

**BURRELL SCHOOL DISTRICT
AGENDA MEETING MINUTES
FEBRUARY 9, 2021**

CALL TO ORDER

The Burrell School District Board of Directors Agenda Meeting was held virtually/streamed live on YouTube and called to order at 7:01 PM by President Key.

PLEDGE OF ALLEGIANCE

Mrs. Key asked all present to participate in the Pledge of Allegiance.

ROLL CALL

The following responded to Roll Call: Dr. Rachel Linderman, Mrs. Genia Koziarski, Mrs. Gretchen V. Beveridge, Ms. Tricia Shank, Mrs. LeeAnn S. Guido, Mr. Rick Kaczor, Mr. Christopher S. Wojcik, Mr. Tom Deiseroth and Mrs. Pam Key. Also in attendance were: Dr. Shannon L. Wagner, Superintendent, Dr. Gregory Egnor, Director of Student Services, and Mrs. Jennifer S. Callahan, Business Administrator/Board Secretary.

EXECUTIVE SESSION

**FEBRUARY 9, 2021 – IMMEDIATELY FOLLOWING MEETING – PERSONNEL
AGENDA**

FEBRUARY 16, 2021 – 7:00 PM – PERSONNEL AGENDA

Mrs. Key announced the Board’s Executive Sessions.

AGENDA REVIEW

The Board reviewed items scheduled for the regular meeting to be held on February 16, 2021.

APPROVAL OF MINUTES

Agenda Meeting – January 12, 2021

Regular Meeting – January 19, 2021

TREASURER’S REPORT – JANUARY 2021

FOOD SERVICE FUND REPORT – JANUARY 2021

STUDENT ACTIVITY FUND REPORTS - JANUARY 2021

NURSE’S REPORT – JANUARY 2021

COMMENTS FROM THE PUBLIC – AGENDA ONLY

There were no comments from the public.

REPORTS OF ADMINISTRATION AND STANDING COMMITTEES:

SUPERINTENDENT – DR. WAGNER:

STUDENT/STAFF RECOGNITION

APPROVAL OF REVISION TO POLICY 208 – WITHDRAWAL FROM SCHOOL

Dr. Wagner asked if there are any questions about the policies.

Mrs. Guido stated that it made her curious about our graduation rate and how many do not reach graduation.

Dr. Wagner stated we do not have many; we had 3 reported for the 2019-2020 school year.

Ms. Shank asked if that is because students are given the opportunity for credit recovery.

Dr. Wagner stated no, it is likely kids that dropped out and/or moved out of state. She stated that more information can be provided if Board members request. She added that typically the graduation rate is over 95%.

General Board discussion ensued regarding reviewing data and program evaluation.

Mrs. Beveridge asked if students who get a GED are counted.

Dr. Wagner responded those students are counted as dropouts.

Dr. Egnor added that Dr. Boylan, Mr. Pham, Mrs. Oskin, etc. are fantastic at working with students to try to help them achieve and graduate to obtain their diploma.

Mr. Wojcik asked why some of the policies show no edits.

Dr. Wagner explained that last month was the first reading. She stated that last month's documents show revisions/edits and this month they are the final proposed policy documents.

APPROVAL OF REVISION TO POLICY 218 – STUDENT DISCIPLINE

APPROVAL OF REVISION TO POLICY 219 – STUDENT COMPLAINT PROCESS

APPROVAL OF FIRST READING OF REVISION TO POLICY 001 – NAME AND CLASSIFICATION

Dr. Wagner reviewed the two policies being presented for first reading. She explained their last review was 1997 and stated it is important to review them occasionally for any needed updates.

APPROVAL OF FIRST READING OF REVISION TO POLICY 002 – AUTHORITY AND POWERS

Dr. Wagner stated this is just reworking of wording in accordance with the PSBA model.

APPROVAL OF MEMORANDUM OF AGREEMENT WITH BURRELL EDUCATION ASSOCIATION REGARDING CREDIT RECOVERY PROGRAM 2021

Dr. Wagner explained that this MOA is for early credit recovery which typically opens March 1 and runs up through summer school. This is the online version of credit recovery. She stated we decided to run this program as we typically do, but are still considering options for face to face opportunities as well.

Mrs. Guido asked if this is done each year or is it something different this year.

Dr. Wagner stated it is an annual MOA, and it is the same procedure that has been in place for many years. The only change in the MOA is the dates.

Mrs. Koziarski asked how many students typically enroll in credit recovery.

Dr. Egnor responded that 2-5 students register for early recovery; and 70-80 students for summer school which includes students from other districts.

Mr. Kaczor asked if this is only for students that have failed or can students participate to get ahead.

Dr. Wagner replied it is only for students who have failed because it is a 5-week course and we cannot give students credit for a course that is typically year long.

General discussion ensued regarding the hours and work in courses.

2020-2021 COVID-19 UPDATE – INFORMATION

Dr. Wagner reported the District is currently considered moderate. She stated we continue to monitor and will ask if any students wish to return to face to face.

DIRECTOR OF STUDENT SERVICES – DR. EGNOR:

PERMISSION TO DISCARD OBSOLETE LIBRARY BOOKS AND TEXTBOOKS

Dr. Egnor stated discard lists are provided for Board review.

STUDENT ASSISTANCE PROGRAM – INFORMATION

Dr. Egnor provided mid-year information relating to the Student Assistance Program (SAP) including referrals, assessments and cases. He discussed the referral process, the WCSI liaison and the services provided to the families referred by the liaison.

Dr. Egnor reported a total of 54 SAP referrals in all buildings, which is slightly ahead of pace, but stated that it is not surprising in the current state of education. He explained the most significant referrals result in a case worker being assigned to the family which is very beneficial. He referenced school base counseling and Wesley Family Services.

Mrs. Guido asked if Wesley Family Services is allowing a therapist inside the schools.

Dr. Egnor responded yes, they are providing services in school and virtual services.

Dr. Egnor summarized therapy services and school interventions.

Mrs. Koziarski asked if the SEL liaison works in conjunction with SAP team.

Dr. Egnor reported that to sit on the SAP team, one must have certification. The SEL behavior specialist is not currently certified so she cannot be part of the SAP team; however, she is aware of many student issues and helps support students.

Ms. Shank commented that students who were referred for SAP but do not fit into that process, can be supported by the SEL behavior specialist who can assist with those students.

Mrs. Guido asked where most of referrals come from.

Dr. Egnor stated most referrals come from teachers or the SAP team.

PERSONNEL – MS. SHANK

NORTHERN WESTMORELAND CAREER & TECHNOLOGY CENTER REPORT – MR. WOJCIK/DR. LINDERMAN

Dr. Linderman stated there was no meeting in January and the next meeting is February 18. She reported an in person and virtual Open House is scheduled for February 18.

WESTMORELAND INTERMEDIATE UNIT REPORT – MRS. BEVERIDGE

Mrs. Beveridge reported the meeting last week was held virtually and she will provide a report next week. She stated that she sat through the WIU budget meeting.

PSBA LIAISON – MR. DEISEROTH

Mr. Deiseroth stated he will report on Governor Wolf's proposed budget next week.

BUSINESS – MRS. CALLAHAN:

APPROVAL OF BUDGETARY TRANSFERS

APPOINTMENT OF ARTHUR J. GALLAGHER RISK MANAGEMENT SERVICES, INC. AS BROKER OF RECORD FOR INSURANCE POLICIES THAT COMMENCE JULY 1, 2021

Mrs. Callahan reported the following:

- School districts are required to go through a broker for property, liability, and workers compensation insurance coverages.
- There is no direct cost to the district for these services since brokers make money based on commission arrangements they have with carriers.
- She has done some research on Gallagher Insurance and considering a change for some time since they are the leader in PA Public School District insurance services. She is recommending making this change for upcoming policies.
- Seubert and Associates has been the District's broker of record for many years.
- She believes the District should move to Gallagher at this time because they come highly recommended by many local districts and they provide services for over 150 districts in PA and many school districts in other states as well.
- Gallagher is able to get the best pricing by marketing district coverage to carriers and they are also able to provide the best recommendations and service to us as a district.
- Important to maintain appropriate coverage and be kept informed on new items affecting school districts at any time.
- Believes Gallagher is the best company to provide this service to the district and therefore recommends that next week Board members appoint Gallagher as broker of record.

RATIFICATION OF ADDENDUM TO ENERGY CURTAILMENT SERVICE AGREEMENT WITH KEYTEX ENERGY, LLC

Mrs. Callahan explained that since 2011-2012 the District has participated in an energy curtailment program that generates revenue for the district. She stated that through agreement, we are required to give up energy if needed in an emergency event. We are also required to

perform a 1 hour test each year where we reduce our energy consumption. The upcoming year estimated revenue amount is approximately \$20,000. She reported that this addendum to the original agreement commits us to participate this coming year and permits our energy consultant, Keytex Energy, to proceed with the program. Mrs. Callahan stated she will ask Board members to ratify the agreement next week.

Mrs. Callahan stated the test hour is typically during the summer and the technology and maintenance departments are involved.

Mr. Kaczor asked if there has ever been the thought to consider solar panels.

Dr. Wagner replied no.

Mr. Kaczor commented that there might be money out there for it and should be looked into.

TRANSPORTATION CONTRACT ADJUSTMENTS W.L. ROENIGK, INC. – INFORMATION

Mrs. Callahan stated that Board members have been provided with three documents from our transportation contractor, WL Roenigk, Inc., for consideration and discussion. She reported meeting with WL Roenigk management regarding this matter. She summarized the situation and request from WL Roenigk:

- In 2019-2020 the district only ran face to face school 122 of 179 student days which caused a substantial decrease in transportation payments to WL Roenigk.
- In 2020-2021 the district ran 23 less face to face days to date, resulting in an additional reduction in payments to WL Roenigk for transportation expenditure.
- Our contact with WL Roenigk indicates that we pay per run, so we have not been obligated to pay for any days that we do not use transportation services.
- The district gets reimbursement from the state for transportation services based on a complicated formula that factors in things like bus age, miles run, number of students assigned to the vehicle, number of days transported, and district MV/AR. In normal years, we receive approximately 50% of our costs back from the state and it is received the year following services.
- Sue Roenigk provided a letter explaining that they have substantial costs outside of paying drivers for daily runs. She explained and documented their costs that show that nearly 57% of their costs are fixed indicating that even when they are not transporting students for us or any other school district, they still have those costs.
- Roenigk has clearly demonstrated that the loss in payments from the district for days not transported has caused a substantial loss for their business bottom line.
- Roenigk is requesting Board consideration for this issue based on the working relationship between the district and contractor.

Mrs. Callahan also explained Act 136 because there may be some misconception:

- Act 136: Districts can ensure they receive not less than reimbursement getting for the 2019-2020 year by certifying contractor variable costs/fixed costs. But it does not permit district to claim days not run so no benefit in doing this. It seems to be more for districts who have been all virtual now or half/half, etc, to ensure they don't get less subsidy than they got last year
- Act 13 was different - it permitted districts to claim up to 180 days even if not run as long as paying contractor and if contractor certified and they maintained full complement of employees/drivers regardless of transporting students. We did not do this last year because it was not financially beneficial for the district and because our understanding was that Roenigk did not maintain full complement of drivers. We spent less in transportation and received less revenue.

General discussion ensued regarding PPE and WL Roenigk request.

Mr. Kaczor stated there is additional PPE so they need to apply.

Mrs. Callahan stated that Sue Roenigk has indicated that they have applied.

Dr. Linderman stated we have provided most stable business for them by operating face to face school. She added that she is personally an individual contractor for work, so she has income that has been lost as well. She stated she believes that unfortunately, in this year, this situation, there are many people/businesses in this same position. It is hard for everyone.

Mrs. Key stated she is confused about the payroll discussion and asked if their drivers qualify for unemployment.

Dr. Wagner replied that our understanding is that their drivers qualified for and obtained unemployment compensation during shut down.

Mrs. Key stated she does not understand where payroll concerns would come into play.

Dr. Wagner stated that she believes that Ms. Roenigk's request/proposal is that the District consider assisting with their fixed costs.

Mrs. Key stated the District also has financial problem. She also commented that personally, her business is struggling as well.

Dr. Wagner explained that she is bringing WL Roenigk's request to Board members as by Roenigk.

Mrs. Guido asked what they asked for a few months back.

Mrs. Callahan responded that request was regarding fuel.

Mrs. Koziarski asked what are they specifically asking at this point.

Mrs. Callahan stated that they have not specified. She believes that they are asking for some kind of financial relief or assistance for their services.

Ms. Shank stated it is important to think about all things; as mentioned, businesses are closing, is that a real potential? What happens if our transportation provider would close, what does that do to us as a district?

Mrs. Guido asked how many of the buses on the list run Burrell only.

Mrs. Callahan stated the majority on the list.

Mrs. Koziarski asked if WL Roenigk is in trouble of closing.

Dr. Wagner responded that they did not say.

Mrs. Koziarski asked if other districts qualify for Act 136/13.

Mrs. Callahan explained it is not a “qualification”. She explained Act 136 further that it just does not change anything for us because if we continue to run face to face as is for the year, we will get more than the prior year regardless. It does not benefit us or WL Roenigk.

Mrs. Koziarski asked if the Board needs need to vote on this.

Mrs. Callahan explained that Board members only need to vote if a member wants to make a motion to offer some kind of financial assistance.

Mrs. Guido asked if we should consider what Ms. Shank mentioned earlier about the concern if it would cause the business to close. Mrs. Guido stated the only part that she feels some responsibility toward is to cover the cost of the vehicles that are used to transport our students.

Mr. Kaczor stated he feels it does not seem right to give taxpayer money to the business.

Dr. Linderman stated that the contract does not require that payment and although this year has been catastrophic, she believes it is a contract that has been signed.

Mrs. Guido stated she is concerned about future contracts to be presented.

Dr. Linderman stated that she feels the District does not have extra funds to help them and does not feel it is right to go back and make that change. She added that future contracts should include any changes.

Mrs. Key asked if there is anything we need to do to tell them at this time.

Mrs. Callahan responded that we have told Sue Roenigk that we appreciate the work and the relationship and that she thinks the information she took the time to put together has been very helpful for the district to see what all goes into their operations financially. She added that the District is sympathetic to their situation. Mrs. Callahan stated that if Board members choose not to do anything, she and Dr. Wagner will communicate that as well as some of the comments made by the Board.

COMMUNICATIONS

There were no items of communication.

REQUESTS FOR USE OF BUILDINGS

PAYMENT OF BILLS

COMMENTS FROM THE PUBLIC

There were no comments from the public.

ADJOURNMENT

Mr. Kaczor made a motion, seconded by Dr. Linderman, that the Board adjourn the meeting at 8:13 PM.

Roll Call: All in Favor

Motion carried.

Jennifer S. Callahan
Business Administrator/Board Secretary

JSC/lew

**BURRELL SCHOOL DISTRICT
BOARD MEETING MINUTES
FEBRUARY 16, 2021**

CALL TO ORDER

The Burrell School District Board of Directors Agenda Meeting was held virtually/streamed live on YouTube and called to order at 7:31 PM by President Key.

PLEDGE OF ALLEGIANCE

Mrs. Key asked all present to participate in the Pledge of Allegiance.

ROLL CALL

The following responded to Roll Call: Mrs. Genia Koziarski, Mrs. Gretchen V. Beveridge, Ms. Tricia Shank, Mrs. LeeAnn S. Guido, Mr. Rick Kaczor, Mr. Christopher S. Wojcik (virtual), Mr. Tom Deiseroth and Mrs. Pam Key. The following member was absent: Dr. Rachel Linderman. Also in attendance were: Dr. Shannon L. Wagner, Superintendent, Dr. Gregory Egnor, Director of Student Services, Mrs. Jennifer S. Callahan, Business Administrator/Board Secretary and Mr. Anthony Giglio, Solicitor.

EXECUTIVE SESSION

FEBRUARY 9, 2021 – IMMEDIATELY FOLLOWING MEETING – PERSONNEL AGENDA

FEBRUARY 16, 2021 – 7:00 PM – PERSONNEL AGENDA

Mrs. Key announced the Board’s Executive Sessions.

APPROVAL OF MINUTES

Agenda Meeting – January 12, 2021

Regular Meeting – January 19, 2021

TREASURER’S REPORT – JANUARY 2021 (Attachment 2-1)

FOOD SERVICE FUND REPORT – JANUARY 2021 (Attachment 2-2)

STUDENT ACTIVITY FUND REPORTS – JANUARY 2021 (Attachment 2-3)

NURSE’S REPORT – JANUARY 2021 (Attachment 2-4)

Motion by: Mr. Kaczor

Seconded by: Mrs. Koziarski

Roll Call: All in Favor

Motion carried.

COMMENTS FROM THE PUBLIC – AGENDA ONLY

There were no comments from the public.

REPORTS OF ADMINISTRATION AND STANDING COMMITTEES:

SUPERINTENDENT – DR. WAGNER:

STUDENT/STAFF RECOGNITION

Dr. Wagner recognized the following:

William Mitchell, 11th grade CTC Advanced Manufacturing student – \$1,000 Cabot Oil and Gas Grant to purchase tools and equipment for machining program; earned two NIMS certifications

**APPROVAL OF REVISION TO POLICY 208 – WITHDRAWAL FROM SCHOOL
(Attachment 2-5)**

Motion by: Mrs. Beveridge

Seconded by: Mr. Kaczor

Roll Call: All in Favor

Motion carried.

**APPROVAL OF REVISION TO POLICY 218 – STUDENT DISCIPLINE
(Attachment 2-6)**

Motion by: Mr. Deiseroth

Seconded by: Mrs. Koziarski

Roll Call: All in Favor

Motion carried.

**APPROVAL OF REVISION TO POLICY STUDENT COMPLAINT PROCESS
(Attachment 2-7)**

Motion by: Mr. Kaczor

Seconded by: Mr. Deiseroth

Roll Call: All in Favor

Motion carried.

**APPROVAL OF FIRST READING OF REVISION TO POLICY 001 – NAME AND
CLASSIFICATION**

Motion by: Mrs. Koziarski

Seconded by: Mr. Kaczor

Roll Call: All in Favor

Motion carried.

APPROVAL OF FIRST READING OF REVISION TO POLICY 002 – AUTHORITY AND POWERS

Motion by: Mr. Kaczor

Seconded by: Mrs. Koziarski

Roll Call: All in Favor

Motion carried.

APPROVAL OF MEMORANDUM OF AGREEMENT WITH BURRELL EDUCATION ASSOCIATION REGARDING CREDIT RECOVERY PROGRAM 2021

Motion by: Mrs. Koziarski

Seconded by: Mr. Deiseroth

Roll Call: All in Favor

Motion carried.

2020-2021 COVID-19 UPDATE – INFORMATION

Dr. Wagner stated she provided the COVID-19 update last week.

Dr. Wagner reported that recently a survey was taken asking parents their preference of snow days vs Flexible Instruct Days (FID) and the majority prefer FID vs snow days. She reviewed the following survey data:

- FID preference: Employees 77%; Parents 68%
- SNOW DAYS: Students grade 6-12 - 53% prefer snow days

DIRECTOR OF STUDENT SERVICES – DR. EGNOR:

PERMISSION TO DISCARD OBSOLETE LIBRARY BOOKS AND TEXTBOOKS

Motion by: Mrs. Koziarski

Seconded by: Mr. Kaczor

Roll Call: All in Favor

Motion carried.

STUDENT ASSISTANCE PROGRAM (SAP) – INFORMATION

Dr. Egnor stated that he presented the SAP program information and the first half of the school year at last week's meeting.

PERSONNEL – MS. SHANK (Attachment 2-8)

Motion by: Mr. Kaczor

Seconded by: Mrs. Koziarski

Roll Call: All in Favor

Motion carried.

**NORTHERN WESTMORELAND CAREER & TECHNOLOGY CENTER REPORT-
MR. WOJCIK/DR. LINDERMAN**

Mr. Wojcik reported there is a meeting this Thursday. He added an Open House is Thursday which is both virtual and in-person.

WESTMORELAND INTERMEDIATE UNIT REPORT – MRS. BEVERIDGE

Members received a summary of the January 26, 2021 meeting. Mrs. Beveridge also reported the following:

- WIU General Operating Budget will be voted on next week by IU Board
- Emergency Relief Aid to IU's – did not receive funds under Act 1 so asking for additional funding from government
- IU meeting next week

LEGISLATIVE REPORT – MR. DEISEROTH

Mr. Deiseroth reported the following:

- Governor Wolf's budget proposal
 - o Increase in Basic Ed Subsidy, Special Education subsidy, Charter school reform, expansion of redevelopment capital assistance program, starting wage for teachers, and transportation budget increase

Mr. Deiseroth stated this will likely all change by June when the budget is passed.

BUSINESS – MS. CALLAHAN:

APPROVAL OF BUDGETARY TRANSFERS (Attachment 2-9)

Mrs. Callahan stated several transfers were added relating to COVID-19 expenditures to move funds from certain areas to other areas to cover necessary expenditures this school year.

Motion by: Mrs. Guido

Seconded by: Mr. Deiseroth

Roll Call: All in Favor

Motion carried.

APPOINTMENT OF ARTHUR J. GALLAGHER RISK MANAGEMENT SERVICES, INC. AS BROKER OF RECORD FOR INSURANCE POLICIES THAT COMMENCE JULY 1, 2021

Mrs. Callahan stated that she explained the following at last week's meeting:

- District is required to go through a broker for our property, liability, and worker compensation insurance coverages.
- Explained the recommendation based on the level of service they are able to provide to public school districts.

Motion by: Mrs. Koziarski

Seconded by: Mr. Kaczor

Roll Call: All in Favor

Motion carried.

RATIFICATION OF ADDENDUM TO ENERGY CURTAILMENT SERVICE AGREEMENT WITH KEYTEX ENERGY, LLC (Attachment 2-10)

Mrs. Callahan stated that last week we discussed the addendum which allows the District to continue to participate in the energy curtailment program that is expected to generate approximately \$20,000 in revenue for 2020-2021. This addendum to the original agreement commits us to participate next fiscal year and permits our energy consultant, Keytex Energy, to proceed with the program.

Motion by: Mrs. Guido

Seconded by: Ms. Shank

Roll Call: All in Favor

Motion carried.

TRANSPORTATION CONTRACT ADJUSTMENTS W.L. ROENIGK, INC. – INFORMATION

Mrs. Callahan stated that she reviewed information last week relating to WL Roenigk's request for consideration. Board members discussed the letter and information at length. Mrs. Callahan summarized the following:

- WL Roenigk submitted documentation to request financial consideration and/or negotiation of payment for days not transported.
 - o 2019-2020: 57 days
 - o 2020-2021: 23 less days to date
- Current transportation contract requires payment for transportation runs; we have not been obligated to pay for any days that we do not use transportation services.
- District gets reimbursement from the state for transportation services based on the state formula that includes factors such as bus age, miles run, number of students assigned to the vehicle, number of days transported, and district MV/AR.

- Sue Roenigk provided a letter and documentation describing their costs outside of paying drivers for daily runs. Her data reports that nearly 57% of their costs are fixed, indicating that even when they are not transporting students for us or any other school district, they still have costs.
- Discussed Act 13 for 2019-2020 and Act 136 for 2020-2021 as they relate to transportation and the state reimbursement. Explained that neither Act impacts the amount of reimbursement that our district will receive because we are reporting based on actual days transported.
- If the Board chooses to make any payment, it will be a direct cost to the District with no additional subsidy.
- Last week Board members reviewed a letter of request, a summary of the items WL Roenigk performs in addition to daily driving of students, and a document provided by Roenigk that shows income from Burrell payments less variable and fixed costs. It shows a loss in both 2019-2020 and 2020-2021

Board members discussed at length the cost of business, contract language, and district costs.

Mrs. Callahan reported new events since last week's agenda meeting:

- Sue Roenigk indicated to Dr. Wagner that she is requesting payment of the fixed costs portion of daily income which she stated is approximately 60% of the total. Estimates based on her figures indicate that this is roughly \$120,000 for 2020-2021 at this point.
- Ms. Roenigk has provided an additional letter requesting further negotiation.
- Mrs. Callahan has provided documentation regarding this matter as it relates to other districts in the county.

Mrs. Callahan stated she will turn it over to Board members for further discussion at this time.

Ms. Shank stated she believes we have clarified that there is no legal obligation to make any additional payment at this point. So there seems to be no need to expend district funds outside of contract obligations.

Dr. Wagner asked if Board members want her to communicate to WL Roenigk that the District is not planning to extend additional funds and believes the District is under no obligation.

Mrs. Guido added that she believes it is important to inform WL Roenigk that we appreciate the partnership, but the District is not in a position to pay additional funds.

Mrs. Key added that we are also empathetic to their situation.

APPROVAL OF HOSTING SERVICE AGREEMENT WITH HARRIS COMPUTER CORPORATION FOR PROSOFT SOFTWARE LICENSE EFFECTIVE FEBRUARY 10, 2021 (Attachment 2-11)

Mrs. Callahan reported we are in need of an upgrade to the server for our financial and personnel software. She stated the outdated operating system would require additional equipment to be purchased, and we believe a better solution is the hosted service agreement with our current software provider.

Mr. Kaczor ask if our IT department believes this is a better solution.

Ms. Speer replied yes, the technical department recommends this solution. She stated it would cost money if we did the upgrade and kept it in-house; moving to the cloud is a better solution for many reasons.

Mrs. Guido asked if there is a one-time fee plus an annual fee, will this cost be ongoing and is there anything it replaces?

Mrs. Callahan stated there are some other costs that will not be needed, but overall it is an annual increase over current costs.

Mrs. Koziarski asked if it is a data applications server only and what all does it impact.

Mrs. Callahan replied it impacts the software programs that run our financial data and personnel, so it includes purchasing, bill processing, payroll, bids, as well as the personnel software that Dr. Wagner's office uses.

Ms. Speer added that it enables better access to the program.

Mr. Kaczor asked if it is able to assist with working remotely if needed.

Mrs. Callahan replied yes for those who use these applications, which includes the secretaries and administrators.

Motion by: Mrs. Koziarski

Seconded by: Mr. Kaczor

Roll Call: All in Favor

Motion carried.

COMMUNICATIONS

There were no items of communication.

REQUESTS FOR USE OF BUILDINGS

There were no requests for use of buildings.

PAYMENT OF BILLS (Attachment 2-12)

Motion by: Mr. Kaczor

Seconded by: Mrs. Beveridge

Roll Call: All in Favor

Motion carried.

COMMENTS FROM THE PUBLIC

There were no comments from the public.

OTHER REMARKS

Mrs. Key commented on the following:

- Recognized the Wrestling Team – AA WPIAL champions 15 consecutive years
- Valley News Dispatch recognized Lydia Flannagan of the bowling team and the team qualified for championship
- Musical is beginning preparations to perform Little Women

Dr. Wagner added that the District is in the process of seeking a venue for some of our performances depending on the situation.

Ms. Shank commented that Kala Williams, Choir instructor, created an event to get boys together to do some kinds of recording.

ADJOURNMENT

Mrs. Beveridge made a motion, seconded by Mr. Shank, that the Board adjourn the meeting at 7:57 PM.

Roll Call: All in Favor

Motion carried.

Jennifer S. Callahan
Business Administrator/Board Secretary

JSC/lew