

**BURRELL SCHOOL DISTRICT
AGENDA MEETING MINUTES
MAY 11, 2021**

- VIRTUAL and IN-PERSON -

CALL TO ORDER

The Burrell School District Board of Directors Agenda Meeting was held virtually/streamed live on YouTube and in-person in the High School Board Room. Mrs. Key called the meeting to order at 7:01 PM.

PLEDGE OF ALLEGIANCE

Mrs. Key asked all present to participate in the Pledge of Allegiance.

ROLL CALL

The following responded to Roll Call: Mrs. Genia Koziarski (7:05 PM), Mrs. Gretchen V. Beveridge, Ms. Tricia Shank, Mrs. LeeAnn S. Guido, Mr. Rick Kaczor, Mr. Christopher S. Wojcik, Mr. Tom Deiseroth and Mrs. Pam Key. The following member was absent: Dr. Rachel Linderman. Also in attendance were: Dr. Shannon L. Wagner, Superintendent, Dr. Gregory Egnor, Director of Student Services, Mrs. Jennifer S. Callahan, Business Administrator/Board Secretary.

EXECUTIVE SESSION-
MAY 11, 2021 – IMMEDIATELY FOLLOWING MEETING – PERSONNEL AGENDA
MAY 18, 2021 – 7:00 PM – PERSONNEL AGENDA

Mrs. Key announced the Board's Executive Sessions.

AGENDA REVIEW

The Board reviewed items scheduled for the regular meeting to be held on May 18, 2021.

COMMENTS FROM THE PUBLIC – AGENDA ONLY

There were no comments from the public.

REPORTS OF ADMINISTRATION AND STANDING COMMITTEES

SUPERINTENDENT – DR. WAGNER:

STUDENT/STAFF RECOGNITION

PERMISSION TO DISCARD OBSOLETE LIBRARY BOOKS

Dr. Wagner reported the library books were either obsolete or damaged.

APPROVAL OF CODEHS SITE LICENSE AGREEMENT FOR PERIOD JULY 1, 2021 THROUGH JUNE 30, 2024

Dr. Wagner stated the agreement is for \$7,500 per year and is used in several computer courses.

COVID-19 UPDATE – INFORMATION

Dr. Wagner reported:

- School district cases:
 - First semester: 13 Covid cases
 - Second semester: 43 cases since Jan 29
- May 31 mitigation changes:
 - Masks required
 - Appears District will not have to contract trace, report to Department of Health, or quarantine; still waiting on PDE FAQ regarding impact on school districts

Mrs. Key asked to clarify if we fall under the PDE umbrella and if so, would this mean whatever they put forth we need to follow?

Dr. Wagner replied yes.

DIRECTOR OF STUDENT SERVICES – DR. EGNOR:

APPROVAL OF AGREEMENT WITH GRADE POINT RESOURCES FOR CONSULTATION FOR 2021-2022 SCHOOL YEAR

Dr. Egnor reported this agreement is for services for a mobile counselor to be part of student services team.

Mrs. Beveridge commented the date appears to be a typo.

Dr. Egnor replied he will look into it.

APPROVAL OF AGREEMENT WITH WESTMORELAND CASEMANAGEMENT AND SUPPORTS, INC. FOR FORMAL LINKAGE OF COLLABORATION FOR PERIOD JULY 17, 2021 THROUGH JULY 15, 2023

Dr. Egnor explained that this is an outline of the services provided to our students.

APPROVAL OF AGREEMENT WITH WESTMORELAND CASEMANAGEMENT & SUPPORT, INC. FOR STUDENT ASSISTANCE PROGRAM FOR 2021-2022 SCHOOL YEAR

Dr. Egnor stated that this is an annual SAP program including a liaison that is shared with other districts but no cost to district.

Mrs. Guido stated this agreement seems redundant and asked Dr. Egnor to explain the difference between the two agreements.

Dr. Egnor explained that WCSI provides SAP liaison services and they want to formally spell out the manner of collaboration.

Dr. Wagner added that it also references School Code so she believes it is likely something required.

General discussion ensued regarding agreements.

APPROVAL OF AGREEMENT WITH KEYSOLUTION STAFFING, LLC FOR PARAPROFESSIONAL SERVICES FOR PERIOD JULY 1, 2021 THROUGH JUNE 30, 2024

Dr. Egnor explained the three-year agreement for personal care assistants in the District.

Mrs. Guido asked if the current agreement is working to fill all positions.

Dr. Egnor stated there have been some issues, but he believes it is due to the workforce.

Mr. Kaczor raised concerns if this limits the District to only use their services exclusively.

Dr. Egnor replied yes, but there is a clause about nonperformance. He stated he believes this recruiting model and substitute model is better than others.

Mr. Kaczor asked if there will be an issue if positions cannot be filled.

Dr. Egnor replied he will get the answer for next week and stated that the solicitor is reviewing the agreement before Board approval next week.

PERSONNEL – MS. SHANK

NORTHERN WESTMORELAND CAREER & TECHNOLOGY CENTER REPORT – MR. WOJCIK/DR. LINDERMAN

Mr. Wojcik reported there is a meeting next Thursday.

Mrs. Key stated that they had graduation last week and there were many representatives from the District. She commented it was exciting and appreciated that Burrell people attended. She added it was very nice and well organized for the kids.

WESTMORELAND INTERMEDIATE UNIT REPORT – MRS. BEVERIDGE

PSBA LIAISON REPORT – MR. DEISEROTH

Mr. Deiseroth stated that he will not be at the meeting next week due to election day.

BUSINESS – MRS. CALLAHAN:

APPROVAL OF BUDGETARY TRANSFERS

AWARD BIDS THROUGH WESTMORELAND INTERMEDIATE UNIT JOINT PURCHASING CONSORTIUM BOARD FOR MULTI-PURPOSE PAPER FOR 2021-2022 SCHOOL YEAR

Mrs. Callahan reported the Joint Purchasing group currently has the paper bid out to vendors. It is due back for opening and recommended awarding on May 18, so she expects to have the information for Board members next week. She added that due to much less paper use, we have requested about 40% less paper than prior years and that reduction is already reflected in the budget.

APPROVAL OF NORTHERN WESTMORELAND CAREER & TECHNOLOGY CENTER 2021-2022 GENERAL OPERATING BUDGET

Mrs. Callahan stated NWCTC prepared their 2021-2022 General Operating Budget and it is being presented for Board approval. She reported the following:

- NWCTC Total Budget actual \$3,957,412, a 5.2% increase over prior year
- Their budget includes contributions from four sending schools in the amount of \$2,993,395, an increase of \$141,525 or 5%

- Increase mostly due to adding special education teacher, rather than districts paying WIU for their share, and adding an instructor for overflow of courses that are in high demand
- Burrell's share of the contributions is \$696,250, which is an increase of \$69,379 or 11% over prior year
- The increase is a result of overall budget increase as well as our District student percentage increase from 21.75% to 23.13% of total students
- Current Burrell enrollment/ ADM is 91

AUTHORIZATION OF EXECUTION OF AN OPERATION CONTRACT IN AMOUNT OF \$696,250 WITH NORTHERN WESTMORELAND CAREER & TECHNOLOGY CENTER FOR 2021-2022 SCHOOL YEAR AND APPROVAL OF RESOLUTION AUTHORIZING PAYMENTS FOR DISTRICT SHARE OF OPERATING EXPENSES

APPOINTMENT OF JENNIFER S. CALLAHAN AS BOARD SECRETARY FOR TERM JULY 1, 2021 THROUGH JUNE 30, 2025

Mrs. Callahan stated that School Code requires the appointment of a Board Secretary for a four-year term. She informed Board members the current term expires June 30, 2021.

APPOINTMENT OF TREASURER FOR A ONE-YEAR TERM BEGINNING JULY 1, 2021

Mrs. Callahan stated that School Code requires the annual appointment of a treasurer in May for a term beginning July 1. Mrs. Guido was recently appointed when there was a change in leadership. Board members will be asked next week to appoint a treasurer for a one-year term.

APPROVAL OF RESOLUTION ON CHECK SIGNATURES

APPROVAL OF DEPOSITORIES

Mrs. Callahan stated that each May the District requests board approval of bank depositories that we use to maintain district funds.

APPROVAL OF RESOLUTION REGARDING PER CAPITA TAX REGULATIONS

Mrs. Callahan explained that the City of Lower Burrell and Upper Burrell Township have approved a change in the collection periods for per capita tax. She stated the District and municipalities levy this tax. The change allows for consistency and increased efficiency with collection of per capita tax. The only change is to shorten the penalty period to two months.

ADOPT PROPOSED FINAL GENERAL FUND BUDGET 2021-2022

Mrs. Callahan presented the proposed 2021-2022 General Fund Budget details as follows:

- Covid Impact: Prior year budget process was very uncertain; This year we have a much better idea financially, but still a bit uncertain and not all local revenue has caught up to pre-Covid levels. Still expecting flat state subsidy; Transportation revenue will be slight decrease from normal levels; Educationally - planning for ways to make up learning loss and increase support for mental/emotional health needs; Allocation of ESSER II and ESSER III federal funding with main focus of use of the funds for educational needs; District is facing one new issue - substantial negative impact of Real Estate tax appeals of three large commercial properties
- Summary: Revenue \$32,363,498 includes 3.5 mill tax increase, planned use of fund balance \$477,000, and estimated revenue decrease for pending commercial properties \$360,000; Expenditures \$32,758,832; resulting in deficit of \$395,334
- Reviewed major categories of expenditures and the increase/decrease in each: Salaries/Wages; health insurance, retirement, instructional building budgets; cyber charter schools, tuition; special education services; NWCTC, bond payments, transportation, facilities, and athletics
- Reviewed local, state and federal revenue categories amounts, increase/decrease, and explanation:
- Local Revenue total budget \$18,421,418
 - o Covid impact not as much of a decrease as expected for 2020-2021, so able to increase some of this revenue
 - o Real Estate Tax: Reviewed impact on homeowner 3.5 mill tax increase results in \$80 increase to average homestead. Reviewed tax appeal issue: expecting substantial reduction on outstanding tax appeals for some of the largest commercial properties in the district. Budgeted 65% reduction in tax revenue for these properties. Assessed value overall decrease due to settled commercial property tax appeal that resulted in \$52,000 less tax revenue per year
- State Revenue total budget \$12,420,930, a slight decrease overall from prior
- Federal Revenue total budget of \$1,044,150, an increase of \$589,212 due to ESSER funds
 - o ESSER funds - allocated \$1,459,160 for use through 2023-2024; budgeted \$704,950 to use in 2021-2022
 - o Reviewed planned use of funds in each of the next three years: Offset revenue loss, special learning program, social worker, licensed counselor, substitute teachers to offset instructional technology coach and PLC/individualized learning; professional development, eAcademy cost increase, additional cleaning supplies, and instructional technology
- Fund Balance - reviewed use of \$477,000 for instructional technology equipment, budgetary reserve, if needed, and transportation reimbursement reduction; Estimated ending fund balance of \$1,682,717 including deficit, which is 5.1% of expenditures.

Mrs. Callahan explained we will continue to review the budget to try to reduce the deficit. She requested Board members adopt the proposed budget this evening in order to meet the 30-day requirement between proposed and final budget adoption.

Motion by: Mr. Kaczor

Seconded by: Mrs. Guido

Roll Call: All in Favor

Motion carried.

Mrs. Callahan added that typically in May or June, the board reviews a capital reserve budget. Dr. Wager has been working with the Facilities Director, to determine what is needed if anything next year.

Dr. Wagner stated that nothing is planned for this summer, but discussed looking down the road at the following capital expenditures that are needed:

- Phones
- Elevators - reaching near end of life; parts no longer available, working with vendors and architects to determine what exactly is needed, may likely be substantial cost
- Bon Air parking lot

Dr. Wagner stated further out it would be important to take care of certain things down the road because it is important to maintain our facilities. This includes:

- Press Box Exterior
- Updating Scoreboards
- Replacing District Vehicles
- Tennis Court Replacement - repair done a while back that was to last 10 years

Dr. Wagner stated we are not doing anything major this summer; however, moving into next summer we will likely need to start to address some of these items.

Ms. Shank asked Dr. Wagner to keep a list posted for Board member use.

Mr. Kaczor asked about the roof.

Mrs. Koziarski asked about the pool.

Dr. Wagner stated the pool is running but will need some repairs and maintenance.

Mrs. Koziarski commented that safety must be the priority.

Mr. Kaczor asked about the bonds and when they will be paid off or able to be refunded.

Mrs. Callahan stated she will gather that data and report back.

Mr. Wojcik asked if Mr. Ploskunak has prioritized the needs.

Dr. Wagner replied yes, the phones and elevators are currently the priorities.

Mr. Wojcik asked about network security and if it is robust enough to prevent a malware attack.

Dr. Wagner replied that we have upgraded all of our systems and we have multiple agreements regarding our firewall and malware; we believe we are well positioned, but doesn't mean you are fully protected.

Ms. Speer added that we use CISCO system, which is a solid system and the Technology Department is confident that we have provided adequate protection.

COMMUNICATIONS

There are no items if communications.

REQUESTS FOR USE OF BUILDINGS

There are no requests for use of buildings.

PAYMENT OF BILLS

COMMENTS FROM THE PUBLIC

Nikki Watson, 235 Claremont Drive

- Advocating against masks being required in schools
- Masks are an overreach of state government
- Masks are not healthy for children - psychologically and physically
- Studies on masks
- Board Policy 908 and 806
- Constitutional rights and freedoms
- Free and Fair education
- Overreach of power – mandating the masks; governor vetoed bill that passed
- Constitutional duty and obligation
- Requests board consider opting out of mask mandate

Mrs. Key thanked Mrs. Watson for her comments.

No other comments

OTHER COMMENTS

Ms. Shank commented about volunteering at Knead Café. She commended Mrs. Holtzman and the Interact Club since Burrell is the only school that sends students there. She reported that the manager said very nice things about our students and that the Burrell staff and administration care, they are interested in what the students are doing and made time to volunteer. She stated the students also found coats for needy people.

Ms. Shank stated she is very proud of our District, staff and students. She indicated this is just one example of what our District does to help people.

Mr. Kaczor reported the Middle School play was last week. He stated he was fortunate enough to attend as a parent and the play was amazing. He added the play will be streamed Saturday evening and the link will be posted on the District website.

Mr. Kaczor mentioned that students helped write the script and the production was wonderful.

Mrs. Key asked if there is a cost to view the performance.

Mrs. Koziarski responded that there is an area for viewers to provide a donation for the cost. She added that the High School performance was awesome; there are very talented kids in Burrell School District.

Mrs. Key stated not only are our sports good, but our arts programs are exceptional as well.

General discussion ensued about the performances.

Mrs. Guido expressed gratitude for being able to see the performance in person as a parent.

ADJOURNMENT

Mr. Kaczor made a motion, seconded by Mrs. Beveridge, that the Board adjourn the meeting at 8:24 PM.

Roll Call: All in Favor.

Motion carried.

Jennifer S. Callahan
Business Administrator/Board Secretary

JSC/lew

**BURRELL SCHOOL DISTRICT
BOARD MEETING MINUTES
MAY 18, 2021**

- VIRTUAL and IN-PERSON -

CALL TO ORDER

The Burrell School District Board of Directors Agenda Meeting was held virtually/streamed live on YouTube and in-person in the High School Board Room. Mrs. Key called the meeting to order at 7:50 PM.

PLEDGE OF ALLEGIANCE

Mrs. Key asked all present to participate in the Pledge of Allegiance.

ROLL CALL

The following responded to Roll Call: Mrs. Genia Koziarski, Mrs. Gretchen V. Beveridge, Ms. Tricia Shank, Mrs. LeeAnn S. Guido, Mr. Rick Kaczor, Mr. Christopher S. Wojcik and Mrs. Pam Key. The following member was absent: Dr. Rachel Linderman and Mr. Tom Deiseroth. Also in attendance were: Dr. Shannon L. Wagner, Superintendent, Dr. Gregory Egnor, Director of Student Services, Mrs. Jennifer S. Callahan, Business Administrator/ Board Secretary, Mr. Lee Price, Solicitor.

EXECUTIVE SESSION

MAY 11, 2021 – IMMEDIATELY FOLLOWING MEETING – PERSONNEL AGENDA
MAY 18, 2021 – 7:00 PM – PERSONNEL AGENDA

Mrs. Key announced the Board's Executive Sessions.

APPROVAL OF MINUTES

Agenda Meeting – April 13, 2021
Regular Meeting – April 20, 2021
Budget Workshop Meeting – April 27, 2021

TREASURER'S REPORT – APRIL 2021 (Attachment 5-1)

FOOD SERVICE FUND REPORT – APRIL 2021 (Attachment 5-2)

STUDENT ACTIVITY FUND REPORTS – APRIL 2021 (Attachment 5-3)

NURSE'S REPORT – APRIL 2021 (Attachment 5-4)

Motion by: Mr. Kaczor

Seconded by: Mr. Wojcik

Roll Call: All in Favor

Motion carried.

COMMENTS FROM THE PUBLIC – AGENDA ONLY

There were no comments from the public.

REPORTS OF ADMINISTRATION AND STANDING COMMITTEES

SUPERINTENDENT – DR. WAGNER:

STUDENT/STAFF RECOGNITION

Dr. Wagner recognized the following:

Mr. Legters and Middle School STEM Team – STEM Award: 2nd Place Most Creative

- Team members: Elliana Koulouris, Jacob Harvey, Zaynah Smith, Ryan Rusiewicz, Calio Zanella, Dana Barczykowski, Christopher Gyke, Isabella Stewart, Sabrina Hoover

Mr. Connolly, High School students and crew for presentation of Little Women

Ms. Schuller, Middle School students and crew for presentation of Cabaret

Burrell Pathways Program, spearheaded by Mr. Pounds with assistance from Ms. Ameris, Ms. Sarvey, Dr. Boylan and Mrs. Roland; Also, the Community Clothes Closet in New Kensington provided interview attire for students involved

PERMISSION TO DISCARD OBSOLETE LIBRARY BOOKS

Motion by: Mr. Wojcik

Seconded by: Mrs. Beveridge

Roll Call: All in Favor

Motion carried.

APPROVAL OF CODEHS SITE LICENSE AGREEMENT FOR PERIOD JULY 1, 2021 THROUGH JUNE 30, 2024 (Attachment 5-5)

Motion by: Mr. Kaczor

Seconded by: Mrs. Koziarski

Roll Call: All in Favor

Motion carried.

COVID-19 UPDATE – INFORMATION

Dr. Wagner reported the following:

- CDC released the information regarding those fully vaccinated not requiring mask wearing
- PDE and CDC recommend school districts continue as is for remainder of school year
- Dr. Wagner stated her recommendation is to stay the course since there are only 16 days left in school year

DIRECTOR OF STUDENT SERVICES – DR. EGNOR:

APPROVAL OF AGREEMENT WITH GRADE POINT RESOURCES FOR PROFESSIONAL COUNSELING SERVICES FOR 2021-2022 SCHOOL YEAR (Attachment 5-6)

Motion by: Mrs. Beveridge

Seconded by: Mrs. Guido

Roll Call: All in Favor

Motion carried.

APPROVAL OF AGREEMENT WITH WESTMORELAND CASEMANAGEMENT AND SUPPORTS, INC. FOR FORMAL LINKAGE OF COLLABORATION FOR PERIOD JULY 17, 2021 THROUGH JULY 15, 2023 (Attachment 5-7)

Motion by: Mr. Kaczor

Seconded by: Mr. Wojcik

Roll Call: All in Favor

Motion carried.

APPROVAL OF AGREEMENT WITH WESTMORELAND CASEMANAGEMENT & SUPPORT, INC. FOR STUDENT ASSISTANCE PROGRAM FOR 2021-2022 SCHOOL YEAR (Attachment 5-8)

Motion by: Mrs. Guido

Seconded by: Mr. Kaczor

Roll Call: All in Favor

Motion carried.

APPROVAL OF AGREEMENT WITH KEYSOLUTION STAFFING, LLC FOR PARAPROFESSIONAL SERVICES FOR PERIOD JULY 1, 2021 THROUGH JUNE 30, 2024 (Attachment 5-9)

Dr. Egnor reported there is not an exclusivity clause in this agreement.

Motion by: Mr. Kaczor

Seconded by: Mrs. Koziarski

Roll Call: All in Favor

Motion carried.

PERSONNEL – MS. SHANK (Attachment 5-10)

Motion by: Mr. Kaczor

Seconded by: Mrs. Beveridge

Roll Call: All in Favor, except Mr. Wojcik voted No to #17

Mr. Wojcik stated he believes it is a mistake not to hire Drew Jonczak for the position.

Motion carried.

**NORTHERN WESTMORELAND CAREER & TECHNOLOGY CENTER REPORT
– MR. WOJCIK/DR. LINDERMAN**

Members received a summary of the April 15, 2021 meeting. Mr. Wojcik reported there is a meeting this week.

WESTMORELAND INTERMEDIATE UNIT REPORT – MRS. BEVERIDGE

Members received a summary of the April 27, 2021 meeting.

Mrs. Beveridge reported on the following items:

- State mitigation and attestation regarding Covid-19 lifted May 31
- SB664 – allows parents the option to have children repeat a grade during 2021-2022, including special education students
- IU - IT tech support including monitoring and administering safety
- Clairview enrollment of 96 students

PSBA LIAISON REPORT – MR. DEISEROTH

No report given.

BUSINESS – MRS. CALLAHAN:

APPROVAL OF BUDGETARY TRANSFERS (Attachment 5-11)

Motion by: Mr. Kaczor

Seconded by: Ms. Shank

Roll Call: All in Favor

Motion carried.

AWARD BIDS THROUGH WESTMORELAND INTERMEDIATE UNIT JOINT PURCHASING CONSORTIUM BOARD FOR MULTI-PURPOSE PAPER FOR 2021-2022 SCHOOL YEAR (Attachment 5-12)

Mrs. Callahan reported that bids were opened by WIU Joint Purchasing committee today and the recommendation is to award to low bidder WB Mason.

Motion by: Mr. Wojcik

Seconded by: Mrs. Beveridge

Roll Call: All in Favor

Motion carried.

APPROVAL OF THE NORTHERN WESTMORELAND CAREER & TECHNOLOGY CENTER 2021-2022 GENERAL OPERATING BUDGET (Attachment 5-13)

Mrs. Callahan reviewed the following NWCTC 2021-22 operating budget information:

- NWCTC Total Budget total \$3,957,412, up 5.2%
- Includes four sending schools with total district contributions of \$2,993,395; Increase of \$ 141,525 or 5%
- Increase mostly due to adding special education teacher and adding instructor for overflow of courses that are in high demand
- Burrell's share of the contributions is \$696,250, which is an increase of about \$69,379 or 11% over prior year
- Increase is a result of overall budget increase as well as Burrell student percentage increase from 21.75% to 23.13% of total students. Burrell enrollment/ADM is 91

Motion by: Mr. Wojcik

Seconded by: Mr. Kaczor

Roll Call: All in Favor

Motion carried.

AUTHORIZATION OF EXECUTION OF AN OPERATION CONTRACT IN AMOUNT OF \$696,250 WITH NORTHERN WESTMORELAND CAREER & TECHNOLOGY CENTER FOR 2021-2022 SCHOOL YEAR AND APPROVAL OF RESOLUTION AUTHORIZING PAYMENTS FOR DISTRICT SHARE OF OPERATING EXPENSES (Attachment 5-14)

Motion by: Mr. Wojcik

Seconded by: Mrs. Beveridge

Roll Call: All in Favor

Motion carried.

APPOINTMENT OF JENNIFER S. CALLAHAN AS BOARD SECRETARY FOR TERM JULY 1, 2021 THROUGH JUNE 30, 2025

Motion by: Mrs. Koziarski

Seconded by: Mrs. Guido

Roll Call: All in Favor

Motion carried.

APPOINTMENT OF TREASURER FOR A ONE-YEAR TERM BEGINNING JULY 1, 2021

Mr. Kaczor made a motion, seconded by Mrs. Beveridge, to appoint Mrs. Guido as treasurer for a one-year term beginning July 1, 2021.

Roll Call: All in Favor

Motion carried.

APPROVAL OF RESOLUTION ON CHECK SIGNATURES (Attachment 5-15)

Motion by: Mrs. Beveridge

Seconded by: Mrs. Guido

Roll Call: All in Favor

Motion carried.

APPROVAL OF DEPOSITORIES (Attachment 5-16)

Motion by: Mrs. Guido

Seconded by: Mrs. Koziarski

Roll Call: All in Favor

Motion carried.

APPROVAL OF RESOLUTION REGARDING PER CAPITA TAX REGULATIONS (Attachment 5-17)

Mrs. Callahan reported that the City of Lower Burrell and Upper Burrell Township have approved the change in the penalty period for the collection of the \$15 per capita tax. She stated she is recommending the District approve this as well for increased efficiency with tax collection of per capita tax. The only change is to shorten the penalty period to two months. Records show that this impacts about 3% of the per capita tax collection.

Motion by: Mrs. Koziarski

Seconded by: Mrs. Guido

Roll Call: All in Favor

Motion carried.

ACCEPT RESIGNATION OF DR. RACHEL LINDERMAN AS NORTHERN WESTMORELAND CAREER & TECHNOLOGY CENTER REPRESENTATIVE

Motion by: Ms. Shank

Seconded by: Mrs. Koziarski

Roll Call: All in Favor

Motion carried.

Mr. Wojcik thanked Dr. Linderman for her work in the NWCTC representative position.

APPOINTMENT OF _____ AS NORTHERN WESTMORELAND CAREER & TECHNOLOGY CENTER REPRESENTATIVE TO SERVE REMAINDER OF UNEXPIRED TERM ENDING DECEMBER 2021

Mrs. Beveridge made a motion, seconded by Mr. Wojcik, to appoint Mr. Kaczor as Northern Westmoreland Career & Technology Center representative to serve remainder of unexpired term ending December 2021.

Roll Call: All in Favor

Motion carried.

ADOPTED PROPOSED FINAL GENERAL FUND BUDGET 2021-2022 - INFORMATION

Mrs. Callahan reported that on April 27, 2021 the Board held a public meeting solely to review budget draft details and spent several hours on it that night. She stated that last week, many slides were presented outlining the District revenues and expenditures budgeted as well as the financial impact on the budget. She added there was further discussion regarding the proposed final budget at that point. Mrs. Callahan explained that the District is required to have 30 days between the proposed final approval and final approval, so Board members were asked to adopt the proposed budget last week in order to meet the requirement. The proposed final budget includes expenditures of \$32,758,832 and revenue of \$32,363,498, resulting in a deficit of \$395,334 and includes a 3.5 mill tax increase as well as a decrease in real estate revenue of nearly \$400,000 for the pending real estate tax appeals of three large commercial properties in the district.

Mrs. Callahan added that we will continue to adjust the budget before the final budget presentation in June with the first goal of reducing the deficit, and next to reduce the tax increase if possible. The final budget will be presented at the June agenda meeting and voted on at the June regular meeting.

Dr. Wagner added that the capital project worksheet list has been provided for Board member review. It includes pending capital items that will need considered in the next several years such as the District phone system and elevators as well as Bon Air parking lot resurfacing.

COMMUNICATIONS

There were no items of communication.

REQUESTS FOR USE OF BUILDINGS

There were no requests for use of buildings.

PAYMENT OF BILLS (Attachment 5-18)

Motion by: Mrs. Koziarski

Seconded by: Mr. Kaczor

Roll Call: All in Favor

Motion carried.

COMMENTS FROM THE PUBLIC

Dave Magill, 3210 Leechburg Road, Lower Burrell

- Business owner, parent of former students, supporter of athletics in community, addresses community matters on occasion
- Supports Dr. Fisher as School Physician

Nikki Watson, resident of District

- Supports Dr. Fisher as School Physician
- Lack of transparency in handling situation
- Board code of ethics
- Masks - advocating against requiring masks for students in school
- Suggested review data regarding masks

Dave Magill, 3210 Leechburg Road, Lower Burrell

- Masks - need to make a decision about masks

General Board discussion ensued regarding masks.

Mr. Kaczor commented about District providing the option for parents to send students five days per week this year.

Nikki Watson, resident of District

- Appreciates the five days per week in person at school

Mrs. Guido commented that the mask requirement is not based on financial reasoning. She stated that until today we have not had the authority to make a different decision regarding masks since it was mandated. She suggested that the cause and passion might be better directed at other governmental official. She added that often plans take time to implement and we must consider all parties involved.

Ms. Shank added that when she receives information, she tries to find information to help achieve the goal.

Nikki Watson, resident of District

- Choices given to families are unacceptable because includes required mask
- Should have been discussed with parents
- Questioned why board members have not all addressed her email messages

Mrs. Key stated that the Board did discuss this publicly since it occurred. It may have not come to the decision that everyone wants or likes, but it was discussed publicly. She reported that decisions were not made haphazardly or without caring about kids, they were discussed at length, in public meetings. All meetings have also been online. It appears people do not attend these meetings unless they have a personal agenda. Mrs. Key said that Board members have discussed this situation publicly and tried to make the best decisions so it is unfair to imply that this was not discussed publicly.

General discussion ensued regarding respect and listening when people are talking and that all things being presented are important.

Mrs. Beveridge stated she has been on the Board for many years and she does not individually address emails; she believes communications should come from the Board as a whole and not individually. She suggested that we focus on policy. She added that we are in a situation that we don't necessarily have control over, and things like policy change take time. She suggested to focus on what we can do over the summer based on the guidelines that are provided for next year.

Mr. Price stated that the Board will meet in executive session for personnel negotiations following this meeting.

ADJOURNMENT

Mrs. Beveridge made a motion, seconded by Mr. Wojcik, that the Board adjourn the meeting at 8:52 PM.

Roll Call: All in Favor

Motion carried.

Jennifer S. Callahan
Business Administrator/Board Secretary

JSC/lew