

**BURRELL SCHOOL DISTRICT
AGENDA MEETING MINUTES
JANUARY 12, 2021**

CALL TO ORDER

The Burrell School District Board of Directors Agenda Meeting was held virtually/streamed live on YouTube and called to order at 7:01 PM by President Key.

PLEDGE OF ALLEGIANCE

Mrs. Key asked all present to participate in the Pledge of Allegiance.

ROLL CALL

The following responded to Roll Call: Dr. Rachel Linderman, Mrs. Gretchen V. Beveridge, Ms. Tricia Shank, Mrs. LeeAnn S. Guido, Mr. Rick Kaczor, Mr. Christopher S. Wojcik, Mr. Tom Deiseroth and Mrs. Pam Key. The following member was absent: Mrs. Genia Koziarski. Also in attendance were: Dr. Shannon L. Wagner, Superintendent, Dr. Gregory Egnor, Director of Student Services, Mrs. Jennifer S. Callahan, Business Administrator/Board Secretary.

EXECUTIVE SESSION

JANUARY 12, 2021 – IMMEDIATELY FOLLOWING MEETING – PERSONNEL AGENDA

JANUARY 19, 2021 – 7:00 PM – PERSONNEL AGENDA

Mrs. Key announced the Board’s Executive Sessions.

AGENDA REVIEW

The Board reviewed items scheduled for the regular meeting to be held on January 19, 2021.

APPROVAL OF MINUTES

Reorganization and Regular Meetings – December 1, 2020

TREASURER’S REPORT – NOVEMBER & DECEMBER 2020

FOOD SERVICE FUND REPORT – NOVEMBER & DECEMBER 2020

STUDENT ACTIVITY FUND REPORTS-NOVEMBER & DECEMBER 2020

NURSES’ REPORT – NOVEMBER & DECEMBER 2020

COMMENTS FROM THE PUBLIC – AGENDA ONLY

There were no comments from the public.

REPORTS OF ADMINISTRATION AND STANDING COMMITTEES:

SUPERINTENDENT – DR. WAGNER:

SCHOOL DIRECTOR RECOGNITION

Dr. Wagner stated January is School Director recognition month.

STUDENT/STAFF RECOGNITION

ADOPTION OF PENNSYLVANIA SCHOOL BOARDS ASSOCIATION PRINCIPLES OF GOVERNANCE AND LEADERSHIP

Dr. Wagner stated PSBA asks that districts adopt the Principles for Governance and Leadership which shows school boards are committed to providing every student an opportunity to grow and achieve, and actions of school boards have short and long-term impact in classroom, and that the board will: advocate earnestly, lead responsibly, govern effectively, plan thoughtfully, evaluate continuously, communicate clearly, and act ethically.

PERMISSION TO ENROLL ONE NONRESIDENT STUDENT TUITION-FREE FOR SECOND SEMESTER 2020-2021 PENDING CONTRACTED PURCHASE OF HOME

Dr. Wagner stated a nonresident family is under contract to purchase a home in Lower Burrell. The family is currently paying tuition and is requesting the Board grant permission for their daughter to attend tuition-free as they finalize the purchase of home. She added that this is in agreement with Board policy.

APPROVAL OF FIRST READING OF REVISION TO POLICY 208 – WITHDRAWAL FROM SCHOOL

Dr. Wagner stated we are starting to update board policies. Some policies are so outdated that they are being completely rewritten per recommendations from PSBA.

Dr. Wagner summarized changes in Policy 208-Withdrawal From School regarding compulsory age.

APPROVAL OF FIRST READING OF REVISION TO POLICY 218 – STUDENT DISCIPLINE

Dr. Wagner stated the current policy is very lengthy because it includes discipline guidelines. The Board adopts discipline guidelines annually upon changes so they do not need to be in the Board policy.

APPROVAL OF FIRST READING OF REVISION TO POLICY 219 – STUDENT COMPLAINT PROCESS

Dr. Wagner stated that this policy relates to the student complaint process and puts a simple process in place. Mr. Price, solicitor, has reviewed the first reading of the policies.

2020-2021 COVID-19 UPDATE – INFORMATION

Dr. Wagner reported the following:

- Case at High School – no need to quarantine
- Guidelines at state level indicate to only report cases of people who are physically present in our schools; different from cases in our community or students that are virtual
- Communicates regularly regarding positivity rate. Recent rate of 15% and incident rate 296/100,000 people; seems to have plateaued
- Prepared to communicate with families current status and that we are welcoming students back into buildings on January 19
- Remind families to do health screening in mornings
- All mitigation efforts in place

DIRECTOR OF STUDENT SERVICES – DR. EGNOR:

PERMISSION TO HOST CAMP INVENTION 2021

Dr. Egnor stated he is asking permission to host Camp Invention again this summer. He reported we have hosted this for 6 or 7 years and the interest continues to be high.

APPROVAL OF AGREEMENT WITH NEW STORY, LLC FOR EDUCATIONAL SERVICES EFFECTIVE DECEMBER 1, 2020 THROUGH MAY 28, 2021

Dr. Egnor stated New Story, LLC is located in Monroeville and operates similarly to Merakey. He reported a newly registered student has been in attendance at that school and this agreement provides for continuation of educational services.

Mrs. Key asked what kind of school is New Story.

Dr. Egnor replied it's special education.

Mrs. Guido asked if it is continuity of services since this student moved into the district.

Dr. Egnor replied yes. He stated he has also had discussions with the family because if it is a student that can be supported in our schools, it would be a less restrictive environment, so he will continue to explore this as well.

PERSONNEL – MS. SHANK

Ms. Shank stated we will have personnel log to approve next week.

NORTHERN WESTMORELAND CAREER & TECHNOLOGY CENTER REPORT – MR. WOJCIK/DR. LINDERMAN

Dr. Linderman reported the following:

- Enrollment of 423 students, up 18 from last year
- Attendance 92% up to Thanksgiving
- Open House, February 18, 2021 will be virtual and in person if possible 8AM-8PM
- NOCTI testing – Pennsylvania gave the option to not have test, but NWCTC has decided to give the test and is working on details of testing

Dr. Wagner congratulated Mr. Wojcik on being appointed as Vice President of NWCTC JOC Board.

WESTMORELAND INTERMEDIATE UNIT REPORT – MRS. BEVERIDGE

PSBA LIAISON – MR. DEISEROTH

Mr. Deiseroth reported the following:

- Provided Board members the PSBA member update presentation for review
- He plans to participate Thursday in PSBA webinar regarding the new congress and new dynamic

BUSINESS – MRS. CALLAHAN:

APPROVAL OF BUDGETARY TRANSFERS

BUDGET 2021-2022 TENTATIVE TIMELINE – INFORMATION

Mrs. Callahan provided Board members with a tentative timeline for the 2021-2022 budget. She stated that the process was started in November when the Board reviewed the Act 1 Index and in December the Board adopted the Resolution indicating the District will not raise taxes above the index amount. The next few months will be spent developing a budget. Mrs. Callahan stated that the plan is to hold a public board meeting likely late March or early April specifically to review details of the draft budget. The Board is then required by law to adopt the proposed final budget in May and final budget in June.

TRANSPORTATION DIESEL FUEL BID CONTRACT OPTIONS – INFORMATION

Mrs. Callahan reviewed the summary of the current transportation fuel situation as follows:

- District transportation agreement with WL Roenigk includes district purchase of fuel and reimbursement by contractor.
- WL Roenigk requested the Board consider an adjusted reimbursement rate for a portion of 2019-2020 fuel remaining and district did not act on the request.
- Due to Covid shut down in 2019-2020, diesel fuel obligation (60,000 gallons) was extended through December 2020; All remaining gallons were taken by then.
- For 2020-2021, the District contracted through Westmoreland Intermediate Unit Joint Purchasing bid to purchase 60,000 gallons at \$2.138 per gallon from Ports Petroleum.
- Ports Petroleum has proposed the following options regarding contracted fuel obligations for District consideration with a decision required by January 20, 2021:
 - OPTION 1: Buy out contract at cost (hedge cost, no margins, no fees) and purchase fuel at market rate through 2020-2021 or longer
 - OPTION 2: Buy out July-December 2020 gallons at cost (hedge cost, no margins, no fees) and purchase remaining contracted gallons at contracted bid rate; Gallons not purchased will be billed monthly at liquidating fee for month through June 2021
 - OPTION 3: Keep gallon commitment at contracted rate; Any monthly estimate not lifted/purchased, will be billed at liquidating fee rate for month through June 2021; Roll July-December 2020 gallons to purchase in July-November 2021 at current year contracted bid rate; Any gallons not purchased by November 29, 2021 will be charged contracted bid rate
 - OPTION 4: Keep gallon commitment at contracted rate through November 29, 2021; Gallons not purchased will be charged contracted bid rate

Mrs. Callahan stated at this time, we are analyzing the options, asking for Board input and questions, and will be meeting with WL Roenigk to review in order to make a recommendation for Board consideration next week since the decision must be made by January 20, 2021.

Mr. Kaczor asked for confirmation that buyout options mean payment is made and no fuel is received.

Mrs. Callahan replied that is correct.

Mr. Kaczor reported that the current market price indicated by vendor is 2 cents better than he can get for his business. He asked if we can purchase the fuel and rent tanks to store it or can we rent space with WL Roenigk to store fuel?

Mrs. Callahan replied she would need to ask WL Roenigk when we talk with them.

Dr. Linderman stated she believes WL Roenigk input is important.

Mrs. Guido asked if they are not offering any extension.

Mrs. Callahan replied no. They have offered the extension through November 2021 which we believed to be enough if we ran transportation each day of the school year.

Mr. Kaczor asked how big are the storage tanks.

Mrs. Callahan replied her records indicate WL Roenigk uses a 12,000-gallon tank.

Mr. Kaczor asked about talking with WL Roenigk.

Mrs. Callahan stated she and Dr. Wagner will be meeting with them and if there are outstanding questions from Board discussion they can get answers and will talk with them about their preference and related costs.

Mr. Kaczor asked how many gallons do they have on hand to use right now and how much more can they take.

Mrs. Callahan stated those are some of the questions we will get answered.

Mr. Kaczor asked if we get reimbursement from the state on the buyout of fuel costs.

Mrs. Callahan replied no, we are reimbursed based on a complicated formula that includes things such as bus age, miles driven per day, and students per bus. For a general idea, one could assume that we received approximately 50% of cost back from our transportation costs. Mrs. Callahan reminded Board members that the 20 days we are full remote, we are spending approximately \$4,100 less per day on transportation, resulting in a total of about \$82,000 not spent, less revenue not received, leaving a net rough estimate of \$40,000 saved.

Dr. Linderman stated that even if we buyout the full contract at \$29,000, as a district, we are still ahead financially if you consider the \$40,000 net not spent.

Mr. Kaczor commented that he feels Option 4 seems the best option. He stated we have 60,000 gallons to purchase and 10 months to use them and no additional cost to district. But when doing the calculations, it seems cheaper overall to do Option 1.

Mrs. Callahan added that if the District does full transportation runs each day from January 19, 2021 through November 2021, we would expect to use all 60,000 gallons; however, she reminded Board members that is based on the assumption of no more shut down or remote only days.

Dr. Linderman indicated that it is difficult without knowing what we actually have to pay and not pay.

Mrs. Callahan believes it varies based on the contract with WL Roenigk. Even though our contract is with the fuel company, we also have the contract with WL Roenigk regarding reimbursement of cost. This makes it necessary to talk with them regarding options as well.

Mr. Kaczor stated that he feels Option 4 is the best option. He asked how much does WL Roenigk have onsite.

Mrs. Callahan replied they accepted 12,000 gallons in late December, so we know that is available to use as soon as busses start running again. She stated that she believes those gallons will last us through the end of February based on the assumption that we use 7,500 gallons per full month of school. She is hopeful that we could start to pull the monthly allotment in March and use all contracted quantities by November.

Dr. Wagner mentioned that the bus garage runs for three districts.

General discussion ensued about the fuel and disbursement between districts.

Mr. Kaczor stated he feels we need to know between now and June how much fuel will be used and remaining.

Ms. Shank asked if all districts have the same cost and contract options.

Mrs. Callahan stated all districts in WIU Joint Purchasing Consortium were given the four options but each district has a different gallon commitment based on their district specifics, such as number of buses, miles driven, etc. She added that New Kensington Arnold School District has the same 60,000-gallon commitment through WL Roenigk.

Mrs. Guido asked the difference between the liquidating fee rate and the cost of hedging.

Mrs. Callahan responded that the Ports Petroleum representative indicated they are the same.

Discussion ensued regarding the estimated liquidating fee for future months and clarification on what buyout figures are locked in and what figures are estimates.

Mr. Kaczor stated he believes Option 2 might be a better option since there is no reimbursement on buyout. He stated that it depends on the fee for those gallons not purchased. He added that he thinks market costs will go up.

Dr. Linderman stated she agrees that costs will go up. She added that she believes WL Roenigk needs to provide input on the options.

Mrs. Guido stated it seems we will likely use 30,000 gallons between March-June, assuming all normal transportation. She does not believe we should base our assumptions on potential shut downs since our intention is to have students physically in schools. Then if we have full months September-December, we would use the balance. And if not, the worst case might be the cost of one month.

General discussion ensued regarding estimated costs and gallons.

Dr. Linderman stated we need to know what do we pay vs. what does WL Roenigk pay and we need to balance their cost with our cost.

Mrs. Callahan stated that she and Dr. Wagner believe the contract language does not include WL Roenigk reimbursing the District for buyout costs since that is not fuel that was received and able to be used.

Mr. Kaczor stated he thinks Option 4 is the best assuming we can use 7,500 gallons per month.

Mrs. Guido asked what is the maximum WL Roenigk can pull at one time and if there is extra at the end of November, would they pull it and store for us. She stated there are so many unknowns and believes that we should make the best decision assuming we will run each day.

Mr. Kaczor asked if they would they want to purchase off rack or purchase through the bid.

Discussion regarding bidding for 2021-2022 and possibly not bidding with joint purchasing.

Mrs. Callahan stated that would be decided at a later time, but obviously the District will not commit to more gallons than we can definitely use in 2021-2022 and considering any carry over balance depending on the option chosen.

Mr. Kaczor asked how many gallons will be purchased for 2021-2022. He added we may want to purchase off rack and take a chance and not do a contract. He stated he believes we should not lock in more than 20,000 gallons for next year.

Mrs. Callahan reminded Board members that WL Roenigk asked the Board to consider a fuel adjustment in rates a few months ago and Board members did not act on that, so she is not sure if they will be willing to make any changes to accommodate the District financially.

Mr. Kaczor asked to clarify if that request was a \$20,000 cost to District.

Mrs. Callahan replied yes.

Mrs. Guido asked who is responsible for the cost of fuel not used.

Mrs. Callahan stated she and Dr. Wagner believe it is the District's cost based on the contract.

Discussion ensued regarding buyout options and if numbers are locked in at this point.

Mrs. Callahan indicated that the buyout rate for Option 2 is a final number since those months have passed, but we need to verify with Ports Petroleum if Option 1 buyout is an estimate or locked in figures once we decide.

Mr. Kaczor stated he believes Option 3 is not a good option since we would be billed monthly. He stated we should not drag out this decision as costs will go up.

Mrs. Callahan stated Board members will be asked to make a decision next Tuesday in order to meet the deadline of January 20.

Mrs. Key asked that a summary of additional information be sent to Board members prior to next Tuesday's meeting.

Dr. Wagner indicated it will go in the Friday report if possible.

COMMUNICATIONS

REQUESTS FOR USE OF BUILDINGS

PAYMENT OF BILLS

COMMENTS FROM THE PUBLIC

Mrs. Callahan stated there is one public comment from Nikki Watson who stated that she is a resident, but stated she does not want to provide her address. Mrs. Callahan asked President Key if the comment should be read.

Ms. Shank asked if she has students in school.

Dr. Wagner replied yes.

Ms. Shank stated then she is definitely a resident.

Mrs. Key stated yes, please read her comment.

Nikki Watson, Burrell School District resident, and prefers not to publicly share street address

- I would like the opportunity to speak to the board about mask mandates in our schools. There is a rapidly growing concern for the risks posed by these mandates on our growing and developing children. It's imperative we do not gloss over this information but rather discuss further the implications of this continued program.

Mrs. Guido asked if she is asking to come in and speak or asking the Board to discuss?

Mrs. Callahan stated the public comment is the forum for public to speak to the board, so she believes Mrs. Watson is asking board to discuss her comment.

Mrs. Guido stated she has concerns about this whole thing. There are so many issues we are seeing with student and adults. She believes rather than discussing things that we have no control over, such as state mandated masks, we should focus on how we can help students. She feels it is important for us to focus on what we do have control over. She suggests identifying student issues and with respect to her position about masks, we have no authority over state mandates.

Mrs. Key believes overall concerns are not just about the students, but also the teachers. Teachers are experiencing anxiety and depression; she believes many people are impacted by the situation. Part of our job and the educational staff job is to pay attention to what we can, and to try to pick up any clues that people are facing anxiety, depression, fear, anger, etc. We all have to try to do our jobs as parents, teachers, and administrators, etc. to do the best we can, but we cannot go against that mandate.

Dr. Linderman added that we are also talking about the emotional impact and risks, but no one is discussing the physiological impact of wearing a mask consistently. There are issues for

people who wear them even less than students; there is an impact; oxygen is inhibited, trapping of germs, infections, headaches from carbon dioxide. She believes this is being missed and it is extremely frustrating and concerning. She also added we are a public school and we have to follow mandates.

Mrs. Guido stated she agrees, but in this environment, the only thing we can do is to permit them to educate at home due to the physiological impact.

Dr. Linderman added that it is important not to just follow information blindly, but if it is studied and if enough people voice concerns, maybe some change can happen at a higher level.

Ms. Shank stated any resident can speak to the Board at any time, but we are not the forum for unmasking and not trying to disregard the mandate. Residents may have a lot of good information, but not sure that it is helpful to bring it to us. It should be addressed at another level/entity.

Mrs. Guido stated that she is not willing to go against the state mandate.

Dr. Wagner commented agreed and added that we are an arm of the state and the Board did the best that they could by offering choices/options.

Mr. Kaczor stated some other schools are starting to follow suit.

Dr. Wagner stated yes. She reported that KDKA contacted her today to discuss how Burrell made the decision to have students in school five days from the beginning. Dr. Wagner stated that she indicated that the Board considered the information and tried to make the best decision, which includes students being able to be in school. They commended the Board and District and what we are doing in comparison to some other districts.

ADJOURNMENT

Mr. Kaczor made a motion, seconded by Ms. Shank, that the Board adjourn the meeting at 8:24 PM.

Roll Call: All in Favor

Motion carried.

Jennifer S. Callahan
Business Administrator/Board Secretary

JSC/lew

**BURRELL SCHOOL DISTRICT
BOARD MEETING MINUTES
JANUARY 19, 2021**

CALL TO ORDER

The Burrell School District Board of Directors Meeting was held virtually/streamed live on YouTube and was called to order at 7:35 PM by President Key.

PLEDGE OF ALLEGIANCE

Mrs. Key asked all present to participate in the Pledge of Allegiance.

ROLL CALL

The following responded to Roll Call: Dr. Rachel Linderman, Mrs. Genia Koziarski, Mrs. Gretchen V. Beveridge, Ms. Tricia Shank, Mrs. LeeAnn S. Guido, Mr. Rick Kaczor, Mr. Christopher S. Wojcik, Mr. Tom Deiseroth and Mrs. Pam Key. Also in attendance were: Dr. Shannon L. Wagner, Superintendent, Dr. Gregory Egnor, Director of Student Services, Mrs. Jennifer S. Callahan, Business Administrator/Board Secretary and Mr. Anthony Giglio, Solicitor.

EXECUTIVE SESSION

JANUARY 12, 2021 – IMMEDIATELY FOLLOWING MEETING – PERSONNEL AGENDA

JANUARY 19, 2021 – 7:00 PM – PERSONNEL AGENDA

Mrs. Key announced the Board’s Executive Sessions.

APPROVAL OF MINUTES

Reorganization and Regular Meetings – December 1, 2020

TREASURER’S REPORT – NOVEMBER & DECEMBER 2020 (Attachment 1-1)

FOOD SERVICE FUND REPORT – NOVEMBER & DECEMBER 2020 (Attachment 1-2)

STUDENT ACTIVITY FUND REPORTS – NOVEMBER & DECEMBER 2020

(Attachment 1-3)

NURSE’S REPORT – NOVEMBER & DECEMBER 2020 (Attachment 1-4)

Motion by: Mr. Kaczor

Seconded by: Ms. Shank

Roll Call: All in Favor

Motion carried.

COMMENTS FROM THE PUBLIC – AGENDA ONLY

There were no comments from the public.

REPORTS OF ADMINISTRATION AND STANDING COMMITTEES:

SUPERINTENDENT – DR. WAGNER:

STUDENT/STAFF RECOGNITION

Dr. Wagner reported learning opportunities/experiences students are having in the virtual setting:

- Mr. Querry: 7th grade Music Tech classes are creating audio podcasts using a web-based program “Soundtrap” to give students the ability to collaborate from various locations; in addition with Google Meet breakout rooms; provides real life team collaboration in a virtual environment

SCHOOL DIRECTOR RECOGNITION

In honor of School Directors Recognition Month, Dr. Wagner thanked Board members for their time, dedication and service to the District. She added the following:

- January is School Director recognition month
- Reviewed some general statistics regarding PA board members
- Board members have had to make huge decisions this year
- Shared letter from a Burrell parent that works in another district: Burrell is the best example of teamwork, flexibility and organization; appreciates the time invested in decisions to make best choices for students
- Grateful for an educationally minded Board who sees whole child and considers the needs of the whole child when making decisions
- On behalf of the school community, she thanked Board members for their work
- Believes this past year has been the most difficult ever
- Provided Board members with a thank you certificate and token of appreciation

ADOPTION OF PENNSYLVANIA SCHOOL BOARDS ASSOCIATION PRINCIPLES OF GOVERNANCE AND LEADERSHIP (Attachment 1-5)

Dr. Wagner reported that these Principles indicate that the Board stands together to advocate earnestly, lead responsibly, govern effectively, plan thoughtfully, evaluate continuously, communicate clearly and act ethically.

Motion by: Mrs. Beveridge

Seconded by: Mr. Kaczor

Roll Call: All in Favor

Motion carried.

PERMISSION TO ENROLL ONE NONRESIDENT STUDENT TUITION-FREE FOR SECOND SEMESTER 2020-2021 PENDING CONTRACTED PURCHASE OF HOME

Motion by: Mr. Kaczor

Seconded by: Dr. Linderman

Roll Call: All in Favor

Motion carried.

APPROVAL OF FIRST READING OF REVISION TO POLICY 208 – WITHDRAWAL FROM SCHOOL

Motion by: Mr. Wojcik

Seconded by: Mr. Deiseroth

Roll Call: All in Favor

Motion carried.

FIRST READING OF REVISION TO POLICY 218 – STUDENT DISCIPLINE

Dr. Wagner reported that Mr. Price, solicitor, has reviewed Policy 218, and found a redundancy and will remove some information that is duplicated for final policy approval.

Motion by: Mr. Kaczor

Seconded by: Mrs. Koziarski

Roll Call: All in Favor

Motion carried.

FIRST READING OF REVISION TO POLICY 219 – STUDENT COMPLAINT PROCESS

Motion by: Mr. Deiseroth

Seconded by: Mrs. Guido

Roll Call: All in Favor

Motion carried.

2020-2021 COVID-19 UPDATE – INFORMATION

Dr. Wagner reported the following:

- Shared information last week regarding numbers
- Excited to have students return today
- Good day today with 1,045 students physically present today

DIRECTOR OF STUDENT SERVICES – DR. EGNOR:

PERMISSION TO HOST CAMP INVENTION 2021

Motion by: Mrs. Koziarski

Seconded by: Mrs. Beveridge

Roll Call: All in Favor

Motion carried.

APPROVAL OF AGREEMENT WITH NEW STORY, LLC FOR EDUCATIONAL SERVICES EFFECTIVE DECEMBER 1, 2020 THROUGH MAY 28, 2021

Motion by: Mr. Kaczor

Seconded by: Mrs. Beveridge

Roll Call: All in Favor

Motion carried.

PERSONNEL – MS. SHANK (Attachment 1-6)

Motion by: Mr. Deiseroth

Seconded by: Mr. Kaczor

Roll Call: All in Favor

Motion carried.

NORTHERN WESTMORELAND CAREER & TECHNOLOGY CENTER REPORT – MR. WOJCIK/DR. LINDERMAN

Members received a summary of the December 10, 2020 meetings. Dr. Linderman reported there is no meeting this month.

WESTMORELAND INTERMEDIATE UNIT REPORT – MRS. BEVERIDGE

Mrs. Beveridge reported Pennsylvania is still in Phase 1A for Covid Shots and should be moving to 1B, which includes education workers.

Mrs. Guido asked when Phase 1B happens, who will oversee the vaccination for staff, nurses or consortium.

Dr. Wagner stated our school nurses are responsible for coordination and/or distribution of the vaccine if possible. We are waiting to see who is ready for us so that we can schedule.

General discussion ensued regarding vaccination distribution.

Mrs. Beveridge stated distribution is based on the provider's ability and speed.

Mrs. Beveridge reported the following:

- US Education Secretary selection
- CARES Act – IU received funds
- IU noticing gaps in students in their virtual environments
- IU getting ready for Kindergarten transition meetings with students

Mrs. Beveridge asked if we have plans for kindergarten enrollment.

Dr. Wagner replied yes; we are switching to online enrollment and hoping to have some of the typical programs in some format.

Ms. Shank asked if it is on the website.

Dr. Wagner replied not yet. She stated Mrs. Pruitt and Mrs. Kulick are working on a site.

PSBA LIAISON – MR. DEISEROTH

Mr. Deiseroth reported the following:

- Participated in webinar for new PSBA liaisons
- Democrats now in control of US House/Senate
- President Biden’s Educational Priorities
- Pennsylvania House/Senate both republican control
- February 3 - web conference of Governor’s budget
- Education priority: Covid recovery and reopening of schools, increased spending, increased teacher pay, investment in social emotional learning, higher education act

BUSINESS – MRS. CALLAHAN:

APPROVAL OF BUDGETARY TRANSFERS (Attachment 1-7)

Motion by: Mrs. Koziarski

Seconded by: Mrs. Guido

Roll Call: All in Favor

Motion carried.

BUDGET 2021-2022 TENTATIVE TIMELINE – INFORMATION

Mrs. Callahan stated that last week she reviewed the tentative timeline for the 2021-2022 General Fund Budget which includes a public budget meeting to be scheduled later in March or April. She reminded Board members that they are required to adopt the Proposed Final Budget in May and the Final Budget in June.

TRANSPORTATION DIESEL FUEL BID CONTRACT OPTIONS – INFORMATION

Mrs. Callahan stated that last week we discussed at length the District's fuel contracts and options provided by the diesel fuel vendor for 2020-2021 year. She summarized the following:

- District contract with WL Roenigk runs through 2022-2023 which includes the district purchasing fuel and 100% reimbursement by contractor
- District purchases fuel through WIU joint purchasing bid process and is committed to various gallons of fuel per year (typically done months in advance of the school year)
- Due to shut down in March 2020 through the end of 2019-2020 school year, we have just finished purchasing the committed gallons from 2019-2020 in December 2020
- Ports Petroleum, the 2020-2021 vendor, offered four options for the 60,000 gallons of diesel fuel that the District committed to for 2020-2021. The commitment was made in February 2020, prior to Covid.
- Last week we reviewed the details of the four options and potential implications.
- Provided summary of answers to all outstanding questions from last week and had a meeting with WL Roenigk management
- Recommending that the Board approve Option 3 as follows:
 - o Keep gallon commitment (60,000 gallons) at contracted rate
 - o Any monthly estimate not purchased will be billed at liquidating fee rate for that month through June 2021
 - o Roll July-December 2020 gallons to purchase in July-Nov 2021 at current year contracted bid rate
 - o Any gallons not lifted/purchased by November 29, 2021 will be charged contracted bid rate
- WL Roenigk requested that the Board choose this Option 3, and more importantly, they are committed to accept any financial implications as a result of this decision.
- Based on our intention to keep kids in school, and barring any substantial shut down, it is likely that our fuel gallons will be able to be used in those timeframes
- WL Roenigk has also indicated that any gallons that can't be used will be purchased and placed at other WL Roenigk locations
- They think locking in this option is best financially for them and for the District and overall believes this shows their commitment to their partnership with the District.
- There is no risk or cost to the District by agreeing to Option 3 with their commitment to accept any financial implication; therefore, I recommend that you approve Option 3.
- During meeting regarding fuel, WL Roenigk indicated that they are in the process of putting together data and a request regarding Act 136 which was passed November 25, 2020 and have asked that Board members review information and consider taking action. Act 136 is in regards to school districts paying contractors for 2020-2021 transportation and potential subsidy amount impacts. We expect to receive their request and will evaluate the request and data to provide as much information as possible for Board members to consider the request next month.

Mrs. Guido stated she appreciates that it is now a less stressful decision.

Mr. Kaczor commented it makes the most sense.

Ms. Shank stated she feels better with WL Roenigk input.

APPROVAL OF DIESEL FUEL SUPPLY AGREEMENT WITH PORTS PETROLEUM COMPANY ADDENDUM B (OPTION 3) FOR MODIFICATION OF PURCHASE THROUGH WESTMORELAND INTERMEDIATE UNIT JOINT PURCHASING CONSORTIUM FOR 2020-2021 (Attachment 1-8)

Motion by: Mrs. Guido

Seconded by: Mr. Kaczor

Roll Call: All in Favor

Motion carried.

COMMUNICATIONS

There were no items of communication.

REQUESTS FOR USE OF BUILDINGS

There were no requests for use of buildings.

PAYMENT OF BILLS (Attachment 1-9)

Motion by: Mr. Deiseroth

Seconded by: Mrs. Beveridge

Roll Call: All in Favor

Motion carried.

COMMENTS FROM THE PUBLIC

There were no comments from the public.

OTHER REMARKS

Dr. Linderman stated her daughter Clair was given the opportunity to have her senior year look a bit different by doing an internship with Howard Hanna and independent study. Claire has completed her schooling for a real estate license and she is ready to sit for the exam at her 18th birthday coming up shortly. Dr. Linderman thanked the District for the opportunity to pursue a non-traditional senior year and is very excited that these opportunities are given to our students at Burrell. She added that it was definitely worth it; especially amidst what we are going through. She is doing things to pursue her career and she has not even graduated yet.

Dr. Wagner discussed ideas for some other students who are pursuing other opportunities including a certified nursing program, plus manufacturing experiences through Catalyst Connection. She is hoping these types of things will become part of a system-wide change for high school students.

ADJOURNMENT

Mr. Kaczor made a motion, seconded by Mrs. Beveridge, that the Board adjourn the meeting at 8:16 PM.

Roll Call: All in Favor

Motion carried.

Jennifer S. Callahan
Business Administrator/Board Secretary

JSC/lew