for permission to advertise for bids. She and Mr. Ploskunak met with the architect yesterday to discuss bid plans. Dr. Wagner listed the various alternates to be included in the bids. The Board will have a lot to review and discuss for approval if the Board chooses to move forward with the project. The architect indicated a plan to try to award in May; however, Dr. Wagner stated she is attempting to move that to April if possible.

Motion by: Mr. Wojcik

Seconded by: Dr. Linderman

Roll Call: All in Favor

Motion carried.

APPROVAL OF MEMORANDUM OF AGREEMENT WITH BURRELL EDUCATION ASSOCIATION REGARDING CREDIT RECOVERY PROGRAM 2019

Motion by: Mrs. Beveridge

Seconded by: Mr. Kaczor

Roll Call: All in Favor

Motion carried.

APPROVAL OF MEMORANDUM OF AGREEMENT WITH BURRELL EDUCATION ASSOCIATION REGARDING DISTANCE LEARNING DEVELOPMENT AND IMPLEMENTATION 2019-2020

Motion by: Mrs. Beveridge

Seconded by: Mrs. Koziarski

Roll Call: All in Favor

Motion carried.

APPROVAL OF AGREEMENT WITH SOLUTION TREE, INC. FOR ONSITE PROFESSIONAL DEVELOPMENT (Attachment 2-5)

Motion by: Mrs. Koziarski

Seconded by: Dr. Linderman

Roll Call: All in Favor

Motion carried.

DIRECTOR OF STUDENT SERVICES – DR. EGNOR:

AGREEMENT WITH GRADE POINT RESOURCES FOR SOCIAL/EMOTIONAL LEARNING SERVICES THROUGH JUNE 30, 2019 – INFORMATION

Dr. Egnor stated that last week the Board approved Grade Point Resources agreement so that administration could begin to work with the vendor to select the candidate to begin the program.

STUDENT ASSISTANCE PROGRAM – INFORMATION

Dr. Egnor stated that last week he presented data about SAP and will continue to update information and provide as needed.

PERSONNEL – MS. SHANK (Attachment 2-6)

Motion by: Mrs. Koziarski

Seconded by: Mr. Wojcik

Roll Call: All in Favor

Motion carried.

**NORTHERN WESTMORELAND CAREER & TECHNOLOGY CENTER REPORT-
MR. WOJCIK/DR. LINDERMAN**

Members received a summary of the January 22, 2019 meeting.

Mr. Wojcik reported the following:

- Received Safe Schools Grant and will be implementing plan patterned after Burrell School District
- Auto Body Shop entered pedal car at World of Wheels and took 2nd place
- Joint area Board officers selected

WESTMORELAND INTERMEDIATE UNIT REPORT – MRS. BEVERIDGE

Mrs. Beveridge reported the following:

- Budget presentation
- Dr. Conway - 4 year agreement
- Jason Stragand – IU representative to attend Burrell Board meetings
- Governor Wolf budget proposal items
- Clairview enrollment
- eAcademy enrollment
- Comprehensive Planning
- Competitive Part B Grant revision and resubmit for Safety

Mrs. Beveridge added the following remark about BAM, Burrell Arts & Music Night – Burrell received a silver star for Community Excellence for BAM Program.

LEGISLATIVE REPORT – MRS. KEY

No report given.

ACCEPTANCE OF PROPOSAL OF CROWN CASTLE FIBER FOR NORTHERN REGION CONSORTIUM (NRC) FOR FIBER CONNECTION SERVICES EFFECTIVE JULY 1, 2019 FOR FIVE-YEAR TERM

Motion by: Mr. Kaczor

Seconded by: Mr. Wojcik

Roll Call: All in Favor

Motion carried.

PERMISSION TO ADVERTISE FOR BIDS FOR PURCHASE OF EMERGENCY DOOR SECURITY DEVICES

Motion by: Dr. Linderman

Seconded by: Mrs. Beveridge

Roll Call: All in Favor

Motion carried.

ACCEPTANCE OF MANAGEMENT’S DISCUSSION AND ANALYSIS FOR FISCAL YEAR ENDED JUNE 30, 2018

Mrs. Callahan stated that she reviewed the MD&A for fiscal year ended June 30, 2018 at the Agenda meeting. The MD&A is the written summary prepared as required to explain the District’s financial reports and accounting practices. It is incorporated into the Annual Financial Statements of the District. Mrs. Callahan asked if there are any questions. There were none.

Motion by: Mrs. Koziarski

Seconded by: Mrs. Beveridge

Roll Call: All in Favor

Motion carried.

ACCEPTANCE OF INDEPENDENT AUDIT REPORT OF HOSAK, SPECHT, MUETZEL AND WOOD, LLP FOR FISCAL YEAR ENDED JUNE 30, 2018 BUDGET 2019-2020 WORKSHOP MEETING – INFORMATION

Mrs. Callahan stated that she reviewed the details of the Independent Audit Report of Hosak Specht Muetzel and Wood at the Agenda meeting, including all of the District financial information and reports for the fiscal year 2017-2018. She stated that the auditor’s opinion indicates that the District followed appropriate accounting procedures, policies, and guidelines, appropriately state the District financial position, and that there were no findings or weaknesses. Mrs. Callahan asked if there are any questions or if further review is needed. There were none.

Motion by: Mrs. Beveridge

Seconded by: Mr. Kaczor

Roll Call: All in Favor

Motion carried.

