

**BURRELL SCHOOL DISTRICT
AGENDA MEETING MINUTES
MARCH 13, 2018**

CALL TO ORDER

The Burrell School District Board of Directors Agenda Meeting was held in the High School Board Room and called to order at 7:02 PM by President Shank.

PLEDGE OF ALLEGIANCE

Ms. Shank asked all present to participate in the Pledge of Allegiance.

ROLL CALL

The following responded to Roll Call: Dr. Rachel Linderman, Mrs. Jane A. Kinter, Mr. James D. Kunkle, Mrs. Gretchen Beveridge, Mr. Rick Kaczor, Mrs. Pam Key, Mrs. Genia Koziarski, Mr. Christopher S. Wojcik and Ms. Tricia Shank. Also in attendance were: Dr. Shannon L. Wagner, Superintendent, Dr. Gregory Egnor, Director of Student Services, and Mrs. Jennifer S. Callahan, Business Administrator/Board Secretary.

EXECUTIVE SESSION-

MARCH 13, 2018 – IMMEDIATELY FOLLOWING MEETING – PERSONNEL AGENDA
MARCH 20, 2018 – 7:00 PM – PERSONNEL AGENDA

Ms. Shank announced the Board's Executive Sessions.

AGENDA REVIEW

The Board reviewed items scheduled for the regular meeting to be held on March 20, 2018.

COMMENTS FROM THE PUBLIC – AGENDA ONLY

There were no comments from the public.

REPORTS OF ADMINISTRATION AND STANDING COMMITTEES

SUPERINTENDENT – DR. WAGNER:

STUDENT/STAFF RECOGNITION

STEWART SCHOOL REPORT: PHYSICAL EDUCATION – INFORMATION

WESTMORELAND INTERMEDIATE UNIT PRESENTATION: DR. JASON A. CONWAY, EXECUTIVE DIRECTOR – INFORMATION

Dr. Jason Conway, Westmoreland Intermediate Unit Executive Director, and Ms. Colleen Suchko, Clairview School Principal, presented Clairview School information:

- Special needs school
- Students with behavioral needs – new focus
- Tiered interventions
- Video presentation

General Board discussion ensued regarding location, enrollment, capacity, special needs, learning environment, teaching staff and medical staff.

Ms. Suchko stated that Clairview School is located in Greensburg and serves over 100 special needs students from 17 school districts in Westmoreland County. She stated there are no more and 12 students per class level. Services are provided to elementary, middle school and high school students including life skills, work discovery, hearing support, occupational and physical therapy, vision support, speech and language support and mental health services. Students are taught by 16 specially trained teachers, 18 classroom assistants and personal care assistants. Two nurses are on staff and if necessary, the student's personal physician is contacted.

Dr. Egnor added that emotional support classrooms are a growing need in the county. He indicated that Burrell currently does not have students enrolled at Clairview School but may at some point in the future.

APPROVAL OF REVISION TO POLICY 707 – USE OF SCHOOL FACILITIES

APPROVAL OF REVISION TO POLICY 800 – RECORD RETENTION

SUMMER WORK SCHEDULE – INFORMATION

Dr. Wagner announced the summer work schedule June 4-August 3, 2018, Monday-Thursday, 10 hours/day.

ACCEPTANCE OF DONATION OF \$500 FROM MR. AND MRS. HOCH FOR HIGH SCHOOL SWIM TEAM

ACCEPTANCE OF MONETARY DONATIONS FROM VARIOUS DONORS IN MEMORY OF BILL GOODISKI FOR BON AIR ELEMENTARY SCHOOL

PERMISSION FOR MICHAEL PAGNOTTA TO CHAPERONE ONE HIGH SCHOOL STUDENT ON OVERNIGHT TRIP: PMEA ALL STATE CHORUS, LANCASTER, PA, APRIL 18-21, 2018

PERMISSION TO PLACE A PREK-4/SPECIAL EDUCATION (K-8) STUDENT TEACHER FROM SETON HILL UNIVERSITY IN BON AIR ELEMENTARY SCHOOL FOR FALL SEMESTER 2018

DIRECTOR OF STUDENT SERVICES – DR. EGNOR:

APPROVAL OF LOCAL EDUCATION AGENCY LETTER OF AGREEMENT WITH ALLEGHENY INTERMEDIATE UNIT FOR PENNSYLVANIA’S EDUCATION FOR CHILDREN AND YOUTH EXPERIENCING HOMELESSNESS (ECYEH) PROGRAM

Dr. Egnor discussed the roles and responsibility of LEA’s and Region coordinators.

PERMISSION TO CONDUCT APPROPRIATE IMMUNIZATION CLINICS DURING 2018-2019 SCHOOL YEAR

Dr. Egnor explained the new immunization requirements.

BUSINESS – MRS. CALLAHAN:

APPROVAL OF BUDGETARY TRANSFERS

APPROVAL OF CONTRACT WITH EPLUS TECHNOLOGY, INC. FOR CISCO SWITCH MAINTENANCE FOR PERIOD JULY 1, 2018 THROUGH JUNE 30, 2019

ACCEPTANCE OF MANAGEMENT’S DISCUSSION AND ANALYSIS FOR FISCAL YEAR ENDED JUNE 30, 2017

Mrs. Callahan reviewed the Management’s Discussion and Analysis for the fiscal year ended June 30, 2017, which is a written summary required by GASB to explain the financial reports and accounting practices. She highlighted the following parts of the report: Financial Highlights including the Governmental Funds combined ending fund balance of \$5,956,263 which includes unassigned fund balance of \$2,822,829 and committed fund balance of \$2,139,000; Capital Reserve ending fund balance \$671,149; and Capital Projects ending fund

balance of \$323,285. She explained the government-wide financial statements and fund financial statements and provided an overview of the financial information and charts. Additionally, she reviewed the sections on individual funds which explains the different funds, ending balances, and changes over the fiscal year, and the proprietary funds section relating to the District's food service operations. She discussed the significant variances between budget and actual figures, reviewed the factors expected to effect the District financial position, and referenced the comparative analysis.

ACCEPTANCE OF INDEPENDENT AUDIT REPORT OF HOSAK, SPECHT, MUETZEL AND WOOD, LLP FOR FISCAL YEAR ENDED JUNE 30, 2017

Mrs. Callahan reviewed the Independent Audit Report and Audit letters for the fiscal year ended June 30, 2017. The District is required to have an independent audit annually for review of District financial operations, accounting practices, and financial reporting. She explained that the audit report indicates that the District's financial position is presented fairly and properly and in accordance with accounting principles.

Mrs. Callahan provided an overview of the financial statements including the Statement of Net Position, Balance Sheet, and Statement of Revenues, Expenditures and Changes in Fund Balances. She highlighted the June 30, 2017 Balance Sheet Total Assets \$9,653,071, Total Liabilities of \$3,944,019, and Fund Balances Unassigned \$2,822,829 and Committed \$2,139,000. She reported the Capital Project Fund Balance of \$323,285 and Capital Reserve Fund Balance of \$671,149. She reviewed General Fund actual total revenues of \$28,574,971, expenditures and other financial sources/uses of \$28,754,719 and net change in Fund Balance of (\$179,748).

Proprietary Funds Reports were also reviewed and discussed as it represents the financial activity of the Food Service operations. Mrs. Callahan reviewed Operating Revenue of \$342,833 and Nonoperation Revenue of \$447,546 and Operating Expenses of \$835,278 and reported Change in Net position of (\$33,266). Mrs. Callahan explained that this figure includes depreciation and change in net pension liability.

Mrs. Callahan highlighted the Schedule of Revenues, Expenditures, and Changes in Fund Balance Report which shows revenues and expenditures and the variance between budgeted and actual figures. She reviewed revenues and explained that actual revenues were only slightly higher than budgeted. She also reviewed major variances and explained that expenditures were less than budgeted mostly due to the District not spending the budgetary reserve funds and the 2017 bond refunding which resulted in less expenditures. The remaining variance of actual expenditures was approximately 1.2% from budget. The District's ending Fund Balance was reduced mostly due to the budgeted and planned use of Fund Balance for expenditures such as transfer to Capital Reserve and technology. Lastly, Mrs. Callahan reviewed the final report on matters and findings issued by the Auditor which indicated no deficiencies in internal control, no instances of noncompliance, no material weaknesses or significant deficiencies, and no findings or questioned costs to report.

APPROVAL OF TRANSFER IN AMOUNT OF \$50,000 FROM GENERAL FUND TO CAPITAL RESERVE FUND

Mrs. Callahan stated that the current budget includes a transfer in the amount of \$50,000 from the General Fund, using Fund Balance, to the Capital Reserve Fund to continue funding District capital needs each year.

ADOPTION OF 2018-2019 WESTMORELAND INTERMEDIATE UNIT GENERAL OPERATING BUDGET

Mrs. Callahan indicated that the Westmoreland Intermediate Unit General Operating Budget for 2018-2019 in the amount of \$5,492,990 includes District contributions that are less than the prior year. She stated that our District contribution amount of \$11,410 is a decrease of \$3,657 from the prior year.

COMMENTS FROM THE PUBLIC

There were no comments from the public.

ADJOURNMENT

Mr. Kunkle made a motion, seconded by Mrs. Beveridge, that the Board adjourn the meeting at 8:21 PM.

Roll Call: All in Favor.

Motion carried.

Jennifer S. Callahan, Board Secretary

JSC/lew

**BURRELL SCHOOL DISTRICT
BOARD MEETING MINUTES
MARCH 20, 2018**

CALL TO ORDER

The Burrell School District Board of Directors Board Meeting was held in the High School Board Room and called to order at 7:32 PM by President Shank.

PLEDGE OF ALLEGIANCE

Ms. Shank asked all present to participate in the Pledge of Allegiance.

ROLL CALL

The following responded to Roll Call: Dr. Rachel Linderman, Mrs. Jane A. Kinter, Mr. James D. Kunkle, Mrs. Gretchen Beveridge, Mr. Rick Kaczor, Mrs. Pam Key, Mr. Christopher S. Wojcik and Ms. Tricia Shank. The following member was absent: Mrs. Genia Koziarski. Also in attendance were: Dr. Shannon L. Wagner, Superintendent, Dr. Gregory Egnor, Director of Student Services, and Mrs. Jennifer S. Callahan, Business Administrator/Board Secretary, and Mr. Lee Price, Solicitor.

EXECUTIVE SESSION

MARCH 13, 2018 – IMMEDIATELY FOLLOWING MEETING – PERSONNEL AGENDA
MARCH 20, 2018 – 7:00 PM – PERSONNEL AGENDA

Ms. Shank announced the Board’s Executive Sessions.

APPROVAL OF MINUTES

Agenda Meeting – February 13, 2018
Regular Meeting – February 20, 2018

TREASURER’S REPORT – FEBRUARY 2018 (Attachment 3-1)
SCHOOL LUNCH REPORT – FEBRUARY 2018 (Attachment 3-2)
STUDENT ACTIVITY FUND REPORT – FEBRUARY 2018 (Attachment 3-3)
NURSES’ REPORT – FEBRUARY 2018 (Attachment 3-4)

Motion by: Mrs. Key

Seconded by: Mr. Kaczor

Roll Call: All in Favor

Motion carried.

COMMENTS FROM THE PUBLIC – AGENDA ONLY

There were no comments from the public.

REPORTS OF ADMINISTRATION AND STANDING COMMITTEES

SUPERINTENDENT – DR. WAGNER:

STUDENT/STAFF RECOGNITION

Dr. Wagner recognized the following:

WPIAL Qualifiers-Swimming – 5 students participated

WPIAL Qualifiers-Wrestling – 13 students participated

PIAA Southwest Regional Championship -Wrestling – 5 students participated

PIAA State Championship-Wrestling – Ian Oswalt, 4th place; AJ Corrado, 7th place; Corey Christie 5th place; Shaun Gates, 8th place

Boys Basketball Team – Played 1st round of WPIAL playoffs

Anthony Litterio, High School Senior – PMEA All-State Chorus

Jennifer S. Callahan, Business Administrator/Board Secretary – PASBO Certification for meeting rigid personal, ethical and professional standards

STEWART SCHOOL REPORT: PHYSICAL EDUCATION – INFORMATION

Project Fit America (PFA) is a national non-profit public charity committed to physical fitness for children. PFA's program focuses on self-esteem, smoking intervention, fitness as fun, exercise, and understanding the body, with the goal of giving children a positive relationship with their bodies as a deterrent to the at-risk choices they might face. Additionally, the program helps teachers diffuse a child's aggressive behavior through physical activities.

Mr. Croushore introduced Mr. Miller and Mr. White, elementary physical education teachers, to present Project Fit America information. Mr. Miller explained the program always has the kids moving and students work to improve and meet goals with positive attitudes and behaviors. Various activities include progressive bowling, Stock Market Challenge, goal setting stations and tough tummies. Matthew Blubaugh, Parker Pruitt and Calio Zanella, 5th grade students, provided information and examples of the various activities. Mr. Miller also reported that they have recently started 10-15 minute morning workouts at Stewart with many students voluntarily participating. The Kids of Steel Program is offered in the evenings.

ACCEPTANCE OF MONETARY DONATIONS FROM VARIOUS DONORS IN MEMORY OF BILL GOODISKI FOR BON AIR ELEMENTARY SCHOOL

Motion by: Mrs. Beveridge

Seconded by: Dr. Linderman

Roll Call: All in Favor

Motion carried.

Ms. Shank extended thanks to donors for their donations.

PERMISSION FOR MICHAEL PAGNOTTA TO CHAPERONE ONE HIGH SCHOOL STUDENT ON OVERNIGHT TRIP: PMEA ALL STATE CHORUS, LANCASTER, PA, APRIL 18-21, 2018

Motion by: Mrs. Key

Seconded by: Mrs. Beveridge

Roll Call: All in Favor

Motion carried.

PERMISSION TO PLACE A PREK-4/SPECIAL EDUCATION (K-8) STUDENT TEACHER FROM SETON HILL UNIVERSITY IN BON AIR ELEMENTARY SCHOOL FOR FALL SEMESTER 2018

Motion by: Mr. Wojcik

Seconded by: Mrs. Key

Roll Call: All in Favor

Motion carried.

DIRECTOR OF STUDENT SERVICES – DR. EGNOR:

APPROVAL OF LOCAL EDUCATION AGENCY LETTER OF AGREEMENT WITH ALLEGHENY INTERMEDIATE UNIT FOR PENNSYLVANIA’S EDUCATION FOR CHILDREN AND YOUTH EXPERIENCING HOMELESSNESS (ECYEH) PROGRAM

Motion by: Dr. Linderman

Seconded by: Mrs. Kinter

Roll Call: All in Favor

Motion carried.

PERMISSION TO CONDUCT APPROPRIATE IMMUNIZATION CLINICS DURING 2018-2019 SCHOOL YEAR

Motion by: Mrs. Key

Seconded by: Mr. Wojcik

Roll Call: All in Favor

Motion carried.

PERSONNEL/SUPPLEMENTALS – MS. SHANK (Attachment 3-7)

Motion by: Mrs. Key

Seconded by: Dr. Linderman

Roll Call: All in Favor

Motion carried.

NORTHERN WESTMORELAND CAREER & TECHNOLOGY CENTER REPORT – MR. WOJCIK/DR. LINDERMAN

Mr. Wojcik reported the following:

- Enrollment increased by 25 students over last year
- Discussion with Westmoreland County Community College to allow students to take courses. CTC student could then graduate from CTC with or close to associate's degree
- Discussing evening courses
- Mr. Curt Keifer speaking to legislators seeking Perkins funding

WESTMORELAND INTERMEDIATE UNIT REPORT – MRS. BEVERIDGE

Members received a summary of the February 27, 2018 meeting. Mrs. Beveridge also reported:

- WIU General Fund Budget was approved by WIU Board
- Bark program made national news
- Clairview has 100 students enrolled
- WIU eAcademy has 3,243 enrolled, which is an increase from prior year

LEGISLATIVE REPORT – MRS. KEY

Mrs. Woiewodski reported the following:

- House adjourned until April 9, 2018
- HB202
- Safe Schools initiatives
- School Safety Task Force
- School vouchers

BUSINESS – MRS. CALLAHAN:

APPROVAL OF BUDGETARY TRANSFERS (Attachment 3-8)

Motion by: Mrs. Key

Seconded by: Mr. Kaczor

Roll Call: All in Favor

Motion carried.

APPROVAL OF CONTRACT WITH EPLUS TECHNOLOGY, INC. FOR CISCO SWITCH MAINTENANCE FOR PERIOD JULY 1, 2018 THROUGH JUNE 30, 2019

Motion by: Dr. Linderman

Seconded by: Mr. Wojcik

Roll Call: All in Favor

Motion carried.

ACCEPTANCE OF MANAGEMENT'S DISCUSSION AND ANALYSIS FOR FISCAL YEAR ENDED JUNE 30, 2017

Mrs. Callahan stated that at the Agenda meeting last week she reviewed the contents of the Management's Discussion and Analysis for the fiscal year ended June 30, 2017, which is a written summary required by GASB to explain the financial reports and accounting practices. She reviewed the ending fund balances and explained the reporting requirements and required charts included.

Motion by: Mr. Kaczor

Seconded by: Mrs. Beveridge

Roll Call: All in Favor

Motion carried.

ACCEPTANCE OF INDEPENDENT AUDIT REPORT OF HOSAK, SPECHT, MUETZEL AND WOOD, LLP FOR FISCAL YEAR ENDED JUNE 30, 2017

Mrs. Callahan stated that at the Agenda meeting last week, she provided a lengthy and in-depth review of the District Financial Statements and Independent Audit Report for the fiscal year ended June 30, 2017. She summarized as follows: The Independent Audit Firm reports all transactions reported properly and in accordance with appropriate accounting policies. There are no findings, no weaknesses in internal control of financial reporting, and no deficiencies of issues of non-compliance. The Fund financials for the General Fund show total Revenue of, \$28,574,971 and Total Expenditures and other Financial Sources of \$28,754,719 resulting in Net Change in Fund Balance of (\$179,748). The Balance Sheet shows total General Fund Assets of \$9,653,071 and Total Liabilities of \$3,944,019 as well as Committed Fund Balance of \$2,139,000 and Unassigned Fund Balance of \$2,822,829. She reported overall variance in Revenues and Expenditures of \$745,963 which includes Budgetary Reserve not used \$200,000 and Bond Refunding resulting in less expenditures of approximately \$200,000. The remaining variance is approximately 1.2%. She asked if there were any questions prior to acceptance of report.

Motion by: Mrs. Key

Seconded by: Mrs. Kinter

Roll Call: All in Favor

Motion carried.

APPROVAL OF TRANSFER IN THE AMOUNT OF \$50,000 FROM GENERAL FUND TO CAPITAL RESERVE FUND

Mrs. Callahan stated that the current budget includes a transfer in the amount of \$50,000 from the General Fund, using Fund Balance, to the Capital Reserve Fund to continue funding District capital needs each year.

Motion by: Dr. Linderman

Seconded by: Mr. Kaczor

Roll Call: All in Favor

Motion carried.

ADOPTION OF 2018-2019 WESTMORELAND INTERMEDIATE UNIT GENERAL OPERATING BUDGET (Attachment 3-9)

Motion by: Mrs. Key

Seconded by: Mr. Kunkle

Roll Call: All in Favor

Motion carried.

COMMUNICATIONS

Members received items of communications in their packets.

REQUESTS FOR USE OF BUILDINGS (Attachment 3-10)

Motion by: Mr. Wojcik

Seconded by: Mrs. Kinter

Roll Call: All in Favor

Motion carried.

PAYMENT OF BILLS (Attachment 3-11)

Motion by: Mrs. Key

Seconded by: Dr. Linderman

Roll Call: All in Favor

Motion carried.

OTHER REMARKS

Ms. Shank thanked Mrs. Callahan for complying with all reporting and accounting requirements and making sure that there were no weaknesses in the financial reports.

COMMENTS FROM THE PUBLIC

Natalie Flanagan, 496 Toledo Drive

- Girls basketball coach
- Believes she did a good job and taught students
- Would like coach to return
- Believes parents' dislikes were for personal reasons, not performance related
- Believes younger players influenced by opinion of other players regarding coach
- Concerned with fairness of performance review

Ms. Shank stated the Board will hear information related to the basketball program in general but will not discuss performance evaluations.

Tom Flanagan, 496 Toledo Drive

- Term of coach positions
- Believes girls basketball coach is committed and being a teacher is an asset
- Believes coach should be given opportunity of second year and then evaluate performance
- Believes increased stability in basketball program with same coach returning
- Believes coach prepared players

Mr. Lee Price, Solicitor, stated that coaching positions are year to year.

Dr. Wagner explained the process for hiring a coach and/or rehiring a coach.

Jennifer Kibbe, 316 Dutchman's Run Road

- Not familiar with basketball
- Daughter tried basketball; Coach worked extra with her
- Believes coach's actions indicate good character

Natalie Flanagan, 496 Toledo Drive

- Girls bowling club went to regionals and placed 10th
- Several students awarded scholarship money

Ms. Shank thanked everyone for their comments.

Mrs. Key announced that drama parents are sponsoring a variety show on May 11, 2018 which is open to the public.

Mrs. Kinter announced the Marching Band is leaving March 22nd for Disney World and will be marching on Saturday, March 24, at Disney. It will be on FaceBook live.

Ms. Shank announced the Board will be convening to executive session immediately following this meeting for personnel agenda.

ADJOURNMENT

Mr. Kunkle made a motion, seconded by Mrs. Kinter, that the Board adjourn the meeting at 8:43 PM.

Roll Call: All in Favor.

Motion carried.

Jennifer S. Callahan
Business Administrator/Board Secretary

JSC/lew

**BURRELL SCHOOL DISTRICT
BUDGET WORKSHOP MINUTES
March 27, 2018**

The Burrell School District Board of Directors Budget Workshop was held in the High School Board Room and called to order at 6:07 PM by President Shank.

Ms. Shank asked all present to participate in the Pledge of Allegiance.

The following responded to Roll Call: Dr. Rachel Linderman, Mr. James D. Kunkle, Mrs. Gretchen Beveridge, Mr. Rick Kaczor, Mrs. Pam Key, Mrs. Genia Koziarski (arrived 6:16 PM), Mr. Christopher S. Wojcik and Ms. Tricia Shank. The following member was absent: Mrs. Jane A. Kinter. Also in attendance were: Dr. Shannon L. Wagner, Superintendent, Dr. Gregory Egnor, Director of Student Services, and Mrs. Jennifer S. Callahan, Business Administrator/Board Secretary.

Comments from the public: None

BUDGET 2018-2019 DRAFT – INFORMATION

Mrs. Callahan presented the 2018-2019 General Fund Budget information details. The draft budget consists of total revenue of \$30,501,850 which includes a Real Estate Tax increase of 2.8 mills. Total expenditures are estimated at \$30,590,122 leaving a deficit of \$88,272. Mrs. Callahan reviewed the amounts, changes from prior year, and details of each of the following categories of expenditures: personnel salaries/wages, health benefits, retirement contribution, debt service, building/instructional budgets, NWCTC, cyber/charter school tuition, special education services, special placement tuition, ESL, social work services, psychologist services, safety/security, athletics, transportation, maintenance/facilities. Additionally, Mrs. Callahan discussed the expenditure reductions over the past several years.

Mrs. Callahan also reviewed the following revenue items in detail: local revenue, state revenue and federal revenue. She explained the real estate tax revenue budget, District's assessed value of properties, and tax increase included. She discussed the value of tax mills, history of District total assessed value, and cost of tax increase to average homestead property. She reviewed other local taxes such as earned income tax, delinquent real estate tax, real estate transfer tax, IDEA revenue, and refunds from prior year revenue estimates. Mrs. Callahan explained the state revenue budgeted figures including basic education subsidy, special education subsidy, ready to learn grant, transportation subsidy, bond reimbursement, property tax reduction, social security reimbursement, and retirement reimbursement. She briefly reviewed the Governor's proposed state budget for 2018-19 as it relates to education and a history of the state subsidy of six major categories. Lastly she reviewed the Title I and Title IIA federal funding estimates and use of funds.

Mrs. Callahan provided a summary of the planned use of fund balance for non-recurring items including band uniforms, instructional technology equipment, and capital reserve fund transfer. She provided an estimated ending uncommitted/unassigned fund balance figure.

Mrs. Callahan summarized the budget as follows: expenditures exceed revenues, expenditures are estimated to increase 2.9% and real estate natural growth is only increasing at 0.42% and state education subsidy figures are estimated to increase at only 0.92%. Other local revenues are not increasing at rate of expenditure increases, resulting in the need for a real estate tax increase. Additionally, the part of the real estate tax increase is needed to continue to fund the PSERS cost increase and large increase in NWCTC costs due to increased enrollment.

Mrs. Callahan explained the next steps in the budget process. She indicated that Capital Reserve and Capital Project items will be discussed in April with long-term plans for facilities maintenance needs and funding. The Board will be presented with the Proposed Final Budget in May and the Final Budget in June.

Board members discussed the information and details and asked questions and made comments relating to the following items: PSERS, Cyber, Spec Education, Safety/Security, EIT increase, RE tax/amount per average home, school supplies-parent costs.

Comments from the public: None

Mr. Kunkle made a motion, seconded by Mrs. Key to adjourn at 8:41 PM.

Roll Call: All in Favor

Motion carried.

Jennifer S. Callahan
Business Administrator/Board Secretary

JSC/lew