

**BURRELL SCHOOL DISTRICT  
AGENDA MEETING MINUTES  
OCTOBER 9, 2018**

**CALL TO ORDER**

The Burrell School District Board of Directors Agenda Meeting was held in the High School Board Room and called to order at 7:03 PM by Vice President Koziarski.

**PLEDGE OF ALLEGIANCE**

Mrs. Koziarski asked all present to participate in the Pledge of Allegiance.

**ROLL CALL**

The following responded to Roll Call: Mrs. Jane A. Kinter, Mr. James D. Kunkle, Mrs. Gretchen V. Beveridge, Mr. Rick Kaczor, Mrs. Pam Key, Mrs. Genia Koziarski and Mr. Christopher S. Wojcik. The following members were absent: Dr. Rachel Linderman and Ms. Tricia Shank. Also in attendance were: Dr. Shannon L. Wagner, Superintendent, Dr. Gregory Egnor, Director of Student Services, and Mrs. Jennifer S. Callahan, Business Administrator/ Board Secretary.

**EXECUTIVE SESSION**

**OCTOBER 9, 2018 – IMMEDIATELY FOLLOWING MEETING – PERSONNEL AGENDA  
OCTOBER 16, 2018 – 7:00 PM – PERSONNEL AGENDA**

Mrs. Koziarski announced the Board's Executive Sessions.

The Board reviewed items scheduled for the regular meeting to be held on October 16, 2018.

**COMMENTS FROM THE PUBLIC – AGENDA ONLY**

There were no comments from the public.

**REPORTS OF ADMINISTRATION AND STANDING COMMITTEES**

**SUPERINTENDENT – DR. WAGNER:**

**ENROLLMENT REPORT – INFORMATION**

Dr. Wagner discussed 2018-2019 District enrollment of 1,806 from the October 1, 2018 report.

## **FIRST READING OF REVISION TO POLICY 808 – FOOD SERVICES**

### **FACILITIES UPDATE – INFORMATION**

Dr. Wagner stated that next week she will share architect estimates for facility upgrades within the 5-10 year plan. She discussed recent issues with the High School pool and related pipes. The pool is currently working but there is concern with condition of the pipes. The architect will provide various proposals and estimates for upgrades.

Dr. Wagner also discussed the issue with the track. She stated that water is going under the track. The track is 10 years old and needs to be replaced and resurfaced.

Mr. Kaczor suggested that to protect foot traffic, fencing should be considered for the track. He also asked if any work is considered for the football field because it gets so much use. He questioned if artificial turf should be considered.

Dr. Wagner stated the architect will provide an estimate on turf for information and discussion; however, it will be a substantial increase in cost estimates.

Mrs. Koziarski asked when the work will be done.

Dr. Wagner stated that has not been determined because at this time we are only presenting information to make the Board aware of facilities' needs.

Mr. Wojcik asked if embedded lines could be sleeved in the pool.

Mr. Ploskunak stated it's not likely for embedded lines.

General discussion ensued regarding sleeves.

Dr. Wagner stated a back-up plan will be in place for the pool during swim season.

### **SIEMENS CORP: STEM EVENT – INFORMATION**

Dr. Wagner stated she was invited to go to Siemens for employee appreciation day. Siemens employees prepared packs of 100 solar car kits to donate for use by District students. She reported the contacts and leads made for HUB and Rube Goldberg. She also discussed a potential partnership with Siemens for Science Olympiad, robotics, etc.

**DIRECTOR OF STUDENT SERVICES – DR. EGNOR:**

**APPROVAL OF ATHLETIC TRIPS AND FIELD TRIPS FOR 2018-2019**

Dr. Egnor stated that a student has qualified for the PIAA golf tournament and that event and overnight trip will be added to the Athletic Trip list for next week.

**APPROVAL OF STUDENT SERVICES INTERAGENCY AGREEMENT ADDENDUM #1 WITH WESTMORELAND INTERMEDIATE UNIT FOR STUDENT SERVICES FOR 2018-2019 SCHOOL YEAR**

Dr. Egnor stated that the Student Services Interagency Agreement with Westmoreland Intermediate Unit for student services for 2018-2019 school year was approved in May. He explained that Addendum #1 removes psychological services.

**APPROVAL OF AGREEMENT WITH WESTMORELAND INTERMEDIATE UNIT FOR ACCEPTANCE OF IDEA-B FUNDS FOR 2018-2019 SCHOOL YEAR**

Dr. Egnor stated the funds are primarily used for Personal Care Assistants and speech services for Special Education students.

**NORTHERN WESTMORELAND CAREER & TECHNOLOGY CENTER REPORT – MR. WOJCIK/DR. LINDERMAN**

Members received a summary of the September 20, 2018 meeting. Mr. Wojcik also reported the following:

- Approved Sports Therapy program
- Hired machine tool instructor
- Student enrollment

Mrs. Koziarski asked if sports therapy is replacing a current program or elimination of any other program.

Dr. Wagner stated sports therapy is a newly added program for next year.

## **WESTMORELAND INTERMEDIATE UNIT REPORT – MRS. BEVERIDGE**

Mrs. Beveridge reported the following:

- Representative
- New space in building nearing completion
- Clairview School tour
- Lego bricks/STEM Challenge
- Lego bricks donated to Stewart School 5<sup>th</sup> grade

## **LEGISLATIVE REPORT – MRS. KEY**

Mrs. Key reported the following:

- House/Senate voting in October/November
- High School graduation reform
- School Safety & Security Committee

## **OTHER REMARKS**

Dr. Wagner stated the new grant for additional safe schools support is due Friday. The District approach is to attempt to secure additional funds for programs like the ARC Program through Wesley Family Services, which is supporting the emotional well-being of some students. Thus far, the sessions for ARC are going well. District personnel do not sit in the sessions at this time. The program is being offered at the Middle School and the High School. As a District, we have seen an increased need to support the emotional well-being of our students. The grant monies will hopefully assist us in this endeavor.

## **BUSINESS – MRS. CALLAHAN:**

### **APPROVAL OF BUDGETARY TRANSFERS**

### **APPROVAL OF AGREEMENT WITH RSCHOOLTODAY FOR ATHLETIC ACTIVITY SCHEDULER**

## **COMMENTS FROM THE PUBLIC**

Courtney Kobelenske, 442 Violet Drive

- Basketball Fundraiser proceeds used to purchase classroom items
- Treat Trolley operated by Middle School Special Ed students and Mrs. Shields
- \$800 raised for cart supplies
- Proceeds donated to Middle School

Mrs. Koziarski asked who is chaperoning and managing the students.

Dr. Egnor stated that their classroom teacher, Ashley Shields, will be with the eight students.

Mrs. Koziarski asked when the Treat Trolley will operate.

Dr. Wagner stated they will be selling on Fridays to teachers only.

Mrs. Callahan stated there are internal controls in place regarding managing cash.

Dr. Egnor added that he is working on guidelines for the program to ensure they follow procedures.

Mrs. Koziarski thanked Mrs. Kobelenske for all she does for the community.

Mrs. Kobelenske asked if a shelf can be installed in Middle School restrooms for the hall pass/planners to sit on.

Dr. Wagner stated that the facilities department can come up with something.

Mrs. Beveridge suggested MakerSpace students could design something.

### **OTHER REMARKS**

Pam Key stated she is concerned with human trafficking. She is requesting a parent forum with police regarding this issue and safety.

Dr. Wagner asked Mrs. Roland to contact Phillip Little, Education and Outreach Office of Pennsylvania Attorney General's Office, to come to Burrell School District to present The Gravity of Send program in conjunction with police for Burrell High School and Huston Middle School students. Dr. Wagner suggested an additional evening event with parents.

### **ADJOURNMENT**

Mrs. Kinter made a motion, seconded by Mr. Wojcik, that the Board adjourn the meeting at 7:57 PM.

Roll Call: All in Favor.

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Jennifer S. Callahan  
Business Administrator/Board Secretary

JSC/lew

**BURRELL SCHOOL DISTRICT  
BOARD MEETING MINUTES  
OCTOBER 16, 2018**

**CALL TO ORDER**

The Burrell School District Board of Directors meeting was held in the High School Board Room and called to order at 7:32 PM by Mr. Andrew Evankovich, Solicitor.

**APPOINT GRETCHEN BEVERIDGE AS TEMPORARY PRESIDENT**

Mr. Kaczor made a motion, seconded by Mrs. Kinter, to appoint Mrs. Gretchen Beveridge as Temporary President for October 16, 2018.

Roll Call: All in Favor

Motion carried.

**PLEDGE OF ALLEGIANCE**

Mrs. Beveridge asked all present to participate in the Pledge of Allegiance.

**ROLL CALL**

The following responded to Roll Call: Dr. Rachel Linderman, Mrs. Jane A. Kinter, Mr. James D. Kunkle, Mrs. Gretchen V. Beveridge, Mr. Rick Kaczor and Mr. Christopher S. Wojcik. The following members were absent: Mrs. Pam Key, Mrs. Genia Koziarski and Ms. Tricia Shank. Also in attendance were: Dr. Shannon L. Wagner, Superintendent, Dr. Gregory Egnor, Director of Student Services, Mrs. Jennifer S. Callahan, Business Administrator/Board Secretary, and Mr. Andrew Evankovich, Solicitor.

**EXECUTIVE SESSION-**

**OCTOBER 9, 2018 – IMMEDIATELY FOLLOWING MEETING – PERSONNEL AGENDA**  
**OCTOBER 16, 2018 – 7:00 PM – PERSONNEL AGENDA**

Mrs. Beveridge announced the Board's Executive Sessions.

**APPROVAL OF MINUTES**

Agenda Meeting – September 11, 2018

Regular Meeting – September 18, 2018



Motion by: Mr. Kaczor

Seconded by: Dr. Linderman

Roll Call: All in Favor

Motion carried.

**FACILITIES UPDATE – INFORMATION**

Dr. Wagner listed the facility updates needed as discussed each year during the budget process. Currently the track, pool and Bon Air asphalt repaving have risen to the top of the list. She indicated that HHSDR Architects have provided preliminary estimates. Dr. Wagner also asked the architect to look at the softball field. She stated she is not asking for approval or making recommendations at this point, but need to discuss further.

Dr. Wagner stated that she and Mrs. Callahan will review and prepare related financial information for the November meeting for the Board to review and consider if moving forward on any project.

**SIEMENS CORP: STEM EVENT – INFORMATION**

Dr. Wagner discussed the Siemens STEM event and shared solar car kit samples donated for student use either in Science Olympiad at Stewart Elementary or design at Huston Middle School.

**PERMISSION TO EXTEND ENROLLMENT OF ONE NONRESIDENT STUDENT TUITION-FREE THROUGH DECEMBER 31, 2018, PENDING CONTRACTED COMPLETION OF HOME CONSTRUCTION**

Motion by: Dr. Linderman

Seconded by: Mrs. Kinter

Roll Call: All in Favor

Motion carried.

**DIRECTOR OF STUDENT SERVICES – DR. EGNOR:**

**APPROVAL OF ATHLETIC TRIPS AND FIELD TRIPS FOR 2018-2019**

Motion by: Dr. Linderman

Seconded by: Mr. Wojcik

Roll Call: All in Favor

Motion carried.



**APPROVAL OF STUDENT SERVICES INTERAGENCY AGREEMENT ADDENDUM #1 WITH WESTMORELAND INTERMEDIATE UNIT FOR STUDENT SERVICES FOR 2018-2019 SCHOOL YEAR (Attachment 10-5)**

Motion by: Mrs. Kinter

Seconded by: Mr. Wojcik

Roll Call: All in Favor

Motion carried.

**APPROVAL OF AGREEMENT WITH WESTMORELAND INTERMEDIATE UNIT FOR ACCEPTANCE OF IDEA-B FUNDS FOR 2018-2019 SCHOOL YEAR (Attachment 10-6)**

Motion by: Mrs. Kinter

Seconded by: Mr. Kaczor

Roll Call: All in Favor

Motion carried.

**PERSONNEL – MS. SHANK (Attachment 10-7)**

Motion by: Mr. Wojcik

Seconded by: Mr. Kaczor

Roll Call: All in Favor

Motion carried.

**NORTHERN WESTMORELAND CAREER & TECHNOLOGY CENTER REPORT – MR. WOJCIC/DR. LINDERMAN**

Members received a summary of the September 20, 2018 meeting. Mr. Wojcik also reported the following:

- Meeting this Thursday
- Addition of Sports Therapy Program

Mr. Kunkle asked when the Sports Therapy Program is starting.

Dr. Wagner stated it starts next school year.

Mr. Kunkle asked if NWCTC has space available for the new program.

Dr. Wagner stated one classroom space is available and will be used for the new program.

Mr. Kaczor asked if there is a plan for additional capacity.

Dr. Wagner stated there is no plan at this time. School districts cannot afford substantial costs of major renovations so they have been brainstorming options.

Mr. Kaczor asked if space is available at other schools.

Dr. Wagner indicated yes and it is an option to consider.

Mr. Kunkle asked if private funding from corporations seeking employees has been considered.

Dr. Wagner stated they are looking at partnerships with industries and companies. Workforce Forum is looking to help with the issue across the country. NWCTC is exploring options and trying to come up a solution.

### **WESTMORELAND INTERMEDIATE UNIT REPORT – MRS. BEVERIDGE**

Members received a summary of the September 25, 2018 meeting. Mrs. Beveridge also reported the following:

- Dr. Conway attended PA IU meeting
- Act 44 Competitive Grant
- Act 55 School Board training
- WIU Educational Association negotiation
- Clairview enrollment
- eAcademy

### **LEGISLATIVE REPORT – MRS. KEY**

No report given.

### **BUSINESS – MRS. CALLAHAN:**

#### **APPROVAL OF BUDGETARY TRANSFERS (Attachment 10-8)**

Motion by: Dr. Linderman

Seconded by: Mrs. Kinter

Roll Call: All in Favor

Motion carried.

#### **APPROVAL OF AGREEMENT WITH RSCHOOLTODAY FOR ATHLETIC ACTIVITY SCHEDULER (Attachment 10-9)**

Motion by: Mrs. Kinter

Seconded by: Mr. Kunkle

Roll Call: All in Favor

Motion carried.

