

**BURRELL SCHOOL DISTRICT  
AGENDA MEETING MINUTES  
JANUARY 14, 2020**

**CALL TO ORDER**

The Burrell School District Board of Directors Agenda Meeting was held in the High School Board Room and called to order at 7:03 PM by President Shank.

**PLEDGE OF ALLEGIANCE**

Ms. Shank asked all present to participate in the Pledge of Allegiance.

**ROLL CALL**

The following responded to Roll Call: Dr. Rachel Linderman, Mrs. Jane A. Kinter, Mr. Tom Deiseroth, Mrs. Gretchen V. Beveridge, Mrs. LeeAnn S. Guido, Mrs. Pam Key, Mr. Rick Kaczor, Mr. Christopher S. Wojcik and Ms. Tricia Shank. Also in attendance were: Dr. Shannon L. Wagner, Superintendent, Dr. Gregory Egnor, Director of Student Services, and Mrs. Jennifer S. Callahan, Business Administrator/Board Secretary.

**EXECUTIVE SESSION**

**JANUARY 14, 2020 – IMMEDIATELY FOLLOWING MEETING – PERSONNEL AGENDA**

**JANUARY 21, 2020 – 7:00 PM – PERSONNEL AGENDA**

Ms. Shank announced the Board's Executive Sessions.

**AGENDA REVIEW**

The Board reviewed items scheduled for the regular meeting to be held on January 21, 2020.

**APPROVAL OF MINUTES**

Reorganization and Regular Meetings – December 3, 2019

**TREASURER'S REPORT – NOVEMBER & DECEMBER 2019**

**SCHOOL LUNCH REPORT – NOVEMBER & DECEMBER 2019**

**STUDENT ACTIVITY FUND REPORTS-NOVEMBER & DECEMBER 2019**

**NURSES' REPORT – NOVEMBER & DECEMBER 2019**

## **COMMENTS FROM THE PUBLIC – AGENDA ONLY**

There were no comments from the public.

## **REPORTS OF ADMINISTRATION AND STANDING COMMITTEES:**

### **SUPERINTENDENT – DR. WAGNER:**

#### **SCHOOL DIRECTOR RECOGNITION**

Dr. Wagner stated January is School Director recognition and she will present tokens of appreciation and recognize Board members next week.

#### **STUDENT/STAFF RECOGNITION**

#### **SCHOOL REPORT: SOCIAL EMOTIONAL LEARNING PROGRAM – INFORMATION**

Dr. Wagner introduced Mrs. Roland, School Safety and Security Coordinator.

Mrs. Roland explained that Social Emotional Learning (SEL) efforts are part of school safety. She stated the District looks at hardening of buildings and strengthening our people – students and staff. She indicated it has been a massive undertaking, and she believes it is so important to equip and offer skills to students to be well-rounded, emotionally cognizant people.

Mrs. Roland introduced Mrs. Marissa Ameris, SEL specialist. Mrs. Ameris stated her work here is very rewarding and appreciates being a part of something so important. She asked students to share what they have experienced so far in the curriculum.

Mrs. Ameris stated she is excited that Mrs. Key is using the Choose Love curriculum in her pre-k program and asked Mrs. Key to discuss what that looks like at her business.

Mrs. Key stated their theme is kindness focused. Students are taught to be helpful, follow expectations, and be kind. Mrs. Key stated the program tries to focus on how others feel in addition to how we feel and to express how we feel in a more appropriate manner. She also stated that with her mental health background, she is very pleased to see the School District incorporate this program.

Mrs. Ameris introduced Mrs. Pagnotta who explained how she is incorporating the SEL program with the 6<sup>th</sup> grade team. They have been focusing on courage and gratefulness. Mrs. Pagnotta reported that the Middle School students have designed a hoodie for the SEL program.

Mrs. Pagnotta introduced 6<sup>th</sup> grade students Sarah Waldsmith, Laney Kaczor and Xavier Kiehl. The students explained what they do with SEL, provided a brave breath example and demonstrated the superhero pose.

Mrs. Ameris introduced 6<sup>th</sup> grade student Corey O'Toole to discuss her Choose Love artwork that she has been making and distributing throughout the District.

Mrs. Ameris introduced Mr. Steve White to discuss some of the Choose Love lessons in the elementary schools.

Mr. White introduced 5<sup>th</sup> grade student Riley Quinn. Riley summarized her feelings about the program. She stated she has learned a lot of useful strategies for helping students to get along, feel better about themselves, develop more courage and being thankful for family.

Mr. White summarized that tough situations can happen and these tools are helpful. He stated the District is being proactive rather than reactive and he is very pleased to be attached with this program.

Mr. Justin Miller prepared a statement about courage and the message given to elementary students: To do the right thing when it is not popular and no one is watching and to give thanks for all the positive things throughout the day. He reported that parents have expressed how their child is using the tools at home and he applauds the District and Board for their commitment to the social and emotional health of students.

Mrs. Roland introduced and thanked 10<sup>th</sup> grade student Zachary Jones and Mr. Connelly. Zachary developed and created the ALICE High School training videos and spent much time in the summer to create the video. He stated the video is created by students for students.

Mrs. Roland summarized that the SEL program and training is meant to empower rather than traumatize. She stated that the High School student leadership team will be working with elementary school students.

Ms. Shank asked how to buy a hoodie or t-shirt.

Mrs. Ameris stated the t-shirts are available at the schools. Staff wears them on SEL days. She indicated that families and Board members can order a hoodie or t-shirt and she will provide the information.

Mrs. Key asked the date for speaker Scarlett Lewis, founder of Jesse Lewis Choose Love Foundation.

Dr. Wagner responded April 1, 2020. Dr. Wagner announced that she is presenting at no cost since she had to cancel her December speaking event.

Ms. Shank thanked staff and students for coming to explain and demonstrate the SEL program.

Dr. Wagner stated that the SEL program is going very well. She reported that K-5 experiences the biggest impact; grades 6-8 are listening; and High School students are more geared towards safety side of things. She added that there are some very great things going on among students and staff through this program.

Dr. Wagner stated emotional intelligence is one of the most important skills employers seek from employees.

Mrs. Key added that in her 16 years of teaching preschool, she has noticed a change in 3-4 year olds and a big difference in regards to emotional wellbeing, home life, etc.

Ms. Shank asked if High School students have started the ALICE training yet from the video that Zachary Joes created.

Dr. Wagner replied yes, students are being trained on how to react in a threatening situation. She added that students are not only being trained how to respond in a situation at school, but also how to react in a safety situation that could occur elsewhere in life, such as a mall, theater, church, etc. Dr. Wagner stated the concept/plan is to share the video with students and practice various safety activities. She indicated High School students will also have table top exercises.

Dr. Wagner stated that safety is now just part of what we do as educators. She also reported that the SEL program is going exceptionally well and thanked Board members for their support of the program and added that she believes it is going to make a difference in our students and our community.

### **GIFTS, GRANTS, DONATIONS REPORT – INFORMATION**

Dr. Wagner stated the Gifts, Grants and Donations Report indicates a total amount of \$7,920 for the period July-December 2019. Dr. Wagner reported the following gifts, grants and donations: American Legion, \$150 for Middle School books; 7-Eleven, Inc., \$711 STEM grant; PPG, \$989 STEM grant; Shelburne Charitable Foundation, \$3,000 for athletic equipment and supplies; Gratzmiller Family, \$500 for High School Special Education; Mr. and Mrs. Hock, \$500 for Burrell Swim Team supplies; PPG, \$1,000 grant for High School Rocketry Team; PPG, \$1,000 grant for Middle School Science Olympiad; and Laura Wilson, \$70 for High School General Support. Dr. Wagner expressed appreciation of the donated funds and thanked the donors.

### **CAPITAL IMPROVEMENTS: TRACK REPLACEMENT AND STADIUM IMPROVEMENTS – INFORMATION**

Dr. Wagner shared the updated timetable of capital improvement projects received from the architects. She summarized the timeline which includes the advertisement of bids in February, awarding bids in March, construction to begin March 23 and completion on August 28, 2020.

Dr. Wagner commented that since Labor Day is late this year, the 2020-2021 school calendar will have a start day before Labor Day.

**APPROVAL OF EXTENSION OF PUPIL TRANSPORTATION AGREEMENT WITH W.L. ROENIGK, INC. THROUGH SCHOOL YEAR 2022-2023**

Dr. Wagner stated she is asking the Board to approve the extension of the pupil transportation agreement with W.L. Roenigk, Inc. through school year 2022-2023. She reported she is comfortable recommending the extension because Roenigk is reasonably priced when compared to other districts in the county; well below the county average cost per bus; and they accommodate us to share runs with other districts to reduce costs.

Dr. Wagner stated service is an important reason for the recommendation. She reported that Tom McCracken and Val Baker run the bus garage and are exceptional to work with and they consistently try to help us with any type of transportation related situation. Dr. Wagner explained we are entering into a transition period since the district employee who has been working with student transportation will likely be retiring in the near future. She indicated the need to be able to smoothly transition the internal processes with student transportation processes.

Dr. Wagner stated the budgeted cost for transportation in 2019-2020 is approximately \$1,610,000 in expenditures and the District receives about \$740,000 in reimbursement revenue from the state. Dr. Wagner stated she highly recommends extending the agreement.

**FIRST READING OF REVISION TO POLICY 113.4 – CONFIDENTIALITY OF SPECIAL EDUCATION STUDENT INFORMATION**

Dr. Wagner stated a section of law needed to be incorporated into the policy, and she asked Dr. Egnor to summarize.

Dr. Egnor stated when compliance monitoring occurred in December, they reviewed the policy and recommended adding the indicated legal language into the policy.

**FIRST READING OF REVISION TO POLICY 005 – ORGANIZATION**

Dr. Wagner stated that the policy revisions include changes to reflect our Board operations to use committee of the whole as well as some other updates and language from PSBA. She added that Mrs. Callahan prepared updates for your review.

**OTHER REMARKS**

Dr. Wagner announced that the Valley News Dispatch reported that Detective Marhefka has been appointed as interim Chief of Police for City of Lower Burrell. She stated that she met with him to discuss what that means for our District SRO position. Currently Chief Marhefka is doing a weekly rotation of officers as SRO. Dr. Wagner stated that she does not believe that weekly rotation is serving the District best and it is not the intention of the SRO agreement; therefore, she requested a meeting with the Mayor and Chief to discuss the plan for the District SRO moving forward.

Mrs. Guido asked if the rotation of officers is a long-term plan.

Dr. Wagner indicated that she has requested the meeting to determine their expected timeline and plan. She added that she is not comfortable with the rotation as a long-term solution.

Mr. Kaczor stated that if the District is not getting the same person as SRO each day, it seems that was not the intention of the District when we approved agreement with the City of Lower Burrell. Mr. Kaczor also offered to attend the meeting.

Dr. Wagner stated she will have the meeting and will report the City's plan to the Board. Dr. Wagner stated that if she doesn't believe the agreement is in best interest of students' safety and the District, she would recommend terminating the agreement. The agreement includes a 60-day termination clause.

Mrs. Beveridge asked if this affects how we apply for grants. She stated she recalls the reason a three-year agreement was approved was so we could apply for grants.

Dr. Wagner replied yes, however, grant applications do not happen until summer and she expects to have an arrangement by then with the City of Lower Burrell.

Ms. Shank asked if the intention is to meet with the mayor before the next Board meeting.

Dr. Wagner replied yes, it is her intention. She added that she simply wanted to inform the Board at this time and will provide an update when she has more information.

**DIRECTOR OF STUDENT SERVICES – DR. EGNOR:**

**APPROVAL OF AGREEMENT WITH AXIOM FAMILY COUNSELING SERVICES, INC. FOR OUTPATIENT BEHAVIORAL HEALTH SERVICES FOR PERIOD NOVEMBER 1, 2019 THROUGH OCTOBER 31, 2024**

Dr. Egnor explained that Axiom provides counseling in cases where a recommendation is needed for drug/alcohol school-based outpatient counseling services.

Mrs. Guido asked if the agreement is new or renewing.

Dr. Egnor stated it is a new agreement.

Mrs. Guido asked if the agreement is simply for the District to provide space for services and the vendor bills insurance for counseling costs.

Dr. Egnor replied yes.

**PERSONNEL – MS. SHANK**

**NORTHERN WESTMORELAND CAREER & TECHNOLOGY CENTER REPORT – MR. WOJCIK/DR. LINDERMAN**

Mr. Wojcik reported there is no meeting this month.

**WESTMORELAND INTERMEDIATE UNIT REPORT – MRS. BEVERIDGE**

Mrs. Beveridge stated she will report at next week's Board meeting.

**PSBA LIAISON – MRS. KEY**

Mrs. Key reported this is an election year.

**BUSINESS – MRS. CALLAHAN:**

**APPROVAL OF BUDGETARY TRANSFERS**

**AWARD BIDS THROUGH WESTMORELAND INTERMEDIATE UNIT JOINT PURCHASING CONSORTIUM BOARD FOR DIESEL FUEL FOR 2020-2021 SCHOOL YEAR**

Mrs. Callahan stated that we participate in WIU Joint Purchasing Consortium for Gas and Diesel Fuel for the buses for student transportation to get the best pricing for fuel. She stated the District's contract with the bus contractor states that we purchase the fuel and deduct the cost of fuel from payments. Mrs. Callahan stated she recommends awarding the diesel fuel at a cost of \$2.0380 per gallon to Ports Petroleum. She reported that gasoline only received one bid, so the Consortium Board is recommending rebidding gasoline at a later date.

Mr. Kaczor added that based on his experience and knowledge about fuel, this rate is extremely good. The vendor is only making about 6 cents per gallon which is well below the typical 40-50 cents they usually make, so it is a very good deal.

**APPROVAL OF AMENDMENT TO KEYTEX ENERGY CURTAILMENT SERVICES AGREEMENT FOR ONE-YEAR TERM BEGINNING JUNE 1, 2020**

Mrs. Callahan stated the Energy Curtailment Agreement is an agreement with our energy consultants. She stated the District can earn revenue, estimated at about \$14,000 for 2019-2020 and \$13,000 for 2020-2021, for agreeing to reduce our energy consumption if an emergency event is called. She indicated it requires the District to do a one-hour power shutdown test in the summer months and as long as the District complies, and no emergency event occurs during the year, the District will receive the revenue. She stated there has not been an emergency event in our area, and the chances in western Pennsylvania are low, but if there would be an event, it is likely that it would be around 4:00-5:00 PM for a few hours and we would be asked to reduce our energy districtwide as much as possible.

Mrs. Callahan reported the District has been participating in the program since 2011-2012 school year and has earned over \$60,000. She stated she is asking the Board to continue for 2020-2021 school year by approving this amendment to the agreement.

**APPOINTMENT OF GRETCHEN V. BEVERIDGE AS WESTMORELAND INTERMEDIATE UNIT BOARD OF DIRECTORS REPRESENTATIVE TO SERVE REMAINDER OF UNEXPIRED TERM ENDING JUNE 30, 2022**

Mrs. Callahan stated that Mrs. Beveridge was previously appointed as WIU Board representative for Burrell. She indicated that the WIU Board of Directors restructured the terms of WIU Board of Directors, and they are asking each district to appoint directors again.

**COMMUNICATIONS**

**REQUESTS FOR USE OF BUILDINGS**

**PAYMENT OF BILLS**

**COMMENTS FROM THE PUBLIC**

Colleen Coudriet, 445 Chapeldale Drive; Nicole Whitlock 435 Chapeldale Drive; and Laura Minor 449 Chapeldale Drive

- Following up on request to move bus stop at Chapeldale Drive
- Glad to hear bus company is flexible
- Hoping Board will consider moving bus stop as previously requested

Ms. Shank asked Dr. Wagner if the bus stop/traffic was reviewed.

Dr. Wagner stated that it was and she had shared the information with Mrs. Coudriet. Dr. Wagner stated W.L. Roenigk is not comfortable taking a bus into area requested. She added Mr. Croushore, Transportation Director, observed the number of vehicles at the stop and surrounding traffic. Mr. Croushore reported there are no more vehicles/traffic than other stops in the District. Dr. Wagner stated it is not a safety issue and she does not believe a change is out of any reason other than parent convenience, which adds time, so she is recommending not to change the bus stop.

Ms. Shank stated that based on recommendation of administrators and Roenigk bus company, the District will keep the bus stop at its current location.

Mrs. Guido asked the nature of the initial request.

Ms. Shank stated parents requested to move the bus stop down to the cul-de-sac of Chapeldale Drive due to traffic and safety.



Dr. Wagner added that it does not meet the threshold of a hazardous stop and therefore does not recommend moving the bus stop at this time.

Colleen Coudriet, 445 Chapeldale Drive

- Received the information from Dr. Wagner
- Hopeful Board would consider moving the bus stop as final decision
- Asks if any further recourse exists since everyone that signed petition wants stop moved

Ms. Shank stated that it appears the District and bus company have done due diligence and that it is safe for students. Ms. Shank added it is also important to consider that we have many other stops in the District that could be in similar situation. She concluded that for now, the Board will go with the recommendation of administration and the bus company.

Mrs. Key announced that the Burrell Drama Club is hosting a Variety Show with various acts and concession stand at the High School on January 24, 2020, 7:00 PM. She stated the Variety Show will be showcasing many students of the District, not just drama students. The donation is \$6 at the door.

Mr. Kaczor announced that Middle School Drama Club is presenting "Into the Woods" on February 5-8, 2020 at 7:00 PM. He stated tickets are \$5 and encourages attendance.

Mrs. Key stated that Middle School Drama Club was one of best things implemented recently in addition to Middle School Track Team.

Ms. Shank announced the Burrell Education Foundation is hosting the annual Bowl-A-Thon on February 9, 2020, 1:00-4:00 PM at Wildlife Lanes and the cost is \$20 per bowler. She added that this is good deal, a good time, and generates funds to support the non-profit BEF.

Ms. Shank stated that previously Dr. Jason Conway spoke to the District about Westmoreland COLA to help influence legislation to benefit schools. Ms. Shank indicated that Pam Key and Gretchen Beverage are named as the representatives for our District. Dr. Conway has sent a survey for current Board members about meeting times since it seems to be difficult for people to attend early on weekday mornings. Ms. Shank stated that Dr. Wagner suggested virtual attendance through Zoom would be helpful if Board members could participate from Central Administration.

Mrs. Beveridge added that she believes they have the meetings during work days to try to accommodate state representatives and/or speakers to attend.

Mr. Kaczor asked if any Board member is available to attend during the day.

Mr. Deiseroth stated he could attend.

Ms. Shank said she will respond to the survey to request for Zoom use and can reconsider attendance/representatives.

**ADJOURNMENT**

Mr. Kaczor made a motion, seconded by Dr. Linderman, that the Board adjourn the meeting at 8:21 PM.

Roll Call: All in Favor

Motion carried.

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Jennifer S. Callahan  
Business Administrator/Board Secretary

JSC/lew

**BURRELL SCHOOL DISTRICT  
BOARD MEETING MINUTES  
JANUARY 21, 2020**

**CALL TO ORDER**

The Burrell School District Board of Directors Meeting was held in the High School Board Room and was called to order at 7:41 PM by President Shank.

**PLEDGE OF ALLEGIANCE**

Ms. Shank asked all present to participate in the Pledge of Allegiance.

**ROLL CALL**

The following responded to Roll Call: Dr. Rachel Linderman, Mr. Tom Deiseroth, Mrs. Gretchen V. Beveridge, Mrs. LeeAnn S. Guido, Mrs. Pam Key, Mr. Rick Kaczor, Mr. Christopher S. Wojcik and Ms. Tricia Shank. The following member was absent: Mrs. Jane A. Kinter. Also in attendance were: Dr. Shannon L. Wagner, Superintendent, Dr. Gregory Egnor, Director of Student Services, Mrs. Jennifer S. Callahan, Business Administrator/Board Secretary, and Mr. Lee Price, Solicitor.

**EXECUTIVE SESSION**

**JANUARY 14, 2020 – IMMEDIATELY FOLLOWING MEETING – PERSONNEL AGENDA**

**JANUARY 21, 2020 – 7:00 PM – PERSONNEL AGENDA**

Ms. Shank announced the Board’s Executive Sessions.

**APPROVAL OF MINUTES**

Reorganization and Regular Meetings – December 3, 2019

**TREASURER’S REPORT – NOVEMBER & DECEMBER 2019 (Attachment 1-1)**

**SCHOOL LUNCH REPORT – NOVEMBER & DECEMBER 2019 (Attachment 1-2)**

**STUDENT ACTIVITY FUND REPORTS-NOVEMBER & DECEMBER 2019**

**(Attachment 1-3)**

**NURSE’S REPORT – NOVEMBER & DECEMBER 2019 (Attachment 1-4)**

Motion by: Mr. Kaczor

Seconded by: Mrs. Key

Roll Call: All in Favor

Motion carried.

## **COMMENTS FROM THE PUBLIC – AGENDA ONLY**

There were no comments from the public.

## **REPORTS OF ADMINISTRATION AND STANDING COMMITTEES:**

### **SUPERINTENDENT – DR. WAGNER:**

#### **SCHOOL DIRECTOR RECOGNITION**

In honor of School Directors Recognition Month, Dr. Wagner thanked Board members for their time, dedication and service to the District, students and residents of the community. She added that this Board is wonderful to work with.

Dr. Wagner presented Board members with certificates of recognition and tokens of appreciation.

Mrs. Beveridge announced that Board members received a Burrell Bucs logo glass that was made in the High School Makerspace.

#### **STUDENT/STAFF RECOGNITION**

Dr. Wagner recognized the following:

Connie Aversa, Lower Burrell resident – Thanked Student Government, Interact Club members and District food service staff for holiday luncheon sponsored by the Cosentino family

James Murphy, Junior – PMEA Regional Chorus Festival

Mr. Tim Key, Applications Engineer with Ceratizit – Donated carbide cutting tools for students in NWCTC Advanced Manufacturing Machine Tool class.

#### **SCHOOL REPORT: SOCIAL EMOTIONAL LEARNING PROGRAM – INFORMATION**

Dr. Wagner stated that Board members heard several presentations regarding the Social Emotional Learning (SEL) Program at last week's agenda meeting. She reported an additional example of the SEL Program: High School students who attend NWCTC, spent SEL and Choose Love time making photo Christmas cards and sent to residents of local nursing homes. They also gathered and sent care package boxes to U.S. Marines through Austin Roulf, former student, as a way to show gratitude.

Mr. Justin Miller and Stewart School students presented the Kids for Kids Program related to SEL Choose Love and gratitude. Instead of traditional Christmas parties, Stewart School developed a student market to show talents, sell items and raise funds to donate to Children's Hospital – Kids for Kids Program; Mr. Miller added that students took ownership of the program and greatly participated. The goal was set for \$1,500 and students raised a total of \$1,935. They plan to continue the program.

Mr. Miller asked students to present examples of things they did to raise money for donation to Kids for Kids program:

- Alan Miller explained that he raised funds by painting nails
- Kaleb Guido presented his selling of water and flavored water

Mr. Miller thanked Mr. Croushore for supporting the idea

Children's Hospital thanked Stewart School students and staff for their donation to the Kids for Kids from the student market.

Dr. Linderman stated that the extra support for Children's Hospital is important for the children in the hospital.

Mr. Kaczor suggested that Middle School and High School students also participate in the project.

Ms. Shank stated it was very nice to see how students took charge and ownership of the project.

Mr. Croushore commended Mr. Miller for all of the work he has done on this project.

Mr. Miller recognized Mrs. Brooke Miller for her role and for creating a schedule.

Mrs. Guido added that the students are passionate about SEL Program. She commended teachers and administration because she believes students take their cues from adults. Mrs. Guido commended the teaching staff and administration for what they are doing with the program and kids.

Mr. Miller stated that he believes that it is important to continue the program and the progression. He thanked Board members for trusting the implementation of the program and thanked Mrs. Roland and Mrs. Ameris for their roles in the SEL program and Choose Love curriculum. Mr. Miller added that he believes it is making a difference.

### **GIFTS, GRANTS, DONATIONS REPORT – INFORMATION (Attachment 1-5)**

Dr. Wagner stated that at last week's agenda meeting, she shared information that gifts, grants, and donations totaled \$7,920 for the first six months of the school year.

**CAPITAL IMPROVEMENTS: TRACK REPLACEMENT AND STADIUM IMPROVEMENTS – INFORMATION**

Dr. Wagner stated she reviewed the timeline last week which includes the advertisement of bids in February, awarding bids in March, construction to begin March 23 and completion on August 28, 2020.

**APPROVAL OF EXTENSION OF PUPIL TRANSPORTATION AGREEMENT WITH W.L. ROENIGK, INC. THROUGH SCHOOL YEAR 2022-2023**

Motion by: Dr. Linderman

Seconded by: Mrs. Key

Roll Call: All in Favor

Motion carried.

**FIRST READING OF REVISION TO POLICY 113.4 – CONFIDENTIALITY OF SPECIAL EDUCATION STUDENT INFORMATION**

Motion by: Mr. Wojcik

Seconded by: Mr. Kaczor

Roll Call: All in Favor

Motion carried.

**FIRST READING OF REVISION TO POLICY 005 – ORGANIZATION**

Motion by: Dr. Linderman

Seconded by: Mr. Wojcik

Roll Call: All in Favor

Motion carried.

**APPROVAL OF AGREEMENT WITH ACHIEVE3000 FOR LITERACY SOLUTION AND PROFESSIONAL DEVELOPMENT SERVICES FOR PERIOD JANUARY 13, 2020 THROUGH JUNE 30, 2020 (Attachment 1-6)**

Dr. Wagner explained that the High School English Department is requesting this literacy program. She explained the vendor is providing a \$8,640 discount for the piloting program and the District will only pay for Professional Development. She added that funds are available in the Professional Development budget.

Mr. Kaczor asked if the license cost will then be required annually going forward.

Dr. Wagner stated yes, there will be costs going forward and that the High School English Department will need to find funds within the building budget to sustain the program.

Mr. Kaczor asked how is it different from what we are currently doing.

Dr. Wagner explained that the District does not have a literacy program. She added that High School ELA teachers Mrs. Holtzman and Mrs. Neese support this pilot program.

Mr. Wojcik asked if this program is only for grades 9-10.

Dr. Wagner replied yes, but stated she is hopeful to expand the program to 11<sup>th</sup> grade going forward.

Dr. Wagner and Mrs. Roland summarized the program as an individualized program to help all students improve.

Motion by: Mrs. Guido

Seconded by: Mr. Kaczor

Roll Call: All in Favor

Motion carried.

**DIRECTOR OF STUDENT SERVICES – DR. EGNOR:**

**APPROVAL OF AGREEMENT WITH AXIOM FAMILY COUNSELING SERVICES, INC. FOR OUTPATIENT BEHAVIORAL HEALTH SERVICES FOR PERIOD NOVEMBER 1, 2019 THROUGH OCTOBER 31, 2024**

Motion by: Mrs. Key

Seconded by: Mrs. Beveridge

Roll Call: All in Favor

Motion carried.

**PERSONNEL – MS. SHANK (Attachment 1-7)**

Motion by: Dr. Linderman

Seconded by: Mr. Wojcik

Roll Call: All in Favor

Motion carried.

**NORTHERN WESTMORELAND CAREER & TECHNOLOGY CENTER REPORT – MR. WOJCIK/DR. LINDERMAN**

Dr. Linderman reported there is no meeting this month.

**WESTMORELAND INTERMEDIATE UNIT REPORT – MRS. BEVERIDGE**

Members received a summary of the December 12, 2019 meetings. Mrs. Beveridge also reported the following:

- WIU launched the Steam lending library; Mrs. Beveridge explained the program and discussed some of the materials available for lending

- eAcademy total enrollment of 3,206 and 310 courses
- Clairview enrollment of 109
- WIU General Operating Budget being prepared
- Education Week article about IDEA and funding
- WIU backpack project for homeless students; asking for donations – Dr. Wagner will share information

**PSBA LIAISON – MRS. KEY**

Mrs. Key reported the following:

- March 23 is PSBA Advocacy Day to discuss key education issues
- Cyber school legislation
- HB 1897 regarding school district requirements to offer cyber programs by 2021

Dr. Wagner stated the District is already set up to offer if needed.

**BUSINESS – MRS. CALLAHAN:**

**APPROVAL OF BUDGETARY TRANSFERS (Attachment 1-8)**

Motion by: Mrs. Key

Seconded by: Dr. Linderman

Roll Call: All in Favor

Motion carried.

**AWARD BIDS THROUGH WESTMORELAND INTERMEDIATE UNIT JOINT PURCHASING CONSORTIUM BOARD FOR DIESEL FUEL FOR 2020-2021 SCHOOL YEAR (Attachment 1-9)**

Mrs. Callahan stated that bids were accepted and the low bidder for diesel fuel was Ports Petroleum at rate of \$2.0380 per gallon.

Motion by: Dr. Linderman

Seconded by: Mrs. Beveridge

Roll Call: All in Favor

Motion carried.

Mrs. Callahan reminded Board members that gasoline will be rebid since only one vendor submitted a bid.

**APPROVAL OF AMENDMENT TO KEYTEX ENERGY CURTAILMENT SERVICES AGREEMENT FOR ONE-YEAR TERM BEGINNING JUNE 1, 2020 (Attachment 1-10)**



Mrs. Callahan stated that the energy curtailment service agreement was explained at last week's Agenda meeting.

Motion by: Mrs. Beveridge

Seconded by: Dr. Linderman

Roll Call: All in Favor

Motion carried.

**APPOINTMENT OF GRETCHEN V. BEVERIDGE AS WESTMORELAND INTERMEDIATE UNIT BOARD OF DIRECTORS REPRESENTATIVE TO SERVE REMAINDER OF UNEXPIRED TERM ENDING JUNE 30, 2022**

Mrs. Callahan explained that the WIU Board of Directors restructured their terms of Board members, and although Mrs. Beveridge is currently the director, we are being asked to appoint again.

Motion by: Dr. Linderman

Seconded by: Mrs. Guido

Roll Call: All in Favor

Motion carried.

**COMMUNICATIONS**

There were no items of communication.

**REQUESTS FOR USE OF BUILDINGS (Attachment 1-11)**

Motion by: Mr. Wojcik

Seconded by: Mrs. Key

Roll Call: All in Favor

Motion carried.

**PAYMENT OF BILLS (Attachment 1-12)**

Motion by: Mr. Deiseroth

Seconded by: Mrs. Guido

Roll Call: All in Favor

Motion carried.

**COMMENTS FROM THE PUBLIC**

There were no comments from the public.

**OTHER COMMENTS**

Mrs. Beveridge read a personal statement about autism, confidential information and student profiles in Skyward.

General conversation ensued about student information and Skyward.

Mr. Kaczor asked if the student view is the same as parent and teacher view.

Dr. Egnor responded that the student record is very similar to parent records and beginning with grade 6, students can see their records. He stated that the teacher view is very different. He explained some of the alerts and records included.

Ms. Shank suggested 6<sup>th</sup> grade parents should be informed about the student view and records.

Mr. Kaczor asked if information can be blocked.

Dr. Egnor stated that he has investigated and there is not.

**ADJOURNMENT**

Mrs. Beveridge made a motion, seconded by Dr. Linderman, that the Board adjourn the meeting at 8:51 PM.

Roll Call: All in Favor

Motion carried.

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Jennifer S. Callahan  
Business Administrator/Board Secretary

JSC/lew