

**BURRELL SCHOOL DISTRICT
AGENDA MEETING MINUTES
JUNE 12, 2018**

CALL TO ORDER

The Burrell School District Board of Directors Agenda Meeting was held in the High School Boardroom and called to order at 7:10 PM by President Shank.

PLEDGE OF ALLEGIANCE

Ms. Shank asked all present to participate in the Pledge of Allegiance.

ROLL CALL

The following responded to Roll Call: Dr. Rachel Linderman, Mr. James D. Kunkle, Mrs. Gretchen Beveridge, Mr. Rick Kaczor, Mr. Christopher S. Wojcik and Ms. Tricia Shank. The following members were absent: Mrs. Jane A. Kinter, Mrs. Pam Key and Mrs. Genia Koziarski. Also in attendance were: Dr. Shannon L. Wagner, Superintendent, Dr. Gregory Egnor, Director of Student Services, and Mrs. Jennifer S. Callahan, Business Administrator/ Board Secretary.

**EXECUTIVE SESSION-
JUNE 12, 2018 – IMMEDIATELY FOLLOWING MEETING – PERSONNEL AGENDA
AND LITIGATION
JUNE 19, 2018 – 7:00 PM – PERSONNEL AGENDA**

Ms. Shank announced the Board's Executive Sessions.

COMMENTS FROM THE PUBLIC – AGENDA ONLY

There were no comments from the public.

AGENDA REVIEW

The Board reviewed items scheduled for the regular meeting to be held on June 19, 2018.

REPORTS OF ADMINISTRATION AND STANDING COMMITTEES

SUPERINTENDENT – DR. WAGNER:

APPROVAL OF REVISION TO POLICY 702 – GIFTS, GRANTS, DONATIONS

APPROVAL OF REVISION TO POLICY 808 – FOOD SERVICES

Dr. Wagner stated that Policy 808-Food Services revision complies with Act 55 regarding student meal account balance and payment.

APPROVAL OF REVISION TO POLICY 815 – ACCEPTABLE USE OF COMPUTERS, NETWORK, INTERNET, ELECTRONIC COMMUNICATIONS AND INFORMATION SYSTEMS

APPROVAL OF REVISION TO POLICY 249 – BULLYING/CYBERBULLYING

APPROVAL OF REVISION AND MERGING OF POLICY 248 TO POLICY 103 – NONDISCRIMINATION IN SCHOOL AND CLASSROOM PRACTICES

Dr. Wagner stated that Dr. Egnor is the District's Compliance Officer.

FIRST READING OF ADOPTION OF POLICY 918 – TITLE I PARENT AND FAMILY ENGAGEMENT

Dr. Wagner explained this is a new policy that is being recommended related to Title I Parent and Family Engagement. She stated the policy lists the school district's responsibilities. She indicated that parent workshops and Act 48 groups have reviewed the policy.

PERMISSION TO DISCARD TEXTBOOKS AND LIBRARY BOOKS

WELLNESS REPORT – INFORMATION

Dr. Wagner asked Mrs. Callahan to discuss the Wellness Report. Mrs. Callahan explained that the Wellness Report is required by regulations regarding NSLP and Board Policy 246-School Wellness. She explained the superintendent or designee shall annually provide a report to the Board on the District's compliance with the law and policies relating to wellness. Mr. Andrew Klipple, Food Service Director, the committee chair, has prepared the annual report which summarizes the District's compliance with the Wellness Policy during the 2017-2018 school year, including updates on the food service program, physical fitness activities, nutritional education and promotion.

GIFTS, GRANTS, DONATIONS REPORT – INFORMATION

Dr. Wagner presented the Gifts, Grants, Donations Report information.

BAND UNIFORM PURCHASE – INFORMATION

Dr. Wagner explained the need for new band uniforms, rotation of uniforms and presented photos of the proposed new uniforms. She indicated that funds have been included in the 2018-2019 budget.

SCHOOL SCHEDULES – INFORMATION

Dr. Wagner stated she is considering changing the High School student schedule but not the elementary or Middle School schedules. The change would push back the student start time by 30 minutes and provide teachers with additional time for collaboration and professional development and time for searches. She indicated that she is working though some outstanding issues and once it is finalized she will ask the Board to approve it.

Mr. Kaczor asked if the High School day would be extended.

Dr. Wagner stated that the school day will not be extended. She indicated that homeroom time and time between periods will be shortened.

Mr. Kaczor stated 40 minutes is short for class time and asked if block classes were considered.

Dr. Wagner stated that block classes have been discussed but it presents difficulties with other items and scheduling.

Mr. Kaczor asked if this puts Middle School and High School on the same student schedule.

Dr. Wagner stated that it does not put students on the same schedule. That change would increase with cost of bussing and may cause concern for families regarding bussing.

Mrs. Beveridge asked if this change would affect NWCTC students.

Dr. Wagner stated that the NWCTC student schedule is still being reviewed.

Dr. Wagner stated that if all the issues are worked out, her intention is to ask for Board approval next week for change in the student schedule time for Burrell High School.

DIRECTOR OF STUDENT SERVICES – DR. EGNOR:

APPROVAL OF AGREEMENT WITH GRADE POINT RESOURCES FOR CONSULTATION FOR 2018-2019 SCHOOL YEAR

Dr. Egnor stated the agreement is in place for consultation regarding special education and behavior support.

APPROVAL OF AGREEMENT WITH CLELIAN HEIGHTS FOR STUDENT PLACEMENT SERVICES FOR 2018-2019 SCHOOL YEAR

Dr. Egnor stated the agreement is in place for students that may have intellectual and developmental disabilities. The District currently has two students placed per their IEP.

APPROVAL OF AGREEMENT WITH MERAKEY PENNSYLVANIA FOR STUDENT PLACEMENT FOR THE PERIOD AUGUST 1, 2018 THROUGH JUNE 24, 2019

Dr. Egnor stated that Merakey Pennsylvania is the new name for NHS. The agreement is in place for students that may need autism or emotionally disturbed behavior services during the school year.

APPROVAL OF AGREEMENT WITH WESTMORELAND INTERMEDIATE UNIT FOR ACCESS BILLING SERVICES FOR 2018-2019 SCHOOL YEAR

APPROVAL OF AGREEMENT WITH WESLEY FAMILY SERVICES FOR PARTIAL HOSPITAL PROGRAM FOR 2018-2019 SCHOOL YEAR

Dr. Egnor stated he is expecting an agreement with Southwestern Pennsylvania Human Services, Inc. for substance abuse services. He indicated that he will be adding it to the agenda if the agreement is received.

NORTHERN WESTMORELAND CAREER & TECHNOLOGY CENTER REPORT – MR. WOJCIK/DR. LINDERMAN

Mr. Wojcik reported that NWCTC has an agreement with community college for a trial with welding to earn credits towards an associate's degree at discounted price for credits. Students could potentially graduate from High School with an associate's degree.

Dr. Linderman stated this is an exciting opportunity.

Dr. Wagner explained that some of our High School courses qualify for college credits to also support this opportunity. She added that Workforce Forum is promoting the concept as well.

WESTMORELAND INTERMEDIATE UNIT REPORT – MRS. BEVERIDGE

Mrs. Beveridge stated she will report next week.

PSBA REPORT – MRS. KEY

BUSINESS – MRS. CALLAHAN:

AUTHORIZE JENNIFER S. CALLAHAN TO MAKE ALL YEAR-END BUDGETARY TRANSFERS FOR FISCAL YEAR 2017-2018

PERMISSION TO DISCARD OBSOLETE EQUIPMENT

APPROVAL OF LETTER OF INTENT TO PURCHASE CISCO ADVANCED MALWARE PROTECTION THROUGH WESTMORELAND INTERMEDIATE UNIT FOR PERIOD JULY 1, 2018 THROUGH JUNE 30, 2021

APPROVAL OF CUSTOMER SERVICE AGREEMENT WITH UNIFIRST CORPORATION FOR 36 MONTH TERM

APPROVAL OF RENEWAL OF THE FOLLOWING DISTRICT INSURANCE POLICIES FOR PERIOD JULY 1, 2018 THROUGH JUNE 30, 2019: COMMERCIAL PACKAGE, WORKERS COMPENSATION, SCHOOL LEADERS' LEGAL LIABILITY, EXCESS LIABILITY, CYBER MANAGEMENT

Mrs. Callahan explained the District's insurance policies. She stated that each year the District's broker, Seubert & Associates, solicits insurance quotes to ensure we get the best prices on appropriate insurance coverages. She also stated that PSBA Insurance Trust pools insurance carriers to provide better rates to school districts and they endorse CM Regent Insurance Company. The increased rate is mostly a result of Workers Compensation rates up from the prior year one high claimant.

APPROVAL OF TAX SETTLEMENT AND EXONERATION OF UPPER AND LOWER BURRELL TAX COLLECTORS FROM PER CAPITA AND REAL ESTATE TAXES

APPROVAL OF USE OF CAPITAL PROJECT FUND FOR TENNIS COURT REPAIR PROJECT

APPROVAL OF USE OF CAPITAL PROJECT FUND FOR EXTERIOR DOOR REPLACEMENT PROJECT

Mrs. Callahan stated that the tennis court repair project and exterior door replacement project were already planned for this year by the Facilities Director. She indicated there is approximately \$70,000 remaining proceeds from the 2017 bond refinancing in Capital Project Fund. The funds must be used for capital expenditures and spent within a few years of

issuance. Both items are available for purchase through state contract so the District is not required to bid the projects. Mrs. Callahan stated that she is recommending using Capital Project Funds rather than Capital Reserve Funds for these items.

ADOPT FINAL GENERAL FUND BUDGET 2018-2019

Mrs. Callahan presented details of the recommended Final General Fund Budget 2018-2019 including total revenue and use of fund balance of \$30,423,118 which includes a real estate tax increase of 2.5 mills which is a decrease from May Proposed Budget, and total expenditures of \$30,423,118. Mrs. Callahan reviewed the budget process from December through June. She explained all changes made since May including expenditure decreases totaling \$-45,897 as well as a decrease in real estate tax revenue by decreasing the tax increase amount. She discussed the figures of each major category of expenditures such as personnel salaries/wages, health insurance, retirement contribution, building/instructional budgets, NWCTC vocational education costs, cyber school tuition, special education services and placement tuition, transportation, athletics, safety/security, facilities/maintenance, and debt service. She also reviewed local, state, and federal revenue items. Mrs. Callahan explained the real estate tax increase of 2.5 mills and why it is needed to generate revenue to balance expenditures. She explained that the District's average homestead property tax increase equals approximately \$4.75 per month. Mrs. Callahan provided a summary of the planned use of fund balance and provided the ending uncommitted/unassigned fund balance amount estimated at \$1,860,495. Mrs. Callahan asked Board members if there were any additional questions or concerns regarding the Final Budget that Board members will be asked to adopt next week.

There were no additional budget related questions, concerns or comments.

APPROVAL OF RESOLUTION AUTHORIZING 2018 LEVY OF TAXES

APPROVAL OF RESOLUTION AUTHORIZING 2018 HOMESTEAD AND FARMSTEAD EXCLUSION

Mrs. Callahan explained the Homestead/Farmstead real estate tax reduction and how it is calculated. She stated that Act I of 2006 and the Homestead Property Tax Exclusion Program requires districts to distribute the property tax reduction allocation amount received each year to approved Homestead and Farmstead properties through reduction in property tax bills. The Resolution presented shows the information used in the calculation to determine the amount to be distributed per property. Mrs. Callahan stated that Burrell's allocation for 2018-2019 is \$701,782.30 and that there are a total of 4,365 Homestead and Farmstead properties resulting in \$160 in tax reduction per property. She indicated that she will ask the Board to approve the Resolution at next week's meeting and then the amount will be excluded on tax bills of approved Homestead/Farmstead tax bills.

APPROVAL OF CAPITAL RESERVE FUND BUDGET 2018-2019

Mrs. Callahan stated she will be asking the Board to approve the Capital Reserve Fund Budget 2018-2019 at next week's meeting. She reviewed the budget figures including transfer of \$300,000 from General Fund and total estimated expenditures of \$106,000 leaving an estimated ending balance of approximately \$800,000. She reminded Board members that Capital Reserve Funds can only be used for capital expenditures.

COMMUNICATIONS

The Board reviewed the request for property tax exoneration.

COMMENTS FROM THE PUBLIC

There were no comments from the public.

ADJOURNMENT

Mr. Kunkle made a motion, seconded by Dr. Linderman, that the Board adjourn the meeting at 8:13 PM.

Roll Call: All in Favor.

Motion carried.

Jennifer S. Callahan
Business Administrator/Board Secretary

JSC/lew

APPROVAL OF MINUTES

Agenda Meeting – May 8, 2018
Regular Meeting – May 15, 2018

TREASURER’S REPORT – MAY 2018 (Attachment 6-1)

SCHOOL LUNCH REPORT – MAY 2018 (Attachment 6-2)

STUDENT ACTIVITY FUND REPORT – MAY 2018 (Attachment 6-3)

NURSE’S REPORT – MAY 2018 (Attachment 6-4)

Motion by: Mr. Wojcik

Seconded by: Mrs. Beveridge

Roll Call: All in Favor

Motion carried.

COMMENTS FROM THE PUBLIC – AGENDA ONLY

There were no comments from the public.

REPORTS OF ADMINISTRATION AND STANDING COMMITTEES

SUPERINTENDENT – DR. WAGNER:

STUDENT/STAFF RECOGNITION

Dr. Wagner recognized the following:

Mr. Query – Candidate for 2019 Grammy Music Educator Award; 188 quarterfinalists of 2,800 nominations

PSBA Daily Edition – Burrell School District earns national recognition for music program

Mr. Boylan introduced Mr. Pagnotta to discuss Marching Band’s trip to Disney World. Mr. Pagnotta discussed Burrell’s music program, Tri-M program, local community involvement and performances. He reviewed the Disney trip including Disney Performing Arts student workshop, parade down Main Street and the educational value and experience of the trip. He described the Disney Performing Arts Workshop and how the students were given music to Aladdin and were asked to perform the music for a recording.

Dr. Linderman stated the program and trip are very impressive.

Mrs. Beveridge asked if the band is considering a recording session.

Mr. Pagnotta stated they would love to do so if space is available. He indicated the band is in the planning stage of next spring’s trip.

Mr. Kunkle stated it is nice to recognize the music program and its positive contribution.

Mrs. Foust, retired elementary teacher, thanked the Board for their service and dedication. She thanked Dr. Wagner for her enthusiasm, her ability to see the big picture and always reminding the staff that what we do is all for the kids. Mrs. Foust also thanked Ms. Lenart for always being supportive and caring for all of the students. She stated that Ms. Lenart is well-respected, supportive and challenging.

Ms. Lenart thanked Mrs. Foust for her wonderful work and stated that she made a difference for every child.

Mrs. Key thanked Mrs. Foust for her many years of service and stated she was a wonderful teacher.

APPROVAL OF REVISION TO POLICY 702 – GIFTS, GRANTS, DONATIONS
(Attachment 6-5)

Motion by: Mr. Kunkle

Seconded by: Mrs. Kinter

Roll Call: All in Favor

Motion carried.

APPROVAL OF REVISION TO POLICY 808 – FOOD SERVICES (Attachment 6-6)

Motion by: Mr. Kaczor

Seconded by: Mrs. Beveridge

Roll Call: All in Favor

Motion carried.

APPROVAL OF REVISION TO POLICY 815 – ACCEPTABLE USE OF
COMPUTERS, NETWORK, INTERNET, ELECTRONIC COMMUNICATIONS
AND INFORMATION SYSTEMS (Attachment 6-7)

Motion by: Dr. Linderman

Seconded by: Mrs. Kinter

Roll Call: All in Favor

Motion carried.

Mr. Wojcik asked if use of the name Burrell School District in #25 should also include the individual school names.

Mr. Price stated the Board may want to add the school names and that the administration could make that change if the Board agrees.

There were no objections from Board members. The school names will be added.

**APPROVAL OF REVISION TO POLICY 249 – BULLYING/CYBERBULLYING
(Attachment 6-8)**

Motion by: Mr. Kunkle

Seconded by: Mrs. Beveridge

Roll Call: All in Favor

Motion carried.

**APPROVAL OF REVISION AND MERGING OF POLICY 248 TO POLICY 103 –
NONDISCRIMINATION IN SCHOOL AND CLASSROOM PRACTICES
(Attachment 6-9)**

Motion by: Mr. Kunkle

Seconded by: Mr. Wojcik

Roll Call: All in Favor

Motion carried.

**FIRST READING OF ADOPTION OF POLICY 918 – TITLE I PARENT AND
FAMILY ENGAGEMENT**

Motion by: Mrs. Kinter

Seconded by: Mr. Kunkle

Roll Call: All in Favor

Motion carried.

Dr. Wagner stated the final Policy 918 will be presented for approval in August.

PERMISSION TO DISCARD TEXTBOOKS AND LIBRARY BOOKS

Motion by: Dr. Linderman

Seconded by: Mr. Kunkle

Roll Call: All in Favor

Motion carried.

WELLNESS REPORT – INFORMATION (Attachment 6-10)

Dr. Wagner stated the Wellness Report information was reviewed at last week's Agenda meeting.

GIFTS, GRANTS, DONATIONS REPORT – INFORMATION (Attachment 6-11)

Dr. Wagner stated the Gifts, Grants, Donations Report information was reviewed at last week's Agenda meeting.

BAND UNIFORM PURCHASE – INFORMATION

Dr. Wagner stated the band uniform purchase information was reviewed at last week's Agenda meeting.

Mrs. Beveridge asked Mr. Pagnotta if the decision was made on the plumes.

Mr. Pagnotta explained the purpose is to make the band appear larger and spread out. Mr. Pagnotta discussed the color scheme and design and stated that with limited items on the uniforms, it is less to damage. Students expressed that they like the uniforms which combines the look of new and contemporary with traditional.

Dr. Wagner thanked Mr. Pagnotta for his work.

SCHOOL SCHEDULES – INFORMATION

Dr. Wagner stated that the change of High School student start time was discussed at the Agenda meeting. She indicated she is requesting approval tonight to begin communication with High School families. She stated that discussion with BEA is continuing and may require an MOA. Dr. Wagner explained that High School students 30 minute later start time allows for students to sleep later and provides more time for teacher collaboration and professional development. Elementary start time may be reviewed in the future.

Mr. Kunkle asked if there has been any feedback from the community.

Dr. Wagner stated there has not been any feedback yet and she is not expecting any issue because the bus time is only a 15 minute change.

Dr. Boylan stated he has reviewed the change of start time with Parent Advisory Committee and Student Advisory Committee. The committees feel the additional staff time will benefit the students.

Mr. Kaczor questioned an extension at the end of the school day.

Dr. Wagner stated that there is no extension at the end of the day.

Mr. Wojcik asked what matrix will be used to determine if the change in schedules is successful.

Dr. Wagner stated feedback from students, staff and families will indicate if the change is successful.

Dr. Boylan discussed block scheduling and that it is difficult to do with a small school and staff and to provide teachers time to work within their departments. He added that this change in student start time allows teachers time with department peers.

Dr. Linderman asked what time can students arrive in the morning.

Dr. Boylan stated students can arrive at any time because staff will be in the building. He stated the Middle School already gets time during the day to work with peers.

Mrs. Kinter asked when parents will be notified and that she believes more notice is better.

Dr. Boylan stated that parents will be notified in mid-July.

APPROVAL OF STARTING AND ENDING TIMES OF SCHOOLS EFFECTIVE 2018-2019 (Attachment 6-12)

Motion by: Mrs. Kinter

Seconded by: Dr. Linderman

Roll Call: All in Favor

Motion carried.

DIRECTOR OF STUDENT SERVICES – DR. EGNOR:

APPROVAL OF AGREEMENT WITH GRADE POINT RESOURCES FOR CONSULTATION FOR 2018-2019 SCHOOL YEAR (Attachment 6-13)

Motion by: Mr. Kunkle

Seconded by: Mrs. Beveridge

Roll Call: All in Favor

Motion carried.

APPROVAL OF AGREEMENT WITH CLELIAN HEIGHTS FOR STUDENT PLACEMENT SERVICES FOR 2018-2019 SCHOOL YEAR (Attachment 6-14)

Motion by: Dr. Linderman

Seconded by: Mrs. Kinter

Roll Call: All in Favor

Motion carried.

APPROVAL OF AGREEMENT WITH MERAKEY PENNSYLVANIA FOR STUDENT PLACEMENT FOR 2018-2019 SCHOOL YEAR (Attachment 6-15)

Motion by: Mrs. Beveridge

Seconded by: Dr. Linderman

Roll Call: All in Favor

Motion carried.

APPROVAL OF AGREEMENT WITH WESTMORELAND INTERMEDIATE UNIT FOR ACCESS BILLING SERVICES FOR 2018-2019 SCHOOL YEAR (Attachment 6-16)

Motion by: Mrs. Beveridge

Seconded by: Mrs. Kinter

Roll Call: All in Favor

Motion carried.

APPROVAL OF AGREEMENT WITH WESLEY FAMILY SERVICES FOR PARTIAL HOSPITAL PROGRAM FOR 2018-2019 SCHOOL YEAR

Motion by: Dr. Linderman

Seconded by: Mrs. Kinter

Roll Call: All in Favor

Motion carried.

APPROVAL OF SUBSTANCE ABUSE SERVICES MEMORANDUM OF AGREEMENT WITH SOUTHWESTERN PENNSYLVANIA HUMAN SERVICES, INC. FOR 2018-2019 SCHOOL YEAR (Attachment 6-17)

Motion by: Mrs. Beveridge

Seconded by: Mr. Wojcik

Roll Call: All in Favor

Motion carried.

PERSONNEL (Attachment 6-18)

Motion by: Dr. Linderman

Seconded by: Mrs. Kinter

Roll Call: All in Favor

Motion carried.

NORTHERN WESTMORELAND CAREER & TECHNOLOGY CENTER REPORT – MR. WOJCIK/DR. LINDERMAN

Members received a summary of the May 17, 2018 meeting. Dr. Linderman stated the next meeting is Thursday.

WESTMORELAND INTERMEDIATE UNIT REPORT – MRS. BEVERIDGE

Members received a summary of the May 22, 2018 meeting. Mrs. Beveridge reported the following:

- Tentative PCA 3-year agreement
- Audit process starting June 26
- Joe Sciallo, Student Services Director, resigned; WIU looking for interim director.
- Lynn Leu reappointed for 1 year
- Final enrollment numbers provided
- eAcademy enrollments increasing
- Auditorium renovations underway

LEGISLATIVE REPORT – MRS. KEY

Mrs. Key reported the following:

- General Assembly in session and working on state budget
- SB1095

BUSINESS – MRS. CALLAHAN:

AUTHORIZE JENNIFER S. CALLAHAN TO MAKE ALL YEAR-END BUDGETARY TRANSFERS FOR FISCAL YEAR 2017-2018

Motion by: Dr. Linderman

Seconded by: Mrs. Kinter

Roll Call: All in Favor

Motion carried.

PERMISSION TO DISCARD OBSOLETE EQUIPMENT

Motion by: Dr. Linderman

Seconded by: Mrs. Kinter

Roll Call: All in Favor

Motion carried.

APPROVAL OF LETTER OF INTENT TO PURCHASE CISCO ADVANCED MALWARE PROTECTION THROUGH WESTMORELAND INTERMEDIATE UNIT FOR PERIOD JULY 1, 2018 THROUGH JUNE 30, 2021 (Attachment 6-19)

Motion by: Mrs. Beveridge

Seconded by: Mr. Kaczor

Roll Call: All in Favor

Motion carried.

APPROVAL OF CUSTOMER SERVICE AGREEMENT WITH UNIFIRST CORPORATION FOR 36 MONTH TERM (Attachment 6-20)

Motion by: Mrs. Kinter

Seconded by: Dr. Linderman

Roll Call: All in Favor

Motion carried.

APPROVAL OF RENEWAL OF THE FOLLOWING DISTRICT INSURANCE POLICIES FOR PERIOD JULY 1, 2018 THROUGH JUNE 30, 2019: COMMERCIAL PACKAGE, WORKERS COMPENSATION, SCHOOL LEADERS' LEGAL LIABILITY, EXCESS LIABILITY, CYBER MANAGEMENT

Motion by: Mr. Kaczor

Seconded by: Mr. Kunkle

Roll Call: All in Favor

Motion carried.

APPROVAL OF TAX SETTLEMENT AND EXONERATION OF UPPER AND LOWER BURRELL TAX COLLECTORS FROM PER CAPITA AND REAL ESTATE TAXES

Motion by: Mr. Kunkle

Seconded by: Mr. Kaczor

Roll Call: All in Favor

Motion carried.

APPROVAL OF USE OF CAPITAL PROJECT FUND FOR TENNIS COURT REPAIR PROJECT

Motion by: Dr. Linderman

Seconded by: Mrs. Kinter

Roll Call: All in Favor

Motion carried.

APPROVAL OF USE OF CAPITAL PROJECT FUND FOR EXTERIOR DOOR REPLACEMENT PROJECT

Motion by: Mr. Kaczor

Seconded by: Mrs. Kinter

Roll Call: All in Favor

Motion carried.

ADOPT FINAL GENERAL FUND BUDGET 2018-2019

Mrs. Callahan stated she is asking the Board to adopt the Final General Fund Budget 2018-2019 as presented last week at the Agenda meeting. She stated the budget has been discussed in depth at several public meetings since March. She indicated there were no questions or concerns regarding the budget at last week's agenda meeting. Mrs. Callahan provided a brief summary of the Final General Fund Budget 2018-2019 which includes total expenditures of \$30,423,118 and total revenue of \$30,423,118 which includes use of \$220,000 Committed Fund Balance for PSERS Stabilization and \$660,000 of Unassigned/Uncommitted Fund Balance for non-recurring items such as band uniforms, instructional technology, Capital Reserve Fund transfer of \$300,000 and budgetary reserve of \$200,000. The final budget includes a real estate tax increase of 2.5 mills which is a 2.7% increase.

Motion by: Mr. Kaczor

Seconded by: Mrs. Kinter

Roll Call: All in Favor

Motion carried.

**APPROVAL OF RESOLUTION AUTHORIZING 2018 LEVY OF TAXES
(Attachment 6-21)**

Motion by: Mr. Wojcik

Seconded by: Mr. Kaczor

Roll Call: All in Favor

Motion carried.

**APPROVAL OF RESOLUTION AUTHORIZING 2018 HOMESTEAD AND
FARMSTEAD EXCLUSION (Attachment 6-22)**

Motion by: Dr. Linderman

Seconded by: Mrs. Kinter

Roll Call: All in Favor

Motion carried.

APPROVAL OF CAPITAL RESERVE FUND BUDGET 2018-2019

Motion by: Mr. Kaczor

Seconded by: Dr. Linderman

Roll Call: All in Favor

Motion carried.

**APPROVAL OF EXONERATION OF 2017 SCHOOL DISTRICT REAL ESTATE
TAX ON TAX PARCEL #17-03-11-0-117**

Motion by: Mr. Wojcik

Seconded by: Dr. Linderman

Roll Call: All in Favor

Motion carried.

COMMUNICATIONS

Members received items of communications in their packets.

REQUESTS FOR USE OF BUILDINGS (Attachment 6-23)

Motion by: Dr. Linderman

Seconded by: Mrs. Kinter

Roll Call: All in Favor

Motion carried.

PAYMENT OF BILLS (Attachment 6-24)

Motion by: Mrs. Kinter

Seconded by: Mr. Wojcik

Roll Call: All in Favor

Motion carried.

COMMENTS FROM THE PUBLIC

There were no comments from the public.

ADJOURNMENT

Mr. Kunkle made a motion, seconded by Mrs. Kinter, that the Board adjourn the meeting at 8:32 PM.

Roll Call: All in Favor.

Motion Carried.

Jennifer S. Callahan
Business Administrator/Board Secretary

JSC/lew