

**BURRELL SCHOOL DISTRICT
AGENDA MEETING MINUTES
JANUARY 9, 2018**

CALL TO ORDER

The Burrell School District Board of Directors Agenda Meeting was held in the High School Board Room and called to order at 7:04 PM by President Shank.

PLEDGE OF ALLEGIANCE

Ms. Shank asked all present to participate in the Pledge of Allegiance.

ROLL CALL

The following responded to Roll Call: Mrs. Jane A. Kinter, Mr. James D. Kunkle, Mrs. Gretchen Beveridge, Mr. Rick Kaczor, Mrs. Pam Key, Mr. Christopher S. Wojcik and Ms. Tricia Shank. The following members were absent: Dr. Rachel Linderman and Mrs. Genia Koziarski. Also in attendance were: Dr. Shannon L. Wagner, Superintendent, Dr. Gregory Egnor, Director of Student Services, and Mrs. Jennifer S. Callahan, Business Administrator/ Board Secretary.

EXECUTIVE SESSION

JANUARY 9, 2018 – IMMEDIATELY FOLLOWING MEETING – PERSONNEL AGENDA

JANUARY 16, 2018 – 7:00 PM – PERSONNEL AGENDA

Ms. Shank announced the Board's Executive Sessions.

AGENDA REVIEW

The Board reviewed items scheduled for the regular meeting to be held on January 16, 2018.

APPROVAL OF MINUTES

Reorganization and Regular Meetings – December 5, 2017

TREASURER'S REPORT – NOVEMBER & DECEMBER 2017

SCHOOL LUNCH REPORT – NOVEMBER & DECEMBER 2017

STUDENT ACTIVITY FUND REPORTS-NOVEMBER & DECEMBER 2017

NURSES' REPORT – NOVEMBER & DECEMBER 2017

COMMENTS FROM THE PUBLIC – AGENDA ONLY

There were no comments from the public.

REPORTS OF ADMINISTRATION AND STANDING COMMITTEES:

SUPERINTENDENT – DR. WAGNER:

SCHOOL DIRECTOR RECOGNITION

STUDENT/STAFF RECOGNITION

WESTMORELAND INTERMEDIATE UNIT PRESENTATION: DR. JASON A. CONWAY, EXECUTIVE DIRECTOR – INFORMATION

ACCEPTANCE OF DONATION OF \$950 FROM CORA LEE CUPCAKES FOR SPECIAL EDUCATION AND SCIENCE AT STEWART ELEMENTARY SCHOOL

DIRECTOR OF STUDENT SERVICES – DR. EGNOR:

APPROVAL TO HOST CAMP INVENTION - JULY 2018

Dr. Egnor summarized the Camp Invention program.

Dr. Egnor discussed reviewing the Homeless Students Board Policy. He indicated that adopting the policy is necessary to comply with state law and will be added to the agenda for consideration next week.

PERSONNEL – MS. SHANK

NORTHERN WESTMORELAND CAREER & TECHNOLOGY CENTER REPORT – MR. WOJCIK/DR. LINDERMAN

Mr. Wojcik reported the following:

- Enrollment has increased 130 over two years
- Building renovation/construction needs
- NWCTC presenting Act 6 information at Hershey Symposium
- Perkins Grant funding lobbying

WESTMORELAND INTERMEDIATE UNIT REPORT – MRS. BEVERIDGE

Mrs. Beveridge reported WIU presentation at next week's Board meeting.

PSBA LIAISON – MRS. KEY

Mrs. Key reported the following:

- Voucher Bill
- Major election year
- State budget concerns

BUSINESS – MRS. CALLAHAN:

APPROVAL OF BUDGETARY TRANSFERS

APPROVAL OF RESOLUTION LIMITING TAX INCREASE TO ADJUSTED INDEX FOR FISCAL YEAR 2018-2019

Mrs. Callahan explained the Resolution and adjusted index for 2018-2019.

COMMUNICATIONS

Mrs. Callahan stated that several items of communication are presented for review.

REQUESTS FOR USE OF BUILDINGS

PAYMENT OF BILLS

COMMENTS FROM THE PUBLIC

There were no comments from the public.

ADJOURNMENT

Mrs. Beveridge made a motion, seconded by Mrs. Key, that the Board adjourn the meeting at 7:16 PM.

Roll Call: All in Favor

Motion carried.

Jennifer S. Callahan
Business Administrator/Board Secretary

**BURRELL SCHOOL DISTRICT
BOARD MEETING MINUTES
JANUARY 16, 2018**

CALL TO ORDER

The Burrell School District Board of Directors Meeting was held in the High School Board Room and was called to order at 7:35 PM by President Shank.

PLEDGE OF ALLEGIANCE

Ms. Shank asked all present to participate in the Pledge of Allegiance.

ROLL CALL

The following responded to Roll Call: Dr. Rachel Linderman, Mrs. Jane A. Kinter, Mr. James D. Kunkle, Mrs. Gretchen Beveridge, Mr. Rick Kaczor, Mrs. Pam Key, Mrs. Genia Koziarski, Mr. Christopher S. Wojcik and Ms. Tricia Shank. Also in attendance were: Dr. Shannon L. Wagner, Superintendent, Dr. Gregory Egnor, Director of Student Services, Mrs. Jennifer S. Callahan, Business Administrator/Board Secretary and Mr. Anthony Giglio, Solicitor.

EXECUTIVE SESSION

JANUARY 9, 2018 – IMMEDIATELY FOLLOWING MEETING – PERSONNEL

AGENDA

JANUARY 16, 2018 – 7:00 PM – PERSONNEL AGENDA

Ms. Shank announced the Board's Executive Sessions.

APPROVAL OF MINUTES

Reorganization and Regular Meetings – December 5, 2017

TREASURER'S REPORT – NOVEMBER & DECEMBER 2017 (Attachment 1-1)

SCHOOL LUNCH REPORT – NOVEMBER & DECEMBER 2017 (Attachment 1-2)

STUDENT ACTIVITY FUND REPORTS-NOVEMBER & DECEMBER 2017

(Attachment 1-3)

NURSES' REPORT – NOVEMBER & DECEMBER 2017 (Attachment 1-4)

Motion by: Mrs. Koziarski

Seconded by: Mr. Wojcik

Roll Call: All in Favor

Motion carried.

COMMENTS FROM THE PUBLIC – AGENDA ONLY

There were no comments from the public.

REPORTS OF ADMINISTRATION AND STANDING COMMITTEES:

SUPERINTENDENT – DR. WAGNER:

SCHOOL DIRECTOR RECOGNITION

In honor of School Directors Recognition Month, Dr. Wagner thanked Directors for their time, dedication and service to the District, students and residents of the community. Dr. Wagner presented Board members with certificates of recognition and appreciation tokens. She added that this Board is a very educationally focused group which is very appreciated.

STUDENT/STAFF RECOGNITION

Dr. Wagner recognized the following:

Brooke Stoeff, 8th Grade Student – Paralyzed Veterans of America National Contest category winner for 7th/8th Grade Poem Category

Danielle Kariotis and Andrew Kariotis, Personal Finance Course Teachers – Next Gen Personal Finance Gold Standard Award and invited to summit

PSBA Daily Edition, January 4, 2018 – Acknowledged Burrell School District in article about Sensory Room at Bon Air School

WESTMORELAND INTERMEDIATE UNIT PRESENTATION: DR. JASON A. CONWAY, EXECUTIVE DIRECTOR – INFORMATION

Presentation postponed.

ACCEPTANCE OF DONATION OF \$950 FROM CORA LEE CUPCAKES FOR SPECIAL EDUCATION AND SCIENCE AT STEWART ELEMENTARY SCHOOL

Motion by: Mrs. Koziarski

Seconded by: Mrs. Beveridge

Roll Call: All in Favor

Motion carried.

Ms. Shank thanked Cora Lee Cupcakes for their continued generosity in supporting the Burrell School District special education program with several donations in recent years.

- Next meeting is January 23, 2018
- WIU Board review budget

LEGISLATIVE REPORT – MRS. KEY

Mrs. Key presented the PSBA Legislative Report:

- SB2 - Voucher
- Major election year
- PSBA urging school boards to adopt resolution opposing vouchers

BUSINESS – MS. CALLAHAN:

APPROVAL OF BUDGETARY TRANSFERS (Attachment 1-6)

Motion by: Mr. Kunkle

Seconded by: Mr. Wojcik

Roll Call: All in Favor

Motion carried.

APPROVAL OF RESOLUTION LIMITING TAX INCREASE TO ADJUSTED INDEX FOR FISCAL YEAR 2018-2019 (Attachment 1-7)

Mrs. Callahan explained the Resolution limiting tax increase. By adopting the Resolution, the District is committed to not raise taxes above the Adjusted Index for 2018-2019 of 3.1%, which equates to approximately 2.8 mills of real estate tax. Mrs. Callahan stated that even though it is often difficult to balance our budget, we are committed to keeping real estate tax increases less than our adjusted index amount of 3.1%.

Motion by: Mr. Kunkle

Seconded by: Mrs. Key

Roll Call: All in Favor

Motion carried.

COMMUNICATIONS

Members received items of communications in their packets.

REQUESTS FOR USE OF BUILDINGS (Attachment 1-8)

Motion by: Mr. Wojcik

Seconded by: Mr. Kaczor

Roll Call: All in Favor

Motion carried.

PAYMENT OF BILLS (Attachment 1-9)

Motion by: Mrs. Beveridge

Seconded by: Dr. Linderman

Roll Call: All in Favor

Motion carried.

COMMENTS FROM THE PUBLIC

Joseph Sharrow, 217 Pearl Drive

- Girls basketball coach
- Qualifications for coach
- Distributed paper with his personal comments
- Believes District should open position

Mr. Giglio, Solicitor, stated employee performance and hiring/retaining is a personnel matter and the Board will only discuss personnel in executive session. He requested public comments be kept general and not disparaging comments against employees.

Jenifer Omecinski, 505 Scanga Drive

- Requested executive session discussion with Board

Mr. Giglio explained that the public may only attend executive session if invited by the Board. He stated that the public can make comments at the meetings, but the Board will not hear disparaging comments about employees.

Jenifer Omecinski, 505 Scanga Drive

- Listed items preferred in/by a coach
- Requests Board to consider change of coach
- Requests coach not be a teacher

Ms. Shank stated it is commendable that the players are dedicated to the sport.

Jenifer Omecinski, 505 Scanga Drive

- Players dedication engrained
- Believes lack of ability in coaching
- Options for remainder of basketball season
- Concerns for remainder of basketball season

Ms. Shank indicated Mrs. Omecinski has provided a list of specific information for the Board to discuss in executive session. She added that the Board will also consider information from the Athletic Director.

Jenifer Omecinski, 505 Scanga Drive

- When will discussion occur

Ms. Shank stated the Board will be convening to executive session following this meeting for discussion.

Ms. Shank asked if there were any additional public comments.

There were no addition comments from the public.

ADJOURNMENT

Mr. Kunkle made a motion, seconded by Mrs. Koziarski, that the Board adjourn the meeting at 8:11 PM.

Roll Call: All in Favor

Motion carried.

Jennifer S. Callahan
Business Administrator/Board Secretary

JSC/lew